



The Corporation of Norfolk County

By-law 2023-82

Being a By-law to Establish User Fees and Service Charges.

Whereas Section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control; and

Whereas the *Planning Act*, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges; and

Whereas the Council of The Corporation of Norfolk County has, from time to time, established various fees and charges for information, services, activities and use of County property; and


Whereas the Council of The Corporation of Norfolk County deems it expedient to enact a comprehensive By-Law establishing and requiring the payment of fees for information, services, activities and use of County property;

Now therefore the Council of The Corporation of Norfolk County hereby enacts as follows:

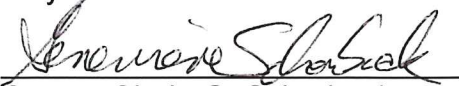
1. That the fees and charges as set out in the schedules attached hereto and forming part of this by-law are hereby established and adopted by the Council of The Corporation of Norfolk County;
2. That no request by any person for any information, service, activity or use of County property described in the schedules will be processed or provided by any County Official, unless and until the person requesting the information, service, activity or use of County property has paid the applicable fee or charge in the prescribed amount as set out in the schedules to the County;
3. That in the event that any information, service, activity or use of County property is requested by a person, and a fee or charge for such information, service, activity or use of County property has not been specifically provided for in the schedules thereto, a fee or charge shall be calculated by County staff utilizing the formula described in Schedule "A", attached hereto and forming part of this by-law, and such fee or charge shall be deemed to be a fee or charge otherwise established and adopted by Council and shall be deemed to be included in the schedules;

4. That unless otherwise prescribed, the fees and charges established by this by-Law shall be payable to The Corporation of Norfolk County by cash, money order, certified cheque, cheque or debit card when due;
5. That fees and charges that have been imposed in accordance with this by-law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and a one quarter percent per month (1 ¼%), non-compounded or fifteen percent (15%) per annum;
6. That in the event any part of this by-law, including any part of the schedules, is determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-Law shall be severable and that the remainder of this by-law including the remainder of the schedules, as applicable, shall continue to operate and to be in force and effect;
7. That in the event another by-law of The Corporation of Norfolk County has an established fee or charge that is also referenced by this by-law, that fee or charge established by this by-law shall be the fee that is in effect;
8. That in the event another by-law of The Corporation of Norfolk County establishes a fee or charge that is not referenced by this by-law and that is not inconsistent with this by-law, the fee or charge established by that other by-law shall be deemed to be included in the schedules attached hereto;
9. That any provision of any by-law that is inconsistent with this by-law be hereby repealed;
10. That By-law 2022-137 and any amendments thereto are hereby repealed in their entirety;
11. That this By-law shall be known as the "User Fees and Service Charges By-law";
12. That the effective date of this by-law shall be the date of passage thereof.

Enacted and passed this 21st day of November, 2023.



Mayor: A. Martin



County Clerk: G. Scharback

OFFICE OF THE CAO

	Department	Description	Approved 2024 Rate	HST Rate
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Clerks & By-Law Services

1	Clerks and By-Law	Retail Business Holidays Act Exemption	653.00	3
2	Clerks and By-Law	Encroachment Applications - Initial Fee	121.00	3
3	Clerks and By-Law	Encroachment Applications - Secondary Fee (for a full review and staff report is required)	334.00	3
4	Clerks and By-Law	Patio Encroachment or Permit Applications	251.00	3
5	Clerks and By-Law	Patio Encroachment - Seasonal Land Rental (per square metre per day)	0.37	3
6	Clerks and By-Law	Patio Encroachment - Full-Year Land Rental (per square metre per day)	0.23	3
7	Clerks and By-Law	Liquor License - Temporary Outdoor Physical Extensions	53.00	3
8	Clerks and By-Law	Line Fence Administration Fee	317.00	3
9	Clerks and By-Law	Commissioner of Oath Services and Document Certification User Fee Exemptions: Planning/Building application; Affidavits relating to Provincial Offences Act; Domestic and Foreign Pension document/Proof of Life; and Affidavits sworn by individuals while acting in the capacity of a government employee.	22.10	3
10	Clerks and By-Law	Civil Marriage Solemnization	343.00	1
11	Clerks and By-Law	By-Law Appeals	248.00	3
12	Clerks and By-Law	Request for Resolution of Support for Independent Electricity Systems Operator (IESO) Feed-In-Tariff (FIT) Program	125.00	3
13	Clerks and By-Law	Expedited Municipal Significance and Letters of No Objection (within 5 business days of the event)	153.00	3
14	Clerks and By-Law	Expedited Municipal Information Form (within 5 business days of the event)	83.00	3

OFFICE OF THE CAO

	Department	Description	Approved 2024 Rate	HST Rate
Clerks & By-Law Services - By-Law				
15	Clerks and By-Law	By-Law Administration Fee	82.00	3
16	Clerks and By-Law	Shopping Cart Recovery Fee	58.00	3
Property Standards By-Law 2007-66/Clean Yards By-Law 2005-127				
17	Clerks and By-Law	Property Standards/Clean Yards Order Issuance	144.00	3
18	Clerks and By-Law	Appeal Property Standards Not Upheald	117.00	3
19	Clerks and By-Law	Work Completed for Compliance - fee based on 100% of total cost	100% + 15% Administration Fee	3
20	Clerks and By-Law	Certificate of Compliance	117.00	3
21	Clerks and By-Law	Registration/Discharge of an Order	117.00	3
Sign By-Law 2009-66/Election Sign By-Law 2018-04				
22	Clerks and By-Law	Portable Sign Removal	100% Cost Recovery	3

OFFICE OF THE CAO

	Department	Description	Approved 2024 Rate	HST Rate
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Legislative & By-Law Services - Freedom of Information (FOI)
FOI - Pursuant to MFIPPA, Ontario Regulation 823: General

23	Clerks and By-Law - FOI	Photocopies Per Page (black & white)	0.20	3
24	Clerks and By-Law - FOI	Records Search Time for each 15 minutes	7.50	3
25	Clerks and By-Law - FOI	Records Preparation Fee for each 15 minutes	7.50	3
26	Clerks and By-Law - FOI	Info Request Deposit (charged when estimated amount payable is \$100 or greater)	50% of the Estimate	3
27	Clerks and By-Law - FOI	Records Released Shipping Costs	100% of Shipping Costs	3
28	Clerks and By-Law - FOI	CD Storage Medium - FOI Requests	10.00	3
29	Clerks and By-Law - FOI	USB or Other Storage Medium - FOI Requests	100% cost recovery of storage medium	1
30	Clerks and By-Law	Rabies Investigation Report	89.00	3



OFFICE OF THE CAO				
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	Department	Description	Approved 2024 Rate	HST Rate
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Human Resources				
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31	Human Resources	Photo IDs	15.85	3
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Office of the CAO Administration				
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32	Office of the CAO Administration	Street-Wide Banner Installation	100% cost recovery based on contractor pricing	1
33	Office of the CAO Administration	Norfolk County Flag	65.00	1

CORPORATE SERVICES

	Department	Description	Approved 2024 Rate	HST Rate
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Corporate Communications & Customer Service

34	Corporate Communications & Customer Service	Faxes for the Public	3.70	1
35	Corporate Communications & Customer Service	Newspaper Vending Boxes	27.00	1
36	All Norfolk County Facilities	Photocopies Per Page	0.69	1

Corporate Services Administration

37	Corporate Services Administration	Administration Fee - Road Allowances, Lanes & Alleys Closure and Land Purchase & Sale	865.00	1
38	Corporate Services Administration	Easement & Other Land Transactions	100% Cost Recovery	3
39	Corporate Services Administration	Special Events Permit - Large Events ($\geq 1,000$ attendees)	347.00	3
40	Corporate Services Administration	Special Events Permit - Small Events ($\leq 1,000$ attendees)	117.00	3
41	Corporate Services Administration	Site Plan Registration Fee	138.00	3

CORPORATE SERVICES

	Department	Description	Approved 2024 Rate	HST Rate
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Financial Management & Planning - Provincial Offences Act

