



Demolition Permit Application Checklist

This information is prepared to assist individuals to complete demolition permit applications with minimum delay. This form is required as part of a complete Demolition Permit Application. Building on a farm do not require a demolition permit.

DEMOLITION SHALL NOT COMMENCE UNTIL A DEMOLITION PERMIT IS ISSUED

Project Address _____
Building Size(m²) _____ **Number of Storeys above grade** _____ **Number of Storeys below grade** _____

| Ontario Building Code | YES | NO |
|---|-----|----|
| Does the building exceed 3 stories in Building height? | | |
| Does the building exceed 600 m ² (6,458 ft ²) | | |
| Does the building contain pre-tensioned or post-tensioned members? | | |
| Does the proposed demolition extend below the level of the footings of an adjacent building and within the angle of repose of the soil, as drawn from the bottom of the footings? | | |
| Will there be any explosives or lasers used during the course of demolition? | | |

If the answer to any question is YES the applicant shall as required by the Building Code Act, retain a Professional Engineer to undertake the general review of the project during demolition. Further, the applicant shall submit, at time of application, a completed Commitment to General Review and a letter detailing the structural design characteristics of the building and the method of demolition.

| Environmental Considerations | YES | NO |
|---|-----|----|
| Is there now or has there been an industrial use of this site? | | |
| Are there any fluid storage tanks above or below grade on site? | | |
| Are there any hazardous products, as defined by WHMIS, on site? | | |
| Does the building contain any asbestos materials? | | |

If the answer to any question YES, the applicant must contact an environmental consultant to perform an Environmental Building Audit prior to submission of the demolition permit application

| Utility Disconnect Acknowledgement | Approved By: (print and sign name) | Date | N/A |
|------------------------------------|------------------------------------|------|-----|
| Natural Gas | | | |
| Hydro One | | | |
| Municipal Service (water & sewer) | | | |
| Bell Canada | | | |
| Other utilities, i.e. cable | | | |

DECLARATION – I do hereby declare I am the owner/authorized agent of the named in the above application for a demolition and that the information supplied by me in the application and in the materials filed by me is correct and that I have arrange with the proper authorities for the termination and capping of all services and utilities.

| | |
|---------------------------|--|
| Applicants Name (printed) | |
| Applicant Signature | |
| Date | |

One Call – Utility Locates

Call before you dig for utility locates. Failure to locate your utilities can result in personal or property injury or delays in construction.

Website: <https://www.ontarioonecall.ca/>

Call: 1-800-400-2255

Enbridge – Natural Gas

Website: <https://www.enbridgegas.com/business-industrial/builders-contractors>

Call : 1-877-362-7434

Hydro One

Website: <https://www.hydroone.com/>

Call: 1-888-664-9376 or 905-944-3251

Municipal Services (water & sewer)

Norfolk County Public Works – Environmental Services Department

Website: <https://www.norfolkcounty.ca/living/roads-water-wastewater/>

Call – 519-426-5870

Email: PWCustomerService@norfolkcounty.ca

Oxford County – Public Works Water & Wastewater (Norfolk North)

Website: <http://www.oxfordcounty.ca/services-for-you/water-wastewater>

Call 519-539-9800

Long Point Water Co. (Long Point)

Call: 289-527-0779

Bowen’s Water Service (Turkey Point, Booth’s Harbour)

Call 519-429-2303

Bell Canada

Website: www.bell.ca

Call: 519-751-3055

Rogers – Cable Service

Website: www.rogers.com

Execulink

Website: <https://www.execulink.ca/>

Call: 1-866-709-1991

Community Development Division- Building Department

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