



**The Corporation of Norfolk County**

**By-Law 2023-36**

**Being a By-Law to Amend By-Law 2022-137 to Establish User Fees and Service Charges.**

**WHEREAS** the Council of The Corporation of Norfolk County has established By-law 2022-137, being a by-law to establish user fees and service charges as passed on December 20, 2022;

**AND WHEREAS** the Council of The Corporation of Norfolk County deems it advisable to amend By-law 2022-137 to allow for the changes as identified through Council report CS-23-006.

**NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as follows:**

1. **THAT** the description of fee 495 as identified in the schedules to By-law 2022-137 be amended to delete "(Reimbursement if proceed with planning application)";
2. **THAT** fees 496-500, 502-509, and 527 as identified in the schedules included as part of By-law 2022-137 be amended as outlined in accordance with the Schedule 1 attached hereto;
3. **THAT** By-law 2022-137 be amended to include fee 627-629 as outlined in accordance with the Schedule 1 attached hereto;
4. **THAT** the description of fee 527 as identified in the schedules to By-law 2022-137 be amended to "Lot Grading Exemption Review";
5. **AND THAT** the effective date of this By-Law shall be June 1<sup>st</sup>, 2023.

**ENACTED AND PASSED this 18<sup>th</sup> day of April, 2023.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
County Clerk



**DEVELOPMENT FEES**

|  | Department | Description | Approved 2023 Rate | HST Rate |
|--|------------|-------------|--------------------|----------|
|--|------------|-------------|--------------------|----------|

**Development Applications**

|     |                         |  |           |   |
|-----|-------------------------|--|-----------|---|
| 495 | Planning                | Pre-Consultation Meeting   | 500.00    | 3 |
| 496 | Committee of Adjustment | Consent  | 4,952.00  | 3 |
| 497 | Committee of Adjustment | Surplus Farm Dwelling Consent/Zoning Amendment   | 5,920.00  | 3 |
| 498 | Committee of Adjustment | Minor Variance   | 2,743.00  | 3 |
| 499 | Planning                | Zoning Amendment - Regular   | 10,211.00 | 3 |
| 500 | Planning                | Zoning Amendment - Major   | 15,089.00 | 3 |
| 501 | Planning                | Zoning Amendment - Removal of Holding & Temporary Use Extensions, Down Zoning, Garden Suite 20 year Re-Application | 924.00    | 3 |
| 502 | Planning                | Official Plan Amendment - Regular  | 10,590.00 | 3 |
| 503 | Planning                | Official Plan Amendment - Major  | 15,998.00 | 3 |
| 504 | Planning                | Combined Official Plan / Zoning Amendment - Regular  | 13,567.00 | 3 |
| 505 | Planning                | Combined Official Plan / Zoning Amendment - Major  | 22,631.00 | 3 |
| 506 | Planning                | Site Plan - Regular  | 10,857.00 | 3 |
| 507 | Planning                | Site Plan - Major  | 19,406.00 | 3 |

**DEVELOPMENT FEES**

|            | <b>Department</b> | <b>Description</b>   | <b>Approved 2023 Rate</b> | <b>HST Rate</b> |
|------------|-------------------|--|---------------------------|-----------------|
| <b>508</b> | Planning          | Site Plan Minor or Amendment                                   | 4,736.00                  | 3               |
| <b>509</b> | Planning          | Subdivision/Condominium - Application Fee plus \$75.00 per lot | 17,965.00                 | 3               |
| <b>510</b> | Planning          | Condominium Conversion   | 3,522.00                  | 3               |
| <b>511</b> | Planning          | Deeming / Condominium Exemption from Draft Approval            | 2,250.00                  | 3               |
| <b>512</b> | Planning          | Communications Tower   | 2,000.00                  | 3               |
| <b>513</b> | Planning          | Green Energy Act   | 1,167.00                  | 3               |
| <b>514</b> | Planning          | Part Lot Control Exemption                                     | 2,334.00                  | 3               |
| <b>627</b> | Planning          | Site Plan for Farm Diversified Use                             | 1,307.00                  | 3               |