42	POA - Financial Management & Planning	Transcripts - Photocopying (per page)	0.80 (\$25.00 min)	3
43	POA - Financial Management & Planning	Electronic Transcript Fee per page - to be provided within 24 hours	11.75 (\$25.00 min)	3
44	POA - Financial Management & Planning	Electronic Transcript Fee per page - to be provided within 5 business days	8.80 (\$25.00 min)	3
45	POA - Financial Management & Planning	Electronic Transcript Fee per page - In any other case	6.30 (\$25.00 min)	3
46	POA - Financial Management & Planning	Paper Transcript Fee per page - to be provided within 24 hours	12.55 (\$25.00 min)	3
47	POA - Financial Management & Planning	Paper Transcript Fee per page - to be provided within 5 business days	9.60 (\$25.00 min)	3
48	POA - Financial Management & Planning	Paper Transcript Fee per page - In any other case	7.10 (\$25.00 min)	3
49	POA - Financial Management & Planning	Digital Recording Fee Single Day's Recording per Case	22.00	3
50	POA - Financial Management & Planning	Digital Recording Fee Multiple Day's Recording per Case	10.50	3
51	POA - Financial Management & Planning	Certified Copy	3.50	3
52	POA - Financial Management & Planning	Non-Certified Copy	2.00	3
53	POA - Financial Management & Planning	Internal Administration Fee for Defaulted POA	23.55	3
54	POA - Financial Management & Planning	POA Interview Room Rental - 1/2 day charge (from 8:30am - 12:00pm or 1:00pm - 4:30pm)	58.00	1
55	POA - Financial Management & Planning	POA Interview Room Rental - Additional hourly cost after 1/2 day charge	17.20	1

CORPORATE SERVICES

	Department	Description	Approved 2024 Rate	HST Rate
Financial Management & Planning - Tax				
56	Tax - Financial Management & Planning	Tax Certificates	67.00	3
57	Tax - Financial Management & Planning	Item Returned by Financial Institution	47.50	3
58	Tax - Financial Management & Planning	Tax Account Adjustment Fee	47.50	3
59	Tax - Financial Management & Planning	Tax Analysis or Income Tax Letter (per property, per taxation year)	14.65	3
60	Tax - Financial Management & Planning	Tax Arrears - File Set up, Initial Warning Letter, Meetings & Monitoring Account	281.00	3
61	Tax - Financial Management & Planning	Tax Arrears - Pre-Tax Registration, Intent to Realize on Security	49.50	3
62	Tax - Financial Management & Planning	Tax Arrears - Tax Registration	123.00	3
63	Tax - Financial Management & Planning	Tax Arrears - Cancellation Certificate	82.00	3
64	Tax - Financial Management & Planning	Tax Arrears - Extension Agreement	518.00	3
65	Tax - Financial Management & Planning	Tax Arrears - Tax Sale	858.00	3
66	Tax - Financial Management & Planning	Tax Statement - only issued to property owner (per property, per year)	9.55	3
67	Tax - Financial Management & Planning	Tax Bill Reprint Fee	9.55	3
68	Tax - Financial Management & Planning	Financial Administration	470.00	3
69	Tax - Financial Management & Planning	Property Tax Owership Fee Account Administration Fee	28.50	3
70	Tax - Financial Management & Planning	Tax sale tender package hardcopy fee	10.50	3
71	Tax - Financial Management & Planning	Loan/Payment Arrangement Administration Fee	113.00	3

PUBLIC TRANSIT				
	Department	Description	Approved 2024 Rate	HST Rate

Ride Norfolk				
72	Tickets	In Town - per ride - Adult (18-54)	3.00	3
73	Tickets	In Town - per ride - Seniors (55+) / Youth (5-17)	2.00	3
74	Tickets	All Service - Veterans, CNIB cardholders, Children 5 years and under	No Charge	3
75	Tickets	Out of Town - per ride - Adult (18-54)	6.50	3
76	Tickets	Out of Town - per ride - Seniors (55+) / Youth (5-17)	4.25	3
77	Tickets	Brantford Connection Pass - Adult (18-54)	15.00	3
78	Tickets	Brantford Connection Pass - Seniors (55+) / Youth (5-17)	10.00	3
79	Tickets	Multi-Ride Pass (\$39 worth of rides in town or out of town)	26.00	3
80	Tickets	Day Pass	8.00	3
81	Tickets	Student - Term Pass - per semester	120.00	3
82	Tickets	Student - Term Pass - per semester incl. Brantford Service	240.00	3
83	Tickets	Monthly Pass - Adult (18-54)	68.00	3
84	Tickets	Monthly Pass - Seniors / Youth	53.50	3
85	Tickets	Add Brantford Service to Monthly Pass	96.00	3
86	Tickets	Family Day Pass (2 Adults + 3 Youth or 1 Adult + 4 Youth)	14.50	3
87	Tickets	Family Day Pass (2 Adults + 3 Youth or 1 Adult + 4 Youth) incl. Brantford Service	55.00	3

MARINAS				
	Department	Description	Approved 2024 Rate	HST Rate

Port Dover Harbour Marina				
88	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 23 Foot Finger - (min. 27 ft. - cost per ft.)	77.00 Min. \$2,079	1
89	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 26 Foot Finger - (min. 30 ft. - cost per ft.)	77.00 Min. \$2,310	1
90	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 30 Foot Finger - (min. 35 ft. - cost per ft.)	77.00 Min. \$2,695	1
91	Port Dover Harbour Marina	Seasonal Berthage (No hydro & water) - Boats up to 23 Feet (flat fee)	1367.00	1
92	Port Dover Harbour Marina	Seasonal Berthage - Dock #5 - 35 Foot Finger - (min. 42 ft. - cost per ft.)	91.00 Min. \$3,822	1
93	Port Dover Harbour Marina	Seasonal Hydro Surcharge - per outlet (utilized only for boats with air conditioning)	86.00	1
94	Port Dover Harbour Marina	Daily Transient Dockage - per foot (unserviced)	1.80	1
95	Port Dover Harbour Marina	Daily Transient Dockage - per foot (hydro & water)	2.15	1
96	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (unserviced)	10.95	1
97	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (hydro & water)	13.30	1
98	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (unserviced)	27.25	1
99	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (hydro & water)	33.25	1

MARINAS				
	Department	Description	Approved 2024 Rate	HST Rate
100	Port Dover Harbour Marina	Daily Rampage	25.00	2
101	Port Dover Harbour Marina	Seasonal Rampage – Recreational - per season	363.00	1
102	Port Dover Harbour Marina	Seasonal Rampage – Commercial - per season	543.00	1
103	Port Dover Harbour Marina	Summer Daily Boat & Trailer Storage - flat rate	31.50	1
104	Port Dover Harbour Marina	Seasonal Trailer Storage – Dry or Summer – per unit	360.00	1
105	Port Dover Harbour Marina	Seasonal Boat & Trailer Storage – Dry or Summer – per foot	53.00	1
106	Port Dover Harbour Marina	Winter Boat & Trailer Storage – per unit (max. 25 ft.)	360.00	1
107	Port Dover Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	2.15	1
108	Port Dover Harbour Marina	Cradle Handling & Storage – per season	133.00	1
109	Port Dover Harbour Marina	Pump out - per unit	30.00	2
110	Port Dover Harbour Marina	Portable Pump out - flat rate	47.25	2
111	Port Dover Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	174.00	1
112	Port Dover Harbour Marina	Dock Box Rentals - per season	120.00	1

MARINAS				
	Department	Description	Approved 2024 Rate	HST Rate
Port Rowan Harbour Marina				
113	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (first 10 feet)	74.00	1
114	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 10ft, from 11 - 20 ft.)	57.00	1
115	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 10ft, from 21 - 30 ft.)	47.75	1
116	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (add'l 31+ ft.)	40.50	1
117	Port Rowan Harbour Marina	Daily Rampage	20.00	2
118	Port Rowan Harbour Marina	East Slip	793.00	1
119	Port Rowan Harbour Marina	West Slip	881.00	1
120	Port Rowan Harbour Marina	Seasonal Berthage on West Wall (with hydro) - cost per foot (based on min. 27ft)	31.45 Min. \$849.15	1
121	Port Rowan Harbour Marina	Daily Transient Dockage on West Wall - cost per foot (based on min. 27ft)	1.60 Min. \$43.20	1
122	Port Rowan Harbour Marina	Weekly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	9.80 Min. \$264.60	1
123	Port Rowan Harbour Marina	Monthly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	15.75 Min. \$425.25	1
124	Port Rowan Harbour Marina	Transient Dockage - per night	23.05	1
125	Port Rowan Harbour Marina	Transient Dockage - per week	168.00	1
126	Port Rowan Harbour Marina	Transient Dockage - per month	416.00	1
127	Port Rowan Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	163.00	1



MARINAS				
	Department	Description	Approved 2024 Rate	HST Rate

Port Dover Riverfront Community Docks				
128	Port Dover Riverfront Community Docks	General Rate	5.00	2
129	Port Dover Riverfront Community Docks	Holiday's and Friday 13th	20.00	2

