



The Corporation of Norfolk County
By-Law 2021-125

Being a By-Law to Establish User Fees and Service Charges

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass By-Laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

AND WHEREAS the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of The Corporation of Norfolk County has, from time to time, established various fees and charges for information, services, activities and use of County property;

AND WHEREAS the Council of The Corporation of Norfolk County deems it expedient to enact a comprehensive By-Law establishing and requiring the payment of fees for information, services, activities and use of County property;

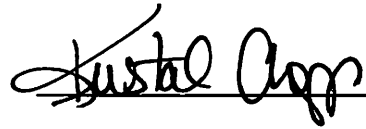
NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as follows:

1. That the fees and charges as set out in the Schedules attached hereto and forming part of this By-Law are hereby established and adopted by the Council of The Corporation of Norfolk County;
2. That no request by any person for any information, service, activity or use of County property described in the Schedules will be processed or provided by any County Official, unless and until the person requesting the information, service, activity or use of County property has paid the applicable fee or charge in the prescribed amount as set out in the Schedules to the County;
3. That in the event that any information, service, activity or use of County property is requested by a person, and a fee or charge for such information, service, activity or use of County property has not been specifically provided for in the Schedules thereto, a fee or charge shall be calculated by County staff utilizing the formula described in Schedule "A", attached hereto and forming part of this By-Law, and

such fee or charge shall be deemed to be a fee or charge otherwise established and adopted by Council and shall be deemed to be included in the Schedules;

4. That unless otherwise prescribed, the fees and charges established by this By-Law shall be payable to The Corporation of Norfolk County by cash, money order, certified cheque, cheque or debit card when due;
5. That fees and charges that have been imposed in accordance with this By-Law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and a one quarter percent per month (1 ¼%), non compounded or fifteen percent (15%) per annum;
6. That in the event any part of this By-Law, including any part of the Schedules, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect;
7. That in the event another By-Law of The Corporation of Norfolk County has an established fee or charge that is also referenced by this By-Law, that fee or charge established by this By-Law shall be the fee that is in effect;
8. That in the event another By-Law of The Corporation of Norfolk County establishes a fee or charge that is not referenced by this By-Law and that is not inconsistent with this By-Law, the fee or charge established by that other By-Law shall be deemed to be included in the Schedules attached hereto;
9. That any provision of any By-Law that is inconsistent with this By-Law be hereby repealed;
10. That By-Law 2020-101 and any amendments thereto are hereby repealed in their entirety;
11. That this By-Law shall be known as the "User Fees and Service Charges By-Law";
12. That the effective date of this By-Law shall be January 1, 2022.

ENACTED AND PASSED this 19 day of October, 2021.



Mayor


_____ County Clerk

Authority: Council
Meeting: October 12, 2021
Staff Report: CS 21-61



OFFICE OF THE CAO

	Department	Description	Approved 2022 Rate	HST Rate
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Clerks & By-Law Services

1	Clerks and By-Law	Retail Business Holidays Act Exemption	580.00	3
2	Clerks and By-Law	Encroachment Applications - Initial Fee	107.00	3
3	Clerks and By-Law	Encroachment Applications - Secondary Fee (for a full review and staff report is required)	297.00	3
4	Clerks and By-Law	Patio Encroachment or Permit Applications	223.00	3
5	Clerks and By-Law	Patio Encroachment - Seasonal Land Rental (per square metre per day)	0.32	3
6	Clerks and By-Law	Patio Encroachment - Full-Year Land Rental (per square metre per day)	0.19	3
7	Clerks and By-Law	Fence Viewers	281.00	3
8	Clerks and By-Law	Commissioner of Oath Services	19.65	3
9	Clerks and By-Law	Document Certification	14.10	3
10	Clerks and By-Law	Civil Marriage Solemnization	304.00	1
11	Clerks and By-Law	By-Law Appeals	220.00	3
12	Clerks and By-Law	Request for Resolution of Support for Independent Electricity Systems Operator (IESO) Feed-In-Tariff (FIT) Program	111.00	3

Clerks & By-Law Services - By-Law

13	Clerks and By-Law	By-Law Administration Fee	72.00	3
14	Clerks and By-Law	Shopping Cart Recovery Fee	51.00	3

Property Standards By-Law 2007-66/Clean Yards By-Law 2005-127

15	Clerks and By-Law	Property Standards/Clean Yards Order Issuance	128.00	3
16	Clerks and By-Law	Appeal Property Standards Not Upheld	103.00	3
17	Clerks and By-Law	Work Completed for Compliance - fee based on 100% of total cost	100% + 15% Administration Fee	3

OFFICE OF THE CAO				
	Department	Description	Approved 2022 Rate	HST Rate
18	Clerks and By-Law	Certificate of Compliance	103.00	3
19	Clerks and By-Law	Registration/Discharge of an Order	103.00	3
Sign By-Law 2009-66/Election Sign By-Law 2018-04				
20	Clerks and By-Law	Portable Sign Removal	100% Cost Recovery	3

Legislative & By-Law Services - Freedom of Information (FOI)				
21	Clerks and By-Law - FOI	MFIPPA Info Request - Application Fee	5.00	3
22	Clerks and By-Law - FOI	Photocopies Per Page (black & white)	0.20	3
23	Clerks and By-Law - FOI	Search Time for each 15 minutes	7.50	3
24	Clerks and By-Law - FOI	Search Time and Electronic Records for each 15 minutes	15.00	3
25	Clerks and By-Law - FOI	Records Preparation Fee for each 15 minutes	7.50	3
26	Clerks and By-Law - FOI	Info Request Deposit (charged when estimated amount payable is \$100 or greater)	50% of the Estimate	3
27	Clerks and By-Law - FOI	Records Released Shipping Costs	100% of Shipping Costs	3
28	Clerks and By-Law	Rabies Investigation Report	77.75	3

Human Resources				
29	Human Resources	Photo IDs	14.10	3

Office of the CAO Administration				
30	Office of the CAO Administration	Street-Wide Banner Installation	616.00	1
31	Office of the CAO Administration	DVD-Council Meetings	23.05	1
32	Office of the CAO Administration	Norfolk County Flag	57.00	1



CORPORATE SERVICES

	Department	Description	Approved 2022 Rate	HST Rate
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Corporate Communications & Customer Service

33	Corporate Communications & Customer Service	Faxes for the Public	3.25	1
34	Corporate Communications & Customer Service	Newspaper Vending Boxes	24.10	1
35	All Norfolk County Facilities	Photocopies Per Page	0.60	1

Corporate Services Administration

36	Corporate Services Administration	Administration Fee - Road Allowances, Lanes & Alleys Closure and Land Purchase & Sale	769.00	1
37	Corporate Services Administration	Easement & Other Land Transactions	100% Cost Recovery	3
38	Corporate Services Administration	Special Events Permit - Large Events ($\geq 1,000$ attendees)	308.00	3
39	Corporate Services Administration	Special Events Permit - Small Events ($\leq 1,000$ attendees)	103.00	3
40	Corporate Services Administration	Site Plan Registration Fee	122.00	3

Financial Management & Planning - Provincial Offences Act

41	POA - Financial Management & Planning	Transcripts - Photocopying (copies)	0.55	3
42	POA - Financial Management & Planning	Transcripts - Photocopying (original)	4.30	3
43	POA - Financial Management & Planning	Reproduction - Electronic Transcript Fee (orders placed subsequent to the original)	20.00	3
44	POA - Financial Management & Planning	Minimum Transcript Fee	20.00	3
45	POA - Financial Management & Planning	Digital Recording Fee Single Day's Recording per Case	22.00	3
46	POA - Financial Management & Planning	Digital Recording Fee Multiple Day's Recording per Case	10.50	3
47	POA - Financial Management & Planning	Certified Copy	3.50	3
48	POA - Financial Management & Planning	Non-Certified Copy	2.00	3
49	POA - Financial Management & Planning	Internal Administration Fee for Defaulted POA	21.00	3

