



The Corporation of Norfolk County
By-Law 2020-101

Being a By-Law to Establish User Fees and Service Charges

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass By-Laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

AND WHEREAS the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of The Corporation of Norfolk County has, from time to time, established various fees and charges for information, services, activities and use of County property;

AND WHEREAS the Council of The Corporation of Norfolk County deems it expedient to enact a comprehensive By-Law establishing and requiring the payment of fees for information, services, activities and use of County property;

AND WHEREAS on December 8th, 2020 Norfolk County Council deferred consideration of some fees, which were temporarily assigned a \$0 increase for 2021 until amended by Council; comprising of fees 24, 28, 51-91, 99-101, 105-120, 122-133, 146-152, 162, 163, 173-182, 313-355, 419, 423, 427, 438, 453, and 534;

NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as follows:

1. That the fees and charges as set out in the Schedules attached hereto and forming part of this By-Law are hereby established and adopted by the Council of The Corporation of Norfolk County;
2. That no request by any person for any information, service, activity or use of County property described in the Schedules will be processed or provided by any County Official, unless and until the person requesting the information, service, activity or use of County property has paid the applicable fee or charge in the prescribed amount as set out in the Schedules to the County;

3. That in the event that any information, service, activity or use of County property is requested by a person, and a fee or charge for such information, service, activity or use of County property has not been specifically provided for in the Schedules thereto, a fee or charge shall be calculated by County staff utilizing the formula described in Schedule "A", attached hereto and forming part of this By-Law, and such fee or charge shall be deemed to be a fee or charge otherwise established and adopted by Council and shall be deemed to be included in the Schedules;
4. That unless otherwise prescribed, the fees and charges established by this By-Law shall be payable to The Corporation of Norfolk County by cash, money order, certified cheque, cheque or debit card when due;
5. That fees and charges that have been imposed in accordance with this By-Law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and a one quarter percent per month (1 $\frac{1}{4}$ %), non compounded or fifteen percent (15%) per annum;
6. That in the event any part of this By-Law, including any part of the Schedules, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect;
7. That in the event another By-Law of The Corporation of Norfolk County has an established fee or charge that is also referenced by this By-Law, that fee or charge established by this By-Law shall be the fee that is in effect;
8. That in the event another By-Law of The Corporation of Norfolk County establishes a fee or charge that is not referenced by this By-Law and that is not inconsistent with this By-Law, the fee or charge established by that other By-Law shall be deemed to be included in the Schedules attached hereto;
9. That any provision of any By-Law that is inconsistent with this By-Law be hereby repealed;
10. That By-Law 2019-119 and any amendments thereto are hereby repealed in their entirety;
11. That this By-Law shall be known as the "User Fees and Service Charges By-Law";
12. That the effective date of this By-Law shall be January 1, 2021.

ENACTED AND PASSED this 15 day of December, 2020.

Mayor

County Clerk

Authority: Council
Meeting: December 15, 2020
Staff Report: CS 20-54



The Corporation of Norfolk County
By-Law 2021-12

Being a By-Law to Amend By-Law 2020-101 to Establish User Fees and Service Charges

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass By-Laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

AND WHEREAS the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of The Corporation of Norfolk County has, from time to time, established various fees and charges for information, services, activities and use of County property;

AND WHEREAS the Council of The Corporation of Norfolk County deems it expedient to enact a comprehensive By-Law establishing and requiring the payment of fees for information, services, activities and use of County property;

AND WHEREAS on December 8th, 2020 Norfolk County Council deferred consideration of some fees, which were temporarily assigned a \$0 increase for 2021 until amended by Council; comprising of fees 24, 28, 51-91, 99-101, 105-120, 122-133, 146-152, 162, 163, 173-182, 313-355, 419, 423, 427, 438, 453, and 534;

NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as the following amendment:

1. That fees numbered 24, 28, 51-91, 92, 99-101, 105-120, 122-133, 146-152, 175-182, 313-355, 453, and 534 are hereby repealed in its entirety and the attached schedule is submitted therefor;
2. That the effective date of the By-Law shall be January 26, 2021.

ENACTED AND PASSED this 26th day of January, 2021.

Mayor

County Clerk

Authority: Council
Meeting: January 26, 2021
Staff Report: CS 21-02



The Corporation of Norfolk County
By-Law 2021-30

Being a By-Law to Amend By-Law 2020-101 to Establish User Fees and Service Charges

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass By-Laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

AND WHEREAS the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of The Corporation of Norfolk County has, from time to time, established various fees and charges for information, services, activities and use of County property;

AND WHEREAS the Council of The Corporation of Norfolk County deems it expedient to enact a comprehensive By-Law establishing and requiring the payment of fees for information, services, activities and use of County property;

NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as the following amendment:

1. That the fees and charges as set out in the Schedules attached hereto and forming part of this By-Law are hereby established and adopted by the Council of The Corporation of Norfolk County;
2. That on March 9th, 2021 Norfolk County Council approved report CAO 21-13 Business Licensing By-Law Watercraft Rentals and as a result, the description of fees 543 and 544 will be altered and the attached schedule be adopted;
3. That the on January 26, 2021, Council directed an increase in the minimum tipping fee at the South Walshingham Transfer Station and as a result, fee numbered 441 is hereby repealed in its entirety and the attached schedule is substituted therefor;
4. That the effective date of the By-Law shall be March 16, 2021.

ENACTED AND PASSED this 16th day of March, 2021.

