



**Financial Statement –  
Auditor's Report Candidate – Form 4**  
*Municipal Elections Act, 1996 (Section 88.25)*

**Instructions**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)	YYYY	MM	DD	YYYY	MM	DD
	2022	08	05	to	2023	01

Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

Supplementary filing reflecting finances from start of campaign to end of extended campaign period

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last Name or Single Name

Harrow

Given Name(s)

Christine Helen

Office for Which the Candidate Sought Election

School Board Trustee BNCO DSB

Ward Name or Number (if any)

Municipality

Norfolk County

Spending Limit ~~\$11,621.50~~

General ~~(\$11,083.05)~~

\$5000 + \$0.85/eligible voter

Parties and Other Expressions of Appreciation

\$ (1200)

\$1,162.15

Contribution Limit

Contributions from Candidate and Spouse

\$ N/A no limit

I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

**Box B: Declaration**

I, Christine Harrop, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Christine Harrop

Signature of Candidate

2023/02/16

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)	Time Filed	Initial of Candidate or Agent (if filed in person)	Signature of Clerk or Designate
2023/02/16	2:16 pm	CH	<u>Jeanne Clark</u>

**Box C: Statement of Campaign Income and Expenses****LOAN**

Name of bank or recognized lending institution

Amount borrowed  
\$ 0**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)

+ \$ 1175 -

Revenue from items \$25 or less

+ \$ 25

Sign deposit refund

+ \$ \_\_\_\_\_

Revenue from fundraising events not deemed a contribution  
(from Part III of Schedule 2)+ \$ -

Interest earned by campaign bank account

+ \$ -

Other (provide full details)

1.

+ \$ -

2.

+ \$ -

3.

+ \$ -

4.

+ \$ -

5.

+ \$ -

6.

+ \$ -**Total Campaign Income (Do not include loan)**= \$ 1200 C1**EXPENSES** (Note: Include the value of contributions of goods and services)**1. Expenses subject to general spending limit**Inventory from previous campaign used in this campaign  
(list details in Table 2 of Schedule 1)

+ \$ \_\_\_\_\_ see Note \*

Advertising

+ \$ -

Brochures/flyers

+ \$ 318.67

Signs (including sign deposit)

+ \$ 767.27

Meetings hosted

+ \$ -

Office expenses incurred until voting day

+ \$ 200.00 103.25

Phone and/or internet expenses incurred until voting day

+ \$ -

Salaries, benefits, honoraria, professional fees incurred until voting day

+ \$ -

Bank charges incurred until voting day

+ \$ -

Interest charged on loan until voting day

+ \$ -

Other (provide full details)

1.

+ \$ -

2.

+ \$ -

3.

+ \$ -

4.

+ \$ -

5.

+ \$ -

6.

+ \$ -**Total Expenses subject to general spending limit**= \$ 1,189.19 C2

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### 2. Expenses subject to spending limit for parties and other expressions of appreciation

1.	+ \$
2.	+ \$
3.	+ \$
4.	+ \$
5.	+ \$

Total Expenses subject to spending limit for parties and other expressions of appreciation = \$ C3

### 3. Expenses not subject to spending limits

Accounting and audit	+ \$
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$
Office expenses incurred after voting day	+ \$
Phone and/or internet expenses incurred after voting day	+ \$
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$
Bank charges incurred after voting day	+ \$
Interest charged on loan after voting day	+ \$
Expenses related to recount	+ \$
Expenses related to controversial election	+ \$
Expenses related to compliance audit	+ \$
Expenses related to candidate's disability (provide full details)	+ \$
1.	+ \$
2.	+ \$
3.	+ \$
4.	+ \$
5.	+ \$

Other (provide full details)

1.	+ \$
2.	+ \$
3.	+ \$
4.	+ \$
5.	+ \$

Total Expenses not subject to spending limits = \$ C4

Total Campaign Expenses (C2 + C3 + C4) = \$ 1189.19 C5

### Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses

(Income minus Total Expenses) (C1 – C5)

+ \$ 10.81 D1

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign

- \$ 10.81

Surplus (or deficit) for the campaign

= \$ 0 D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

### Schedule 1 – Contributions

## **Part I – Summary of Contributions**

**Contributions in money from candidate and spouse**

**Contributions in goods and services from candidate and spouse  
(include value listed in Table 1 and Table 2)**

Total value of contributions not exceeding \$100 per contributor

- Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).

Total value of contributions exceeding \$100 per contributor  
(from line 1B; list details in Table 3 and Table 4)

- Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).

**Less:** Ineligible contributions paid or payable to the contributor

Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25

**Total Amount of Contributions (record under Income in Box C)**

+ \$ 100.00

+ \$

+ 25

+ \$ 175

- \$

- \$

= \$ 1200 1A

**Part II – Contributions from candidate or spouse**

**Table 1: Contributions in goods or services**

**Description of Goods or Services**

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
		<b>Total</b>

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign**  
**(Note: Value must be recorded as a contribution from the candidate and as an expense.)**

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

## CANDIDATE GUIDE

### Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
John & Barbara Gots	611 Main St. Port Dover	2022/10/17	175	0
Total				175

Additional information is listed on separate supplementary attachment, if completed manually.

Table 4: Contributions in goods or services from individuals other than candidate or spouse  
(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
John & Barbara Gots				
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

Total for Part III – Contributions exceeding \$100 per contributor

(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)

\$ \_\_\_\_\_ 1B