



## **The Corporation of Norfolk County**

### **By-Law 2022-137**

#### **Being a By-Law to Establish User Fees and Service Charges.**

**WHEREAS** Section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may pass By-Laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

**AND WHEREAS** the *Planning Act, R.S.O. 1990*, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

**AND WHEREAS** the Council of The Corporation of Norfolk County has, from time to time, established various fees and charges for information, services, activities and use of County property;

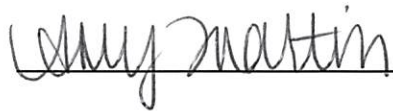
**AND WHEREAS** the Council of The Corporation of Norfolk County deems it expedient to enact a comprehensive By-Law establishing and requiring the payment of fees for information, services, activities and use of County property;


**NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as follows:**

1. **THAT** the fees and charges as set out in the Schedules attached hereto and forming part of this By-Law are hereby established and adopted by the Council of The Corporation of Norfolk County;
2. **THAT** no request by any person for any information, service, activity or use of County property described in the Schedules will be processed or provided by any County Official, unless and until the person requesting the information, service, activity or use of County property has paid the applicable fee or charge in the prescribed amount as set out in the Schedules to the County;
3. **THAT** in the event that any information, service, activity or use of County property is requested by a person, and a fee or charge for such information, service, activity or use of County property has not been specifically provided for in the Schedules thereto, a fee or charge shall be calculated by County staff utilizing the formula described in Schedule "A", attached hereto and forming part of this By-Law, and such fee or charge shall be deemed to be a fee or charge otherwise established and adopted by Council and shall be deemed to be included in the Schedules;

4. **THAT** unless otherwise prescribed, the fees and charges established by this By-Law shall be payable to The Corporation of Norfolk County by cash, money order, certified cheque, cheque or debit card when due;
5. **THAT** fees and charges that have been imposed in accordance with this By-Law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and a one quarter percent per month (1 ¼%), non-compounded or fifteen percent (15%) per annum;
6. **THAT** in the event any part of this By-Law, including any part of the Schedules, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect;
7. **THAT** in the event another By-Law of The Corporation of Norfolk County has an established fee or charge that is also referenced by this By-Law, that fee or charge established by this By-Law shall be the fee that is in effect;
8. **THAT** in the event another By-Law of The Corporation of Norfolk County establishes a fee or charge that is not referenced by this By-Law and that is not inconsistent with this By-Law, the fee or charge established by that other By-Law shall be deemed to be included in the Schedules attached hereto;
9. **THAT** any provision of any By-Law that is inconsistent with this By-Law be hereby repealed;
10. **THAT** By-Law 2021-125 and any amendments thereto are hereby repealed in their entirety;
11. **THAT** this By-Law shall be known as the "User Fees and Service Charges By-Law";
12. **AND THAT** the effective date of this By-Law shall be the date of passage thereof.

**ENACTED AND PASSED this 20<sup>th</sup> day of December, 2022.**

  
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Mayor

  
\_\_\_\_\_  
Deputy County Clerk



## **The Corporation of Norfolk County**

### **By-Law 2023-36**

#### **Being a By-Law to Amend By-Law 2022-137 to Establish User Fees and Service Charges.**

**WHEREAS** the Council of The Corporation of Norfolk County has established By-law 2022-137, being a by-law to establish user fees and service charges as passed on December 20, 2022;

**AND WHEREAS** the Council of The Corporation of Norfolk County deems it advisable to amend By-law 2022-137 to allow for the changes as identified through Council report CS-23-006.

**NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as follows:**

1. **THAT** the description of fee 495 as identified in the schedules to By-law 2022-137 be amended to delete "(Reimbursement if proceed with planning application)";
2. **THAT** fees 496-500, 502-509, and 527 as identified in the schedules included as part of By-law 2022-137 be amended as outlined in accordance with the Schedule 1 attached hereto;
3. **THAT** By-law 2022-137 be amended to include fee 627-629 as outlined in accordance with the Schedule 1 attached hereto;
4. **THAT** the description of fee 527 as identified in the schedules to By-law 2022-137 be amended to "Lot Grading Exemption Review";
5. **AND THAT** the effective date of this By-Law shall be June 1<sup>st</sup>, 2023.

**ENACTED AND PASSED this 18<sup>th</sup> day of April, 2023.**

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Mayor

\_\_\_\_\_  
County Clerk



## **The Corporation of Norfolk County**

### **By-Law 2023-49**

**Being a By-Law to Amend By-Law 2022-137 to Establish User Fees and Service Charges, as amended.**

**WHEREAS** the Council of the Corporation of Norfolk County has established By-Law 2022-137, being a by-law to establish user fees and service charges as passed on December 20, 2022;

**AND WHEREAS** the Council of the Corporation of Norfolk County deems it advisable to amend By-Law 2022-137 to allow for changes as identified through Council report CS-23-090.

**NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as follows:**

1. **THAT** the descriptions of fees 546-547, 550, 552, 617-619, and 622 as identified in the schedules to By-Law 2022-137 be amended according to the Schedules 1 & 2 attached hereto;
2. **THAT** the amount of fees 546-548, 550, 552, 610-617, and 619-622 as identified in the schedules to By-Law 2022-137 be amended according to the Schedules 1 & 2 attached hereto;
3. **THAT** By-Law 2022-137 be amended to include fees 630-676 as outlined according to the Schedules 1 & 2 attached hereto;
4. **THAT** fees 553-560 and 608-609 as identified in the schedules to By-Law 2022-137 be removed;
5. **AND THAT** the effective date of this By-Law shall be July 1<sup>st</sup>, 2023.

**ENACTED AND PASSED this 20<sup>th</sup> day of June, 2023.**

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Mayor

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County Clerk

# OFFICE OF THE CAO

	Department	Description	Approved 2023 Rate	HST Rate
<b>Clerks &amp; By-Law Services</b>				
1	Clerks and By-Law	Retail Business Holidays Act Exemption	621.00	3
2	Clerks and By-Law	Encroachment Applications - Initial Fee	115.00	3
3	Clerks and By-Law	Encroachment Applications - Secondary Fee (for a full review and staff report is required)	318.00	3
4	Clerks and By-Law	Patio Encroachment or Permit Applications	239.00	3
5	Clerks and By-Law	Patio Encroachment - Seasonal Land Rental (per square metre per day)	0.35	3
6	Clerks and By-Law	Patio Encroachment - Full-Year Land Rental (per square metre per day)	0.21	3
7	Clerks and By-Law	Fence Viewers	301.00	3
8	Clerks and By-Law	Commissioner of Oath Services <b>User Fee Exemptions:</b> Planning/Building application; Affidavits relating to Provincial Offences Act; Domestic and Foreign Pension document/Proof of Life; and Affidavits sworn by individuals while acting in the capacity of a government employee.	21.05	3
9	Clerks and By-Law	Document Certification	15.10	3
10	Clerks and By-Law	Civil Marriage Solemnization	326.00	1
11	Clerks and By-Law	By-Law Appeals	236.00	3
12	Clerks and By-Law	Request for Resolution of Support for Independent Electricity Systems Operator (IESO) Feed-In-Tariff (FIT) Program	119.00	3
13	Clerks and By-Law	Expedited Municipal Significance and Letters of No Objection (within 5 business days of the event)	145.00	3
14	Clerks and By-Law	Expedited Municipal Information Form (within 5 business days of the event)	79.00	3

OFFICE OF THE CAO				
	Department	Description	Approved 2023 Rate	HST Rate
<b>Clerks &amp; By-Law Services - By-Law</b>				
15	Clerks and By-Law	By-Law Administration Fee	78.00	3
16	Clerks and By-Law	Shopping Cart Recovery Fee	55.00	3
<b>Property Standards By-Law 2007-66/Clean Yards By-Law 2005-127</b>				
17	Clerks and By-Law	Property Standards/Clean Yards Order Issuance	137.00	3
18	Clerks and By-Law	Appeal Property Standards Not Upheald	111.00	3
19	Clerks and By-Law	Work Completed for Compliance - fee based on 100% of total cost	100% + 15% Administration Fee	3
20	Clerks and By-Law	Certificate of Compliance	111.00	3
21	Clerks and By-Law	Registration/Discharge of an Order	111.00	3
<b>Sign By-Law 2009-66/Election Sign By-Law 2018-04</b>				
22	Clerks and By-Law	Portable Sign Removal	100% Cost Recovery	3
<b>Legislative &amp; By-Law Services - Freedom of Information (FOI)</b>				
23	Clerks and By-Law - FOI	MFIPPA Info Request - Application Fee	5.00	3
24	Clerks and By-Law - FOI	Photocopies Per Page (black & white)	0.20	3
25	Clerks and By-Law - FOI	Search Time for each 15 minutes	7.50	3
26	Clerks and By-Law - FOI	Search Time and Electronic Records for each 15 minutes	15.00	3
27	Clerks and By-Law - FOI	Records Preparation Fee for each 15 minutes	7.50	3
28	Clerks and By-Law - FOI	Info Request Deposit (charged when estimated amount payable is \$100 or greater)	50% of the Estimate	3
29	Clerks and By-Law - FOI	Records Released Shipping Costs	100% of Shipping Costs	3
30	Clerks and By-Law - FOI	USB Drives - FOI requests	11.10	1
31	Clerks and By-Law	Rabies Investigation Report	84.00	3