Mayor

County Clerk

CAO 21-13



COUNCIL SERVICES & OFFICE OF THE CAO

	Department	Description	Approved 2021 Rate	HST Rate
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Legislative & By-Law Services

1	Council Services	Retail Business Holidays Act Exemption	566.00	3
2	Council Services	Encroachment Applications - Initial Fee	104.00	3
3	Council Services	Encroachment Applications - Secondary Fee (for a full review and staff report is required)	290.00	3
4	Council Services	Patio Encroachment or Permit Applications	218.00	3
5	Council Services	Patio Encroachment - Seasonal Land Rental (per square metre per day)	0.31	3
6	Council Services	Patio Encroachment - Full-Year Land Rental (per square metre per day)	0.18	3
7	Council Services	Fence Viewers	274.00	3
8	Council Services	Commissioner of Oath Services	19.15	3
9	Council Services	Document Certification	13.75	3
10	Council Services	Civil Marriage Solemnization	297.00	1
11	Council Services	By-Law Appeals	215.00	3
12	Council Services	Request for Resolution of Support for Independent Electricity Systems Operator (IESO) Feed-In-Tariff (FIT) Program	108.00	3

Legislative & By-Law Services - By-Law

13	By-Law	By-Law Administration Fee	70.00	3
594	By-Law	Shopping Cart Recovery Fee	50.00	3

Property Standards By-Law 2007-66/Clean Yards By-Law 2005-127

595	By-Law	Property Standards/Clean Yards Order Issuance	125.00	3
596	By-Law	Appeal Property Standards Not Upheld	100.00	3
597	By-Law	Work Completed for Compliance - fee based on 100% of total cost	100% + 15% Administration Fee	3

COUNCIL SERVICES & OFFICE OF THE CAO				
	Department	Description	Approved 2021 Rate	HST Rate
598	By-Law	Certificate of Compliance	100.00	3
599	By-Law	Registration/Discharge of an Order	100.00	3
Sign By-Law 2009-66/Election Sign By-Law 2018-04				
600	By-Law	Portable Sign Removal	100% Cost Recovery	3

Legislative & By-Law Services - Freedom of Information (FOI)				
14	Council Services - FOI	MFIPPA Info Request - Application Fee	5.00	3
15	Council Services - FOI	Photocopies Per Page (black & white)	0.20	3
16	Council Services - FOI	Search Time for each 15 minutes	7.50	3
17	Council Services - FOI	Search Time and Electronic Records for each 15 minutes	15.00	3
18	Council Services - FOI	Records Preparation Fee for each 15 minutes	7.50	3
19	Council Services - FOI	Info Request Deposit (charged when estimated amount payable is \$100 or greater)	50% of the Estimate	3
20	Council Services - FOI	Records Released Shipping Costs	100% of Shipping Costs	3

Human Resources				
21	Human Resources	Photo IDs	13.75	3

Office of the CAO				
22	Office of the CAO	Street-Wide Banner Installation	601.00	1
23	Office of the CAO	DVD-Council Meetings	22.50	1
24	Office of the CAO	Norfolk County Flag	56.00	1



CORPORATE SERVICES				
	Department	Description	Approved 2021 Rate	HST Rate

Corporate Support - Customer Services				
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25	Support Services - Customer Services	Faxes for the Public	3.15	1
26	Support Services - Customer Services	Newspaper Vending Boxes	23.50	1
27	All Norfolk County Facilities	Photocopies Per Page	0.60	1

Corporate Support - Corporate Support Services Administration				
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28	Support Services - Corporate Support Services Admin	Administration Fee - Road Allowances, Lanes & Alleys Closure and Land Purchase & Sale	750.00	1
29	Support Services - Corporate Support Services Admin	Easement & Other Land Transactions	100% Cost Recovery	3
601	Support Services - Corporate Support Services Admin	Special Events Permit - Large Events ($\geq 1,000$ attendees)	300.00	3
602	Support Services - Corporate Support Services Admin	Special Events Permit - Small Events ($\leq 1,000$ attendees)	100.00	3
603	Support Services - Corporate Support Services Admin	Site Plan Registration Fee	119.00	3

Corporate Support - POA				
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30	POA/Corp Services	Transcripts - Photocopying (copies)	0.55	3
31	POA/Corp Services	Transcripts - Photocopying (original)	4.30	3
32	POA/Corp Services	Reproduction - Electronic Transcript Fee (orders placed subsequent to the original)	20.00	3
33	POA/Corp Services	Minimum Transcript Fee	20.00	3
34	POA/Corp Services	Digital Recording Fee Single Day's Recording per Case	22.00	3
35	POA/Corp Services	Digital Recording Fee Multiple Day's Recording per Case	10.50	3
36	POA/Corp Services	Certified Copy	3.50	3
37	POA/Corp Services	Non-Certified Copy	2.00	3

CORPORATE SERVICES				
	Department	Description	Approved 2021 Rate	HST Rate
38	POA/Corp Services	Internal Administration Fee for Defaulted POA	20.50	3
604	POA/Corp Services	POA Interview Room Rental - 1/2 day charge (from 8:30am - 12:00pm or 1:00pm - 4:30pm)	50.00	1
605	POA/Corp Services	POA Interview Room Rental - Additional hourly cost after 1/2 day charge	15.00	1

Financial Services				
39	Financial Services - Tax	Tax Certificates	57.00	3
40	Financial Services - Tax	Item Returned by Financial Institution	41.25	3
41	Financial Services - Tax	Tax Account Adjustment Fee	41.25	3
42	Financial Services - Tax	Tax Analysis or Income Tax Letter (per property, per taxation year)	12.75	3
43	Financial Services - Tax	Tax Arrears - File Set up, Initial Warning Letter, Meetings & Monitoring Account	243.00	3
44	Financial Services - Tax	Tax Arrears - Pre-Tax Registration, Intent to Realize on Security	43.25	3
45	Financial Services - Tax	Tax Arrears - Tax Registration	106.00	3
46	Financial Services - Tax	Tax Arrears - Cancellation Certificate	70.00	3
47	Financial Services - Tax	Tax Arrears - Extension Agreement	449.00	3
48	Financial Services - Tax	Tax Arrears - Tax Sale	744.00	3
49	Financial Services - Tax	Tax Statement - only issued to property owner (per property, per year)	8.30	3
50	Financial Services	Financial Administration	407.00	3
606	Financial Services - Tax	Property Tax Owership Fee	25.00	3



