



#FINDYOURFOLK Voucher Program

Process for **Reimbursement**



Business Info

STEP
01

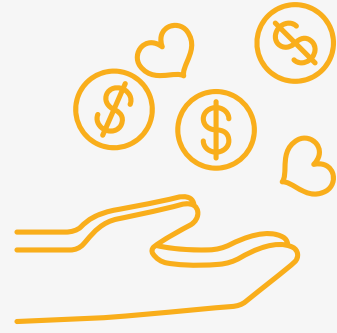
- a) legal business name
- b) contact name
- c) business address
- d) phone number
- e) email



Invoice

STEP
02

Billed to: Norfolk County
 Billing Address: 185 Robinson St,
 Suite 200, Simcoe, ON, N3Y 5L6
 Billing Contact: Marie Steiner
 Method of payment: cheque or
 Electronic Funds Transfer (ETF)



EFT Form + Void Cheque*

STEP
03

- a) Fill out the form
- b) Attach a void cheque
- c) Return to County staff



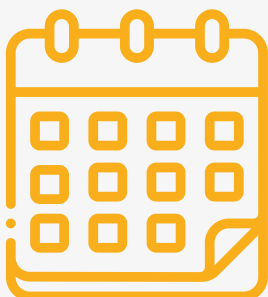
Return Vouchers & Receipts

STEP
04

Deliver your receipts,
 remaining vouchers and
 voucher distribution data to
 Norfolk County by no later
 than **Nov. 10, 2023.**

Your reimbursement will be
 processed in one lump sum
 by December 31, 2023.
 Please allow 4 weeks for
 payments to materialize.

Important Dates



Distribution Deadline:

Nov. 5

Redemption Deadline:

Nov. 5

Delivery Deadline:

Nov. 10

More Info:

Norfolkcounty.ca/FindYourFolk