OFFICE OF THE CAO				
	Department	Description	Approved 2023 Rate	HST Rate

Human Resources				
32	Human Resources	Photo IDs	15.10	3

Office of the CAO Administration				
33	Office of the CAO Administration	Street-Wide Banner Installation	700.00	1
34	Office of the CAO Administration	Norfolk County Flag	61.00	1

## CORPORATE SERVICES

	Department	Description	Approved 2023 Rate	HST Rate
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### Corporate Communications & Customer Service

35	Corporate Communications & Customer Service	Faxes for the Public	3.50	1
36	Corporate Communications & Customer Service	Newspaper Vending Boxes	25.80	1
37	All Norfolk County Facilities	Photocopies Per Page	0.65	1

### Corporate Services Administration

38	Corporate Services Administration	Administration Fee - Road Allowances, Lanes & Alleys Closure and Land Purchase & Sale	823.00	1
39	Corporate Services Administration	Easement & Other Land Transactions	100% Cost Recovery	3
40	Corporate Services Administration	Special Events Permit - Large Events ( $\geq 1,000$ attendees)	330.00	3
41	Corporate Services Administration	Special Events Permit - Small Events ( $\leq 1,000$ attendees)	111.00	3
42	Corporate Services Administration	Site Plan Registration Fee	131.00	3

### Financial Management & Planning - Provincial Offences Act

43	POA - Financial Management & Planning	Transcripts - Photocopying (per page)	0.80 (\$25.00 min)	3
44	POA - Financial Management & Planning	Electronic Transcript Fee per page - to be provided within 24 hours	11.75 (\$25.00 min)	3
45	POA - Financial Management & Planning	Electronic Transcript Fee per page - to be provided within 5 business days	8.80 (\$25.00 min)	3
46	POA - Financial Management & Planning	Electronic Transcript Fee per page - In any other case	6.30 (\$25.00 min)	3



CORPORATE SERVICES				
	Department	Description	Approved 2023 Rate	HST Rate
47	POA - Financial Management & Planning	Paper Transcript Fee per page - to be provided within 24 hours	12.55 (\$25.00 min)	3
48	POA - Financial Management & Planning	Paper Transcript Fee per page - to be provided within 5 business days	9.60 (\$25.00 min)	3
49	POA - Financial Management & Planning	Paper Transcript Fee per page - In any other case	7.10 (\$25.00 min)	3
50	POA - Financial Management & Planning	Digital Recording Fee Single Day's Recording per Case	22.00	3
51	POA - Financial Management & Planning	Digital Recording Fee Multiple Day's Recording per Case	10.50	3
52	POA - Financial Management & Planning	Certified Copy	3.50	3
53	POA - Financial Management & Planning	Non-Certified Copy	2.00	3
54	POA - Financial Management & Planning	Internal Administration Fee for Defaulted POA	22.45	3
55	POA - Financial Management & Planning	POA Interview Room Rental - 1/2 day charge (from 8:30am - 12:00pm or 1:00pm - 4:30pm)	55.00	1
56	POA - Financial Management & Planning	POA Interview Room Rental - Additional hourly cost after 1/2 day charge	16.40	1

CORPORATE SERVICES				
	Department	Description	Approved 2023 Rate	HST Rate
Financial Management & Planning - Tax				
57	Tax - Financial Management & Planning	Tax Certificates	63.00	3
58	Tax - Financial Management & Planning	Item Returned by Financial Institution	45.25	3
59	Tax - Financial Management & Planning	Tax Account Adjustment Fee	45.25	3
60	Tax - Financial Management & Planning	Tax Analysis or Income Tax Letter (per property, per taxation year)	13.95	3
61	Tax - Financial Management & Planning	Tax Arrears - File Set up, Initial Warning Letter, Meetings & Monitoring Account	267.00	3
62	Tax - Financial Management & Planning	Tax Arrears - Pre-Tax Registration, Intent to Realize on Security	47.25	3
63	Tax - Financial Management & Planning	Tax Arrears - Tax Registration	117.00	3
64	Tax - Financial Management & Planning	Tax Arrears - Cancellation Certificate	78.00	3
65	Tax - Financial Management & Planning	Tax Arrears - Extension Agreement	493.00	3
66	Tax - Financial Management & Planning	Tax Arrears - Tax Sale	817.00	3
67	Tax - Financial Management & Planning	Tax Statement - only issued to property owner (per property, per year)	9.10	3
68	Tax - Financial Management & Planning	Financial Administration	447.00	3
69	Tax - Financial Management & Planning	Property Tax Account Administration Fee	27.25	3
70	Tax - Financial Management & Planning	Tax sale tender package hardcopy fee	10.00	3
71	Tax - Financial Management & Planning	Loan/Payment Arrangement Administration Fee	107.00	3

## PUBLIC TRANSIT

	Department	Description	Approved 2023 Rate	HST Rate
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## Ride Norfolk

72	Tickets	In Town - per ride - Adult	2.50	3
73	Tickets	In Town - per ride - Students/Seniors	2.00	3
74	Tickets	In Town - per ride - Children 5 years and under	No Charge	3
75	Tickets	Out of Town - per ride - Adult	6.00	3
76	Tickets	Out of Town - per ride - Students/Seniors	4.00	3
77	Tickets	Out of Town - per ride - Children 5 years and under	No Charge	3
78	Tickets	Brantford Connection Pass - per ride	10.00	3
79	Tickets	Multi-Ride Pass (\$30 worth of rides in town or out of town)	25.00	3
80	Tickets	Day Pass - Adult, Senior, Student	8.00	3
81	Tickets	Student - Term Pass - per semester	85.00	3
82	Tickets	Monthly Pass	68.00	3

MARINAS				
	Department	Description	Approved 2023 Rate	HST Rate

Port Dover Harbour Marina				
83	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 23 Foot Finger - (min. 27 ft. - cost per ft.)	73.00 Min. \$1,971	1
84	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 26 Foot Finger - (min. 30 ft. - cost per ft.)	73.00 Min. \$2,190	1
85	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 30 Foot Finger - (min. 35 ft. - cost per ft.)	73.00 Min. \$2,555	1
86	Port Dover Harbour Marina	Seasonal Berthage (No hydro & water) - Boats up to 23 Feet (flat fee)	1,301.00	1
87	Port Dover Harbour Marina	Seasonal Berthage - Dock #5 - 35 Foot Finger - (min. 42 ft. - cost per ft.)	86.00 Min. \$3,612	1
88	Port Dover Harbour Marina	Seasonal Hydro Surcharge - per outlet (utilized only for boats with air conditioning)	81.00	1
89	Port Dover Harbour Marina	Daily Transient Dockage - per foot (unserviced)	1.70	1
90	Port Dover Harbour Marina	Daily Transient Dockage - per foot (hydro & water)	2.05	1
91	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (unserviced)	10.45	1
92	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (hydro & water)	12.65	1
93	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (unserviced)	26.05	1
94	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (hydro & water)	31.75	1
95	Port Dover Harbour Marina	Daily Rampage	20.00	2
96	Port Dover Harbour Marina	Seasonal Rampage – Recreational - per season	345.00	1
97	Port Dover Harbour Marina	Seasonal Rampage – Commercial - per season	517.00	1
98	Port Dover Harbour Marina	Summer Daily Boat & Trailer Storage - flat rate	30.00	1
99	Port Dover Harbour Marina	Seasonal Trailer Storage – Dry or Summer – per unit	342.00	1
100	Port Dover Harbour Marina	Seasonal Boat & Trailer Storage – Dry or Summer – per foot	50.25	1
101	Port Dover Harbour Marina	Winter Boat & Trailer Storage – per unit (max. 25 ft.)	342.00	1

MARINAS				
	Department	Description	Approved 2023 Rate	HST Rate
102	Port Dover Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	2.05	1
103	Port Dover Harbour Marina	Cradle Handling & Storage – per season	126.00	1
104	Port Dover Harbour Marina	Pump out - per unit	25.00	2
105	Port Dover Harbour Marina	Portable Pump out - flat rate	45.00	2
106	Port Dover Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	165.00	1
107	Port Dover Harbour Marina	Dock Box Rentals - per season	114.00	1

Port Rowan Harbour Marina				
108	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (first 10 feet)	70.00	1
109	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 10ft, from 11 - 20 ft.)	54.00	1
110	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 10ft, from 21 - 30 ft.)	45.50	1
111	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (add'l 31+ ft.)	38.50	1
112	Port Rowan Harbour Marina	Daily Rampage	20.00	2
113	Port Rowan Harbour Marina	East Slip	755.00	1
114	Port Rowan Harbour Marina	West Slip	839.00	1
115	Port Rowan Harbour Marina	Seasonal Berthage on West Wall (with hydro) - cost per foot (based on min. 27ft)	29.95 Min. \$808.65	1
116	Port Rowan Harbour Marina	Daily Transient Dockage on West Wall - cost per foot (based on min. 27ft)	1.55 Min. \$41.85	1
117	Port Rowan Harbour Marina	Weekly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	9.35 Min. \$252.45	1
118	Port Rowan Harbour Marina	Monthly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	15.00 Min. \$405.00	1
119	Port Rowan Harbour Marina	Transient Dockage - per night	21.95	1
120	Port Rowan Harbour Marina	Transient Dockage - per week	160.00	1
121	Port Rowan Harbour Marina	Transient Dockage - per month	396.00	1
122	Port Rowan Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	155.00	1

