



## Norfolk County Council Committees Application Form

Surname: \_\_\_\_\_ Given Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_  
Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Committees contribute to Council's decision making processes and help shape municipal policy. As such, it is important for potential committee members to understand the terms of reference for the committees to which they are applying and to be available to fulfill the commitment required. The Committee's By-Law outlining the terms of reference for each committee can be found through the Clerk's Division, 50 Colborne Street South, Simcoe, Ontario, N3Y 4H3.

### Committee Preference\*

1<sup>st</sup> Choice: \_\_\_\_\_  
2<sup>nd</sup> Choice: \_\_\_\_\_

\*If you are applying for the Accessibility Advisory Committee, please note that the *Accessibility for Ontarians with Disabilities Act, 2005* requires that a majority of the committee members be persons with disabilities.

Do you have a disability?    Yes        No        Prefer not to identify   

### Background Information

Describe your interest in the committee(s) identified above and your order of preference:

Describe any specific knowledge or experience you have related to the committee(s) in which you have expressed interest:

If appointed, are there any issues that you feel should be considered by the committee(s) you have selected?

Yes

No

If yes, please describe:

Describe any prior experience you have serving on a committee or board:

If you have prior committee experience, please answer the following questions:

What was your most significant learning experience?

What was your most significant contribution?

How would you describe the way in which you work with others?

**General Information**

Place of Employment: \_\_\_\_\_

Nature of Employment: \_\_\_\_\_

Length of Residence in Norfolk County: \_\_\_\_\_

Community Interests and Activities:

**Skills**

Volunteer Management

Fundraising Experience

Arts Education

Program Development

Finance

Marketing and Promotion

Other (please describe):

**References**

Please list three individuals who can provide a personal reference (please list telephone numbers and/or email addresses for each individual):

Reference #1 - Name: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Reference #2 - Name: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Reference #3 - Name: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Applicants shall represent all geographic and community areas of Norfolk county i.e. East/West, urban/rural. All successful Appointees must be willing to undergo a Criminal Reference Check to be paid for by Norfolk County.

**I agree to serve on the above committee(s) if appointed. I have reviewed the Committee descriptions and I am able to regularly attend meetings.**

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**This form, when completed, must be returned, OR e-mailed/faxed to:**

Teresa Olsen, County Clerk  
Norfolk County Administration – Clerks & By-law Department  
50 Colborne Street South  
Simcoe, ON N3Y 4H3  
Phone: 519-426-5870, Ext. 1228  
Fax (519) 426-8573  
E-mail: [clerks@norfolkcounty.ca](mailto:clerks@norfolkcounty.ca)

The personal information on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, and is used solely for the purposes related to the appointment of citizens at large to Council committees. If you are appointed to a Council committee your name may be viewed by the public. If you have any questions about the use of this information contact Clerk/Manager of Council Services 50 Colborne St. S. Simcoe, ON N3Y 4H3.