COMMUNITY & EMERGENCY SERVICES				
	Department	Description	Approved 2021 Rate	HST Rate

Programs

51	Programs - Active Living	Youth Sport Activity Fee (Basketball, Floor Hockey, Dodge Ball, Football, etc.) - 6 sessions, 2 hrs/session	47.00	HST over 14
52	Programs - Active Living	Adult Rec. Court Sports - Pay as you go (2 hours)	10.00	2
53	Programs - Active Living	Pickle Ball (per person)	5.00	2
54	Programs - Active Living	Discover Norfolk - Walks	No Charge	
55	Programs - Active Living	Shape Up for Sport - 6 week session	53.50	HST over 14
56	Programs - Active Living	Walking Club - Pay as you go	2.00	2
57	Programs - Adult	Seminars (1 hour) - Pay as you go	20.00	2
58	Programs - Adult	Workshops - (4 hours) - Materials NOT included and will be an additional charge based on workshop	35.00	1
59	Programs - Children's	Babysitting Course	70.00	HST over 14
60	Programs - Children's	Crafts & Workshops - based on 2 hour sessions	25.00	HST over 14
61	Programs - Fitness	Contract Fitness Courses at High Schools Per Class	65.00	1
62	Programs - Hockey Schools	Goalie Schools - full week (2 hrs per day x 5 days)	710.00	HST over 14
63	Programs - Hockey Schools	Goalie Schools - 6 sessions (1 hr per week - 6 weeks)	432.00	HST over 14
64	Programs - Hockey Schools	Elite Hockey Schools - 12 Sessions (2 hour sessions)	396.00	HST over 14
65	Programs - Hockey Schools	Elite Hockey Schools - 12 Sessions (1 hour sessions)	198.00	HST over 14
66	Programs - Hockey Schools	Elite Hockey Schools - 6 Sessions (2 hour sessions)	205.00	HST over 14
67	Programs - Hockey Schools	Elite Hockey Schools - 6 Sessions (1 hour sessions)	102.50	HST over 14
68	Programs - Hockey Schools	Elite Hockey Schools - Drop in - Pay as you go (2 hour session)	56.00	2
69	Programs - Hockey Schools	Elite Hockey Schools - Drop in - Pay as you go (1 hour session)	28.00	2
70	Programs - Hockey Schools	Hockey Schools - per week	320.00	HST over 14

COMMUNITY & EMERGENCY SERVICES				
	Department	Description	Approved 2021 Rate	HST Rate
71	Programs - Learn to Skate	Skating Programs - learn to skate & power skating - 6 sessions (30 mins ea.)	75.00	HST over 14
72	Programs - Special Events	Special Event Admissions - Per Ticket (FAMILY PASS)	20.00	2
73	Programs - Special Events	Sports for All Sorts - Children (ages 10 to 14 years)	No Charge	
74	Programs - Summer Day Camps	Specialty Skills Camps (Tennis, Golf, etc.) - per session (weekly 1/2 day programs)	168.00	3
75	Programs - Summer Day Camps & March Break & Specialty One Day Programs	Daily Charge - All Locations	42.00	3
76	Programs - Summer Day Camps & March Break	Weekly Charge - All Locations (<i>does not include specialty camps</i>)	168.00	3
77	Programs - Summer Day Camps & March Break	Trip Fee - Additional Charge for participants attending "Trip Day"	20.00	3
78	Programs - Summer Day Camps	Leadership Connection - per session	340.00	HST over 14
79	Programs - Summer Day Camps	Specialty Outdoor Adventure Camp - 2 day program	142.00	3

Fitness Passes (Dryland and Aquatics)

Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility (FAYM)

80	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go	10.00	2
607	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go - Senior (age 65 or on government pension)	8.50	2
81	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (10 Swims) - No Expiry	66.50	1
608	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (10 Swims) - No Expiry	60.00	1
82	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (20 Swims) - No Expiry	115.05	1
609	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (20 Swims) - No Expiry	105.00	1
83	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (50 Swims) - No Expiry	248.00	1
610	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (50 Swims) - No Expiry	226.00	1
84	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	12 Month Unlimited Pass	348.50	1
611	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior 12 Month Unlimited Pass	332.00	1

Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility & General Admission to Pool

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
100	Swim Pass Cards	Swim Pass (10 ticket) - Adult	38.00	1
101	Swim Pass Cards	Swim Pass (10 ticket) - Family	90.30	1

Memberships

102	Memberships	Splash Pass - Unlimited July/Aug Only-Child/Senior	59.00	1
103	Memberships	Splash Pass - Unlimited July/Aug Only-Adult	108.00	1
104	Memberships	Splash Pass - Unlimited July/Aug Only-Family	214.00	1
105	Memberships - SRC Only	3 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	75.00	1
106	Memberships - SRC Only	3 Month Unlimited - Adult	136.50	1
107	Memberships - SRC Only	6 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	129.15	1
108	Memberships - SRC Only	6 Month Unlimited - Adult	235.20	1

Pool Rental

109	Pool Rental	General Usage - 1-30 people (per hr)	103.00	1
110	Pool Rental	General Usage - 31-75 people (per hr)	138.00	1
111	Pool Rental	General Usage - 76-135 people (per hr)	171.00	1
112	Pool Rental	General Usage - 136-238 people (per hr) (Delhi Kinsmen Pool only)	205.00	1
113	Pool Rental	School Board - 1-30 students (per hour)	76.00	1
114	Pool Rental	School Board - 31-75 Students (per hour)	100.00	1
115	Pool Rental	School Board - 76-135 students (per hour)	120.00	1
116	Pool Rental	Swim Team (Hammerheads/Water dragons) - 1-30 ppl (per hour)	62.00	1
117	Pool Rental	Swim Team (Hammerheads/Water dragons) - 31-75 ppl (per hour)	86.00	1
118	Pool Rental	Swim Team (Hammerheads/Water dragons) - 76-135 ppl (per hour)	104.00	1
119	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Full Day Rate	513.00	1

