

## CREATE AN ACCOUNT & ADD FAMILY MEMBERS



For additional assistance, please contact our Customer Service staff at 519-426-5870 x8057 or at [recreation@norfolkcounty.ca](mailto:recreation@norfolkcounty.ca)



**Note: Our system requires the use of Google Chrome**

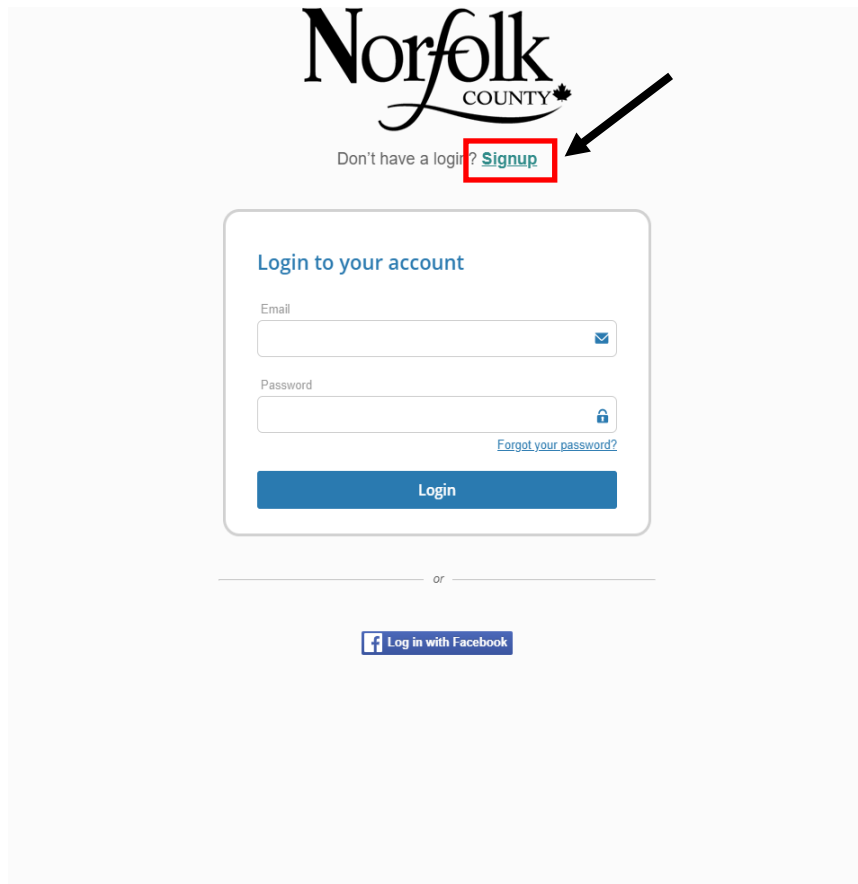
### Creating a New Account

1

Navigate to Norfolk County's new Online Registration and Booking System at [norfolkcounty.perfectmind.com](http://norfolkcounty.perfectmind.com)

2

Select '**Signup**' directly under the Norfolk County logo



Norfolk COUNTY

Don't have a login? [Signup](#)

Login to your account

Email

Password

[Forgot your password?](#)

Login

or

[Log in with Facebook](#)

## CREATE AN ACCOUNT & ADD FAMILY MEMBERS

3

Fill out all required information. When you're done, select 'Submit'

Don't have a login?

First Name \*

Last Name \*

Day of birth\*    Month\*    Year\*

Primary Phone \*

Email \*

Street\*

City\*

Country/Region\*

State/Province\*

Postal code\*

First Emergency Contact \*

First Contact Phone \*

Photo Release \*

Yes  No

Allergies

- First Name
- Last Name
- Date of Birth
- Primary Phone
- Email
- Address
- Emergency Contact
- Photo Release: I authorize and grant permission for the Corporation of Norfolk County or its assignees to freely utilize the photographic image(s) in which I appear
- Allergies (if applicable)