## EMERGENCY SERVICES

	Department	Description	Approved 2023 Rate	HST Rate
<b>Fire</b>				
123	Fire	Request for Fire Reports	82.00	3
124	Fire	Request for Property File Search	63.00	3
125	Fire	Fire Inspection and/or AGCO Inspection - "A" Occupancies - Base Fee for less than 60 Persons & Restaurants with Capacity of 31 to 60 Persons	301.00	3
126	Fire	Fire Inspection - "A" Occupancies - Base Fee for 60 to 150 Persons	372.00	3
127	Fire	Fire Inspection - "A" Occupancies - Base Fee for more than 150 Persons	441.00	3
128	Fire	Fire Inspection - "B" Occupancies - Base Fee - Single Occupancy, or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	406.00	3
129	Fire	Fire Inspection - "C" Occupancies - Single Family Dwelling	183.00	3
130	Fire	Fire Inspection - "C" Occupancies - Duplex	284.00	3
131	Fire	Fire Inspection - "C" Occupancies - Triplex	325.00	3
132	Fire	Fire Inspection - "C" Occupancies - 4 Units - Base Fee	399.00	3
133	Fire	Fire Inspection - "D" Occupancies - up to 2,000 sq. ft.	310.00	3
134	Fire	Fire Inspection - "D" Occupancies - more than 2,000 sq. ft., but less than 4,000 sq. ft.	357.00	3
135	Fire	Fire Inspection - "D" Occupancies - more than 4,000 sq. ft., but less than 6,000 sq. ft.	405.00	3
136	Fire	Fire Inspection and/or AGCO Inspection - "E" Occupancies - up to 2,150 sq. ft. & Restaurants with Capacity up to, and including, 30 Patrons	298.00	3
137	Fire	Fire Inspection - "E" Occupancies - more than 2,150 sq. ft. and less than 6,000 sq. ft.	415.00	3
138	Fire	Fire Inspection - "E" Occupancies - Annual Inspection for Sale of Fireworks	142.00	3
139	Fire	Fire Inspection - "F1" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	412.00	3
140	Fire	Fire Inspection - "F2" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	351.00	3

EMERGENCY SERVICES				
	Department	Description	Approved 2023 Rate	HST Rate
141	Fire	Fire Inspection - "F3" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	290.00	3
142	Fire	Fire Inspection - "A", "B", "D", "E", & "F" Occupancies - Additional Fee - Single Occupancies, or Initial Occupancy & Public Areas (for each add'l 2000 sq. ft.)	63.00	3
143	Fire	Fire Inspection - "C" Occupancies - additional per unit for each additional unit over four	24.60	3
144	Fire	Fire Inspection - Pesticide Warehouse Inspection - up to 5,000 sq. ft.	177.00	3
145	Fire	Re-Inspections to Verify Code Compliance/Inspections Regarding Complaint/Requests (for each additional visit) - per hour	126.00	3
146	Fire	Fire Inspections - Fast Food Carts, etc.	70.00	3
147	Fire	Review & Approval of Fire Safety Plans	152.00	3
148	Fire	Review of Previously Approved Fire Safety Plans	81.00	3
149	Fire	Review and Approval of Burn Safety Plan (does not include burn permit cost)	24.60	3
150	Fire	Review of Risk Management Plans	431.00	3
151	Fire	Preventable Panel Alarms 1st Offence	No Charge	
152	Fire	Preventable Panel Alarms (2nd and add'l offences), OR Caused by Service Personnel Failing to Notify	818.00	3
153	Fire	Response Rate for Fire Vehicles - per fire vehicle for 1st hour and pro-rated per each additional 1/2 hour - min 1hr charge	541.00	3
154	Fire	MTO - Fire/Accidents Involving Vehicles (1st hr/piece of equip. - max. 3 pieces)	544.00	3
155	Fire	MTO - Fire/Accidents Involving Vehicles (add'l 1/2 hr/piece equip. - max.3 pieces)	273.00	3
156	Fire	Additional Fire Dept. Expenses (back hoes, excavators, tow trucks, etc.)	100 % Cost Recovery	3
157	Fire	Resident non-replacement of smoke/carbon monoxide alarm - installed by fire dept.	95.00	3

EMERGENCY SERVICES				
	Department	Description	Approved 2023 Rate	HST Rate

Paramedic Services				
158	Paramedic Services	Special Events - Paid Duty (1 ambulance & crew) - per hour (min. 8 hours max. 12 hours)	192.00	1
159	Paramedic Services	EMS - Request for Ambulance Call Reports (ACRs)	70.00	3



## CEMETERIES

	Department	Description	Approved 2023 Rate	HST Rate
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### Plot Sales

A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates

160	Plot Sales - Oakwood	Single Grave	965.00	1
161	Plot Sales - Oakwood	Preferred Single Grave	1128.00	1
162	Plot Sales - Oakwood	Cremation Plot (4)	1061.00	1
163	Plot Sales - Oakwood	Veterans Plot (Perpetual Care Only)	319.00	1
164	Plot Sales - Oakwood	Infant Grave	191.00	1
165	Rural Cemeteries - Plot Sales	Single Grave	739.00	1
166	Rural Cemeteries - Plot Sales	Single Cremation Plot (1)	203.00	1

### Interments/Disinterments

A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates

167	Interments - Summer 2023 - April 16, 2023 to Dec. 31, 2023 - Oakwood	Adult	883.00	1
168	Interments - Summer 2023 - April 16, 2023 to Dec. 31, 2023 - Oakwood	Child	244.00	1
169	Interments - Summer 2023 - April 16, 2023 to Dec. 31, 2023 - Oakwood	Cremation	404.00	1
170	Interments - Winter 2023 - Dec 17, 2022 to April 15, 2023 - Oakwood	Adult	982.00	1
171	Interments - Winter 2023 - Dec 17, 2022 to April 15, 2023 - Oakwood	Child	300.00	1
172	Interments - Winter 2023 - Dec 17, 2022 to April 15, 2023 - Oakwood	Cremation	453.00	1
173	Disinterment - May 1, 2023 - Nov 1, 2023 Only - Oakwood	Removal	1183.00	1
174	Disinterment - May 1, 2023 - Nov 1, 2023 Only - Oakwood	Cremated Remains (in container)	244.00	1

CEMETERIES				
	Department	Description	Approved 2023 Rate	HST Rate
175	Rural - Interments - Summer 2023 - April 16, 2023 to Dec. 31, 2023	Adult	883.00	1
176	Rural - Interments - Summer 2023 - April 16, 2023 to Dec. 31, 2023	Child	244.00	1
177	Rural - Interments - Summer 2023 - April 16, 2023 to Dec. 31, 2023	Cremation	404.00	1
178	Rural - Interments - Winter 2023 - Dec 17, 2022 to April 15, 2023	Adult	982.00	1
179	Rural - Interments - Winter 2023 - Dec 17, 2022 to April 15, 2023	Child	300.00	1
180	Rural - Interments - Winter 2023 - Dec 17, 2022 to April 15, 2023	Cremation	453.00	1
181	Rural Disinterment - May 1, 2023 - Nov 1, 2023 Only	Removal only	1508.00	1
182	Rural Disinterment - May 1, 2023 - Nov 1, 2023 Only	Cremation - removal only	692.00	1
183	Surcharges - Weekdays - Summer - April 16, 2023 to Dec 31, 2023 - All Cemeteries	Overtime per hour (Summer >3pm)	163.00	1
184	Surcharges - Weekdays - Winter - Dec 16, 2022 to April 15, 2023 - All Cemeteries	Overtime per hour (Winter >3pm)	244.00	1
185	Surcharges - Saturdays - All Cemeteries	Saturdays (11am - 3pm)	321.00	1
186	Surcharges - Sundays - All Cemeteries	Sundays (11am - 3pm)	604.00	1
187	Surcharges - Holidays - All Cemeteries	Holidays (1pm - 3pm)	648.00	1
188	Surcharges - Weekends / Holidays - All Cemeteries	Overtime per hour outside designated hours	244.00	1

CEMETERIES				
	Department	Description	Approved 2023 Rate	HST Rate

Other Fees		A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates		
189	Deed Fees	Deed Transfer / Exchange	40.00	1
190	Deed Fees	Deed Re-issuance Fee or Resale	78.00	1
191	Other Services	Sodding of Graves - Per Grave	126.00	1
192	Oakwood Cemetery Columbarium	Niche purchase - Holds two urns- Includes a bronze plaque and inscription	2270.00	1
193	Oakwood Cemetery Columbarium	Interment - Opening and closing of niche	240.00	1
194	Oakwood Cemetery Columbarium	Replacement Niche Plaque	725.00	1
195	Oakwood Cemetery Columbarium	Memory Wall Plaque (6" x 8") Installed on side panels of columbarium (Cremains scattered in another location)	547.00	1