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
120	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Half Day Rate	257.00	1
614	Pool Rental	Swim Team (Special Olympics) - 1-30 ppl (per hour)	51.50	1
615	Pool Rental	Swim Team (Special Olympics) - 31-75 ppl (per hour)	69.00	1
616	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Full Day Rate	384.75	1
617	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Half Day Rate	192.75	1
121	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

Swim Instruction

122	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 3 Instructors (per hour)	71.00	1
123	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 4 Instructors (per hour) - approx. over 40 participants	96.00	1

Swim Lessons
Preschool

124	Preschool	10 Lessons (Parent & Tot 1, 2 & 3; Preschool 1, 2, 3, 4, 5 and Squirts)	72.00	3
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Swimmer

125	Swimmer	Swimmer Level 1 & 2 - 10 Lessons (Used to be Level 1-4)	72.00	3
126	Swimmer	Swimmer Level 3 to 6 - 10 Lessons (Used to be Level 5-10)	72.00	3
127	Swimmer	Swimmer Level 7 to 9 - 10 Lessons (Used to be included in Level 5-10)	72.00	3
128	Swimmer	Fitness Swimmer (under 18) - 10 Lessons	72.00	HST over 14

Private & Adult Lessons

129	Private Lessons	Private Lessons - 1:1 Ratio	21.00	1
130	Private Lessons	Semi-Private Lessons - 1:2 Ratio	REMOVED	1

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
618	Private Lessons	Semi-Private Lessons - 1:2 Ratio (per participant, per 30 min lesson)	15.50	1
131	Private Lessons	Semi-Private Lessons - 1:3 Ratio	REMOVED	1
619	Private Lessons	Semi-Private Lessons - 1:3 Ratio (per participant, per 30 min lesson)	13.00	1
132	Adult Lessons	Adults Lessons - 10 Lessons (Used to be Aqua Adults)	75.00	1
133	Adult Lessons	Fitness Swimmer (18 years and over)	85.00	1

Specialty Courses - General

134	Specialty Courses - General	Bronze Star & LSS Basic FA	97.00	HST over 14
135	Specialty Courses - General	Bronze Medallion & LSS Emergency FA	123.00	1
136	Specialty Courses - General	Bronze Cross & LSS Std FA	151.00	1
137	Specialty Courses - General	Swim for Life - Swim Instructor Course	193.00	1
620	Specialty Courses - General	Assistant Instructors Course	130.00	1
138	Specialty Courses - General	Red Cross Instructors Recertification	90.00	1
139	Specialty Courses - General	NLS Recertification	90.00	1
140	Specialty Courses - General	NLS Course	257.00	1
141	Specialty Courses - General	LSS Fitness Award	60.00	1
142	Specialty Courses - General	Standard First Aid Recert	20.40	1
143	Specialty Courses - General	Airway Management	10.10	1
144	Specialty Courses	Jr. Lifeguard Club	77.00	HST over 14
145	Specialty Courses	Jr. Lifeguard Daycamp	185.00	HST over 14
146	Specialty Courses	Sunday Workout	87.00	HST over 14

Arenas

EFFECTIVE - Spring Ice - May 1, 2021

Ice Rentals - (COVID Surcharge is in addition to rates outlined below)

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
147	Minor Hockey	Prime/Non-Prime Rate (per hour)	125.00	1
148	Figure Skating	Prime/Non-Prime Rate (per hour)	125.00	1
149	Junior/Intermediate Hockey	Prime Rate (per hour)	125.00	1
150	General Usage - Prime Time	Prime Rate (per hour)	190.00	1
151	General Usage - Non-Prime Time	Morning Non-Prime Rate (per hour)	80.00	1
152	General Usage - Non-Prime Time	Non-Prime Rate (per hour)	135.00	1
621	General Usage - Summer Ice	All Summer Ice (per hour)	190.00	1

Arena Multi-Purpose Room Rentals

153	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage (per hour)	24.00	1
154	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage - With Ice Rental (per hour)	11.95	1
155	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	Discount on Rental - Non-Profit Organization	25%	

Arena Floor Rentals

156	Summer Rates - Arena Floor	Special Event	909.00	1
157	Summer Rates - Arena Floor	Weekday Rental (per hour)	46.75	1
158	Summer Rates - Arena Floor	Weekend Rental (per hour)	62.00	1
159	Summer Rates - Arena Floor	Discount on Rental - Non-Profit Organization	25%	
160	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

Admissions

161	Public Skate Admissions (not offered at all facilities)	Per Participant	2.00	2
162	Shinny Ice	Per Participant	5.00	2
163	Shinny Ice	Per Participant - Senior	3.00	2
164	Adult Skate	Per Participant	2.00	2

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
622	School Use	Hourly Permit Fee	5.00	2

Advertising

165	Rink Board Advertising	Rink Board Advertising Fee (when purchasing 15 advertising spaces or more)	399.00	1
166	Rink Board Advertising	Rink Board (size 3ft x 8ft), or Wall Board (size 4ft x 8ft)	760.00	1
167	Rink Board Advertising	Backlit Sign (size 3ft x 8ft)	1010.00	1
168	Ice Resurfacer Advertising	Exclusive Rights	2528.00	1
169	Ice Resurfacer Advertising	Ice Resurfacer - 59"x20" Side panels or - 45"x28" Front Top Panels	381.00	1
170	Ice Resurfacer Advertising	Ice Resurfacer - 19"x20" Side panels or - 42"x16" Front Top Panels	255.00	1
171	Ice Resurfacer Advertising	Ice Resurfacer - 84"x24" Top Side Panels	505.00	1
172	Ice Resurfacer Advertising	Ice Resurfacer - 24"x18" Front Top Panels	125.00	1