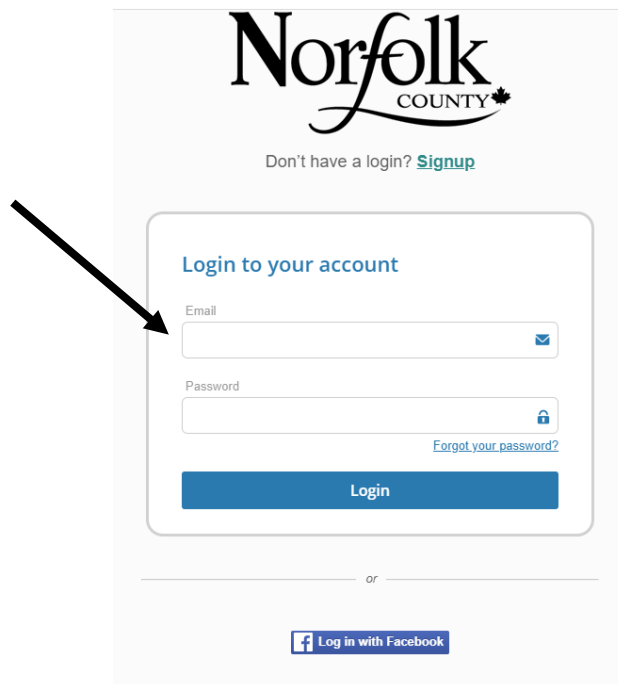
**Submit**

4

Your new account has now been created, and you will be directed to your account profile

## CREATE AN ACCOUNT & ADD FAMILY MEMBERS

- 5 You will now receive an email with a temporary password
- 6 Click the link in your email to be directed back to **norfolkcounty.perfectmind.com**
- 7 Enter your email address and the temporary password. Click **Login**



Norfolk COUNTY

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Email

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**Login**

or

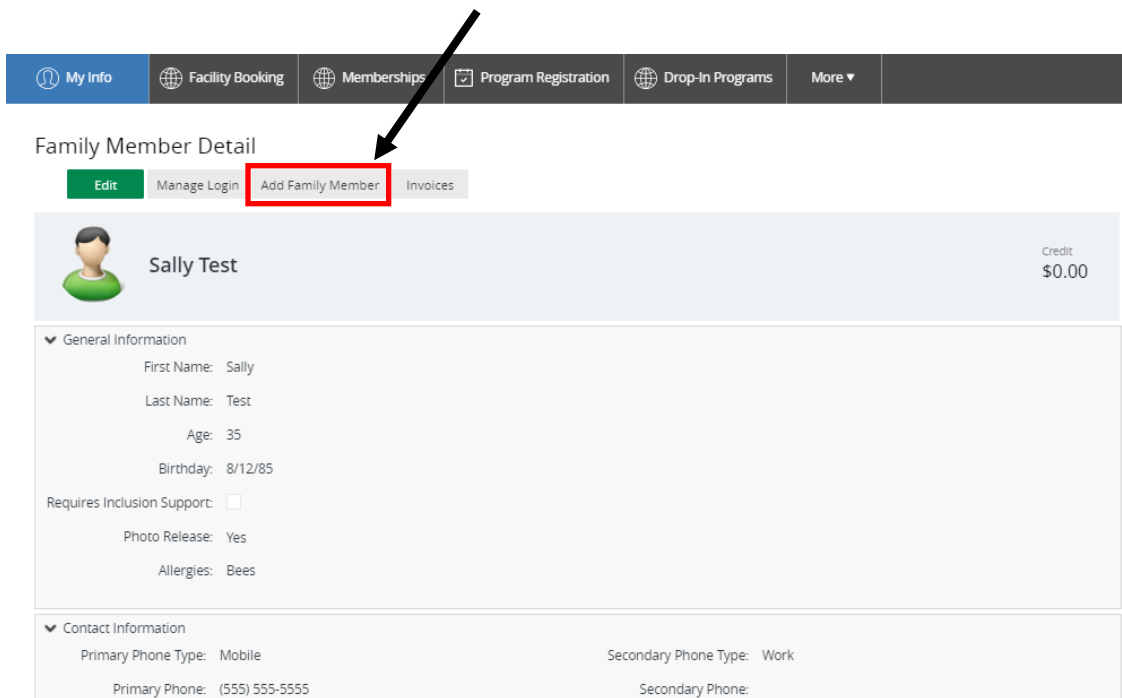
 Log in with Facebook

- 8 You will be prompted to enter a new password. Click **Save**. Your new account is now complete

# CREATE AN ACCOUNT & ADD FAMILY MEMBERS

## Adding Family Members

**1** From your account profile you can add additional family members by selecting the **'Add Family Member' button**



**2** Fill out all required information, then click **'Submit'**  
**Note:** The Contact Relation field refers to how the family member is related to you (the primary account member)

**3** Repeat this process for each family member you would like to add