CORPORATE SERVICES

	Department	Description	Approved 2022 Rate	HST Rate
50	POA - Financial Management & Planning	POA Interview Room Rental - 1/2 day charge (from 8:30am - 12:00pm or 1:00pm - 4:30pm)	51.00	1
51	POA - Financial Management & Planning	POA Interview Room Rental - Additional hourly cost after 1/2 day charge	15.35	1

Financial Management & Planning - Tax

52	Tax - Financial Management & Planning	Tax Certificates	58.00	3
53	Tax - Financial Management & Planning	Item Returned by Financial Institution	42.25	3
54	Tax - Financial Management & Planning	Tax Account Adjustment Fee	42.25	3
55	Tax - Financial Management & Planning	Tax Analysis or Income Tax Letter (per property, per taxation year)	13.05	3
56	Tax - Financial Management & Planning	Tax Arrears - File Set up, Initial Warning Letter, Meetings & Monitoring Account	249.00	3
57	Tax - Financial Management & Planning	Tax Arrears - Pre-Tax Registration, Intent to Realize on Security	44.25	3
58	Tax - Financial Management & Planning	Tax Arrears - Tax Registration	109.00	3
59	Tax - Financial Management & Planning	Tax Arrears - Cancellation Certificate	72.00	3
60	Tax - Financial Management & Planning	Tax Arrears - Extension Agreement	460.00	3
61	Tax - Financial Management & Planning	Tax Arrears - Tax Sale	763.00	3
62	Tax - Financial Management & Planning	Tax Statement - only issued to property owner (per property, per year)	8.50	3
63	Tax - Financial Management & Planning	Financial Administration	417.00	3
64	Tax - Financial Management & Planning	Property Tax Owership Fee	25.50	3
65	Tax - Financial Management & Planning	Loan/Payment Arrangement Administration Fee	100.00	3



PUBLIC TRANSIT

	Department	Description	Approved 2022 Rate	HST Rate
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Ride Norfolk

66	Tickets	In Town - per ride - Adult	2.50	3
67	Tickets	In Town - per ride - Students/Seniors	2.00	3
68	Tickets	In Town - per ride - Children 5 years and under	No Charge	3
69	Tickets	Out of Town - per ride - Adult	6.00	3
70	Tickets	Out of Town - per ride - Students/Seniors	4.00	3
71	Tickets	Out of Town - per ride - Children 5 years and under	No Charge	3
72	Tickets	Brantford Connection Pass - per ride	10.00	3
73	Tickets	Multi-Ride Pass (\$30 worth of rides in town or out of town)	25.00	3
74	Tickets	Day Pass - Adult, Senior, Student	8.00	3
75	Tickets	Student - Term Pass - per semester	79.00	3
76	Tickets	Monthly Pass	63.00	3



MARINAS				
	Department	Description	Approved 2022 Rate	HST Rate

Port Dover Harbour Marina				
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77	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 23 Foot Finger - (min. 27 ft. - cost per ft.)	68.00 Min. \$1,836	1
78	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 26 Foot Finger - (min. 30 ft. - cost per ft.)	68.00 Min. \$2,040	1
79	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 30 Foot Finger - (min. 35 ft. - cost per ft.)	68.00 Min. \$2,380	1
80	Port Dover Harbour Marina	Seasonal Berthage (No hydro & water) - Boats up to 23 Feet (flat fee)	1,215.00	1
81	Port Dover Harbour Marina	Seasonal Berthage - Dock #5 - 35 Foot Finger - (min. 42 ft. - cost per ft.)	80.00 Min. \$3,360	1
82	Port Dover Harbour Marina	Seasonal Hydro Surcharge - per outlet (utilized only for boats with air conditioning)	75.00	1
83	Port Dover Harbour Marina	Daily Transient Dockage - per foot (unserviced)	1.60	1
84	Port Dover Harbour Marina	Daily Transient Dockage - per foot (hydro & water)	1.90	1
85	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (unserviced)	9.75	1
86	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (hydro & water)	11.80	1
87	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (unserviced)	24.35	1
88	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (hydro & water)	29.60	1
89	Port Dover Harbour Marina	Daily Rampage	20.00	2
90	Port Dover Harbour Marina	Seasonal Rampage – Recreational - per season	322.00	1
91	Port Dover Harbour Marina	Seasonal Rampage – Commercial - per season	483.00	1
92	Port Dover Harbour Marina	Summer Daily Boat & Trailer Storage - flat rate	28.00	1
93	Port Dover Harbour Marina	Seasonal Trailer Storage – Dry or Summer – per unit	319.00	1
94	Port Dover Harbour Marina	Seasonal Boat & Trailer Storage – Dry or Summer – per foot	47.00	1
95	Port Dover Harbour Marina	Winter Boat & Trailer Storage – per unit (max. 25 ft.)	319.00	1
96	Port Dover Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	1.90	1

MARINAS				
	Department	Description	Approved 2022 Rate	HST Rate
97	Port Dover Harbour Marina	Cradle Handling & Storage – per season	117.00	1
98	Port Dover Harbour Marina	Pump out - per unit	25.00	2
99	Port Dover Harbour Marina	Portable Pump out - flat rate	45.00	2
100	Port Dover Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	154.00	1
101	Port Dover Harbour Marina	Dock Box Rentals - per season	106.00	1

Port Rowan Harbour Marina				
102	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (first 10 feet)	65.00	1
103	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 10ft, from 11 - 20 ft.)	50.00	1
104	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 10ft, from 21 - 30 ft.)	42.50	1
105	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (add'l 31+ ft.)	36.00	1
106	Port Rowan Harbour Marina	Daily Rampage	20.00	2
107	Port Rowan Harbour Marina	East Slip	705.00	1
108	Port Rowan Harbour Marina	West Slip	784.00	1
109	Port Rowan Harbour Marina	Seasonal Berthage on West Wall (with hydro) - cost per foot (based on min. 27ft)	28.00 Min. \$756.00	1
110	Port Rowan Harbour Marina	Daily Transient Dockage on West Wall - cost per foot (based on min. 27ft)	1.45 Min. \$39.15	1
111	Port Rowan Harbour Marina	Weekly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	8.75 Min. \$236.25	1
112	Port Rowan Harbour Marina	Monthly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	14.00 Min. \$378.00	1
113	Port Rowan Harbour Marina	Transient Dockage - per night	20.50	1
114	Port Rowan Harbour Marina	Transient Dockage - per week	149.00	1
115	Port Rowan Harbour Marina	Transient Dockage - per month	370.00	1
116	Port Rowan Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	144.00	1
117	Port Rowan Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	1.80	1

MARINAS

	Department	Description	Approved 2022 Rate	HST Rate
118	Port Rowan Harbour Marina	Summer Overnight Truck and/or Trailer Storage - flat rate	22.50	2



EMERGENCY SERVICES

	Department	Description	Approved 2022 Rate	HST Rate
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Fire

119	Fire	Request for Fire Reports	76.00	3
120	Fire	Request for Property File Search	58.00	3
121	Fire	Fire Inspection and/or AGCO Inspection - "A" Occupancies - Base Fee for less than 60 Persons & Restaurants with Capacity of 31 to 60 Persons	281.00	3
122	Fire	Fire Inspection - "A" Occupancies - Base Fee for 60 to 150 Persons	347.00	3
123	Fire	Fire Inspection - "A" Occupancies - Base Fee for more than 150 Persons	412.00	3
124	Fire	Fire Inspection - "B" Occupancies - Base Fee - Single Occupancy, or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	379.00	3
125	Fire	Fire Inspection - "C" Occupancies - Single Family Dwelling	171.00	3
126	Fire	Fire Inspection - "C" Occupancies - Duplex	265.00	3
127	Fire	Fire Inspection - "C" Occupancies - Triplex	303.00	3
128	Fire	Fire Inspection - "C" Occupancies - 4 Units - Base Fee	372.00	3
129	Fire	Fire Inspection - "D" Occupancies - up to 2,000 sq. ft.	289.00	3
130	Fire	Fire Inspection - "D" Occupancies - more than 2,000 sq. ft., but less than 4,000 sq. ft.	333.00	3
131	Fire	Fire Inspection - "D" Occupancies - more than 4,000 sq. ft., but less than 6,000 sq. ft.	378.00	3
132	Fire	Fire Inspection and/or AGCO Inspection - "E" Occupancies - up to 2,150 sq. ft. & Restaurants with Capacity up to, and including, 30 Patrons	278.00	3
133	Fire	Fire Inspection - "E" Occupancies - more than 2,150 sq. ft. and less than 6,000 sq. ft.	387.00	3
134	Fire	Fire Inspection - "E" Occupancies - Annual Inspection for Sale of Fireworks	132.00	3
135	Fire	Fire Inspection - "F1" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	385.00	3
136	Fire	Fire Inspection - "F2" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	328.00	3