Birthday Parties

173	Birthday Parties - Programs	Skate Party - Fully Hosted	234.00	1
174	Birthday Parties - Programs	Swim Party - Fully Hosted	260.00	1

Ball Diamonds/Soccer Fields**Field Rentals**

175	Field Rentals - General Usage	Playing Field - Field Types A & B (per hour)	18.00	1
176	Field Rentals - General Usage	Playing Field - Field Type C (per hour)	8.70	1
177	Field Rentals - General Usage	Playing Field - Field Type D (per hour)	No Charge	

Field Rentals - Minor Sports

178	Field Rentals - Minor Sports Usage	Playing Field - Field Types A & B (per hour)	9.00	1
179	Field Rentals - Minor Sports Usage	Playing Field - Field Type C (per hour)	4.35	1

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
180	Field Rentals - Minor Sports Usage	Playing Field - Field Type D (per hour)	No Charge	

Light Usage - Per Hour Charge

181	Light Usage	Lights - General (per hour)	25.00	1
182	Light Usage	Lights - Minor Sports (per hour)	12.50	1

Parks Usage

183	Picnic Pavilions	Type A Pavilions - Per Rental	60.00	1
184	Picnic Pavilions	Type B Pavilions (picnic shelters) - Per Rental	34.75	1
185	Table Rentals	Per Table- No Delivery (Community Groups/Festivals)	3.25	1
186	Table Rentals	Per Table - No Delivery (General Public with Facility Rental ONLY)	5.50	1
187	Chair Rentals	Per Chair- No Delivery (Community Groups/Festivals)	1.10	1
188	Chair Rentals	Per Chair - No Delivery (General Public with Facility Rental only - Add'l Req'd)	1.10	1
189	Gazebos	Per Rental	34.00	1
190	Chapels in the Park	Per Rental	40.25	1
191	Parks Usage	Special Events / Community Festivals - Per Rental	60.00	1

Cemeteries

A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates

192	Plot Sales - Oakwood	Single Grave	879.00	1
193	Plot Sales - Oakwood	Preferred Single Grave	1028.00	1
194	Plot Sales - Oakwood	Cremation Plot (4)	967.00	1
195	Plot Sales - Oakwood	Veterans Plot (Perpetual Care Only)	291.00	1
196	Plot Sales - Oakwood	Infant Grave	174.00	1
197	Rural Cemeteries - Plot Sales	Single Grave	673.00	1
198	Rural Cemeteries - Plot Sales	Single Cremation Plot (1)	184.00	1

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
199	Interments - Summer - April 16 to Dec. 16 - Oakwood	Adult	805.00	1
200	Interments - Summer -April 16 to Dec. 16 - Oakwood	Child	222.00	1
201	Interments - Summer - April 16 to Dec. 16 - Oakwood	Cremation	368.00	1
202	Interments - Winter - Dec 17 to April 15 - Oakwood	Adult	958.00	1
203	Interments - Winter - Dec 17 to April 15 - Oakwood	Child	293.00	1
204	Interments - Winter - Dec 17 to April 15 - Oakwood	Cremation	442.00	1
205	Disinterment - May 1 - Nov 1 Only - Oakwood	Removal	1078.00	1
206	Disinterment - May 1 - Nov 1 Only - Oakwood	Cremated Remains (in container)	222.00	1
207	Rural - Interments - Summer - April 16 to Dec. 16	Adult	805.00	1
208	Rural - Interments - Summer - April 16 to Dec. 16	Child	222.00	1
209	Rural - Interments - Summer - April 16 to Dec. 16	Cremation	368.00	1
210	Rural - Interments - Winter - Dec 17 to April 15	Adult	958.00	1
211	Rural - Interments - Winter - Dec 17 to April 15	Child	293.00	1
212	Rural - Interments - Winter - Dec 17 to April 15	Cremation	442.00	1
213	Rural Disinterment - May 1 - Nov 1 Only	Removal only	1375.00	1
214	Rural Disinterment - May 1 - Nov 1 Only	Cremation - removal only	630.00	1
215	Surcharges - Weekdays - Summer - April 16 to Dec 16 - All Cemeteries	Overtime per hour (Summer >3pm)	148.00	1
216	Surcharges - Weekdays - Winter - Dec 16 to April 15 - All Cemeteries	Overtime per hour (Winter >3pm)	222.00	1
217	Surcharges - Saturdays - All Cemeteries	Saturdays (11am - 3pm)	293.00	1
218	Surcharges - Sundays - All Cemeteries	Sundays (11am - 3pm)	550.00	1
219	Surcharges - Holidays - All Cemeteries	Holidays (1pm - 3pm)	590.00	1
220	Surcharges - Weekends / Holidays - All Cemeteries	Overtime per hour outside designated hours	222.00	1
221	Deed Fees	Deed Transfer / Exchange	36.00	1