| <b>DEVELOPMENT FEES</b>       |                   |                                       |                           |                 |
|-------------------------------|-------------------|---------------------------------------|---------------------------|-----------------|
|                               | <b>Department</b> | <b>Description</b>                    | <b>Approved 2023 Rate</b> | <b>HST Rate</b> |
| <b>Development Agreements</b> |                   |                                       |                           |                 |
| <b>515</b>                    | Planning          | Site Plan Agreement                   | 2,780.00                  | 3               |
| <b>516</b>                    | Planning          | Subdivision and Condominium Agreement | 4,668.00                  | 3               |
| <b>517</b>                    | Planning          | Agreement Compliance Letter           | 107.00                    | 3               |
| <b>518</b>                    | Planning          | Cash-In-Lieu of Parking Per Stall     | 1018.00                   | 3               |
| <b>519</b>                    | EIS - Engineering | Other Agreements                      | 1,624.00                  | 3               |
| <b>520</b>                    | EIS - Engineering | Pre-servicing Agreement               | 2,219.00                  | 3               |

| <b>Application Maintenance &amp; Other Development Fees</b> |                   |  |                         |   |
|---|-------------------|--|-------------------------|---|
| <b>521</b>  | Planning          | Agreement Default  | 1,070.00                | 3 |
| <b>522</b>  | Planning          | Application Deferral or Inactive File  | 538.00                  | 3 |
| <b>523</b>  | Planning          | Recirculation<br>(at first and every recirculation)  | 535.00                  | 3 |
| <b>524</b>  | Planning          | Recirculation - Site Plan, Subdivision or Condominium<br>(at third and every recirculation thereafter) | 1,070.00                | 3 |
| <b>525</b>  | Planning          | Draft Approval of Subdivision/Condominium/Site Plan and<br>Part Lot Control Extensions                 | 1,539.00                | 3 |
| <b>526</b>  | Planning          | Draft Plan (Redline)   | 1,226.00                | 3 |
| <b>527</b>  | EIS - Engineering | Lot Grading Exemption Review   | 344.00                  | 3 |
| <b>528</b>  | EIS - Engineering | Peer Review  | Full Cost<br>Recovery   | 3 |
| <b>529</b>  | Planning          | 911 Civic Addressing – Assignment of Number and Sign<br>Charges  | 120.00                  | 3 |
| <b>530</b>  | Planning          | Publication Sales - Official Plan or Zoning By-Law   | 121.00                  | 1 |
| <b>628</b>  | EIS - Engineering | Subdivision/Condominium Re-submissions (applicable<br>upon second submission)                          | 1,731.00                | 3 |
| <b>629</b>  | EIS - Engineering | Inspection/Acceptance/Assumption Review  | 3% Developer<br>Costing | 3 |

Applicable Tax Rate: 1 - HST Extra, 2 - HST Included, 3 - Tax Exempt  
Fees effective January 1st, 2023 unless otherwise stated

| DEVELOPMENT FEES |            |             |                    |          |
|------------------|------------|-------------|--------------------|----------|
|                  | Department | Description | Approved 2023 Rate | HST Rate |

| Planning - GIS |     |  |          |   |
|----------------|-----|--|----------|---|
| 531            | GIS | Orthophotography - 2010 Air photography - 1km x 1km Tile   | 27.50    | 1 |
| 532            | GIS | Orthophotography - 2010 Air photography - 20km x 20km Tile | 912.00   | 1 |
| 533            | GIS | Orthophotography - 2015 Air photography - 1km x 1km Tile   | 34.25    | 1 |
| 534            | GIS | Orthophotography - 2015 Air photography - 20km x 20km Tile | 1,140.00 | 1 |
| 535            | GIS | Hard Copy Maps - County Map - Colour                       | 22.20    | 1 |
| 536            | GIS | Hard Copy Maps - County Map - Black and White              | 11.75    | 1 |
| 537            | GIS | Hard Copy Maps - County Map Book - Paper - Colour          | 21.65    | 1 |
| 538            | GIS | Hard Copy Maps - 2ft x 3ft - Black and White               | 11.75    | 1 |
| 539            | GIS | Paper Plots - 8.5"x11" (A size) - Colour                   | 6.80     | 1 |
| 540            | GIS | Paper Plots - 11"x17" (B size) - Colour                    | 9.10     | 1 |
| 541            | GIS | Full Colour - per Square Foot                              | 4.75     | 1 |
| 542            | GIS | Line Work - per Square Foot                                | 4.30     | 1 |
| 543            | GIS | Photo Paper - per Square Foot                              | 6.15     | 1 |