EMERGENCY SERVICES

	Department	Description	Approved 2022 Rate	HST Rate
137	Fire	Fire Inspection - "F3" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	271.00	3
138	Fire	Fire Inspection - "A", "B", "D", "E", & "F" Occupancies - Additional Fee - Single Occupancies, or Initial Occupancy & Public Areas (for each add'l 2000 sq. ft.)	58.00	3
139	Fire	Fire Inspection - "C" Occupancies - additional per unit for each additional unit over four	23.00	3
140	Fire	Fire Inspection - Pesticide Warehouse Inspection - up to 5,000 sq. ft.	165.00	3
141	Fire	Re-Inspections to Verify Code Compliance/Inspections Regarding Complaint/Requests (for each additional visit) - per hour	117.00	3
142	Fire	Fire Inspections - Fast Food Carts, etc.	65.00	3
143	Fire	Review & Approval of Fire Safety Plans	142.00	3
144	Fire	Review of Previously Approved Fire Safety Plans	75.00	3
145	Fire	Review and Approval of Burn Safety Plan (does not include burn permit cost)	23.00	3
146	Fire	Review of Risk Management Plans	402.00	3
147	Fire	Preventable Panel Alarms 1st Offence	No Charge	
148	Fire	Preventable Panel Alarms (2nd and add'l offences), OR Caused by Service Personnel Failing to Notify	764.00	3
149	Fire	Response Rate for Fire Vehicles - per fire vehicle for 1st hour and pro-rated per each additional 1/2 hour - min 1hr charge	505.00	3
150	Fire	MTO - Fire/Accidents Involving Vehicles (1st hr/piece of equip. - max. 3 pieces)	508.00	3
151	Fire	MTO - Fire/Accidents Involving Vehicles (add'l 1/2 hr/piece equip. - max.3 pieces)	255.00	3
152	Fire	Additional Fire Dept. Expenses (back hoes, excavators, tow trucks, etc.)	100 % Cost Recovery	3
153	Fire	Resident non-replacement of smoke/carbon monoxide alarm - installed by fire dept.	88.00	3

Paramedic Services

154	Paramedic Services	Special Events - Paid Duty (1 ambulance & crew) - per hour (min. 8 hours max. 12 hours)	179.00	1
155	Paramedic Services	EMS - Request for Ambulance Call Reports (ACRs)	65.00	3



CEMETERIES				
	Department	Description	Approved 2022 Rate	HST Rate

Plot Sales				
A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates				

156	Plot Sales - Oakwood	Single Grave	901.00	1
157	Plot Sales - Oakwood	Preferred Single Grave	1054.00	1
158	Plot Sales - Oakwood	Cremation Plot (4)	991.00	1
159	Plot Sales - Oakwood	Veterans Plot (Perpetual Care Only)	298.00	1
160	Plot Sales - Oakwood	Infant Grave	178.00	1
161	Rural Cemeteries - Plot Sales	Single Grave	690.00	1
162	Rural Cemeteries - Plot Sales	Single Cremation Plot (1)	189.00	1

Interments/Disinterments				
A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates				

163	Interments - Summer - April 16 to Dec. 16 - Oakwood	Adult	825.00	1
164	Interments - Summer - April 16 to Dec. 16 - Oakwood	Child	228.00	1
165	Interments - Summer - April 16 to Dec. 16 - Oakwood	Cremation	377.00	1
166	Interments - Winter - Dec 17 to April 15 - Oakwood	Adult	982.00	1
167	Interments - Winter - Dec 17 to April 15 - Oakwood	Child	300.00	1
168	Interments - Winter - Dec 17 to April 15 - Oakwood	Cremation	453.00	1
169	Disinterment - May 1 - Nov 1 Only - Oakwood	Removal	1105.00	1
170	Disinterment - May 1 - Nov 1 Only - Oakwood	Cremated Remains (in container)	228.00	1
171	Rural - Interments - Summer - April 16 to Dec. 16	Adult	825.00	1
172	Rural - Interments - Summer - April 16 to Dec. 16	Child	228.00	1
173	Rural - Interments - Summer - April 16 to Dec. 16	Cremation	377.00	1

CEMETERIES

	Department	Description	Approved 2022 Rate	HST Rate
174	Rural - Interments - Winter - Dec 17 to April 15	Adult	982.00	1
175	Rural - Interments - Winter - Dec 17 to April 15	Child	300.00	1
176	Rural - Interments - Winter - Dec 17 to April 15	Cremation	453.00	1
177	Rural Disinterment - May 1 - Nov 1 Only	Removal only	1409.00	1
178	Rural Disinterment - May 1 - Nov 1 Only	Cremation - removal only	646.00	1
179	Surcharges - Weekdays - Summer - April 16 to Dec 16 - All Cemeteries	Overtime per hour (Summer >3pm)	152.00	1
180	Surcharges - Weekdays - Winter - Dec 16 to April 15 - All Cemeteries	Overtime per hour (Winter >3pm)	228.00	1
181	Surcharges - Saturdays - All Cemeteries	Saturdays (11am - 3pm)	300.00	1
182	Surcharges - Sundays - All Cemeteries	Sundays (11am - 3pm)	564.00	1
183	Surcharges - Holidays - All Cemeteries	Holidays (1pm - 3pm)	605.00	1
184	Surcharges - Weekends / Holidays - All Cemeteries	Overtime per hour outside designated hours	228.00	1

Other Fees **A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates**

185	Deed Fees	Deed Transfer / Exchange	37.00	1
186	Deed Fees	Deed Re-issuance Fee or Resale	72.00	1
187	Other Services	Sodding of Graves - Per Grave	117.00	1
188	Oakwood Cemetery Columbarium	Niche purchase - Holds two urns- Includes a bronze plaque and inscription	2121.00	1
189	Oakwood Cemetery Columbarium	Interment - Opening and closing of niche	224.00	1
190	Oakwood Cemetery Columbarium	Replacement Niche Plaque	624.00	1
191	Oakwood Cemetery Columbarium	Memory Wall Plaque (6" x 8") Installed on side panels of columbarium (Cremains scattered in another location)	511.00	1

Monuments, Markers and Perpetual Care **A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates**

192	Marker & Monument Locate & Inspection Fees - Including Corner stones	Locate & Inspection Fee - Scheduled	58.00	1
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Applicable Tax Rate: 1 - HST Extra, 2 - HST Included, 3 - Tax Exempt
 Fees effective January 1st, 2022 unless otherwise stated

CEMETERIES

	Department	Description	Approved 2022 Rate	HST Rate
193	Surcharges - Pre-Existing Concrete Monument/Marker Foundation - Oakwood Cemetery	Pre-existing Monument Foundation - Only Available for Graves in Row 3, Section S	368.00	1
194	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker under 172 sq. inches	No Charge	
195	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker over 172 sq. inches	100.00	1
196	Monuments & Markers (Perpetual Care)	Monument - Upright <4 Ft in Height/Length	200.00	1
197	Monuments & Markers (Perpetual Care)	Monument - Upright > 4 Ft in Height/Length	400.00	1



PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
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Programs

198	Programs - Active Living	Youth Sport Activity Fee (Basketball, Floor Hockey, Dodge Ball, Football, etc.) - 6 sessions, 2 hrs/session	48.25	HST over 14
199	Programs - Active Living	Adult Rec. Court Sports - Pay as you go (2 hours)	10.00	2
200	Programs - Active Living	Court Rental - per hour	25.00	
201	Programs - Active Living	Pickle Ball (per person)	5.00	2
202	Programs - Active Living	Discover Norfolk - Walks	No Charge	
203	Programs - Active Living	Shape Up for Sport - 6 week session	54.75	HST over 14
204	Programs - Active Living	Walking Club - Pay as you go	2.00	2
205	Programs - Adult	Seminars (1 hour) - Pay as you go	20.00	2
206	Programs - Adult	Workshops - (4 hours) - Materials NOT included and will be an additional charge based on workshop	36.00	1
207	Programs - Children's	Babysitting Course	72.00	HST over 14
208	Programs - Children's	Crafts & Workshops - based on 2 hour sessions	25.50	HST over 14
209	Programs - Fitness	Contract Fitness Courses at High Schools Per Class	67.00	1
210	Programs - Hockey Schools	Goalie Schools - full week (2 hrs per day x 5 days)	728.00	HST over 14
211	Programs - Hockey Schools	Goalie Schools - 6 sessions (1 hr per week - 6 weeks)	443.00	HST over 14
212	Programs - Hockey Schools	Elite Hockey Schools - 12 Sessions (2 hour sessions)	406.00	HST over 14
213	Programs - Hockey Schools	Elite Hockey Schools - 12 Sessions (1 hour sessions)	203.00	HST over 14
214	Programs - Hockey Schools	Elite Hockey Schools - 6 Sessions (2 hour sessions)	210.00	HST over 14
215	Programs - Hockey Schools	Elite Hockey Schools - 6 Sessions (1 hour sessions)	105.00	HST over 14
216	Programs - Hockey Schools	Elite Hockey Schools - Drop in - Pay as you go (2 hour session)	58.00	2

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
217	Programs - Hockey Schools	Elite Hockey Schools - Drop in - Pay as you go (1 hour session)	29.00	2
218	Programs - Hockey Schools	Hockey Schools - per week	328.00	HST over 14
219	Programs - Learn to Skate	Skating Programs - learn to skate & power skating - 6 sessions (30 mins ea.)	77.00	HST over 14
220	Programs - Special Events	Special Event Admissions - Per Ticket (FAMILY PASS)	20.50	2
221	Programs - Special Events	Sports for All Sorts - Children (ages 10 to 14 years)	No Charge	
222	Programs - Summer Day Camps	Specialty Skills Camps (Tennis, Golf, etc.) - per session (weekly 1/2 day programs)	172.00	3
223	Programs - Summer Day Camps & March Break & Specialty One Day Programs	Daily Charge - All Locations	43.00	3
224	Programs - Summer Day Camps & March Break	Weekly Charge - All Locations (<i>does not include specialty camps</i>)	172.00	3
225	Programs - Summer Day Camps & March Break	Trip Fee - Additional Charge for participants attending "Trip Day"	21.00	3
226	Programs - Summer Day Camps & March Break	Hot Lunch Fee	5.00	
227	Programs - Summer Day Camps	Leadership Connection - per session	349.00	HST over 14
228	Programs - Summer Day Camps	Specialty Outdoor Adventure Camp - 2 day program	146.00	3

Fitness Passes (Dryland and Aquatics)

Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility (FAYM)

229	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go	10.00	2
230	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go - Senior (age 65 or on government pension)	8.50	2
231	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (10 Swims) - No Expiry	66.50	1
232	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (10 Swims) - No Expiry	60.00	1
233	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (20 Swims) - No Expiry	115.05	1
234	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (20 Swims) - No Expiry	105.00	1
235	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (50 Swims) - No Expiry	248.00	1
236	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (50 Swims) - No Expiry	226.00	1
237	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	12 Month Unlimited Pass	348.50	1

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2022 Rate	HST Rate
238	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior 12 Month Unlimited Pass	332.00	1
Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility & General Admission to Pool				
239	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	All Inclusive Fitness & Swim - 12 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	403.00	1
Simcoe Pool/Delhi Pool (Where Applicable) EFFECTIVE - Upon Distribution of the Spring/Summer in Norfolk Guide - March 2022				
General Admission				
240	General Admission	Children under 2 years of Age	No Charge	
241	General Admission	Child	3.00	2
242	General Admission	Adult (18 +)	5.00	2
243	General Admission	Senior (age 65 + or on government pension)	3.00	2
244	General Admission	Family (up to 2 adults & 4 children)	12.00	2
245	General Admission	School Board Swim Screening - per student	5.00	2
Concessions				
246	Concessions	Swim Diapers - per	3.05	1
247	Concessions	Text Books - Alert, Cdn Lifesaving, Swimming & Water Safety	47.75	1
248	Concessions	Lifesaving Instructor Course Materials	107.00	1
249	Concessions	Jr. Lifeguard Club Material	7.65	1
250	Concessions	NL - Safety Kit	26.25	1
Swim Pass Cards				
250	Swim Pass Cards	Swim Pass (10 ticket) - Child/Senior (senior age 65+ or on government pension)	22.50	1
251	Swim Pass Cards	Swim Pass (10 ticket) - Adult	38.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
252	Swim Pass Cards	Swim Pass (10 ticket) - Family	90.30	1

Memberships

253	Memberships	Splash Pass - Unlimited July/Aug Only-Child/Senior	60.00	1
254	Memberships	Splash Pass - Unlimited July/Aug Only-Adult	111.00	1
255	Memberships	Splash Pass - Unlimited July/Aug Only-Family	219.00	1
256	Memberships - SRC Only	3 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	77.00	1
257	Memberships - SRC Only	3 Month Unlimited - Adult	140.00	1
258	Memberships - SRC Only	6 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	132.00	1
259	Memberships - SRC Only	6 Month Unlimited - Adult	241.00	1

Pool Rental

260	Pool Rental	General Usage - 1-30 people (per hr)	106.00	1
261	Pool Rental	General Usage - 31-75 people (per hr)	141.00	1
262	Pool Rental	General Usage - 76-135 people (per hr)	175.00	1
263	Pool Rental	General Usage - 136-238 people (per hr) (Delhi Kinsmen Pool only)	210.00	1
264	Pool Rental	School Board - 1-30 students (per hour)	78.00	1
265	Pool Rental	School Board - 31-75 Students (per hour)	103.00	1
266	Pool Rental	School Board - 76-135 students (per hour)	123.00	1
267	Pool Rental	Swim Team (Hammerheads/Water dragons) - 1-30 ppl (per hour)	64.00	1
268	Pool Rental	Swim Team (Hammerheads/Water dragons) - 31-75 ppl (per hour)	88.00	1
269	Pool Rental	Swim Team (Hammerheads/Water dragons) - 76-135 ppl (per hour)	107.00	1
270	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Full Day Rate	526.00	1
271	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Half Day Rate	263.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
272	Pool Rental	Swim Team (Special Olympics) - 1-30 ppl (per hour)	53.00	1
273	Pool Rental	Swim Team (Special Olympics) - 31-75 ppl (per hour)	71.00	1
274	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Full Day Rate	394.00	1
275	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Half Day Rate	198.00	1
276	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

Swim Instruction

277	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 3 Instructors (per hour)	73.00	1
278	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 4 Instructors (per hour) - approx. over 40 participants	98.00	1

Swim Lessons

Preschool

279	Preschool	10 Lessons (Parent & Tot 1, 2 & 3; Preschool 1, 2, 3, 4, 5 and Squirts)	74.00	3
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Swimmer

