



**CORPORATE SERVICES**

	Department	Description	Approved 2023 Rate	HST Rate
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**Corporate Communications & Customer Service**

35	Corporate Communications & Customer Service	Faxes for the Public	3.50	1
36	Corporate Communications & Customer Service	Newspaper Vending Boxes	25.80	1
37	All Norfolk County Facilities	Photocopies Per Page	0.65	1

**Corporate Services Administration**

38	Corporate Services Administration	Administration Fee - Road Allowances, Lanes & Alleys Closure and Land Purchase & Sale	823.00	1
39	Corporate Services Administration	Easement & Other Land Transactions	100% Cost Recovery	3
40	Corporate Services Administration	Special Events Permit - Large Events ( $\geq 1,000$ attendees)	330.00	3
41	Corporate Services Administration	Special Events Permit - Small Events ( $\leq 1,000$ attendees)	111.00	3
42	Corporate Services Administration	Site Plan Registration Fee	131.00	3

**Financial Management & Planning - Provincial Offences Act**

43	POA - Financial Management & Planning	Transcripts - Photocopying (per page)	0.80 (\$25.00 min)	3
44	POA - Financial Management & Planning	Electronic Transcript Fee per page - to be provided within 24 hours	11.75 (\$25.00 min)	3
45	POA - Financial Management & Planning	Electronic Transcript Fee per page - to be provided within 5 business days	8.80 (\$25.00 min)	3
46	POA - Financial Management & Planning	Electronic Transcript Fee per page - In any other case	6.30 (\$25.00 min)	3

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47	POA - Financial Management & Planning	Paper Transcript Fee per page - to be provided within 24 hours	12.55 (\$25.00 min)	3
48	POA - Financial Management & Planning	Paper Transcript Fee per page - to be provided within 5 business days	9.60 (\$25.00 min)	3
49	POA - Financial Management & Planning	Paper Transcript Fee per page - In any other case	7.10 (\$25.00 min)	3
50	POA - Financial Management & Planning	Digital Recording Fee Single Day's Recording per Case	22.00	3
51	POA - Financial Management & Planning	Digital Recording Fee Multiple Day's Recording per Case	10.50	3
52	POA - Financial Management & Planning	Certified Copy	3.50	3
53	POA - Financial Management & Planning	Non-Certified Copy	2.00	3
54	POA - Financial Management & Planning	Internal Administration Fee for Defaulted POA	22.45	3
55	POA - Financial Management & Planning	POA Interview Room Rental - 1/2 day charge (from 8:30am - 12:00pm or 1:00pm - 4:30pm)	55.00	1
56	POA - Financial Management & Planning	POA Interview Room Rental - Additional hourly cost after 1/2 day charge	16.40	1

<b>CORPORATE SERVICES</b>				
	<b>Department</b>	<b>Description</b>	<b>Approved 2023 Rate</b>	<b>HST Rate</b>
<b>Financial Management &amp; Planning - Tax</b>				
<b>57</b>	Tax - Financial Management & Planning	Tax Certificates	63.00	3
<b>58</b>	Tax - Financial Management & Planning	Item Returned by Financial Institution	45.25	3
<b>59</b>	Tax - Financial Management & Planning	Tax Account Adjustment Fee	45.25	3
<b>60</b>	Tax - Financial Management & Planning	Tax Analysis or Income Tax Letter (per property, per taxation year)	13.95	3
<b>61</b>	Tax - Financial Management & Planning	Tax Arrears - File Set up, Initial Warning Letter, Meetings & Monitoring Account	267.00	3
<b>62</b>	Tax - Financial Management & Planning	Tax Arrears - Pre-Tax Registration, Intent to Realize on Security	47.25	3
<b>63</b>	Tax - Financial Management & Planning	Tax Arrears - Tax Registration	117.00	3
<b>64</b>	Tax - Financial Management & Planning	Tax Arrears - Cancellation Certificate	78.00	3
<b>65</b>	Tax - Financial Management & Planning	Tax Arrears - Extension Agreement	493.00	3
<b>66</b>	Tax - Financial Management & Planning	Tax Arrears - Tax Sale	817.00	3
<b>67</b>	Tax - Financial Management & Planning	Tax Statement - only issued to property owner (per property, per year)	9.10	3
<b>68</b>	Tax - Financial Management & Planning	Financial Administration	447.00	3
<b>69</b>	Tax - Financial Management & Planning	Property Tax Account Administration Fee	27.25	3
<b>70</b>	Tax - Financial Management & Planning	Tax sale tender package hardcopy fee	10.00	3
<b>71</b>	Tax - Financial Management & Planning	Loan/Payment Arrangement Administration Fee	107.00	3