Monuments, Markers and Perpetual Care		A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates		
196	Marker & Monument Locate & Inspection Fees - Including Corner stones	Locate & Inspection Fee - Scheduled	63.00	1
197	Surcharges - Pre-Existing Concrete Monument/Marker Foundation - Oakwood Cemetery	Pre-existing Monument Foundation - Only Available for Graves in Row 3, Section S	394.00	1
198	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker under 172 sq. inches	No Charge	
199	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker over 172 sq. inches	100.00	1
200	Monuments & Markers (Perpetual Care)	Monument - Upright <4 Ft in Height/Length	200.00	1
201	Monuments & Markers (Perpetual Care)	Monument - Upright > 4 Ft in Height/Length	400.00	1

## PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2023 Rate	HST Rate
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### Programs

202	Programs - Administration	Refund Administration Fee (On cancellations within 7 days of program start date)	15.00	1
203	Programs - Active Living	Gear Shop Rental Fee	5.00	2
204	Programs - Child/Youth	Youth Activity Fee - 6 sessions, 1 hr/session	25.00	3
205	Programs - Child/Youth	Youth Activity Fee - Pay as you Play (per person)	5.00	3
206	Programs - Child/Youth	After School Activity Fee - per week - per participant	69.00	3
207	Programs - Child/Youth	After School Activity Fee - per day - per participant	16.00	3
208	Programs - Active Living	Court Rental - per hour	25.00	
209	Programs - Active Living	Drop-in Court Fee - Pay-as-you-play (per person)	5.00	2
210	Programs - Active Living	Discover Norfolk - Walks	No Charge	
211	Programs - Active Living	Indoor Walking/Running - Pay as you go	2.00	2
212	Programs - Children's	Babysitting Course	78.00	HST over 14
213	Programs - Active Living	Workshops - 1 hour (materials NOT included)	15.00	1
214	Programs - Fitness	Contract Fitness Courses at High Schools Per Class	72.00	1
215	Programs - Child/Youth	Goalie Schools - full week (2 hrs per day x 5 days)	779.00	HST over 14

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate
216	Programs - Child/Youth	Goalie Schools - 6 sessions (1 hr per week - 6 weeks)	475.00	HST over 14
217	Programs - Child/Youth	Elite Hockey Schools - 12 Sessions (2 hour sessions)	435.00	HST over 14
218	Programs - Child/Youth	Elite Hockey Schools - 12 Sessions (1 hour sessions)	218.00	HST over 14
219	Programs - Child/Youth	Elite Hockey Schools - 6 Sessions (2 hour sessions)	225.00	HST over 14
220	Programs - Child/Youth	Elite Hockey Schools - 6 Sessions (1 hour sessions)	113.00	HST over 14
221	Programs - Child/Youth	Elite Hockey Schools - Drop in - Pay as you go (2 hour session)	63.00	2
222	Programs - Child/Youth	Elite Hockey Schools - Drop in - Pay as you go (1 hour session)	31.00	2
223	Programs - Child/Youth	Hockey Schools - per week	351.00	HST over 14
224	Programs - Learn to Skate	Skating Programs - learn to skate & power skating - 6 sessions (30 mins ea.)	83.00	HST over 14
225	Programs - Special Events	Special Event Admissions - per person	\$5-\$80 range based on full cost recovery	2
226	Programs - Seniors	Delhi Friendship Centre - Membership - 12 month	20.00	2
227	Programs - Seniors	Delhi Friendship Centre - Activity Fee (Member) - excludes fitness classes	2.00	2
228	Programs - Seniors	Delhi Friendship Centre - Activity Fee (Non-Member) - excludes fitness classes	4.00	2
229	Programs - Seniors	Day Trips - Various Rates (includes transportation & admissions)	\$50-\$150 range based on full cost recovery	2
230	Programs - Camps	Specialty Skills Camps (Tennis, Golf, etc.) - per session (weekly 1/2 day programs)	184.00	3
231	Programs - Camps	Daily Charge - All Locations	46.00	3
232	Programs - Camps	Weekly Charge - All Locations <i>(does not include specialty camps)</i>	184.00	3

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate
233	Programs - Camps	Trip Fee - Additional Charge for participants attending "Trip Day"	22.50	3
234	Programs - Camps	Hot Lunch Fee	5.50	2
235	Programs - Camps	Leadership Connection - per session	350.00	HST over 14

Fitness Passes (Dryland and Aquatics)				
Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility (FAYM)				
236	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go	10.00	2
237	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go - Senior (age 65 or on government pension)	8.50	2
238	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (10 Classes) - Expires after 2 years	75.00	1
239	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (10 Classes) - Expires after 2 years	64.00	1
240	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (20 Classes) - Expires after 2 years	125.00	1
241	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (20 Classes) - Expires after 2 years	107.00	1
242	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (50 Classes) - Expires after 2 years	300.00	1
243	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (50 Classes) - Expires after 2 years	255.00	1
244	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	1 Month Unlimited Pass	44.00	1
245	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior 1 Month Unlimited Pass	38.00	1
246	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	12 Month Unlimited Pass	390.00	1
247	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior 12 Month Unlimited Pass	332.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES				
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	Department	Description	Approved 2023 Rate	HST Rate
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Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility & General Admission to Pool				
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<b>248</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	All Inclusive Fitness & Swim - 1 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	65.00	1
<b>249</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	Seniors All Inclusive Fitness & Swim - 1 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	56.00	1
<b>250</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	All Inclusive Fitness & Swim - 12 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	437.00	1
<b>251</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	Seniors All Inclusive Fitness & Swim - 12 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	372.00	1

<b>Simcoe Pool/Delhi Pool (Where Applicable)</b>	<b>EFFECTIVE - Upon Distribution of the Spring/Summer in Norfolk Guide - March 2023</b>
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General Admission				
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<b>252</b>	General Admission	Children under 2 years of Age	No Charge	
<b>253</b>	General Admission	Child	3.00	2
<b>254</b>	General Admission	Adult (18 +)	5.00	2
<b>255</b>	General Admission	Senior (age 65 + or on government pension)	3.00	2
<b>256</b>	General Admission	Family (up to 2 adults & 4 children)	12.00	2
<b>257</b>	General Admission	School Board Swim Screening - per student	5.00	2

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Concessions				
258	Concessions	Swim Diapers - per	3.25	1
259	Concessions	Text Books - Alert, Cdn Lifesaving, Swimming & Water Safety	100% cost recovery	1
260	Concessions	Lifesaving Instructor Course Materials	100% cost recovery	1
261	Concessions	Jr. Lifeguard Club Material	100% cost recovery	1
262	Concessions	NL - Safety Kit	100% cost recovery	1

Swim Pass Cards				
263	Swim Pass Cards	Swim Pass (10 ticket) - Child/Senior (senior age 65+ or on government pension)	23.00	1
264	Swim Pass Cards	Swim Pass (10 ticket) - Adult	38.00	1



PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Memberships				
265	Memberships	Splash Pass - Unlimited July/Aug Only-Child/Senior	65.00	1
266	Memberships	Splash Pass - Unlimited July/Aug Only-Adult	119.00	1
267	Memberships	1 Month Unlimited - Adult	55.00	1
268	Memberships	1 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	33.00	1
269	Memberships	3 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	89.00	1
270	Memberships	3 Month Unlimited - Adult	147.00	1
271	Memberships	6 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	156.00	1
272	Memberships	6 Month Unlimited - Adult	260.00	1
273	Memberships	12 Month Unlimited - Adult	390.00	1
274	Memberships	12 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	234.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Pool Rental				
275	Pool Rental	General Usage - 1-30 people (per hr)	114.00	1
276	Pool Rental	General Usage - 31-75 people (per hr)	151.00	1
277	Pool Rental	General Usage - 76-135 people (per hr)	188.00	1
278	Pool Rental	General Usage - 136-238 people (per hr) (Delhi Kinsmen Pool only)	225.00	1
279	Pool Rental	School Board - 1-30 students (per hour)	84.00	1
280	Pool Rental	School Board - 31-75 Students (per hour)	111.00	1
281	Pool Rental	School Board - 76-135 students (per hour)	132.00	1
282	Pool Rental	Swim Team (Hammerheads/Water dragons) - 1-30 ppl (per hour)	69.00	1
283	Pool Rental	Swim Team (Hammerheads/Water dragons) - 31-75 ppl (per hour)	95.00	1
284	Pool Rental	Swim Team (Hammerheads/Water dragons) - 76-135 ppl (per hour)	115.00	1
285	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Full Day Rate	563.00	1
286	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Half Day Rate	282.00	1
287	Pool Rental	Swim Team (Special Olympics) - 1-30 ppl (per hour)	57.00	1
288	Pool Rental	Swim Team (Special Olympics) - 31-75 ppl (per hour)	76.00	1
289	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Full Day Rate	422.00	1
290	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Half Day Rate	212.00	1
291	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate
<b>Swim Instruction</b>				
<b>292</b>	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 3 Instructors (per hour)	79.00	1
<b>293</b>	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 4 Instructors (per hour) - approx. over 40 participants	105.00	1
<b>Swim Lessons</b>				
<b>Preschool</b>				
<b>294</b>	Preschool	10 Lessons (Parent & Tot A, B, & C; Preschool A, B, C, D, E and Squirts)	75.00	3
<b>Swimmer</b>				
<b>295</b>	Swimmer	Swimmer Level 1 & 2 - 10 Lessons (Used to be Level 1-4)	75.00	3
<b>296</b>	Swimmer	Swimmer Level 3 to 6 - 10 Lessons (Used to be Level 5-10)	75.00	3
<b>297</b>	Swimmer	Swimmer Level 7 to 9 - 10 Lessons (Used to be included in Level 5-10)	75.00	3
<b>298</b>	Swimmer	Fitness Swimmer (under 18) - 10 Lessons	75.00	HST over 14
<b>Private &amp; Adult Lessons</b>				
<b>299</b>	Private Lessons	Private Lessons - 1:1 Ratio	23.00	1
<b>300</b>	Private Lessons	Semi-Private Lessons - 1:2 Ratio (per participant, per 30 min lesson)	17.10	1
<b>301</b>	Private Lessons	Semi-Private Lessons - 1:3 Ratio (per participant, per 30 min lesson)	14.20	1
<b>302</b>	Adult Lessons	Adults Lessons - 10 Lessons (Used to be Aqua Adults)	78.00	1
<b>303</b>	Adult Lessons	Fitness Swimmer (18 years and over)	88.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Specialty Courses - General				
304	Specialty Courses - General	Bronze Star & LSS Basic FA	100.00	HST over 14
305	Specialty Courses - General	Bronze Medallion & LSS Emergency FA (includes course material)	133.00	1
306	Specialty Courses - General	Bronze Cross & LSS Std FA (includes course material)	162.00	1
307	Specialty Courses - General	Swim for Life - Swim Instructor Course	200.00	1
308	Specialty Courses - General	Assistant Instructors Course (includes course material)	142.00	1
309	Specialty Courses - General	NL Recertification	93.00	1
310	Specialty Courses - General	NL Course	265.00	1
311	Specialty Courses - General	LSS Fitness Award	63.00	1
312	Specialty Courses - General	Standard First Aid Recert	22.00	1
313	Specialty Courses - General	Airway Management	11.50	1
314	Specialty Courses	Jr. Lifeguard Club	80.00	HST over 14
315	Specialty Courses	Jr. Lifeguard Daycamp	192.00	HST over 14
316	Specialty Courses	Sunday Workout	90.00	HST over 14

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Arenas	EFFECTIVE - Spring Ice - May 1, 2023			
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Ice Rentals				
317	Minor Hockey	Prime/Non-Prime Rate (per hour)	134.00	1
318	Figure Skating	Prime/Non-Prime Rate (per hour)	134.00	1
319	Junior/Intermediate Hockey	Prime Rate (per hour)	134.00	1
320	General Usage - Prime Time	Prime Rate (per hour)	204.00	1
321	General Usage - Non-Prime Time	Morning Non-Prime Rate (per hour)	86.00	1
322	General Usage - Non-Prime Time	Non-Prime Rate (per hour)	145.00	1
323	General Usage - Summer Ice	All Summer Ice (per hour)	204.00	1
324	Ice Rentals	Last-minute ice - 30% discount on ice booked within 72 hours of rental date	30%	

Arena Multi-Purpose Room Rentals				
325	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage (per hour)	26.20	1
326	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage - With Ice Rental (per hour)	13.10	1
327	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	Discount on Rental - Non-Profit Organization	25%	

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Arena Floor Rentals				
328	Arena Floor	Special Event	1025.00	1
329	Arena Floor	Weekday Rental (per hour)	51.25	1
330	Arena Floor	Weekend Rental (per hour)	69.00	1
331	Arena Floor	Discount on Rental - Non-Profit Organization	25%	
332	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

Admissions				
333	Public Skate Admissions (not offered at all facilities)	Per Participant	2.00	2
334	Shinny Ice	Per Participant	5.00	2
335	Shinny Ice	Per Participant - Senior	3.00	2
336	Adult Skate	Per Participant	2.00	2
337	School Use	Hourly Permit Fee	5.75	2

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Birthday Parties				
338	Birthday Parties - Programs	Skate Party - Fully Hosted	257.00	1
339	Birthday Parties - Programs	Swim Party - Fully Hosted	286.00	1

### Ball Diamonds/Soccer Fields

Field Rentals				
340	Field Rentals - General Usage	Playing Field - Field Types A & B (per hour)	21.65	1
341	Field Rentals - General Usage	Playing Field - Field Type C (per hour)	10.45	1
342	Field Rentals - General Usage	Playing Field - Field Type D (per hour)	No Charge	

Field Rentals - Minor Sports				
343	Field Rentals - Minor Sports Usage	Playing Field - Field Types A & B (per hour)	10.80	1
344	Field Rentals - Minor Sports Usage	Playing Field - Field Type C (per hour)	5.20	1
345	Field Rentals - Minor Sports Usage	Playing Field - Field Type D (per hour)	No Charge	

Light Usage - Per Hour Charge				
346	Light Usage	Lights - General (per hour)	27.25	1
347	Light Usage	Lights - Minor Sports (per hour)	13.65	1

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Parks Usage				
348	Picnic Pavilions	Pavillion Rental - Per Rental	67.00	1
349	Picnic Pavilions	Picnic Shelter Rental - Per Rental	38.00	1
350	Table Rentals	Per Table- No Delivery (Community Groups/Festivals)	3.60	1
351	Table Rentals	Per Table - No Delivery (General Public with Facility Rental only - Add'l Req'd)	6.05	1
352	Chair Rentals	Per Chair- No Delivery (Community Groups/Festivals)	1.25	1
353	Chair Rentals	Per Chair - No Delivery (General Public with Facility Rental only - Add'l Req'd)	1.25	1
354	Gazebos	Gazebo Rental - Per Rental	38.00	1
355	Chapel in the Park	Park Chapel Rental - Per Rental	50.00	1
356	Parks Usage	Special Events / Community Festivals - Per Rental	67.00	1



PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Memorial Bench Program				
357	Memorial Bench Program	Memorial Bench with Plaque	4400.00	1
358	Memorial Bench Program	Bench Plaque Only	750.00	1

Port Dover Riverfront Community Docks				
359	Port Dover Riverfront Community Docks	General Rate	5.00	2
360	Port Dover Riverfront Community Docks	Holiday's and Friday 13th	20.00	2

## COMMUNITY CENTRE AND HALL RENTALS

	Department	Description	Approved 2023 Rate	HST Rate
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### Community Centres

#### Facility User Insurance Program

361	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	
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X-Large Halls - Capacity Over 400; Large Halls - Capacity 301-400; Medium Halls - Capacity 151-300; Small Halls - Capacity Under 150

#### X-Large Halls - Hall Capacity great than 400 People

362	Port Dover Lions C.C.	Hourly - Room A & B Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, <i>excluding non-profit and seniors groups</i> )	49.25	1
363	Port Dover Lions C.C.	Hourly - Room A Hall Rental	23.55	1
364	Port Dover Lions C.C.	Hourly - Room B Hall Rental	29.25	1
365	Port Dover Lions C.C.	Rooms A & B - Friday - Saturday	723.00	1
366	Port Dover Lions C.C.	Rooms A & B - Sunday - Thursday	362.00	1
367	Port Dover Lions C.C.	Room A OR B - Friday - Saturday	454.00	1
368	Port Dover Lions C.C.	Room A OR B - Sunday - Thursday	227.00	1
369	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	247.00	1

COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2023 Rate	HST Rate
370	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	124.00	1
371	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	152.00	1
372	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	75.00	1
373	Port Dover Lions C.C.	Bar Rental Fee - for events with Special Occasion Permit	121.00	1
374	Port Dover Lions C.C.	Hall Rental for Decorating on Previous Day	221.00	1
375	Port Dover Lions C.C.	Damage Deposit (refundable)	250.00	3
376	Port Dover Lions C.C.	Discount on Rental - Non-Profit Organizations (Full-day rentals only)	25%	1
377	Port Dover Lions C.C.	Discount on Rental - Funerals (Full-day rentals only)	50%	1

COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2023 Rate	HST Rate

Large Halls - Hall Capacity of 301 to 400 People				
378	Port Rowan CC, Langton CC, Courtland CC	Hourly - Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, <i>excluding non-profit and seniors groups</i> )	42.50	1
379	Port Rowan CC, Langton CC, Courtland CC	Hourly - Meeting Room Rental	18.15	1
380	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Friday - Saturday	301.00	1
381	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Sunday - Thursday	152.00	1
382	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Friday - Saturday	152.00	1
383	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Sunday - Thursday	93.00	1
384	Port Rowan CC, Langton CC, Courtland CC	Showtime Rentals (Langton CC only)	838.00	1
385	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	247.00	1
386	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	124.00	1
387	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	121.00	1
388	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	60.00	1
389	Port Rowan CC, Langton CC, Courtland CC	Bar Rental - for events with Special Occasion Permit	121.00	1
390	Port Rowan CC, Langton CC, Courtland CC	Hall Rental for Decorating on Previous Day	93.00	1
391	Port Rowan CC, Langton CC, Courtland CC	Damage Deposit (refundable)	200.00	3
392	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Non-Profit Organizations (Full-day rentals only)	25%	1
393	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Funerals (Full-day rentals only)	50%	1

COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2023 Rate	HST Rate

Medium Halls - Hall Capacity of 151 to 300 People				
394	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Hourly - Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, <i>excluding non-profit and seniors groups</i> )	36.50	1
395	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Hourly - Meeting Room Rental	18.05	1
396	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Hall Rental - Friday - Saturday	240.00	1
397	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Hall Rental - Sunday - Thursday	121.00	1
398	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Meeting Room - Friday - Saturday	152.00	1
399	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Meeting Room - Sunday - Thursday	93.00	1
400	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	213.00	1
401	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	107.00	1
402	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	93.00	1
403	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	46.75	1
404	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Bar Rental Fee - for events with Special Occasion Permit	93.00	1
405	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Hall Rental for Decorating on Previous Day	93.00	1
406	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Damage Deposit (refundable)	150.00	3
407	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Discount on Rental - Non-Profit Organizations (Full-day rentals only)	25%	1
408	Vit. Dist. CC, Sim Rec Centre, St. Williams CC	Discount on Rental - Funerals (Full-day rentals only)	50%	1

COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2023 Rate	HST Rate

Small Halls - Hall Capacity less than 150 People				
409	Wtfd CC, Walsh, PTD Kin, DFC	Hourly - Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, <i>excluding non-profit and seniors groups</i> )	24.60	1
410	Wtfd CC, Walsh, PTD Kin, DFC	Hourly - Meeting Room Rental	11.90	1
411	Wtfd CC, Walsh, PTD Kin, DFC	Hall Rental - Friday - Saturday	164.00	1
412	Wtfd CC, Walsh, PTD Kin, DFC	Hall Rental - Sunday - Thursday	77.00	1
413	Wtfd CC, Walsh, PTD Kin, DFC	Meeting Room/Basements - Friday - Saturday	84.00	1
414	Wtfd CC, Walsh, PTD Kin, DFC	Meeting Room/Basements - Sunday - Thursday	43.00	1
415	Wtfd CC, Walsh, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	121.00	1
416	Wtfd CC, Walsh, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	60.00	1
417	Wtfd CC, Walsh, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	60.00	1
418	Wtfd CC, Walsh, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	30.25	1
419	Wtfd CC, Walsh, PTD Kin, DFC	Bar Rental Fee - for events with Special Occasion Permit	60.00	1
420	Wtfd CC, Walsh, PTD Kin, DFC	Hall Rental for Decorating on Previous Day	60.00	1
421	Wtfd CC, Walsh, PTD Kin, DFC	Damage Deposit (refundable)	150.00	3
422	Wtfd CC, Walsh, PTD Kin, DFC	Discount on Rental - Non-Profit Organizations (Full-day rentals only)	25%	1
423	Wtfd CC, Walsh, PTD Kin, DFC	Discount on Rental - Funerals (Full-day rentals only)	50%	1

## FORESTRY CONSERVATION

	Department	Description	Approved 2023 Rate	HST Rate
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### Forestry

424	Forest Conservation	Timber Harvest Signs	9.75	1
425	Forest Conservation	Woodlot Map	7.20	1
426	Forest Management	Hunting Map	7.20	1
427	Urban Forestry	Installation of 50 mm caliper tree	542.00	3
428	Weeds	Weed Inspection - No Compliance (per infraction)	79.00	1

## HERITAGE & CULTURE

	Department	Description	Approved 2023 Rate	HST Rate
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### Museum Rental Rates & Memberships

429	Museum Rental Rates	Rental Fee Hourly	70.00	2
430	Museum Rental Rates	Rental Fee Half Day	141.00	2
431	Museum Rental Rates	Rental Fee Full Day - 7 hours	283.00	2
432	Museum Rental Rates	Rental Fees - Hourly - Gallery	70.00	2
433	Museum Rental Rates	Rental Fees - Hourly - Meeting Room	32.25	2
434	Museum Rental Rates	Rental Fees - Half Day - Gallery	141.00	2
435	Museum Rental Rates	Rental Fees - Half Day - Meeting Room	97.00	2
436	Museum Rental Rates	Rental Fees - Full Day - Gallery	283.00	2
437	Museum Rental Rates	Rental Fees - Full Day - Meeting Room	188.00	2
438	Museum Rental Rates	Maintenance Deposit	128.00	3
439	Museum Memberships	Membership Fees-Individual	33.25	2
440	Museum Memberships	Membership Fees-Family	56.00	2
441	Museum Memberships	Membership Fees-Corporate	129.00	2



HERITAGE & CULTURE				
	Department	Description	Approved 2023 Rate	HST Rate

Delhi Tobacco Museum & Heritage Centre				
442	Delhi Tobacco Museum & Heritage Centre	Guided Tour Fee	5.85	2
443	Delhi Tobacco Museum & Heritage Centre	Educational Program Fees - Full Day	11.60	HST over 14
444	Delhi Tobacco Museum & Heritage Centre	Children's Day Camps - One Day	33.00	HST over 14
445	Delhi Tobacco Museum & Heritage Centre	Special Events, Adult Programs, Workshops, etc.	Various Rates	

HERITAGE & CULTURE				
	Department	Description	Approved 2023 Rate	HST Rate

Waterford Heritage & Agricultural Museum				
446	Waterford Heritage & Agricultural Museum	Guided Tour Fee	5.85	2
447	Waterford Heritage & Agricultural Museum	Educational Program Fees	5.85	HST over 14
448	Waterford Heritage & Agricultural Museum	Children's Day Camps - One Day	33.00	HST over 14
449	Waterford Heritage & Agricultural Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	

HERITAGE & CULTURE				
	Department	Description	Approved 2023 Rate	HST Rate

Port Dover Harbour Museum				
<b>450</b>	Port Dover Harbour Museum	Guided Tour Fee	5.85	2
<b>451</b>	Port Dover Harbour Museum	Educational Program Fees	5.85	HST over 14
<b>452</b>	Port Dover Harbour Museum	Children's Day Camps - One Day	33.00	HST over 14
<b>453</b>	Port Dover Harbour Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	

HERITAGE & CULTURE				
	Department	Description	Approved 2023 Rate	HST Rate

Norfolk County Archives				
454	Norfolk County Archives	Document scanning	1.05	1
455	Norfolk County Archives	USB Drives	11.40	1
456	Norfolk County Archives	Long Distance Research (per Hour)	45.75	1
457	Norfolk County Archives	Digital image files (per image)	5.70	1
458	Norfolk County Archives	Digital image files for publication purposes (per image)	23.00	1
459	Norfolk County Archives	Image scanning (per image)	5.70	1
460	Norfolk County Archives	Postage/Shipping	Full Cost Recovery	1
461	Norfolk County Archives	Guided Tour Fee	5.85	2
462	Norfolk County Archives	Educational Program Fees	5.85	HST over 14
463	Norfolk County Archives	Children's Day Camps - One Day	33.00	HST over 14
464	Norfolk County Archives	Special Events, Adult Programs, Workshops, etc.	Various Rates	

## STRATEGIC INNOVATION & ECONOMIC DEVELOPMENT

	Department	Description	Approved 2023 Rate	HST Rate
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### Strategic Innovation & Economic Development

465	Strategic Innovation & Economic Development	Directional Sign- Type 1 - A Directional Sign - Type 1 - B (fee shown is the total for a 3-year period)	962.00	1
466	Strategic Innovation & Economic Development	Directional Sign- Type 2 - A Directional Sign Type 2 - B (fee shown is the total for a 3-year period)	564.00	1
467	Strategic Innovation & Economic Development	Event or Workshop Registration Fee	35.00-250.00	1
468	Strategic Innovation & Economic Development	Advertising - Experience Guide, Community Profile, Map, Van Skin and Others (and other publications)	Varies based on actual production	1
469	Strategic Innovation & Economic Development	Advertising - Web Banner Ads on Division websites	Varies based on actual production	1
470	Strategic Innovation & Economic Development	Advertising - Two-sided business name plate (Sign at Queensway and Park Road)	1075.00	1



## ENVIRONMENTAL & INFRASTRUCTURE SERVICES & ROADS

	Department	Description	Approved 2023 Rate	HST Rate
<b>Environmental Services</b>				
<b>471</b>	Environmental Services	Tipping Fee - per Tonne	139.00	3
<b>472</b>	Environmental Services	South Walsingham Transfer Station Minimum fee / each visit	20.00	3
<b>473</b>	Environmental Services	Simcoe Transfer Station Minimum fee / each visit	16.00	3
<b>474</b>	Environmental Services	Excess Load Charge - Tipping in Excess of 1 Tonne	24.10	3
<b>475</b>	Environmental Services	Composter	46.00	2
<b>476</b>	Environmental Services	Small Recycling Boxes	12.75	1
<b>477</b>	Environmental Services	Large Recycling Boxes	13.50	1
<b>478</b>	Environmental Services	Bulky Item Collection (per collection)	27.25	3