280	Swimmer	Swimmer Level 1 & 2 - 10 Lessons (Used to be Level 1-4)	74.00	3
281	Swimmer	Swimmer Level 3 to 6 - 10 Lessons (Used to be Level 5-10)	74.00	3
282	Swimmer	Swimmer Level 7 to 9 - 10 Lessons (Used to be included in Level 5-10)	74.00	3
283	Swimmer	Fitness Swimmer (under 18) - 10 Lessons	74.00	HST over 14

Private & Adult Lessons

284	Private Lessons	Private Lessons - 1:1 Ratio	21.50	1
285	Private Lessons	Semi-Private Lessons - 1:2 Ratio (per participant, per 30 min lesson)	16.00	1
286	Private Lessons	Semi-Private Lessons - 1:3 Ratio (per participant, per 30 min lesson)	13.25	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
287	Adult Lessons	Adults Lessons - 10 Lessons (Used to be Aqua Adults)	77.00	1
288	Adult Lessons	Fitness Swimmer (18 years and over)	87.00	1

Specialty Courses - General

289	Specialty Courses - General	Bronze Star & LSS Basic FA	99.00	HST over 14
290	Specialty Courses - General	Bronze Medallion & LSS Emergency FA (includes course material)	131.00	1
291	Specialty Courses - General	Bronze Cross & LSS Std FA (includes course material)	160.00	1
292	Specialty Courses - General	Swim for Life - Swim Instructor Course	198.00	1
293	Specialty Courses - General	Assistant Instructors Course (includes course material)	140.00	1
	Specialty Courses - General	Red Cross Instructors Recertification	REMOVED	1
294	Specialty Courses - General	NL Recertification	92.00	1
295	Specialty Courses - General	NL Course	263.00	1
296	Specialty Courses - General	LSS Fitness Award	62.00	1
297	Specialty Courses - General	Standard First Aid Recert	20.90	1
298	Specialty Courses - General	Airway Management	10.35	1
299	Specialty Courses	Jr. Lifeguard Club	79.00	HST over 14
300	Specialty Courses	Jr. Lifeguard Daycamp	190.00	HST over 14
301	Specialty Courses	Sunday Workout	89.00	HST over 14

Arenas **EFFECTIVE - Spring Ice - May 1, 2022**

Ice Rentals - (COVID Surcharge is in addition to rates outlined below)

302	Minor Hockey	Prime/Non-Prime Rate (per hour)	125.00	1
303	Figure Skating	Prime/Non-Prime Rate (per hour)	125.00	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
304	Junior/Intermediate Hockey	Prime Rate (per hour)	125.00	1
305	General Usage - Prime Time	Prime Rate (per hour)	190.00	1
306	General Usage - Non-Prime Time	Morning Non-Prime Rate (per hour)	80.00	1
307	General Usage - Non-Prime Time	Non-Prime Rate (per hour)	135.00	1
308	General Usage - Summer Ice	All Summer Ice (per hour)	190.00	1

Arena Multi-Purpose Room Rentals

308	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage (per hour)	24.50	1
309	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage - With Ice Rental (per hour)	12.25	1
310	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	Discount on Rental - Non-Profit Organization	25%	

Arena Floor Rentals

311	Summer Rates - Arena Floor	Special Event	932.00	1
312	Summer Rates - Arena Floor	Weekday Rental (per hour)	48.00	1
313	Summer Rates - Arena Floor	Weekend Rental (per hour)	64.00	1
314	Summer Rates - Arena Floor	Discount on Rental - Non-Profit Organization	25%	
315	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

Admissions

316	Public Skate Admissions (not offered at all facilities)	Per Participant	2.00	2
317	Shinny Ice	Per Participant	5.00	2
318	Shinny Ice	Per Participant - Senior	3.00	2
319	Adult Skate	Per Participant	2.00	2
320	School Use	Hourly Permit Fee	5.25	2

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
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Birthday Parties

321	Birthday Parties - Programs	Skate Party - Fully Hosted	240.00	1
322	Birthday Parties - Programs	Swim Party - Fully Hosted	267.00	1

Ball Diamonds/Soccer Fields

Field Rentals

323	Field Rentals - General Usage	Playing Field - Field Types A & B (per hour)	20.25	1
324	Field Rentals - General Usage	Playing Field - Field Type C (per hour)	9.75	1
325	Field Rentals - General Usage	Playing Field - Field Type D (per hour)	No Charge	

Field Rentals - Minor Sports

326	Field Rentals - Minor Sports Usage	Playing Field - Field Types A & B (per hour)	10.10	1
327	Field Rentals - Minor Sports Usage	Playing Field - Field Type C (per hour)	4.88	1
328	Field Rentals - Minor Sports Usage	Playing Field - Field Type D (per hour)	No Charge	

Light Usage - Per Hour Charge

329	Light Usage	Lights - General (per hour)	25.50	1
330	Light Usage	Lights - Minor Sports (per hour)	12.75	1

Parks Usage

331	Picnic Pavilions	Type A Pavilions - Per Rental	62.00	1
332	Picnic Pavilions	Type B Pavilions (picnic shelters) - Per Rental	35.50	1
333	Table Rentals	Per Table- No Delivery (Community Groups/Festivals)	3.35	1
334	Table Rentals	Per Table - No Delivery (General Public with Facility Rental only - Add'l Req'd)	5.65	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
335	Chair Rentals	Per Chair- No Delivery (Community Groups/Festivals)	1.15	1
336	Chair Rentals	Per Chair - No Delivery (General Public with Facility Rental only - Add'l Req'd)	1.15	1
337	Gazebos	Per Rental	34.75	1
338	Chapels in the Park	Per Rental	41.25	1
339	Parks Usage	Special Events / Community Festivals - Per Rental	62.00	1

Forestry

340	Forest Conservation	Timber Harvest Signs	9.10	1
341	Forest Conservation	Woodlot Map	6.75	1
342	Forest Conservation	Managed Forest Tax Incentive Plan Preparation & Approval (MFTIP) (per hour)	52.25	1
343	Forest Conservation	Good Forestry Practices Harvest OR Circumference Limit Harvest - 7 Business Days Prior to Harvest/Destruction	No Charge	
344	Forest Conservation	Circumference Limit Harvest - 5 Business Days Prior to Harvest/Destruction	59.00	3
345	Forest Conservation	Circumference Limit Harvest - 3 Business Days Prior to Harvest/Destruction	178.00	3
346	Forest Conservation	Circumference Limit Harvest - 1 Business Day Prior to Harvest/Destruction	239.00	3
347	Forest Conservation	Good Forestry Practices Harvest - 5 Business Days Prior to Harvest/Destruction	31.75	3
348	Forest Conservation	Good Forestry Practices Harvest - 3 Business Days Prior to Harvest/Destruction	119.00	3
349	Forest Conservation	Good Forestry Practices Harvest - 1 Business Day Prior to Harvest/Destruction	239.00	3
350	Forest Management	Hunting Map	6.75	1
351	Urban Forestry	Installation of 50 mm caliper tree	506.00	3
352	Weeds	Weed Inspection - No Compliance (per infraction)	73.00	1

Community Centres

Facility User Insurance Program

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
353	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

X-Large Halls - Capacity Over 400; Large Halls - Capacity 301-400; Medium Halls - Capacity 151-300; Small Halls - Capacity Under 150