EMERGENCY SERVICES				
	Department	Description	Approved 2024 Rate	HST Rate

Fire				
130	Fire	Request for Fire Reports	87.00	3
131	Fire	Request for Property File Search	67.00	3
132	Fire	Fire Inspection and/or AGCO Inspection - "A" Occupancies - Base Fee for less than 60 Persons & Restaurants with Capacity of 31 to 60 Persons	317.00	3
133	Fire	Fire Inspection - "A" Occupancies - Base Fee for 60 to 150 Persons	391.00	3
134	Fire	Fire Inspection - "A" Occupancies - Base Fee for more than 150 Persons	464.00	3
135	Fire	Fire Inspection - "B" Occupancies - Base Fee - Single Occupancy, or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	427.00	3
136	Fire	Fire Inspection - "C" Occupancies - Single Family Dwelling	193.00	3
137	Fire	Fire Inspection - "C" Occupancies - Duplex	299.00	3
138	Fire	Fire Inspection - "C" Occupancies - Triplex	342.00	3
139	Fire	Fire Inspection - "C" Occupancies - 4 Units - Base Fee	419.00	3
140	Fire	Fire Inspection - "D" Occupancies - up to 2,000 sq. ft.	326.00	3
141	Fire	Fire Inspection - "D" Occupancies - more than 2,000 sq. ft., but less than 4,000 sq. ft.	375.00	3
142	Fire	Fire Inspection - "D" Occupancies - more than 4,000 sq. ft., but less than 6,000 sq. ft.	426.00	3
143	Fire	Fire Inspection and/or AGCO Inspection - "E" Occupancies - up to 2,150 sq. ft. & Restaurants with Capacity up to, and including, 30 Patrons	313.00	3
144	Fire	Fire Inspection - "E" Occupancies - more than 2,150 sq. ft. and less than 6,000 sq. ft.	436.00	3

EMERGENCY SERVICES				
	Department	Description	Approved 2024 Rate	HST Rate
145	Fire	Fire Inspection - "E" Occupancies - Annual Inspection for Sale of Fireworks	150.00	3
146	Fire	Fire Inspection - "F1" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	433.00	3
147	Fire	Fire Inspection - "F2" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	369.00	3
148	Fire	Fire Inspection - "F3" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	305.00	3
149	Fire	Fire Inspection - "A", "B", "D", "E", & "F" Occupancies - Additional Fee - Single Occupancies, or Initial Occupancy & Public Areas (for each add'l 2000 sq. ft.)	67.00	3
150	Fire	Fire Inspection - "C" Occupancies - additional per unit for each additional unit over four	25.85	3
151	Fire	Fire Inspection - Pesticide Warehouse Inspection - up to 5,000 sq. ft.	186.00	3
152	Fire	Re-Inspections to Verify Code Compliance/Inspections Regarding Complaint/Requests (for each additional visit) - per hour	133.00	3
153	Fire	Fire Inspections - Fast Food Carts, etc.	74.00	3
154	Fire	Review & Approval of Fire Safety Plans	160.00	3
155	Fire	Review of Previously Approved Fire Safety Plans	86.00	3
156	Fire	Review and Approval of Burn Safety Plan (does not include burn permit cost)	25.85	3
157	Fire	Review of Risk Management Plans	453.00	3
158	Fire	Preventable Panel Alarms 1st Offence	No Charge	
159	Fire	Preventable Panel Alarms (2nd and add'l offences), OR Caused by Service Personnel Failing to Notify	859.00	3

EMERGENCY SERVICES				
	Department	Description	Approved 2024 Rate	HST Rate
160	Fire	Response Rate for Fire Vehicles - per fire vehicle for 1st hour and pro-rated per each additional 1/2 hour - min 1hr charge	569.00	3
161	Fire	MTO - Fire/Accidents Involving Vehicles (1st hr/piece of equip. - max. 3 pieces)	572.00	3
162	Fire	MTO - Fire/Accidents Involving Vehicles (add'l 1/2 hr/piece equip. - max.3 pieces)	287.00	3
163	Fire	Additional Fire Dept. Expenses (back hoes, excavators, tow trucks, etc.)	100% Cost Recovery	3
164	Fire	Resident non-replacement of smoke/carbon monoxide alarm - installed by fire dept.	100.00	3

Paramedic Services				
165	Paramedic Services	Special Events - Paid Duty (1 ambulance & crew) - per hour (min. 8 hours max. 12 hours)	202.00	1
166	Paramedic Services	EMS - Request for Ambulance Call Reports (ACRs)	74.00	3

CEMETERIES				
	Department	Description	Approved 2024 Rate	HST Rate

Plot Sales <div>A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates</div>				
167	Plot Sales - Oakwood	Single Grave	1,014.00	1
168	Plot Sales - Oakwood	Preferred Single Grave	1,185.00	1
169	Plot Sales - Oakwood	Cremation Plot (4)	1,115.00	1
170	Plot Sales - Oakwood	Veterans Plot (Perpetual Care Only)	335.00	1
171	Plot Sales - Oakwood	Infant Grave	201.00	1
172	Rural Cemeteries - Plot Sales	Single Grave	776.00	1
173	Rural Cemeteries - Plot Sales	Single Cremation Plot (1)	214.00	1

Interments/Disinterments <div>A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates</div>				
174	Interments - Summer - Apr 16th to Dec 31st - Oakwood	Adult	928.00	1
175	Interments - Summer - Apr 16th to Dec 31st - Oakwood	Child	257.00	1
176	Interments - Summer - Apr 16th to Dec 31st - Oakwood	Cremation	425.00	1
177	Interments - Winter - Jan 1st to Apr 15th - Oakwood	Adult	1,032.00	1
178	Interments - Winter - Jan 1st to Apr 15th - Oakwood	Child	315.00	1
179	Interments - Winter - Jan 1st to Apr 15th - Oakwood	Cremation	476.00	1
180	Disinterment - May 1st - Nov 1st Only - Oakwood	Removal	1,243.00	1

CEMETERIES				
	Department	Description	Approved 2024 Rate	HST Rate
181	Disinterment - May 1st - Nov 1st Only - Oakwood	Cremated Remains (in container)	257.00	1
182	Rural - Interments - Summer - Apr 16th to Dec 31st	Adult	928.00	1
183	Rural - Interments - Summer - Apr 16th to Dec 31st	Child	257.00	1
184	Rural - Interments - Summer - Apr 16th to Dec 31st	Cremation	425.00	1
185	Rural - Interments - Winter - Jan 1st to Apr 15th	Adult	1,032.00	1
186	Rural - Interments - Winter - Jan 1st to Apr 15th	Child	315.00	1
187	Rural - Interments - Winter - Jan 1st to Apr 15th	Cremation	476.00	1
188	Rural Disinterment - May 1st - Nov 1st Only	Removal only	1,584.00	1
189	Rural Disinterment - May 1st - Nov 1st Only	Cremation - removal only	727.00	1
190	Surcharges - Weekdays - Summer - Apr 16th to Dec 31st - All Cemeteries	Overtime per hour (Summer >3pm)	172.00	1
191	Surcharges - Weekdays - Winter - Jan 1st to Apr 15th - All Cemeteries	Overtime per hour (Winter >3pm)	257.00	1
192	Surcharges - Saturdays - All Cemeteries	Saturdays (11am - 3pm)	338.00	1
193	Surcharges - Sundays - All Cemeteries	Sundays (11am - 3pm)	635.00	1
194	Surcharges - Holidays - All Cemeteries	Holidays (1pm - 3pm)	681.00	1
195	Surcharges - Weekends / Holidays - All Cemeteries	Overtime per hour outside designated hours	257.00	1

CEMETERIES				
	Department	Description	Approved 2024 Rate	HST Rate

Other Fees		A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates		
196	Deed Fees	Deed Transfer / Exchange	45.00	1
197	Deed Fees	Deed Re-issuance Fee or Resale	82.00	1
198	Other Services	Sodding of Graves - Per Grave	133.00	1
199	Oakwood Cemetery Columbarium	Niche purchase - Holds two urns- Includes a bronze plaque and inscription	2,384.00	1
200	Oakwood Cemetery Columbarium	Interment - Opening and closing of niche	252.00	1
201	Oakwood Cemetery Columbarium	Replacement Niche Plaque	762.00	1
202	Oakwood Cemetery Columbarium	Memory Wall Plaque (6" x 8") Installed on side panels of columbarium (Cremains scattered in another location)	575.00	1