COMMUNITY & EMERGENCY SERVICES				
	Department	Description	Approved 2021 Rate	HST Rate
222	Deed Fees	Deed Re-issuance Fee or Resale	70.00	1
223	Marker & Monument Locate & Inspection Fees - Including Corner stones	Locate & Inspection Fee - Scheduled	57.00	1
224	Surcharges - Pre-Existing Concrete Monument/Marker Foundation - Oakwood Cemetery	Pre-existing Monument Foundation - Only Available for Graves in Row 3, Section S	359.00	1
225	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker under 172 sq. inches	No Charge	
226	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker over 172 sq. inches	50.00	1
227	Monuments & Markers (Perpetual Care)	Monument - Upright <4 Ft in Height/Length	100.00	1
228	Monuments & Markers (Perpetual Care)	Monument - Upright > 4 Ft in Height/Length	200.00	1
229	Other Services	Sodding of Graves - Per Grave	114.00	1
230	Oakwood Cemetery Columbarium	Niche purchase - Holds two urns- Includes a bronze plaque and inscription	2069.00	1
231	Oakwood Cemetery Columbarium	Interment - Opening and closing of niche	219.00	1
232	Oakwood Cemetery Columbarium	Memorial Plaque Installed on side panels of columbarium (Cremains scattered in another location)	609.00	1
233	Oakwood Cemetery Columbarium	Memory Wall Plaque (6" x 8")	499.00	1
Forestry				
234	Forest Conservation	Timber Harvest Signs	8.90	1
235	Forest Conservation	Woodlot Map	6.60	1
236	Forest Conservation	Managed Forest Tax Incentive Plan Preparation & Approval (MFTIP) (per hour)	51.00	1
237	Forest Conservation	Good Forestry Practices Harvest OR Circumference Limit Harvest - 7 Business Days Prior to Harvest/Destruction	No Charge	
238	Forest Conservation	Circumference Limit Harvest - 5 Business Days Prior to Harvest/Destruction	58.00	3
239	Forest Conservation	Circumference Limit Harvest - 3 Business Days Prior to Harvest/Destruction	174.00	3
240	Forest Conservation	Circumference Limit Harvest - 1 Business Day Prior to Harvest/Destruction	233.00	3
241	Forest Conservation	Good Forestry Practices Harvest - 5 Business Days Prior to Harvest/Destruction	31.00	3
242	Forest Conservation	Good Forestry Practices Harvest - 3 Business Days Prior to Harvest/Destruction	116.00	3

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
243	Forest Conservation	Good Forestry Practices Harvest - 1 Business Day Prior to Harvest/Destruction	233.00	3
244	Forest Management	Hunting Map	6.60	1
245	Urban Forestry	Installation of 50 mm caliper tree	494.00	3
246	Weeds	Weed Inspection - No Compliance (per infraction)	71.00	1

Community Centres
Facility User Insurance Program

247	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	
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X-Large Halls - Capacity Over 400; Large Halls - Capacity 301-400; Medium Halls - Capacity 151-300; Small Halls - Capacity Under 150

X-Large Halls - Hall Capacity great than 400 People

248	Port Dover Lions C.C.	Hourly - Room A & B Hall Rental	45.00	1
249	Port Dover Lions C.C.	Hourly - Room A Hall Rental	21.50	1
250	Port Dover Lions C.C.	Hourly - Room B Hall Rental	26.50	1
251	Port Dover Lions C.C.	Hourly - Room C (Meeting Room) Rental	16.55	1
252	Port Dover Lions C.C.	Rooms A & B - Friday - Saturday	659.00	1
253	Port Dover Lions C.C.	Rooms A & B - Sunday - Thursday	330.00	1
254	Port Dover Lions C.C.	Room A OR B - Friday - Saturday	414.00	1
255	Port Dover Lions C.C.	Room A OR B - Sunday - Thursday	207.00	1
256	Port Dover Lions C.C.	Room C (Meeting Room) - Friday - Saturday	139.00	1
257	Port Dover Lions C.C.	Room C (Meeting Room) - Sunday - Thursday	84.00	1
258	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	224.00	1
259	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	112.00	1
260	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	139.00	1

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
261	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	68.00	1
262	Port Dover Lions C.C.	Bar Rental Fee - for events with Special Occasion Permit	110.00	1
263	Port Dover Lions C.C.	Hall Rental for Decorating on Previous Day	201.00	1
264	Port Dover Lions C.C.	Damage Deposit (refundable)	150.00	3
265	Port Dover Lions C.C.	Discount on Rental - Non-Profit Organizations	25%	1
266	Port Dover Lions C.C.	Discount on Rental - Funerals	50%	1

Large Halls - Hall Capacity of 301 to 400 People

267	Port Rowan CC, Langton CC, Courtland CC	Hourly - Hall Rental (Monday to Friday noon Only)	38.75	1
268	Port Rowan CC, Langton CC, Courtland CC	Hourly - Meeting Room Rental (Monday to Friday 4:30pm Only)	16.55	1
269	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Friday - Saturday	274.00	1
270	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Sunday - Thursday	139.00	1
271	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Friday - Saturday	139.00	1
272	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Sunday - Thursday	84.00	1
273	Port Rowan CC, Langton CC, Courtland CC	Showtime Rentals (Langton CC only)	764.00	1
274	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	224.00	1
275	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	112.00	1
276	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	110.00	1
277	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	55.00	1
278	Port Rowan CC, Langton CC, Courtland CC	Bar Rental - for events with Special Occasion Permit	110.00	1
279	Port Rowan CC, Langton CC, Courtland CC	Hall Rental for Decorating on Previous Day	84.00	1
280	Port Rowan CC, Langton CC, Courtland CC	Damage Deposit (refundable)	125.00	3
281	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Non-Profit Organizations	25%	1
282	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Funerals	50%	1

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
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Medium Halls - Hall Capacity of 151 to 300 People

283	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hourly - Hall Rental	33.25	1
284	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hourly - Meeting Room Rental	16.45	1
285	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hall Rental - Friday - Saturday	219.00	1
286	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hall Rental - Sunday - Thursday	110.00	1
287	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Meeting Room - Friday - Saturday	139.00	1
288	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Meeting Room - Sunday - Thursday	84.00	1
289	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	194.00	1
290	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	98.00	1
291	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	84.00	1
292	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	42.75	1
293	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Bar Rental Fee - for events with Special Occasion Permit	84.00	1
294	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Hall Rental for Decorating on Previous Day	84.00	1
295	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Damage Deposit (refundable)	100.00	3
296	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Discount on Rental - Non-Profit Organizations	25%	1
297	Vit Dist. CC, St. Williams CC	Sim Rec Centre,	Discount on Rental - Funerals	50%	1