X-Large Halls - Hall Capacity great than 400 People				
354	Port Dover Lions C.C.	Hourly - Room A & B Hall Rental	46.00	1
355	Port Dover Lions C.C.	Hourly - Room A Hall Rental	22.00	1
356	Port Dover Lions C.C.	Hourly - Room B Hall Rental	27.25	1
357	Port Dover Lions C.C.	Hourly - Room C (Meeting Room) Rental	17.00	1
358	Port Dover Lions C.C.	Rooms A & B - Friday - Saturday	675.00	1
359	Port Dover Lions C.C.	Rooms A & B - Sunday - Thursday	338.00	1
360	Port Dover Lions C.C.	Room A OR B - Friday - Saturday	424.00	1
361	Port Dover Lions C.C.	Room A OR B - Sunday - Thursday	212.00	1
362	Port Dover Lions C.C.	Room C (Meeting Room) - Friday - Saturday	142.00	1
363	Port Dover Lions C.C.	Room C (Meeting Room) - Sunday - Thursday	86.00	1
364	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	230.00	1
365	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	115.00	1
366	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	142.00	1
367	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	70.00	1
368	Port Dover Lions C.C.	Bar Rental Fee - for events with Special Occasion Permit	113.00	1
369	Port Dover Lions C.C.	Hall Rental for Decorating on Previous Day	206.00	1
370	Port Dover Lions C.C.	Damage Deposit (refundable)	150.00	3
371	Port Dover Lions C.C.	Discount on Rental - Non-Profit Organizations	25%	1
372	Port Dover Lions C.C.	Discount on Rental - Funerals	50%	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
Large Halls - Hall Capacity of 301 to 400 People				
373	Port Rowan CC, Langton CC, Courtland CC	Hourly - Hall Rental	39.75	1
374	Port Rowan CC, Langton CC, Courtland CC	Hourly - Meeting Room Rental	16.95	1
375	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Friday - Saturday	281.00	1
376	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Sunday - Thursday	142.00	1
377	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Friday - Saturday	142.00	1
378	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Sunday - Thursday	86.00	1
379	Port Rowan CC, Langton CC, Courtland CC	Showtime Rentals (Langton CC only)	783.00	1
380	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	230.00	1
381	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	115.00	1
382	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	113.00	1
383	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	56.00	1
384	Port Rowan CC, Langton CC, Courtland CC	Bar Rental - for events with Special Occasion Permit	113.00	1
385	Port Rowan CC, Langton CC, Courtland CC	Hall Rental for Decorating on Previous Day	86.00	1
386	Port Rowan CC, Langton CC, Courtland CC	Damage Deposit (refundable)	125.00	3
387	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Non-Profit Organizations	25%	1
388	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Funerals	50%	1

Medium Halls - Hall Capacity of 151 to 300 People

389	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hourly - Hall Rental	34.00	1
390	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hourly - Meeting Room Rental	16.85	1
391	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hall Rental - Friday - Saturday	224.00	1
392	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hall Rental - Sunday - Thursday	113.00	1

Applicable Tax Rate: 1 - HST Extra, 2 - HST Included, 3 - Tax Exempt
 Fees effective January 1st, 2022 unless otherwise stated

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department		Description	Approved 2022 Rate	HST Rate
393	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Meeting Room - Friday - Saturday	142.00	1
394	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Meeting Room - Sunday - Thursday	86.00	1
395	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	199.00	1
396	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	100.00	1
397	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	86.00	1
398	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	43.75	1
399	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Bar Rental Fee - for events with Special Occasion Permit	86.00	1
400	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hall Rental for Decorating on Previous Day	86.00	1
401	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Damage Deposit (refundable)	100.00	3
402	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Discount on Rental - Non-Profit Organizations	25%	1
403	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Discount on Rental - Funerals	50%	1

Small Halls - Hall Capacity less than 150 People

404	Wtfd CC, Walsh, PTD Kin		Hourly - Hall Rental	23.00	1
405	Wtfd CC, Walsh, PTD Kin		Hourly - Meeting Room Rental	11.10	1
406	Wtfd CC, Walsh, PTD Kin		Hall Rental - Friday - Saturday	91.00	1
407	Wtfd CC, Walsh, PTD Kin		Hall Rental - Sunday - Thursday	45.75	1
408	Wtfd CC, Walsh, PTD Kin		Meeting Room/Basements - Friday - Saturday	78.00	1
409	Wtfd CC, Walsh, PTD Kin		Meeting Room/Basements - Sunday - Thursday	40.25	1
410	Wtfd CC, Walsh, PTD Kin		Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	113.00	1
411	Wtfd CC, Walsh, PTD Kin		Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	56.00	1
412	Wtfd CC, Walsh, PTD Kin		Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	56.00	1
413	Wtfd CC, Walsh, PTD Kin		Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	28.25	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
414	Wtfd CC, Walsh, PTD Kin	Bar Rental Fee - for events with Special Occasion Permit	56.00	1
415	Wtfd CC, Walsh, PTD Kin	Hall Rental for Decorating on Previous Day	56.00	1
416	Wtfd CC, Walsh, PTD Kin	Damage Deposit (refundable)	55.00	3
417	Wtfd CC, Walsh, PTD Kin	Discount on Rental - Non-Profit Organizations	25%	1
418	Wtfd CC, Walsh, PTD Kin	Discount on Rental - Funerals	50%	1

Port Dover Riverfront Community Docks

419	Port Dover Riverfront Community Docks	General Rate	5.00	2
420	Port Dover Riverfront Community Docks	Holiday's and Friday 13th	20.00	2

Museum Rental Rates & Memberships

421	Museum Rental Rates	Rental Fee Hourly	65.00	2
422	Museum Rental Rates	Rental Fee Half Day	131.00	2
423	Museum Rental Rates	Rental Fee Full Day - 7 hours	264.00	2
424	Museum Rental Rates	Rental Fees - Hourly - Gallery	64.50	2
425	Museum Rental Rates	Rental Fees - Hourly - Meeting Room	30.25	2
426	Museum Rental Rates	Rental Fees - Half Day - Gallery	131.00	2
427	Museum Rental Rates	Rental Fees - Half Day - Meeting Room	90.00	2
428	Museum Rental Rates	Rental Fees - Full Day - Gallery	264.00	2
429	Museum Rental Rates	Rental Fees - Full Day - Meeting Room	175.00	2
430	Museum Rental Rates	Maintenance Deposit	119.00	3
431	Museum Memberships	Membership Fees-Individual	31.00	2
432	Museum Memberships	Membership Fees-Family	52.00	2
433	Museum Memberships	Membership Fees-Corporate	120.00	2

PROGRAMMING, RENTALS AND OTHER USER FEES				
	Department	Description	Approved 2022 Rate	HST Rate
Delhi Tobacco Museum & Heritage Centre				
434	Delhi Tobacco Museum & Heritage Centre	Guided Tour Fee	5.45	2
435	Delhi Tobacco Museum & Heritage Centre	Educational Program Fees - Full Day	10.85	HST over 14
436	Delhi Tobacco Museum & Heritage Centre	Children's Day Camps - One Day	30.75	HST over 14
437	Delhi Tobacco Museum & Heritage Centre	Special Events, Adult Programs, Workshops, etc.	Various Rates	
Waterford Heritage & Agricultural Museum				
438	Waterford Heritage & Agricultural Museum	Guided Tour Fee	5.45	2
439	Waterford Heritage & Agricultural Museum	Educational Program Fees	5.45	HST over 14
440	Waterford Heritage & Agricultural Museum	Children's Day Camps - One Day	30.75	HST over 14
441	Waterford Heritage & Agricultural Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	
Port Dover Harbour Museum				
442	Port Dover Harbour Museum	Guided Tour Fee	5.45	2
443	Port Dover Harbour Museum	Educational Program Fees	5.45	HST over 14
444	Port Dover Harbour Museum	Children's Day Camps - One Day	30.75	HST over 14
445	Port Dover Harbour Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	
Norfolk County Archives				
446	Norfolk County Archives	Document scanning	1.00	1
447	Norfolk County Archives	USB Drives	10.65	1
448	Norfolk County Archives	Long Distance Research (per Hour)	42.75	1
449	Norfolk County Archives	Digital image files (per image)	5.35	1
450	Norfolk County Archives	Digital image files for publication purposes (per image)	21.50	1