Monuments, Markers and Perpetual Care		A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates		
203	Marker & Monument Locate & Inspection Fees - Including Corner stones	Locate & Inspection Fee - Scheduled	67.00	1
204	Surcharges - Pre-Existing Concrete Monument/Marker Foundation - Oakwood Cemetery	Pre-existing Monument Foundation - Only Available for Graves in Row 3, Section S	414.00	1
205	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker under 172 sq. inches	No Charge	
206	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker over 172 sq. inches	100.00	1
207	Monuments & Markers (Perpetual Care)	Monument - Upright <4 Ft in Height/Length	200.00	1
208	Monuments & Markers (Perpetual Care)	Monument - Upright > 4 Ft in Height/Length	400.00	1



CEMETERIES				
	Department	Description	Approved 2024 Rate	HST Rate

Memorial Bench Program				
209	Memorial Bench Program	Memorial Bench with Plaque	4,400.00	1
210	Memorial Bench Program	Bench Plaque Only	750.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Programs

211	Programs - Administration	Refund Administration Fee (On cancellations within 7 days of program start date)	15.00	1
212	Programs - Active Living	Gear Shop Rental Fee	5.00	2
213	Programs - Child/Youth	Youth Activity Fee - 6 sessions, 1 hr/session	26.25	3
214	Programs - Child/Youth	Youth Activity Fee - Pay as you Play (per person)	5.00	3
215	Programs - Child/Youth	After School Activity Fee - per week - per participant	71.00	3
216	Programs - Child/Youth	After School Activity Fee - per day - per participant	16.25	3
217	Programs - Active Living	Court Rental - per hour	26.25	
218	Programs - Active Living	Drop-in Court Fee - Pay-as-you-play (per person)	5.00	2
219	Programs - Active Living	Discover Norfolk - Walks	No Charge	
220	Programs - Active Living	Indoor Walking/Running Walking Club - Pay as you go	2.00	2

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
221	Programs - Children's	Babysitting Course	80.00	HST over 14
222	Programs - Active Living	Workshops - 1 hour (materials NOT included)	15.75	1
223	Programs - Fitness	Contract Fitness Courses at High Schools Per Class	72.00	1
224	Programs - Child/Youth	Goalie Schools - full week (2 hrs per day x 5 days)	818.00	HST over 14
225	Programs - Child/Youth	Goalie Schools - 6 sessions (1 hr per week - 6 weeks)	499.00	HST over 14
226	Programs - Child/Youth	Elite Hockey Schools - 12 Sessions (2 hour sessions)	457.00	HST over 14
227	Programs - Child/Youth	Elite Hockey Schools - 12 Sessions (1 hour sessions)	229.00	HST over 14
228	Programs - Child/Youth	Elite Hockey Schools - 6 Sessions (2 hour sessions)	237.00	HST over 14
229	Programs - Child/Youth	Elite Hockey Schools - 6 Sessions (1 hour sessions)	119.00	HST over 14
230	Programs - Child/Youth	Elite Hockey Schools - Drop in - Pay as you go (2 hour session)	67.00	2
231	Programs - Child/Youth	Elite Hockey Schools - Drop in - Pay as you go (1 hour session)	32.50	2
232	Programs - Child/Youth	Hockey Schools - per week	369.00	HST over 14
233	Programs - Learn to Skate	Skating Programs - learn to skate & power skating - 6 sessions (30 mins ea.)	85.00	HST over 14

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
234	Programs - Special Events	Special Event Admissions - per person	\$5-\$80 range based on full cost recovery	2
235	Programs - Seniors	Delhi Friendship Centre - Membership - 12 month	20.00	2
236	Programs - Seniors	Delhi Friendship Centre - Activity Fee (Member) - excludes fitness classes	2.00	2
237	Programs - Seniors	Delhi Friendship Centre - Activity Fee (Non-Member) - excludes fitness classes	4.00	2
238	Programs - Seniors	Day Trips - Various Rates (includes transportation & admissions)	\$50-\$150 range based on full cost recovery	2
239	Programs - Camps	Specialty Skills Camps (Tennis, Golf, etc.) - per session (weekly 1/2 day programs)	189.00	3
240	Programs - Camps	Daily Charge - All Locations	47.25	3
241	Programs - Camps	Weekly Charge - All Locations (does not include specialty camps)	189.00	3
242	Programs - Camps	Trip Fee - Additional Charge for participants attending "Trip Day"	23.00	3
243	Programs - Camps	Hot Lunch Fee	5.50	2
244	Programs - Camps	Leadership Connection - per session	355.00	HST over 14

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
Fitness Passes (Dryland and Aquatics)				
Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility (FAYM)				
245	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go	10.00	2
246	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go - Senior (age 65 or on government pension)	8.50	2
247	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (10 Classes Swims) - No Expiry Expires after 2 years	75.00	1
248	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (10 Classes Swims) - No Expiry Expires after 2 years	64.00	1
249	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (20 Classes Swims) - No Expiry Expires after 2 years	125.00	1
250	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (20 Classes Swims) - No Expiry Expires after 2 years	107.00	1
251	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (50 Classes Swims) - No Expiry Expires after 2 years	300.00	1
252	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (50 Classes Swims) - No Expiry Expires after 2 years	255.00	1
253	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	1 Month Unlimited Pass	44.00	1
254	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior 1 Month Unlimited Pass	38.00	1
255	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	12 Month Unlimited Pass	390.00	1
256	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior 12 Month Unlimited Pass	332.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility & General Admission to Pool				
257	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	All Inclusive Fitness & Swim - 1 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	65.00	1
258	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	Seniors All Inclusive Fitness & Swim - 1 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	56.00	1
259	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	All Inclusive Fitness & Swim - 12 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	437.00	1
260	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	Seniors All Inclusive Fitness & Swim - 12 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	372.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Simcoe Pool/Delhi Pool (Where Applicable)

EFFECTIVE - Upon Distribution of the Spring/Summer in
Norfolk Guide - March 2024

General Admission				
261	General Admission	Children under 2 years of Age	No Charge	
262	General Admission	Child	3.00	2
263	General Admission	Adult (18 +)	5.00	2
264	General Admission	Senior (age 65 + or on government pension)	3.00	2
265	General Admission	Family (up to 2 adults & 4 children)	12.00	2
266	General Admission	School Board Swim Screening - per student	5.25	2

Concessions				
267	Concessions	Swim Diapers - per	100% cost recovery	1
268	Concessions	Text Books - Alert, Cdn Lifesaving, Swimming & Water Safety	100% cost recovery	1
269	Concessions	Lifesaving Instructor Course Materials	100% cost recovery	1
270	Concessions	Jr. Lifeguard Club Material	100% cost recovery	1
271	Concessions	NL - Safety Kit	100% cost recovery	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Swim Pass Cards

272	Swim Pass Cards	Swim Pass (10 ticket) - Child/Senior (senior age 65+ or on government pension)	23.00	1
273	Swim Pass Cards	Swim Pass (10 ticket) - Adult	38.00	1

Memberships

274	Memberships	Splash Pass - Unlimited July/Aug Only-Child/Senior	65.00	1
275	Memberships	Splash Pass - Unlimited July/Aug Only-Adult	119.00	1
276	Memberships	1 Month Unlimited - Adult	55.00	1
277	Memberships	1 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	33.00	1
278	Memberships	3 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	89.00	1
279	Memberships	3 Month Unlimited - Adult	147.00	1
280	Memberships	6 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	156.00	1
281	Memberships	6 Month Unlimited - Adult	260.00	1
282	Memberships	12 Month Unlimited - Adult	390.00	1
283	Memberships	12 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	234.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
Pool Rental				
284	Pool Rental	General Usage - 1-30 people (per hr)	120.00	1
285	Pool Rental	General Usage - 31-75 people (per hr)	159.00	1
286	Pool Rental	General Usage - 76-135 people (per hr)	198.00	1
287	Pool Rental	General Usage - 136-238 people (per hr) (Delhi Kinsmen Pool only)	237.00	1
288	Pool Rental	School Board - 1-30 students (per hour)	87.00	1
289	Pool Rental	School Board - 31-75 Students (per hour)	114.00	1
290	Pool Rental	School Board - 76-135 students (per hour)	136.00	1
291	Pool Rental	Swim Team (Hammerheads/Water dragons) - 1-30 ppl (per hour)	71.00	1
292	Pool Rental	Swim Team (Hammerheads/Water dragons) - 31-75 ppl (per hour)	98.00	1
293	Pool Rental	Swim Team (Hammerheads/Water dragons) - 76-135 ppl (per hour)	118.00	1
294	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Full Day Rate	580.00	1
295	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Half Day Rate	290.00	1
296	Pool Rental	Swim Team (Special Olympics) - 1-30 ppl (per hour)	59.00	1
297	Pool Rental	Swim Team (Special Olympics) - 31-75 ppl (per hour)	78.00	1
298	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Full Day Rate	435.00	1
299	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Half Day Rate	218.00	1
300	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Swim Instruction