ENVIRONMENTAL & INFRASTRUCTURE SERVICES & ROADS				
	Department	Description	Approved 2023 Rate	HST Rate

Municipal Drainage Services				
479	Drainage Services	Drainage Lawyer Certificates	69.00	3
480	Drainage Services	Inspection of Private Tile Connection OR Tile Loan Installation Inspection, OR Inspection of Contractor Installed Catch Basin to a Municipal Drain	267.00	3
481	Drainage Services	Formulate a Mutual Agreement Drain as per the Drainage Act	1,856.00	3
482	Drainage Services	Maintenance Fee (per property)	16.90	3
483	Drainage Services	New Drainage System Fee (per property)	35.15	3
484	Drainage Services	Completing a Severance Reapportionment as per Section 65(1) of the Drainage Act (per drain assessment schedule)	320.00	3

Roads - Property Replacement				
485	Sign Replacement OR New Sign	Regulatory Signs or Non Regulatory Signs	356.00	1
486	Roadside Property Damage	Cost Recovery - Roadside Property Damage	100 % Cost Recovery	



HEALTH & SOCIAL SERVICES				
	Department	Description	Approved 2023 Rate	HST Rate

Norview (EFFECTIVE February 1st, 2023)				
487	Norview	Resident Transportation Fee Unaccompanied (per hour)	24.60	3
488	Norview	Resident Accompaniment without Transportation (per hour)	32.25	3

Haldimand Norfolk Health Unit				
489	Haldimand Norfolk Health Unit	Seasonal Housing (per address)	114.00	3
490	Haldimand Norfolk Health Unit	Disinterment	168.00	3
491	Haldimand Norfolk Health Unit	Birth Control Pills (per package)	11.60	3
492	Haldimand Norfolk Health Unit	Prenatal Classes	50.50	3
493	Haldimand Norfolk Health Unit	Food Handler Program	60.00	3
494	Haldimand Norfolk Health Unit	Lawyers' Letters - Search	171.00	3





## DEVELOPMENT FEES

	Department	Description	Approved 2023 Rate	HST Rate
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### Development Applications

495	Planning	Pre-Consultation Meeting	500.00	3
496	Committee of Adjustment	Consent	4,952.00	3
497	Committee of Adjustment	Surplus Farm Dwelling Consent/Zoning Amendment	5,920.00	3
498	Committee of Adjustment	Minor Variance	2,743.00	3
499	Planning	Zoning Amendment - Regular	10,211.00	3
500	Planning	Zoning Amendment - Major	15,089.00	3
501	Planning	Zoning Amendment - Removal of Holding & Temporary Use Extensions, Down Zoning, Garden Suite 20 year Re-Application	924.00	3
502	Planning	Official Plan Amendment - Regular	10,590.00	3
503	Planning	Official Plan Amendment - Major	15,998.00	3
504	Planning	Combined Official Plan / Zoning Amendment - Regular	13,567.00	3
505	Planning	Combined Official Plan / Zoning Amendment - Major	22,631.00	3
506	Planning	Site Plan - Regular	10,857.00	3
507	Planning	Site Plan - Major	19,406.00	3

DEVELOPMENT FEES				
	Department	Description	Approved 2023 Rate	HST Rate
508	Planning	Site Plan Minor or Amendment	4,736.00	3
509	Planning	Subdivision/Condominium - Application Fee plus \$75.00 per lot	17,965.00	3
510	Planning	Condominium Conversion	3,522.00	3
511	Planning	Deeming / Condominium Exemption from Draft Approval	2,250.00	3
512	Planning	Communications Tower	2,000.00	3
513	Planning	Green Energy Act	1,167.00	3
514	Planning	Part Lot Control Exemption	2,334.00	3
627	Planning	Site Plan for Farm Diversified Use	1,307.00	3

DEVELOPMENT FEES				
	Department	Description	Approved 2023 Rate	HST Rate
Development Agreements				
515	Planning	Site Plan Agreement	2,780.00	3
516	Planning	Subdivision and Condominium Agreement	4,668.00	3
517	Planning	Agreement Compliance Letter	107.00	3
518	Planning	Cash-In-Lieu of Parking Per Stall	1018.00	3
519	EIS - Engineering	Other Agreements	1,624.00	3
520	EIS - Engineering	Pre-servicing Agreement	2,219.00	3

Application Maintenance & Other Development Fees				
521	Planning	Agreement Default	1,070.00	3
522	Planning	Application Deferral or Inactive File	538.00	3
523	Planning	Recirculation (at first and every recirculation)	535.00	3
524	Planning	Recirculation - Site Plan, Subdivision or Condominium (at third and every recirculation thereafter)	1,070.00	3
525	Planning	Draft Approval of Subdivision/Condominium/Site Plan and Part Lot Control Extensions	1,539.00	3
526	Planning	Draft Plan (Redline)	1,226.00	3
527	EIS - Engineering	Lot Grading Exemption Review	344.00	3
528	EIS - Engineering	Peer Review	Full Cost Recovery	3
529	Planning	911 Civic Addressing – Assignment of Number and Sign Charges	120.00	3
530	Planning	Publication Sales - Official Plan or Zoning By-Law	121.00	1
628	EIS - Engineering	Subdivision/Condominium Re-submissions (applicable upon second submission)	1,731.00	3
629	EIS - Engineering	Inspection/Acceptance/Assumption Review	3% Developer Costing	3

DEVELOPMENT FEES				
	Department	Description	Approved 2023 Rate	HST Rate

Planning - GIS				
531	GIS	Orthophotography - 2010 Air photography - 1km x 1km Tile	27.50	1
532	GIS	Orthophotography - 2010 Air photography - 20km x 20km Tile	912.00	1
533	GIS	Orthophotography - 2015 Air photography - 1km x 1km Tile	34.25	1
534	GIS	Orthophotography - 2015 Air photography - 20km x 20km Tile	1,140.00	1
535	GIS	Hard Copy Maps - County Map - Colour	22.20	1
536	GIS	Hard Copy Maps - County Map - Black and White	11.75	1
537	GIS	Hard Copy Maps - County Map Book - Paper - Colour	21.65	1
538	GIS	Hard Copy Maps - 2ft x 3ft - Black and White	11.75	1
539	GIS	Paper Plots - 8.5"x11" (A size) - Colour	6.80	1
540	GIS	Paper Plots - 11"x17" (B size) - Colour	9.10	1
541	GIS	Full Colour - per Square Foot	4.75	1
542	GIS	Line Work - per Square Foot	4.30	1
543	GIS	Photo Paper - per Square Foot	6.15	1

## DEVELOPMENT FEES

	Department	Description	Approved 2023 Rate	HST Rate
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### Building

544	Building	Zoning Compliance or Building Work Orders - Residential	57.00	3
545	Building	Zoning Compliance or Building Work Orders - Non-Residential	80.00	3
546	Building	Additional Fee for Construction without Permit - Footings / Foundation Commenced	25% of permit fee	3
630	Building	Additional Fee for Construction without Permit - Structural Framing Commenced	50% of permit fee	3
631	Building	Additional Fee for Construction without Permit - Structural Framing Completed	75% of permit fee	3
632	Building	Additional Fee for Construction without Permit - Any Demolition or Any Building Work Requiring a Permit	100% of permit fee	3
547	Building	Septic Structural Additions	160.00	3
548	Building	Additional Inspections - Per Inspection	240.00	3
549	Building	Spatial Separation Agreement	147.00	3
550	Building	Evaluation of Alternative Solution (up to 4 hours review, \$160 per hour of review thereafter)	480.00	3
551	Building	Removal of Order	173.00	3
552	Building	Additional Plan Review (Resubmission)	160.00	3



## Proposed 2023 Licenses

	Department	Description	Approved 2023 Rate	HST Rate
561	Clerks & By-Law - Licensing	Raffle, Bingo, Nevada Lottery	3% of total value of prizes and/or \$10 per wheel	3
562	Clerks & By-Law - Licensing	Bazaar Lottery	3% of total value of prizes and/or \$10 per wheel	3
563	Clerks & By-Law - Licensing	Marriage Licence	165.00	3
564	Clerks & By-Law - Licensing	Peddlers & Salesmen: Door to Door - Annual License	200.00	3
565	Clerks & By-Law - Licensing	Peddlers & Salesmen: Door to Door - Non-Profit Charitable Organizations	No Charge	
566	Clerks & By-Law - Licensing	Peddlers & Salesmen: Auctions, Flea Markets, Liquidations, Special Sales Not within the Central Business Districts	126.00	3
567	Clerks & By-Law - Licensing	Mobile Food Premises Sales	448.00	3
568	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Per Festival Event	56.00	3
569	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Ice Cream & Non-Hazardous Food Vendor	104.00	3
570	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Non-Profit Charitable Organizations	339.00	3
571	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Second or Subsequent Vehicle	33.50	3
572	Clerks & By-Law - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (30 day period)	42.00	3