Small Halls - Hall Capacity less than 150 People

298	Wtfd CC, Vit Town Hall, Walsh, PTD Kin		Hourly - Hall Rental	22.50	1
299	Wtfd CC, Vit Town Hall, Walsh, PTD Kin		Hourly - Meeting Room Rental	10.85	1
300	Wtfd CC, Vit Town Hall, Walsh, PTD Kin		Hall Rental - Friday - Saturday	89.00	1
301	Wtfd CC, Vit Town Hall, Walsh, PTD Kin		Hall Rental - Sunday - Thursday	44.75	1
302	Wtfd CC, Vit Town Hall, Walsh, PTD Kin		Meeting Room/Basements - Friday - Saturday	76.00	1

COMMUNITY & EMERGENCY SERVICES				
	Department	Description	Approved 2021 Rate	HST Rate
303	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Meeting Room/Basements - Sunday - Thursday	39.25	1
304	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	110.00	1
305	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	55.00	1
306	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	55.00	1
307	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	27.50	1
308	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Bar Rental Fee - for events with Special Occasion Permit	55.00	1
309	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Hall Rental for Decorating on Previous Day	55.00	1
310	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Damage Deposit (refundable)	55.00	3
311	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Discount on Rental - Non-Profit Organizations	25%	1
312	Wtfd CC, Vit Town Hall, Walsh, PTD Kin	Discount on Rental - Funerals	50%	1
Port Dover Riverfront Community Docks				
623	Port Dover Riverfront Community Docks	General Rate	5.00	2
624	Port Dover Riverfront Community Docks	Holiday's and Friday 13th	20.00	2
Port Dover Harbour Marina				
313	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 23 Foot Finger - (min. 27 ft. - cost per ft.)	66.00 Min. \$1,782	1
314	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 26 Foot Finger - (min. 30 ft. - cost per ft.)	66.00 Min. \$1,980	1
315	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 30 Foot Finger - (min. 35 ft. - cost per ft.)	66.00 Min. \$2,310	1
316	Port Dover Harbour Marina	Seasonal Berthage (No hydro & water) - Boats up to 23 Feet (flat fee)	1,185.00	1
317	Port Dover Harbour Marina	Seasonal Berthage - Dock #5 - 35 Foot Finger - (min. 42 ft. - cost per ft.)	78.00 Min. \$3,276	1
318	Port Dover Harbour Marina	Seasonal Hydro Surcharge - per outlet (utilized only for boats with air conditioning)	73.00	1
319	Port Dover Harbour Marina	Daily Transient Dockage - per foot (unserviced)	1.55	1
320	Port Dover Harbour Marina	Daily Transient Dockage - per foot (hydro & water)	1.85	1

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
321	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (unserviced)	9.50	1
322	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (hydro & water)	11.50	1
323	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (unserviced)	23.75	1
324	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (hydro & water)	28.90	1
325	Port Dover Harbour Marina	Daily Rampage	20.00	2
326	Port Dover Harbour Marina	Seasonal Rampage – Recreational - per season	314.00	1
327	Port Dover Harbour Marina	Seasonal Rampage – Commercial - per season	471.00	1
328	Port Dover Harbour Marina	Summer Daily Boat & Trailer Storage - flat rate	27.00	1
329	Port Dover Harbour Marina	Seasonal Trailer Storage – Dry or Summer – per unit	311.00	1
330	Port Dover Harbour Marina	Seasonal Boat & Trailer Storage – Dry or Summer – per foot	45.65	1
331	Port Dover Harbour Marina	Winter Boat & Trailer Storage – per unit (max. 25 ft.)	311.00	1
332	Port Dover Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	1.85	1
333	Port Dover Harbour Marina	Cradle Handling & Storage – per season	114.00	1
334	Port Dover Harbour Marina	Pump out - per unit	25.00	2
335	Port Dover Harbour Marina	Portable Pump out - flat rate	45.00	2
336	Port Dover Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	150.00	1
337	Port Dover Harbour Marina	Dock Box Rentals - per season	103.00	1

Port Rowan Harbour Marina

338	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (first 10 feet)	63.00	1
339	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 11 - 20 ft.)	49.00	1
340	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 21 - 30 ft.)	41.50	1
341	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (add'l 31+ ft.)	35.00	1
342	Port Rowan Harbour Marina	Daily Rampage	20.00	2

COMMUNITY & EMERGENCY SERVICES				
	Department	Description	Approved 2021 Rate	HST Rate
343	Port Rowan Harbour Marina	Seasonal Rampage	214.00	1
344	Port Rowan Harbour Marina	East Slip	688.00	1
345	Port Rowan Harbour Marina	West Slip	765.00	1
346	Port Rowan Harbour Marina	Seasonal Berthage on West Wall (with hydro) - cost per foot (based on min. 27ft)	27.00 Min. \$729.00	1
347	Port Rowan Harbour Marina	Daily Transient Dockage on West Wall - cost per foot (based on min. 27ft)	1.40 Min. \$37.80	1
348	Port Rowan Harbour Marina	Weekly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	8.55 Min. \$230.85	1
349	Port Rowan Harbour Marina	Monthly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	13.65 Min. \$368.55	1
350	Port Rowan Harbour Marina	Transient Dockage - per night	20.00	1
351	Port Rowan Harbour Marina	Transient Dockage - per week	145.00	1
352	Port Rowan Harbour Marina	Transient Dockage - per month	361.00	1
353	Port Rowan Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	140.00	1
354	Port Rowan Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	1.75	1
355	Port Rowan Harbour Marina	Summer Overnight Truck and/or Trailer Storage - flat rate	22.00	2
Ride Norfolk				
356	Tickets	In Town - per ride - Adult	2.50	3
357	Tickets	In Town - per ride - Students/Seniors	2.00	3
358	Tickets	In Town - per ride - Children 5 years and under	No Charge	3
359	Tickets	Out of Town - per ride - Adult	6.00	3
360	Tickets	Out of Town - per ride - Students/Seniors	4.00	3
361	Tickets	Out of Town - per ride - Children 5 years and under	No Charge	3
362	Tickets	Brantford Connection Pass - per ride	10.00	3
363	Tickets	Multi-Ride Pass (\$30 worth of rides in town or out of town)	25.00	3
364	Tickets	Day Pass - Adult, Senior, Student	8.00	3