301	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 3 Instructors (per hour)	81.00	1
302	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 4 Instructors (per hour) - approx. over 40 participants	108.00	1

Swim Lessons

Preschool

303	Preschool	10 Lessons (Parent & Tot A, B, & C; Preschool A, B, C, D, E and Squirts)	75.00	3
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Swimmer

304	Swimmer	Swimmer Level 1 & 2 - 10 Lessons (Used to be Level 1-4)	75.00	3
305	Swimmer	Swimmer Level 3 to 6 - 10 Lessons (Used to be Level 5-10)	75.00	3
306	Swimmer	Swimmer Level 7 to 9 - 10 Lessons (Used to be included in Level 5-10)	75.00	3
307	Swimmer	Fitness Swimmer (under 18) - 10 Lessons	75.00	HST over 14

Private & Adult Lessons

308	Private Lessons	Private Lessons - 1:1 Ratio	23.00	1
309	Private Lessons	Semi-Private Lessons - 1:2 Ratio (per participant, per 30 min lesson)	17.10	1
310	Private Lessons	Semi-Private Lessons - 1:3 Ratio (per participant, per 30 min lesson)	14.20	1
311	Adult Lessons	Adults Lessons - 10 Lessons (Used to be Aqua Adults)	80.00	1
312	Adult Lessons	Fitness Swimmer (18 years and over)	91.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
Specialty Courses - General				
313	Specialty Courses - General	Bronze Star & LSS Basic FA	100.00	HST over 14
314	Specialty Courses - General	Bronze Medallion & LSS Emergency FA (includes course material)	133.00	1
315	Specialty Courses - General	Bronze Cross & LSS Std FA (includes course material)	162.00	1
316	Specialty Courses - General	Swim for Life - Swim Instructor Course	200.00	1
317	Specialty Courses - General	Assistant Instructors Course (includes course material)	142.00	1
318	Specialty Courses - General	NL Recertification	93.00	1
319	Specialty Courses - General	NL Course	265.00	1
320	Specialty Courses - General	LSS Fitness Award	63.00	1
321	Specialty Courses - General	Standard First Aid Recert	22.00	1
322	Specialty Courses - General	Airway Management	11.50	1
323	Specialty Courses	Jr. Lifeguard Club	80.00	HST over 14
324	Specialty Courses	Jr. Lifeguard Daycamp	192.00	HST over 14
325	Specialty Courses	Sunday Workout	90.00	HST over 14

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Arenas

EFFECTIVE - Spring Ice - May 1, 2024

Ice Rentals

326	Minor Hockey	Prime/Non-Prime Rate (per hour)	141.00	1
327	Figure Skating	Prime/Non-Prime Rate (per hour)	141.00	1
328	Junior/Intermediate Hockey	Prime Rate (per hour)	141.00	1
329	General Usage - Prime Time	Prime Rate (per hour)	215.00	1
330	General Usage - Non-Prime Time	Morning Non-Prime Rate (per hour)	91.00	1
331	General Usage - Non-Prime Time	Non-Prime Rate (per hour)	153.00	1
332	General Usage - Summer Ice	All Summer Ice (per hour)	215.00	1
333	Ice Rentals	Last-minute ice - 30% discount on ice booked within 72 hours of rental date	30%	

Arena Multi-Purpose Room Rentals

334	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage (per hour)	27.50	1
335	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage - With Ice Rental (per hour)	13.75	1
336	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	Discount on Rental - Non-Profit Organization	25%	

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Arena Floor Rentals

337	Arena Floor	Special Event	1077.00	1
338	Arena Floor	Weekday Rental (per hour)	54.00	1
339	Arena Floor	Weekend Rental (per hour)	73.00	1
340	Arena Floor	Discount on Rental - Non-Profit Organization	25%	
341	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

Admissions

342	Public Skate Admissions (not offered at all facilities)	Per Participant	2.00	2
343	Shinny Ice	Per Participant	5.00	2
344	Shinny Ice	Per Participant - Senior	3.00	2
345	Adult Skate	Per Participant	2.00	2
346	School Use	Hourly Permit Fee	5.75	2

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Birthday Parties

347	Birthday Parties - Programs	Skate Party - Fully Hosted	265.00	1
348	Birthday Parties - Programs	Swim Party - Fully Hosted	295.00	1

Ball Diamonds/Soccer Fields

Field Rentals

349	Field Rentals - General Usage	Playing Field - Field Types A & B (per hour)	22.50	1
350	Field Rentals - General Usage	Playing Field - Field Type C (per hour)	11.25	1
351	Field Rentals - General Usage	Playing Field - Field Type D (per hour)	No Charge	

Field Rentals - Minor Sports

352	Field Rentals - Minor Sports Usage	Playing Field - Field Types A & B (per hour)	14.75	1
353	Field Rentals - Minor Sports Usage	Playing Field - Field Type C (per hour)	7.50	1
354	Field Rentals - Minor Sports Usage	Playing Field - Field Type D (per hour)	No Charge	

Light Usage - Per Hour Charge

355	Light Usage	Lights - General (per hour)	28.50	1
356	Light Usage	Lights - Minor Sports (per hour)	14.35	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Parks Usage

357	Picnic Pavilions	Type A Pavilions Pavillion Rental - Per Rental	71.00	1
358	Picnic Pavilions	Type B Pavilions Picnic Shelter Rental - Per Rental	40.00	1
359	Table Rentals	Per Table- No Delivery (Community Groups/Festivals)	3.80	1
360	Table Rentals	Per Table - No Delivery (General Public with Facility Rental only - Add'l Req'd)	6.35	1
361	Chair Rentals	Per Chair- No Delivery (Community Groups/Festivals)	1.30	1
362	Chair Rentals	Per Chair - No Delivery (General Public with Facility Rental only - Add'l Req'd)	1.30	1
363	Gazebos	Gazebo Rental - Per Rental	40.00	1
364	Chapel in the Park	Park Chapel Rental - Per Rental	53.00	1
365	Parks Usage	Special Events / Community Festivals - Per Rental	71.00	1



COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2024 Rate	HST Rate

Community Centres

Facility User Insurance Program				
366	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

X-Large Halls - Capacity Over 400; Large Halls - Capacity 301-400; Medium Halls - Capacity 151-300; Small Halls - Capacity Under 150

COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2024 Rate	HST Rate
X-Large Halls - Hall Capacity great than 400 People				
367	Port Dover Lions C.C.	Hourly - Room A & B Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, excluding non-profit and seniors groups)	51.75	1
368	Port Dover Lions C.C.	Hourly - Room A Hall Rental	24.75	1
369	Port Dover Lions C.C.	Hourly - Room B Hall Rental	30.75	1
370	Port Dover Lions C.C.	Rooms A & B - Friday - Saturday	760.00	1
371	Port Dover Lions C.C.	Rooms A & B - Sunday - Thursday	381.00	1
372	Port Dover Lions C.C.	Room A OR B - Friday - Saturday	477.00	1
373	Port Dover Lions C.C.	Room A OR B - Sunday - Thursday	239.00	1
374	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	260.00	1
375	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	131.00	1
376	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	160.00	1
377	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	79.00	1
378	Port Dover Lions C.C.	Bar Rental Fee - for events with Special Occasion Permit	128.00	1
379	Port Dover Lions C.C.	Hall Rental for Decorating on Previous Day	233.00	1
380	Port Dover Lions C.C.	Damage Deposit (refundable)	250.00	3
381	Port Dover Lions C.C.	Discount on Rental - Non-Profit Organizations	25%	1
382	Port Dover Lions C.C.	Discount on Rental - Funerals (Full-day rentals only)	25%	1

COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2024 Rate	HST Rate

Large Halls - Hall Capacity of 301 to 400 People

383	Port Rowan CC, Langton CC, Courtland CC	Hourly - Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, excluding non-profit and seniors groups)	44.75	1
384	Port Rowan CC, Langton CC, Courtland CC	Hourly - Meeting Room Rental	19.05	1
385	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Friday - Saturday	317.00	1
386	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Sunday - Thursday	160.00	1
387	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Friday - Saturday	160.00	1
388	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Sunday - Thursday	98.00	1
389	Port Rowan CC, Langton CC, Courtland CC	Showtime Rentals (Langton CC only)	880.00	1
390	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	260.00	1
391	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	131.00	1
392	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	128.00	1
393	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	63.00	1
394	Port Rowan CC, Langton CC, Courtland CC	Bar Rental - for events with Special Occasion Permit	128.00	1
395	Port Rowan CC, Langton CC, Courtland CC	Hall Rental for Decorating on Previous Day	98.00	1
396	Port Rowan CC, Langton CC, Courtland CC	Damage Deposit (refundable)	200.00	3
397	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Non-Profit Organizations	25%	1
398	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Funerals (Full-day rentals only)	25%	1

COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2024 Rate	HST Rate
Medium Halls - Hall Capacity of 151 to 300 People				
399	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hourly - Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, excluding non-profit and seniors groups)	38.25	1
400	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hourly - Meeting Room Rental	18.95	1
401	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hall Rental - Friday - Saturday	252.00	1
402	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hall Rental - Sunday - Thursday	128.00	1
403	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Meeting Room - Friday - Saturday	160.00	1
404	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Meeting Room - Sunday - Thursday	98.00	1
405	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	224.00	1
406	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	113.00	1
407	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	98.00	1
408	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	49.00	1
409	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Bar Rental Fee - for events with Special Occasion Permit	98.00	1
410	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hall Rental for Decorating on Previous Day	98.00	1
411	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Damage Deposit (refundable)	150.00	3
412	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Discount on Rental - Non-Profit Organizations	25%	1
413	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Discount on Rental - Funerals (Full-day rentals only)	25%	1

COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2024 Rate	HST Rate
Small Halls - Hall Capacity less than 150 People				
414	Wtfd CC, PTD Kin, DFC	Hourly - Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, excluding non-profit and seniors groups)	25.85	1
415	Wtfd CC, PTD Kin, DFC	Hourly - Meeting Room Rental	12.50	1
416	Wtfd CC, PTD Kin, DFC	Hall Rental - Friday - Saturday	173.00	1
417	Wtfd CC, PTD Kin, DFC	Hall Rental - Sunday - Thursday	81.00	1
418	Wtfd CC, PTD Kin, DFC	Meeting Room/Basements - Friday - Saturday	89.00	1
419	Wtfd CC, PTD Kin, DFC	Meeting Room/Basements - Sunday - Thursday	45.25	1
420	Wtfd CC, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	128.00	1
421	Wtfd CC, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	63.00	1
422	Wtfd CC, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	63.00	1
423	Wtfd CC, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	31.75	1
424	Wtfd CC, PTD Kin, DFC	Bar Rental Fee - for events with Special Occasion Permit	63.00	1
425	Wtfd CC, PTD Kin, DFC	Hall Rental for Decorating on Previous Day	63.00	1
426	Wtfd CC, PTD Kin, DFC	Damage Deposit (refundable)	150.00	3
427	Wtfd CC, PTD Kin, DFC	Discount on Rental - Non-Profit Organizations	25%	1
428	Wtfd CC, PTD Kin, DFC	Discount on Rental - Funerals (Full-day rentals only)	25%	1

FORESTRY CONSERVATION				
	Department	Description	Approved 2024 Rate	HST Rate

Forestry				
429	Forest Conservation	Timber Harvest Signs	10.25	1
430	Forest Conservation	Woodlot Map	7.55	1
431	Forest Management	Hunting Map	7.55	1
432	Urban Forestry	Installation of 50 mm caliper tree	570.00	3
433	Weeds	Weed Inspection - No Compliance (per infraction)	83.00	1

HERITAGE & CULTURE				
	Department	Description	Approved 2024 Rate	HST Rate

Museum Rental Rates & Memberships				
434	Museum Rental Rates	Rental Fee Hourly	74.00	2
435	Museum Rental Rates	Rental Fee Half Day	149.00	2
436	Museum Rental Rates	Rental Fee Full Day - 7 hours	298.00	2
437	Museum Rental Rates	Rental Fees - Hourly - Gallery	74.00	2
438	Museum Rental Rates	Rental Fees - Hourly - Meeting Room	33.75	2
439	Museum Rental Rates	Rental Fees - Half Day - Gallery	149.00	2
440	Museum Rental Rates	Rental Fees - Half Day - Meeting Room	102.00	2
441	Museum Rental Rates	Rental Fees - Full Day - Gallery	298.00	2
442	Museum Rental Rates	Rental Fees - Full Day - Meeting Room	198.00	2
443	Museum Rental Rates	Maintenance Deposit	135.00	3
444	Museum Memberships	Membership Fees-Individual	35.00	2
445	Museum Memberships	Membership Fees-Family	59.00	2
446	Museum Memberships	Membership Fees-Corporate	136.00	2

Delhi Tobacco Museum & Heritage Centre				
447	Delhi Tobacco Museum & Heritage Centre	Guided Tour Fee	6.15	2
448	Delhi Tobacco Museum & Heritage Centre	Educational Program Fees - Full Day	12.20	HST over 14
449	Delhi Tobacco Museum & Heritage Centre	Children's Day Camps - One Day	34.75	HST over 14
450	Delhi Tobacco Museum & Heritage Centre	Special Events, Adult Programs, Workshops, etc.	Various Rates	

HERITAGE & CULTURE				
	Department	Description	Approved 2024 Rate	HST Rate
Waterford Heritage & Agricultural Museum				
451	Waterford Heritage & Agricultural Museum	Guided Tour Fee	6.15	2
452	Waterford Heritage & Agricultural Museum	Educational Program Fees	6.15	HST over 14
453	Waterford Heritage & Agricultural Museum	Children's Day Camps - One Day	34.75	HST over 14
454	Waterford Heritage & Agricultural Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	
Port Dover Harbour Museum				
455	Port Dover Harbour Museum	Guided Tour Fee	6.15	2
456	Port Dover Harbour Museum	Educational Program Fees	6.15	HST over 14
457	Port Dover Harbour Museum	Children's Day Camps - One Day	34.75	HST over 14
458	Port Dover Harbour Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	

HERITAGE & CULTURE				
	Department	Description	Approved 2024 Rate	HST Rate

Norfolk County Archives				
459	Norfolk County Archives	Document scanning	1.10	1
460	Norfolk County Archives	USB Drives	11.95	1
461	Norfolk County Archives	Long Distance Research (per Hour)	48.00	1
462	Norfolk County Archives	Digital image files (per image)	6.00	1
463	Norfolk County Archives	Digital image files for publication purposes (per image)	24.15	1
464	Norfolk County Archives	Image scanning (per image)	6.00	1
465	Norfolk County Archives	Postage/Shipping	Full Cost Recovery	1
466	Norfolk County Archives	Guided Tour Fee	6.15	2
467	Norfolk County Archives	Educational Program Fees	6.15	HST over 14
468	Norfolk County Archives	Children's Day Camps - One Day	34.75	HST over 14
469	Norfolk County Archives	Special Events, Adult Programs, Workshops, etc.	Various Rates	

STRATEGIC INNOVATION & ECONOMIC DEVELOPMENT

	Department	Description	Approved 2024 Rate	HST Rate
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Strategic Innovation & Economic Development

470	Strategic Innovation & Economic Development	Directional Sign- Type 1- A Directional Sign - Type 1 - B (Annual Renewal)	338.00	1
471	Strategic Innovation & Economic Development	Directional Sign- Type 2 - A Directional Sign Type 2 - B (Annual Renewal)	198.00	1
472	Strategic Innovation & Economic Development	Event or Workshop Registration Fee	Various rates based on full cost recovery	1
473	Strategic Innovation & Economic Development	Print Advertising	Varies based on actual production	1
474	Strategic Innovation & Economic Development	Advertising - Two-sided business name plate (Select locations only)	1,129.00	1



ENVIRONMENTAL & INFRASTRUCTURE SERVICES & ROADS

	Department	Description	Approved 2024 Rate	HST Rate
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Environmental Services

475	Environmental Services	Tipping Fee - per Tonne	146.00	3
476	Environmental Services	South Walsingham Transfer Station Minimum fee / each visit	20.00	3
477	Environmental Services	Simcoe Transfer Station Minimum fee / each visit	16.00	3
478	Environmental Services	Excess Load Charge - Tipping in Excess of 1 Tonne	25.30	3
479	Environmental Services	Composter	48.25	2
480	Environmental Services	Small Recycling Boxes	12.75	1
481	Environmental Services	Large Recycling Boxes	13.50	1
482	Environmental Services	Bulky Item Collection (per collection)	40.00	3



ENVIRONMENTAL & INFRASTRUCTURE SERVICES & ROADS

	Department	Description	Approved 2024 Rate	HST Rate
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Municipal Drainage Services

483	Drainage Services	Drainage Lawyer Certificates	73.00	3
484	Drainage Services	Inspection of Private Tile Connection OR Tile Loan Installation Inspection, OR Inspection of Contractor Installed Catch Basin to a Municipal Drain	281.00	3
485	Drainage Services	Formulate a Mutual Agreement Drain as per the Drainage Act	1,949.00	3
486	Drainage Services	Maintenance Fee (per property)	17.75	3
487	Drainage Services	New Drainage System Fee (per property)	37.00	3
488	Drainage Services	Completing a Severance Reapportionment as per Section 65(1) of the Drainage Act (per drain assessment schedule)	336.00	3