## Proposed 2023 Licenses

	Department	Description	Approved 2023 Rate	HST Rate
573	Clerks & By-Law - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (annual)	208.00	3
574	Clerks & By-Law - Licensing	Personal Watercraft Rentals Business License - Annual Fee	204.00	3
575	Clerks & By-Law - Licensing	Per Personal Motorized Watercraft License and per Motorized Pleasure Vessel License - Annual Fee (Limit of 25 Licenses per location)	204.00	3
576	Clerks & By-Law - Licensing	Friday 13th Daily Sales: Merchandise/Mobile Food Only	220.00	3
577	Clerks & By-Law - Licensing	Friday 13th Non Profit/Charitable Organizations: Ticket Sales Only	68.00	3
578	Clerks & By-Law - Licensing	Pawnbrokers/Sellers of Used Goods	74.00	3
579	Clerks & By-Law - Licensing	New Salvage Yard Licence Application	473.00	3
580	Clerks & By-Law - Licensing	Renewal Salvage Yard Licence Application	232.00	3
581	Clerks & By-Law - Licensing	Taxicab/Limo Owner	132.00	3
582	Clerks & By-Law - Licensing	Taxicab/Limo Drivers	55.00	3
583	Clerks & By-Law - Licensing	Taxicab/Limo (per vehicle)	98.00	3
584	Clerks & By-Law - Licensing	Tattoo & Body Piercing Parlours	107.00	3
585	Clerks & By-Law - Licensing	Personal Aesthetics / Salons (excluding Tattoo & Body Piercing Parlours)	17.15	3
586	Clerks & By-Law - Licensing	Hotel / Motel / Bed & Breakfasts	17.15	3
587	Clerks & By-Law - Licensing	Food Premises	17.15	3
588	Clerks & By-Law - Licensing	Administrative Fee for Late License Renewals	59.00	3
589	Clerks & By-Law - Licensing	License Replacement	11.60	3
590	Clerks & By-Law - Licensing	Kennel Licence	71.00	3



## Proposed 2023 Licenses

	Department	Description	Approved 2023 Rate	HST Rate
<b>591</b>	Clerks & By-Law - Licensing	Dog Tags - Spayed/Neutered Dog	28.00	3
<b>592</b>	Clerks & By-Law - Licensing	Dog Tags - Intact Dog	43.00	3
<b>593</b>	Clerks & By-Law - Licensing	Late Purchase Spayed/Neutered Dog	36.00	3
<b>594</b>	Clerks & By-Law - Licensing	Late Purchase of an Intact Dog Tag	49.00	3
<b>595</b>	Forest Management	Municipal Hunting License - Rabbit and Pheasant	28.50	3
<b>596</b>	Forest Management	Hunting License - Replacement Card	6.10	3





**OPP Services**  
By-Law 01-08

	Department	Description	Approved 2023 Rate	HST Rate
597	OPP Services	At Fault False Alarm Charge	200.00	3



## Approved 2023 Permits

	Department	Description	Approved 2023 Rate	HST Rate
598	Fire Department	Pyrotechnics Permit Application	379.00	3
599	Fire Department	Fireworks Permit Application	81.00	3
600	Fire Department	Burn Permits - 1 Day, 6 Months, 2 Year	34.50	3
601	Roads	Excavation Permit - (Road Cut)	262.00	3
602	Roads	Excavation Permit - Deposit	1,000.00	3
603	Roads	Oversize Load Permit- Single Trip	142.00	3
604	Roads	Annual Oversize Load Permit	421.00	3
605	Roads	Entrance Permits	262.00	3
606	Roads	Entrance Permit - Deposit	1,000.00	3
607	Roads	Entrance Permit - Resurfacing	No Charge	
610	Building	Demolition Permit - under 600 sq. m. Building Area	160.00	3
611	Building	Demolition Permit - 600 sq. m. Building Area and over	240.00	3
612	Building	Plumbing Permit (Residential) - Per Unit	53.00	3
613	Building	Plumbing Permit (Residential) - Per Fixture	7.42	3
614	Building	Plumbing Permit (Non-Residential) - Per Unit	80.00	3
615	Building	Plumbing Permit (Non-Residential) - Per Fixture	16.00	3

	Department	Description	Approved 2023 Rate	HST Rate
616	Building	Occupancy Permit - Prior to Final Completion	160.00	3
617	Building	Transfer of Permit	160.00	3
618	Building	Conditional Permit - greater of 10% of Permit Fee or \$75 (in addition to permit fee)	75.00	3
619	Building	Swimming Pool Permit (Residential)	185.00	3
620	Building	Septic Permit: New Systems or Full Replacement	560.00	3
621	Building	Septic Permit - Repair/Partial Replacement	400.00	3
622	Building	Roof Top Solar Panel Permit (single family dwelling, semi, duplex)	240.00	3
623	Clerks & By-Law	Sign Permit	64.00	3
624	Clerks & By-Law	Burial/Death Registration Permit	28.00	3
625	Forest Conservation	Council Exemption Permit	301.00	3

	Department	Description	Approved 2023 Rate	HST Rate
633	Building	Roof Top Solar Panel Permit (Other)	480.00	3
634	Building	Change of Use Permit	240.00	3
635	Building	Assembly Permit per sq.m. (incl. recreation and daycare facilities, schools, libraries, places of worship, theatres, restaurants, arenas, gymnasiums) - New or Addition	22.32	3
636	Building	Assembly Permit per sq.m. - Alteration or Repair	11.16	3
637	Building	Institutional Permit per sq.m. (incl. institutional, hospitals, medical care facilities, nursing homes) - New or Addition	27.89	3
638	Building	Institutional Permit per sq.m. - Alteration or Repair	13.95	3
639	Building	Residential Permit per sq.m. (incl. single family dwelling, semi, duplex, row house, townhouse) - New or Addition	18.26	3
640	Building	Apartment Building Permit per sq.m.	18.12	3
641	Building	Hotel / Motel Permit per sq.m.	23.97	3
642	Building	Residential Permit per sq.m. - Alteration or Repair	9.13	3
643	Building	Business (Office Buildings) Permit per sq.m. - New or Addition	21.67	3
644	Building	Business (Office Buildings) Permit per sq.m. - Alteration or Repair	10.84	3
645	Building	Mercantile (Retail) Permit per sq.m. - New or Addition	21.68	3
646	Building	Mercantile (Retail) Permit per sq.m. - Alteration or Repair	10.84	3
647	Building	Industrial Permit per sq.m. - New or Addition	13.03	3
648	Building	Parking Garage Permit per sq.m.	7.67	3
649	Building	Gas Station Permit per sq.m.	13.99	3
650	Building	Industrial Permit per sq.m. - Alteration or Repair	6.52	3
651	Building	Portable Classroom Permit	320.00	3
652	Building	Outdoor Patio Permit (Non-Residential)	185.00	3
653	Building	Communication Tower Permit	480.00	3
654	Building	Crane Runway Permit	480.00	3

	Department	Description	Approved 2023 Rate	HST Rate
655	Building	Exterior Storage Tank Permit - Above and Below Ground (excluding fire fighting water reservoirs)	480.00	3
656	Building	Retaining Wall Permit	480.00	3
657	Building	Silo Permit	480.00	3
658	Building	Outdoor Public Swimming Pool Permit (Non-Residential)	1,440.00	3
659	Building	Electromagnetic Locks / Strikes Permit (each)	160.00	3
660	Building	Fire Alarm System Permit	400.00	3
661	Building	Emergency Lighting / Exit Signs Permit	400.00	3
662	Building	Sprinkler System Permit	400.00	3
663	Building	Standpipe System Permit	400.00	3
664	Building	Combined Sprinkler and Standpipe System Permit	560.00	3
665	Building	Commercial Cooking Exhaust System Permit	400.00	3
666	Building	Backflow Preventor Permit plus \$120 per additional premise or zone device	240.00	3
667	Building	Grease / Oil Interceptor Permit	240.00	3
668	Building	Geothermal System Permit (single family dwelling, semi, duplex)	480.00	3
669	Building	Geothermal System Permit (Other)	560.00	3
670	Building	Wind Turbine Permit	480.00	3
671	Building	Accessory Structures Permit (garage, storage shed, new basement, cold cellar, unenclosed canopies, air supported structures) per sq.m.	4.22	3
672	Building	Farm Buildings Permit per sq.m. - New	3.15	3
673	Building	Farm Buildings Permit per sq.m. - Alterations / Repairs / Additions	1.77	3
674	Building	Greenhouse Permit per sq.m.	1.93	3
675	Building	Tent Permit	80.00	3
676	Building	Minimum Fee for Permitting All Other Building Work Not Otherwise Provided for in this by-law	233.00	3



## EV CHARGING STATIONS

	Department	Description	Approved 2023 Rate	HST Rate
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## EV Charging Station Usage

626	Facilities	EV Charging Station Usage Fee - Per Hour	2.00	2
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