PROGRAMMING, RENTALS AND OTHER USER FEES

	Department	Description	Approved 2022 Rate	HST Rate
451	Norfolk County Archives	Image scanning (per image)	5.35	1
452	Norfolk County Archives	Postage/Shipping	Full Cost Recovery	1
453	Norfolk County Archives	Guided Tour Fee	5.45	2
454	Norfolk County Archives	Educational Program Fees	5.45	HST over 14
455	Norfolk County Archives	Children's Day Camps - One Day	30.75	HST over 14
456	Norfolk County Archives	Special Events, Adult Programs, Workshops, etc.	Various Rates	



STRATEGIC INNOVATION & ECONOMIC DEVELOPMENT

	Department	Description	Approved 2022 Rate	HST Rate
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Strategic Innovation & Economic Development

457	Strategic Innovation & Economic Development	Directional Sign- Type 1- A Directional Sign - Type 1 - B (fee shown is the total for a 3-year period)	899.00	1
458	Strategic Innovation & Economic Development	Directional Sign- Type 2 - A Directional Sign Type 2 - B (fee shown is the total for a 3-year period)	527.00	1
459	Strategic Innovation & Economic Development	Event or Workshop Registration Fee	33.00-217.00	1
460	Strategic Innovation & Economic Development	Advertising - Experience Guide, Community Profile, Map, Van Skin and Others (and other publications)	Varies based on actual production	1
461	Strategic Innovation & Economic Development	Advertising - Web Banner Ads on Division websites	Varies based on actual production	1
462	Strategic Innovation & Economic Development	Advertising - Two-sided business name plate (Sign at Queensway and Park Road)	995.00	1
463	Strategic Innovation & Economic Development	Marketing Partner Program	188.00	1



ENVIRONMENTAL & INFRASTRUCTURE SERVICES & ROADS

	Department	Description	Approved 2022 Rate	HST Rate
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Environmental Services

464	Environmental Services	Tipping Fee - per Tonne	129.00	3
465	Environmental Services	South Walsingham Transfer Station Minimum fee / each visit	20.00	3
466	Environmental Services	Simcoe Transfer Station Minimum fee / each visit	16.00	3
466	Environmental Services	Excess Load Charge - Tipping in Excess of 1 Tonne	22.50	3
467	Environmental Services	Composter	43.00	2
468	Environmental Services	Small Recycling Boxes	12.75	1
469	Environmental Services	Large Recycling Boxes	13.50	1
470	Environmental Services	Bulky Item Collection (per collection)	25.50	3

Municipal Drainage Services

471	Drainage Services	Drainage Lawyer Certificates	64.00	3
472	Drainage Services	Inspection of Private Tile Connection OR Tile Loan Installation Inspection, OR Inspection of Contractor Installed Catch Basin to a Municipal Drain	204.00	3
473	Drainage Services	Formulate a Mutual Agreement Drain as per the Drainage Act	1,182.00	3
474	Drainage Services	Maintenance Fee (per property)	7.65	3
475	Drainage Services	New Drainage System Fee (per property)	16.30	3
476	Drainage Services	Completing a Severance Reapportionment as per Section 65(1) of the Drainage Act (per drain assessment schedule)	270.00	3

Roads - Sign Replacement

477	Sign Replacement OR New Sign	Regulatory Signs or Non Regulatory Signs	332.00	1
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HEALTH & SOCIAL SERVICES

	Department	Description	Approved 2022 Rate	HST Rate
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Norview (EFFECTIVE February 1st, 2022)

478	Norview	Resident Transportation Fee Unaccompanied (per hour)	23.00	3
479	Norview	Resident Accompaniment without Transportation (per hour)	30.25	3

Haldimand Norfolk Health Unit

480	Haldimand Norfolk Health Unit	Seasonal Housing (per address)	106.00	3
481	Haldimand Norfolk Health Unit	Disinterment	157.00	3
482	Haldimand Norfolk Health Unit	Birth Control Pills (per package)	10.85	3
483	Haldimand Norfolk Health Unit	Prenatal Classes	47.25	3
484	Haldimand Norfolk Health Unit	Food Handler Program	56.00	3
485	Haldimand Norfolk Health Unit	Lawyers' Letters - Search	159.00	3



	Department	Description	Approved 2022 Rate	HST Rate
Development Applications				
486	Planning	Preconsultation Meeting (Reimbursement if proceed with planning application)	500.00	3
487	Committee of Adjustment	Consent	2,886.00	3
488	Committee of Adjustment	Surplus Farm Dwelling Consent/Zoning Amendment	3,451.00	3
489	Committee of Adjustment	Minor Variance	1,599.00	3
490	Planning	Zoning Amendment - Regular	3,897.00	3
491	Planning	Zoning Amendment - Major	5,632.00	3
492	Planning	Zoning Amendment - Removal of Holding & Temporary Use Extensions, Down Zoning, Garden Suite 20 year Re-Application	844.00	3
493	Planning	Official Plan Amendment - Regular	4,071.00	3
494	Planning	Official Plan Amendment - Major	6,213.00	3
495	Planning	Combined Official Plan / Zoning Amendment - Regular	4,592.00	3
496	Planning	Combined Official Plan / Zoning Amendment - Major	9,020.00	3
497	Planning	Site Plan - Regular	4,000.00	3
498	Planning	Site Plan - Major	8,523.00	3
499	Planning	Site Plan Minor or Amendment	1,221.00	3
500	Planning	Subdivision/Condominium - Application Fee plus \$75.00 per lot	8,382.00	3
501	Planning	Condominium Conversion	3,291.00	3
502	Planning	Deeming / Condominium Exemption from Draft Approval	2,102.00	3
503	Planning	Communications Tower	1,915.00	3
504	Planning	Green Energy Act	1,090.00	3
505	Planning	Part Lot Control Exemption	2,181.00	3

	Department	Description	Approved 2022 Rate	HST Rate
Development Agreements				
506	Planning	Site Plan Agreement	2,598.00	3
507	Planning	Subdivision and Condominium Agreement	4,362.00	3
508	Planning	Agreement Compliance Letter	100.00	3
509	Planning	Cash-In-Lieu of Parking Per Stall	951.00	3
510	EIS - Engineering	Other Agreements	1,517.00	3
511	EIS - Engineering	Pre-servicing Agreement	1,849.00	3

	Department	Description	Approved 2022 Rate	HST Rate
Application Maintenance & Other Development Fees				
512	Planning	Agreement Default	1,000.00	3
513	Planning	Application Deferral or Inactive File	502.00	3
514	Planning	Recirculation (at first and every recirculation)	500.00	3
515	Planning	Recirculation - Site Plan, Subdivision or Condominium (at third and every recirculation thereafter)	1,000.00	3
516	Planning	Draft Approval of Subdivision/Condominium/Site Plan and Part Lot Control Extensions	1,438.00	3
517	Planning	Draft Plan (Redline)	1,145.00	3
518	EIS - Engineering	Lot Grading Review	115.00	3
519	EIS - Engineering	Peer Review	Full Cost Recovery	
520	Planning	911 Civic Addressing – Assignment of Number and Sign Charges	112.00	3
521	Planning	Publication Sales - Official Plan or Zoning By-Law	113.00	1

Planning - GIS				
522	GIS	Orthophotography - 2010 Air photography - 1km x 1km Tile	25.60	1
523	GIS	Orthophotography - 2010 Air photography - 20km x 20km Tile	852.00	1
524	GIS	Orthophotography - 2015 Air photography - 1km x 1km Tile	31.90	1
525	GIS	Orthophotography - 2015 Air photography - 20km x 20km Tile	1,065.00	1
526	GIS	Hard Copy Maps - County Map - Colour	20.75	1
527	GIS	Hard Copy Maps - County Map - Black and White	11.00	1
528	GIS	Hard Copy Maps - County Map Book - Paper - Colour	20.25	1
529	GIS	Hard Copy Maps - 2ft x 3ft - Black and White	11.00	1
530	GIS	Paper Plots - 8.5"x11" (A size) - Colour	6.35	1
531	GIS	Paper Plots - 11"x17" (B size) - Colour	8.50	1
532	GIS	Full Colour - per Square Foot	4.45	1
533	GIS	Line Work - per Square Foot	4.00	1