Roads - Property Replacement

489	Sign Replacement OR New Sign	Regulatory Signs or Non Regulatory Signs	374.00	1
490	Roadside Property Damage	Cost Recovery - Roadside Property Damage	100% Cost Recovery	



HEALTH & SOCIAL SERVICES

	Department	Description	Approved 2024 Rate	HST Rate
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Norview (EFFECTIVE February 1st, 2022)

491	Norview	Resident Transportation Fee Unaccompanied (per hour)	25.85	3
492	Norview	Resident Accompaniment without Transportation (per hour)	33.75	3

Haldimand Norfolk Health Unit

493	Haldimand Norfolk Health Unit	Seasonal Housing (Per Unit)	95.00	3
494	Haldimand Norfolk Health Unit	Seasonal Housing (Reinspection)	45.00	3
495	Haldimand Norfolk Health Unit	Disinterment	177.00	3
496	Haldimand Norfolk Health Unit	Prenatal Classes	5.00	3
497	Haldimand Norfolk Health Unit	Food Handler Program	63.00	3
498	Haldimand Norfolk Health Unit	Lawyers' Letters - Search	180.00	3



DEVELOPMENT FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Development Applications

499	Planning	Preconsultation Meeting	500.00	3
500	Planning	Submission Review Fee	400.00	3
501	Committee of Adjustment	Consent	5,106.00	3
502	Committee of Adjustment	Surplus Farm Dwelling Consent/Zoning Amendment	6,105.00	3
503	Committee of Adjustment	Minor Variance	2,743.00	3
504	Planning	Zoning Amendment - Regular	12,178.00	3
505	Planning	Zoning Amendment - Major	18,094.00	3
506	Planning	Zoning Amendment - Removal of Holding & Temporary Use Extensions, Down Zoning, Garden Suite 20 year Re-Application	971.00	3
507	Planning	Official Plan Amendment - Regular	12,605.00	3
508	Planning	Official Plan Amendment - Major	18,994.00	3
509	Planning	Combined Official Plan / Zoning Amendment - Regular	16,648.00	3
510	Planning	Combined Official Plan / Zoning Amendment - Major	26,681.00	3
511	Planning	Site Plan - Regular	13,273.00	3

DEVELOPMENT FEES

	Department	Description	Approved 2024 Rate	HST Rate
512	Planning	Site Plan - Major	22,249.00	3
513	Planning	Site Plan Minor or Amendment	6,117.00	3
514	Planning	Site Plan for Farm Diversified Use	1,373.00	3
515	Planning	Subdivision/Condominium - Application Fee plus \$75.00 per lot	19,389.00	3
516	Planning	Condominium Conversion	3,699.00	3
517	Planning	Deeming / Condominium Exemption from Draft Approval	2,363.00	3
518	Planning	Communications Tower	2,100.00	3
519	Planning	Green Energy Act	1,226.00	3
520	Planning	Part Lot Control Exemption	2,451.00	3

Development Agreements

521	Planning	Site Plan Agreement	2,919.00	3
522	Planning	Subdivision and Condominium Agreement	4,902.00	3
523	Planning	Agreement Compliance Letter	113.00	3
524	Planning	Cash-In-Lieu of Parking Per Stall	1,069.00	3
525	EIS - Engineering	Other Agreements	1,706.00	3
526	EIS - Engineering	Pre-servicing Agreement	2,621.00	3

DEVELOPMENT FEES

	Department	Description	Approved 2024 Rate	HST Rate
Application Maintenance & Other Development Fees				
527	Planning	Agreement Default	1,124.00	3
528	Planning	Application Deferral or Inactive File	565.00	3
529	Planning	Recirculation (at first and every recirculation)	562.00	3
530	Planning	Recirculation - Site Plan, Subdivision or Condominium (at third and every recirculation thereafter)	1,124.00	3
531	Planning	Draft Approval of Subdivision/Condominium/Site Plan and Part Lot Control Extensions	1,616.00	3
532	Planning	Draft Plan (Redline)	1,288.00	3
533	Planning	Planning Letter Fee	80.00	3
534	Planning	911 Civic Addressing – Assignment of Number and Sign Charges	126.00	3
535	Planning	Publication Sales - Official Plan or Zoning By-Law	128.00	1
536	Planning	Planning Peer Review	Full Cost Recovery	
537	EIS - Engineering	Peer Review	Full Cost Recovery	
538	EIS - Engineering	Lot Grading Review	362.00	3
539	EIS - Engineering	Subdivision/Condominium Re-submissions (applicable upon second submission)	1,818.00	3
540	EIS - Engineering	Inspection/Acceptance/Assumption Review	3% Developer Costing	3

DEVELOPMENT FEES

	Department	Description	Approved 2024 Rate	HST Rate
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Planning - GIS

541	GIS	Orthophotography - 2010 Air photography - 1km x 1km Tile	29.00	3
542	GIS	Orthophotography - 2010 Air photography - 20km x 20km Tile	958.00	3
543	GIS	Orthophotography - 2015 Air photography - 1km x 1km Tile	36.00	3
544	GIS	Orthophotography - 2015 Air photography - 20km x 20km Tile	1,197.00	3
545	GIS	Hard Copy Maps - County Map - Colour	23.30	3
546	GIS	Hard Copy Maps - County Map - Black and White	12.35	3
547	GIS	Hard Copy Maps - County Map Book - Paper - Colour	22.75	3
548	GIS	Hard Copy Maps - 2ft x 3ft - Black and White	12.35	3
549	GIS	Paper Plots - 8.5"x11" (A size) - Colour	7.15	3
550	GIS	Paper Plots - 11"x17" (B size) - Colour	9.55	3
551	GIS	Full Colour - per Square Foot	5.00	3
552	GIS	Line Work - per Square Foot	4.50	3
553	GIS	Photo Paper - per Square Foot	6.45	3

DEVELOPMENT FEES

	Department	Description	Approved 2024 Rate	HST Rate
Building				
554	Building	Zoning Compliance or Building Work Orders - Residential	60.00	3
555	Building	Zoning Compliance or Building Work Orders – Non-Residential	84.00	3
556	Building	Additional Fee for Construction without Permit - Footings / Foundation Commenced	25% of permit fee	3
557	Building	Additional Fee for Construction without Permit - Structural Framing Commenced	50% of permit fee	3
558	Building	Additional Fee for Construction without Permit - Structural Framing Completed	75% of permit fee	3
559	Building	Additional Fee for Construction without Permit - Any Demolition or Any Building Work Requiring a Permit	100% of permit fee	3
560	Building	Septic Structural Additions	168.00	3
561	Building	Additional Inspections - Per Inspection	252.00	3
562	Building	Spatial Separation Agreement	155.00	3
563	Building	Evaluation of Alternative Solution (up to 4 hours review, \$160 per hour of review thereafter)	504.00	3
564	Building	Removal of Order	182.00	3
565	Building	Additional Plan Review (Resubmission)	168.00	3



Approved 2024 Licenses

	Department	Description	Approved 2024 Rate	HST Rate
566	Clerks & By-Law - Licensing	Raffle, Bingo, Nevada Lottery	3% of total value of prizes and/or \$10 per wheel	3
567	Clerks & By-Law - Licensing	Bazaar Lottery	3% of total value of prizes and/or \$10 per wheel	3
568	Clerks & By-Law - Licensing	Marriage Licence	174.00	3
569	Clerks & By-Law - Licensing	Peddlers & Salesmen: Door to Door - Annual License	210.00	3
570	Clerks & By-Law - Licensing	Peddlers & Salesmen: Door to Door - Non-Profit Charitable Organizations	No Charge	
571	Clerks & By-Law - Licensing	Peddlers & Salesmen: Auctions, Flea Markets, Liquidations, Special Sales Not within the Central Business Districts	133.00	3
572	Clerks & By-Law - Licensing	Mobile Food Premises Sales	471.00	3
573	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Per Festival Event	59.00	3
574	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Ice Cream & Non-Hazardous Food Vendor	110.00	3
575	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Non-Profit Charitable Organizations	356.00	3
576	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Second or Subsequent Vehicle	35.25	3
577	Clerks & By-Law - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (30 day period)	44.00	3
578	Clerks & By-Law - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (annual)	219.00	3
579	Clerks & By-Law - Licensing	Personal Watercraft Rentals Business License - Annual Fee	215.00	3



Approved 2024 Licenses

	Department	Description	Approved 2024 Rate	HST Rate
580	Clerks & By-Law - Licensing	Per Personal Motorized Watercraft License and per Motorized Pleasure Vessel License - Annual Fee (Limit of 25 Licenses per location)	215.00	3
581	Clerks & By-Law - Licensing	Friday 13th Daily Sales: Merchandise/Mobile Food Only	231.00	3
582	Clerks & By-Law - Licensing	Friday 13th Non Profit/Charitable Organizations: Ticket Sales Only	72.00	3
583	Clerks & By-Law - Licensing	Pawnbrokers/Sellers of Used Goods	78.00	3
584	Clerks & By-Law - Licensing	New Salvage Yard Licence Application	497.00	3
585	Clerks & By-Law - Licensing	Renewal Salvage Yard Licence Application	244.00	3
586	Clerks & By-Law - Licensing	Taxicab/Limo Owner	139.00	3
587	Clerks & By-Law - Licensing	Taxicab/Limo Drivers	58.00	3
588	Clerks & By-Law - Licensing	Taxicab/Limo (per vehicle)	103.00	3
589	Clerks & By-Law - Licensing	Tattoo & Body Piercing Parlours	113.00	3
590	Clerks & By-Law - Licensing	Personal Aesthetics / Salons (excluding Tattoo & Body Piercing Parlours)	18.00	3



Approved 2024 Licenses

	Department	Description	Approved 2024 Rate	HST Rate
591	Clerks & By-Law - Licensing	Hotel / Motel / Bed & Breakfasts	18.00	3
592	Clerks & By-Law - Licensing	Food Premises	18.00	3
593	Clerks & By-Law - Licensing	Administrative Fee for Late License Renewals	62.00	3
594	Clerks & By-Law - Licensing	License Replacement	12.20	3
595	Clerks & By-Law - Licensing	Kennel Licence	75.00	3
596	Clerks & By-Law - Licensing	Dog Tags - Spayed/Neutered Dog	29.50	3
597	Clerks & By-Law - Licensing	Dog Tags - Intact Dog	45.25	3
598	Clerks & By-Law - Licensing	Late Purchase Spayed/Neutered Dog	37.75	3
599	Clerks & By-Law - Licensing	Late Purchase of an Intact Dog Tag	51.50	3
600	Forest Management	Municipal Hunting License - Rabbit and Pheasant	30.00	3
601	Forest Management	Hunting License - Replacement Card	6.40	3



OPP Services
By-Law 01-08

	Department	Description	Approved 2024 Rate	HST Rate
602	OPP Services	At Fault False Alarm Charge	200.00	3



Approved 2024 Permits

	Department	Description	Approved 2024 Rate	HST Rate
603	Fire Department	Pyrotechnics Permit Application	398.00	3
604	Fire Department	Fireworks Permit Application	86.00	3
605	Fire Department	Burn Permits - 1 Day, 6 Months, 2 Year	36.25	3
606	Roads	Excavation Permit - (Road Cut)	276.00	3
607	Roads	Excavation Permit - Deposit	1,050.00	3
608	Roads	Oversize Load Permit- Single Trip	150.00	3
609	Roads	Annual Oversize Load Permit	443.00	3
610	Roads	Entrance Permits	276.00	3
611	Roads	Entrance Permit - Deposit	1,050.00	3
612	Roads	Entrance Permit - Resurfacing	No Charge	
613	Clerks & By-Law	Sign Permit	68.00	3
614	Clerks & By-Law	Burial/Death Registration Permit	29.50	3
615	Forest Conservation	Council Exemption Permit	317.00	3
616	Building	Demolition Permit - under 600 sq. m Building Area	168.00	3
617	Building	Demolition Permit - 600 sq. m Building Area and over	252.00	3
618	Building	Plumbing Permit (Residential) - Per Unit	56.00	3
619	Building	Plumbing Permit (Residential) - Per Fixture	7.80	3
620	Building	Plumbing Permit (Non-Residential) - Per Unit	84.00	3
621	Building	Plumbing Permit (Non-Residential) - Per Fixture	16.80	3
622	Building	Assembly Permit per sq.m. (incl. recreation and daycare facilities, schools, libraries, places of worship, theatres, restaurants, arenas, gymnasiums) - New or Addition	23.45	3
623	Building	Assembly Permit per sq.m. - Alteration or Repair	11.70	3



Approved 2024 Permits

	Department	Description	Approved 2024 Rate	HST Rate
624	Building	Institutional Permit per sq.m. (incl. institutional, hospitals, medical care facilities, nursing homes) - New or Addition	29.25	3
625	Building	Institutional Permit per sq.m. - Alteration or Repair	14.65	3
626	Building	Residential Permit per sq.m. (incl. single detached dwelling, semi, duplex, row house, townhouse) - New or Addition	19.15	3
627	Building	Apartment Building Permit per sq.m.	19.05	3
628	Building	Hotel / Motel Permit per sq.m.	25.15	3
629	Building	Residential Permit per sq.m. - Alteration or Repair	9.60	3
630	Building	Business (Office Buildings) Permit per sq.m. - New or Addition	22.75	3
631	Building	Business (Office Buildings) Permit per sq.m. - Alteration or Repair	11.40	3
632	Building	Mercantile (Retail) Permit per sq.m. - New or Addition	22.75	3
633	Building	Mercantile (Retail) Permit per sq.m. - Alteration or Repair	11.40	3
634	Building	Industrial Permit per sq.m. - New or Addition	13.70	3
635	Building	Industrial Permit per sq.m. - Alteration or Repair	6.85	3
636	Building	Parking Garage Permit per sq.m.	8.05	3
637	Building	Gas Station Permit per sq.m.	14.70	3
638	Building	Accessory Structures Permit (garage, storage shed, new basement, cold cellar, unenclosed canopies, air supported structures) per sq.m.	4.45	3
639	Building	Farm Buildings Permit per sq.m. - New / Addition	3.30	3
640	Building	Farm Buildings Permit per sq.m. - Alterations / Repairs	1.85	3
641	Building	Greenhouse Permit per sq.m.	2.05	3
642	Building	Occupancy Permit - Prior to Final Completion	168.00	3



Approved 2024 Permits

	Department	Description	Approved 2024 Rate	HST Rate
643	Building	Transfer of Permit	168.00	3
644	Building	Conditional Permit - greater of 10% of Permit Fee or \$75 (in addition to permit fee)	79.00	3
645	Building	Swimming Pool Permit (Residential)	195.00	3
646	Building	Septic Permit: New Systems or Full Replacement	588.00	3
647	Building	Septic Permit - Repair/Partial Replacement	420.00	3
648	Building	Roof Top Solar Panel Permit	252.00	3
649	Building	Roof Top Solar Panel Permit (Other)	504.00	3
650	Building	Change of Use Permit	252.00	3
651	Building	Portable Classroom Permit	336.00	3
652	Building	Outdoor Patio Permit	195.00	3
653	Building	Communication Tower Permit	504.00	3
654	Building	Crane Runway Permit	504.00	3
655	Building	Exterior Storage Tank Permit - Above and Below Ground (excluding fire fighting water reservoirs)	504.00	3
656	Building	Retaining Wall Permit	504.00	3
657	Building	Silo Permit	504.00	3
658	Building	Outdoor Public Swimming Pool/Public Spa Permit (Non-Residential)	1512.00	3
659	Building	Electromagnetic Locks / Strikes Permit (each)	168.00	3
660	Building	Fire Alarm System Permit	420.00	3



Approved 2024 Permits

	Department	Description	Approved 2024 Rate	HST Rate
661	Building	Emergency Lighting / Exit Signs Permit	420.00	3
662	Building	Sprinkler System Permit	420.00	3
663	Building	Standpipe System Permit	420.00	3
664	Building	Combined Sprinkler and Standpipe System Permit	588.00	3
665	Building	Commercial Cooking Exhaust System Permit	420.00	3
666	Building	Backflow Preventor Permit plus \$120 per additional premise or zone device	252.00	3
667	Building	Grease / Oil Interceptor Permit	252.00	3
668	Building	Geothermal System Permit (single detached dwelling, semi, duplex)	504.00	3
669	Building	Geothermal System Permit (Other)	588.00	3
670	Building	Wind Turbine Permit	504.00	3
671	Building	Temporary Structures Permit (tent, demountable stage or structure, construction trailer)	84.00	3
672	Building	Minimum Fee for Permit (for sq.m. calculations or not otherwise listed)	245.00	3



EV CHARGING STATIONS

	Department	Description	Approved 2024 Rate	HST Rate
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EV Charging Station Usage

673	Facilities	EV Charging Station Usage Fee - Per Hour	2.10	2
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