	Department	Description	Approved 2022 Rate	HST Rate
534	GIS	Photo Paper - per Square Foot	5.75	1

Building				
535	Building	Zoning Compliance or Building Work Orders - Residential	53.00	3
536	Building	Zoning Compliance or Building Work Orders – Non-Residential	74.00	3
537	Building	Additional Administration Fee - Construction without Permit - 100% of Permit Fee (in addition to permit fee)	100% of permit fee	3
538	Building	Structural Additions (where an existing septic)	179.00	3
539	Building	Additional Inspections - Per Inspection	90.00	3
540	Building	Spatial Separation Agreement	137.00	3
541	Building	Evaluation of Alternative Solution	175.00	3
542	Building	Removal of Order	160.00	3
543	Building	Plan Resubmission Fee - construction value up to \$3,000	32.25	3
544	Building	Plan Resubmission Fee - construction value \$3,001 to \$10,000	53.00	3
545	Building	Plan Resubmission Fee - construction value \$10,001 to \$25,000	80.00	3
546	Building	Plan Resubmission Fee - construction value \$25,001 to \$50,000	107.00	3
547	Building	Plan Resubmission Fee - construction value \$50,001 to \$200,000	213.00	3
548	Building	Plan Resubmission Fee - construction value \$200,001 to \$500,000	480.00	3
549	Building	Plan Resubmission Fee - construction value \$500,001 to \$1,000,000	1,065.00	3
550	Building	Plan Resubmission Fee - construction value \$1,000,001 to \$3,000,000	1,599.00	3
551	Building	Plan Resubmission Fee - construction value \$3,000,001 +	2,664.00	3



Approved 2022 Licenses

	Department	Description	Approved 2022 Rate	HST Rate
552	Clerks & By-Law - Licensing	Raffle, Bingo, Nevada Lottery	3% of total value of prizes and/or \$10 per wheel	3
553	Clerks & By-Law - Licensing	Bazaar Lottery	3% of total value of prizes and/or \$10 per wheel	3
554	Clerks & By-Law - Licensing	Marriage Licence	154.00	3
555	Clerks & By-Law - Licensing	Peddlers & Salesmen: Door to Door - Annual License	186.00	3
556	Clerks & By-Law - Licensing	Peddlers & Salesmen: Door to Door - Non-Profit Charitable Organizations	No Charge	
557	Clerks & By-Law - Licensing	Peddlers & Salesmen: Auctions, Flea Markets, Liquidations, Special Sales Not within the Central Business Districts	117.00	3
558	Clerks & By-Law - Licensing	Mobile Food Premises Sales	418.00	3
559	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Per Festival Event	52.00	3
560	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Ice Cream & Non-Hazardous Food Vendor	97.00	3
561	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Non-Profit Charitable Organizations	316.00	3
562	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Second or Subsequent Vehicle	31.25	3
563	Clerks & By-Law - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (30 day period)	39.25	3
564	Clerks & By-Law - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (annual)	194.00	3
565	Clerks & By-Law - Licensing	Personal Watercraft Rentals Business License - Annual Fee	190.00	3
566	Clerks & By-Law - Licensing	Per Personal Motorized Watercraft License and per Motorized Pleasure Vessel License - Annual Fee (Limit of 25 Licenses per location)	190.00	3
567	Clerks & By-Law - Licensing	Friday 13th Daily Sales: Merchandise/Mobile Food Only	205.00	3
568	Clerks & By-Law - Licensing	Friday 13th Non Profit/Charitable Organizations: Ticket Sales Only	63.00	3
569	Clerks & By-Law - Licensing	Pawnbrokers/Sellers of Used Goods	69.00	3



Approved 2022 Licenses

	Department	Description	Approved 2022 Rate	HST Rate
570	Clerks & By-Law - Licensing	New Salvage Yard Licence Application	442.00	3
571	Clerks & By-Law - Licensing	Renewal Salvage Yard Licence Application	216.00	3
572	Clerks & By-Law - Licensing	Taxicab/Limo Owner	123.00	3
573	Clerks & By-Law - Licensing	Taxicab/Limo Drivers	51.00	3
574	Clerks & By-Law - Licensing	Taxicab/Limo (per vehicle)	91.00	3
575	Clerks & By-Law - Licensing	Tattoo & Body Piercing Parlours	100.00	3
576	Clerks & By-Law - Licensing	Personal Aesthetics / Salons (excluding Tattoo & Body Piercing Parlours)	16.00	3
577	Clerks & By-Law - Licensing	Hotel / Motel / Bed & Breakfasts	16.00	3
578	Clerks & By-Law - Licensing	Food Premises	16.00	3
579	Clerks & By-Law - Licensing	Administrative Fee for Late License Renewals	55.00	3
580	Clerks & By-Law - Licensing	License Replacement	10.85	3
581	Clerks & By-Law - Licensing	Kennel Licence	66.00	3
582	Clerks & By-Law - Licensing	Dog Tags - Spayed/Neutered Dog	26.25	3
583	Clerks & By-Law - Licensing	Dog Tags - Intact Dog	40.25	3
584	Clerks & By-Law - Licensing	Late Purchase Spayed/Neutered Dog	33.75	3
585	Clerks & By-Law - Licensing	Late Purchase of an Intact Dog Tag	45.75	3
586	Forest Management	Municipal Hunting License - Rabbit and Pheasant	26.75	3
587	Forest Management	Hunting License - Replacement Card	5.70	3



OPP Services

By-Law 01-08

	Department	Description	Approved 2022 Rate	HST Rate
588	OPP Services	At Fault False Alarm Charge	200.00	3



Approved 2022 Permits

	Department	Description	Approved 2022 Rate	HST Rate
589	Fire Department	Pyrotechnics Permit Application	354.00	3
590	Fire Department	Fireworks Permit Application	75.00	3
591	Fire Department	Burn Permits - 1 Day, 6 Months, 2 Year	32.25	3
592	Roads	Excavation Permit - (Road Cut)	244.00	3
593	Roads	Excavation Permit - Deposit	1,000.00	3
594	Roads	Oversize Load Permit- Single Trip	132.00	3
595	Roads	Annual Oversize Load Permit	393.00	3
596	Roads	Entrance Permits	244.00	3
597	Roads	Entrance Permit - Deposit	1,000.00	3
598	Roads	Entrance Permit - Resurfacing	No Charge	
599	Building	Building Permit - 1st \$3000 Construction Value	75.00	3
600	Building	Building Permit - Each additional \$1000 after 1st \$3000 Construction Value or part thereof	13.00	3
601	Building	Demolition Permit - under 600 sq. m Building Area	75.00	3
602	Building	Demolition Permit - 600 sq. m Building Area and over	150.00	3
603	Building	Plumbing Permit (Residential) - Per Unit	50.00	3
604	Building	Plumbing Permit (Residential) - Per Fixture	7.00	3
605	Building	Plumbing Permit (Non-Residential) - Per Unit	65.00	3
606	Building	Plumbing Permit (Non-Residential) - Per Fixture	13.00	3
607	Building	Occupancy Permit - Prior to Final Completion	100.00	3
608	Building	Change of Use Permit or Transfer of Permit	75.00	3
609	Building	Conditional Permit - greater of 10% of Permit Fee or Min. Fee (in addition to permit fee)	75.00	3

610	Building	Swimming Pool Permit	117.00	3
611	Building	Septic Permit: New Systems or Full Replacement	500.00	3
612	Building	Septic Permit - Repair/Partial Replacement	350.00	3
613	Building	Roof Top Solar Panel Permit	500.00	3
614	Clerks & By-Law	Sign Permit	59.00	3
615	Clerks & By-Law	Burial/Death Registration Permit	28.00	3
616	Forest Conservation	Council Exemption Permit	281.00	3