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
365	Tickets	Student - Term Pass - per semester	77.00	3
366	Tickets	Monthly Pass	61.00	3

Fire

367	Fire	Request for Fire Reports	74.00	3
368	Fire	Request for Property File Search	57.00	3
369	Fire	Fire Inspection and/or AGCO Inspection - "A" Occupancies - Base Fee for less than 60 Persons & Restaurants with Capacity of 31 to 60 Persons	274.00	3
370	Fire	Fire Inspection - "A" Occupancies - Base Fee for 60 to 150 Persons	339.00	3
371	Fire	Fire Inspection - "A" Occupancies - Base Fee for more than 150 Persons	402.00	3
372	Fire	Fire Inspection - "B" Occupancies - Base Fee - Single Occupancy, or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	370.00	3
373	Fire	Fire Inspection - "C" Occupancies - Single Family Dwelling	167.00	3
374	Fire	Fire Inspection - "C" Occupancies - Duplex	259.00	3
375	Fire	Fire Inspection - "C" Occupancies - Triplex	296.00	3
376	Fire	Fire Inspection - "C" Occupancies - 4 Units - Base Fee	363.00	3
377	Fire	Fire Inspection - "D" Occupancies - up to 2,000 sq. ft.	282.00	3
378	Fire	Fire Inspection - "D" Occupancies - more than 2,000 sq. ft., but less than 4,000 sq. ft.	325.00	3
379	Fire	Fire Inspection - "D" Occupancies - more than 4,000 sq. ft., but less than 6,000 sq. ft.	369.00	3
380	Fire	Fire Inspection and/or AGCO Inspection - "E" Occupancies - up to 2,150 sq. ft. & Restaurants with Capacity up to, and including, 30 Patrons	271.00	3
381	Fire	Fire Inspection - "E" Occupancies - more than 2,150 sq. ft. and less than 6,000 sq. ft.	378.00	3
382	Fire	Fire Inspection - "E" Occupancies - Annual Inspection for Sale of Fireworks	129.00	3
383	Fire	Fire Inspection - "F1" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	376.00	3
384	Fire	Fire Inspection - "F2" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	320.00	3

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
385	Fire	Fire Inspection - "F3" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	264.00	3
386	Fire	Fire Inspection - "A", "B", "D", "E", & "F" Occupancies - Additional Fee - Single Occupancies, or Initial Occupancy & Public Areas (for each add'l 2000 sq. ft.)	57.00	3
387	Fire	Fire Inspection - "C" Occupancies - additional per unit for each additional unit over four	22.50	3
388	Fire	Fire Inspection - Pesticide Warehouse Inspection - up to 5,000 sq. ft.	161.00	3
389	Fire	Re-Inspections to Verify Code Compliance/Inspections Regarding Complaint/Requests (for each additional visit) - per hour	114.00	3
390	Fire	Fire Inspections - Fast Food Carts, etc.	63.00	3
391	Fire	Review & Approval of Fire Safety Plans	139.00	3
392	Fire	Review of Previously Approved Fire Safety Plans	73.00	3
393	Fire	Review and Approval of Burn Safety Plan (does not include burn permit cost)	22.50	3
394	Fire	Review of Risk Management Plans	392.00	3
395	Fire	Preventable Panel Alarms 1st Offence	No Charge	
396	Fire	Preventable Panel Alarms (2nd and add'l offences), OR Caused by Service Personnel Failing to Notify	745.00	3
397	Fire	Response Rate for Fire Vehicles - per fire vehicle for 1st hour and pro-rated per each additional 1/2 hour - min 1hr charge	493.00	3
398	Fire	MTO - Fire/Accidents Involving Vehicles (1st hr/piece of equip. - max. 3 pieces)	496.00	3
399	Fire	MTO - Fire/Accidents Involving Vehicles (add'l 1/2 hr/piece equip. - max.3 pieces)	249.00	3
400	Fire	Additional Fire Dept. Expenses (back hoes, excavators, tow trucks, etc.)	100 % Cost Recovery	3
401	Fire	Resident non-replacement of smoke/carbon monoxide alarm - installed by fire dept.	86.00	3

Paramedic Services

402	Paramedic Services	Special Events - Paid Duty (1 ambulance & crew) - per hour (min. 8 hours max. 12 hours)	175.00	1
403	Paramedic Services	EMS - Request for Ambulance Call Reports (ACRs)	63.00	3

Heritage & Culture

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
404	Museum Rental Rates	Rental Fee Hourly	63.00	2
405	Museum Rental Rates	Rental Fee Half Day	128.00	2
406	Museum Rental Rates	Rental Fee Full Day - 7 hours	258.00	2
407	Museum Rental Rates	Rental Fees - Hourly - Gallery	63.00	2
408	Museum Rental Rates	Rental Fees - Hourly - Meeting Room	29.50	2
409	Museum Rental Rates	Rental Fees - Half Day - Gallery	128.00	2
410	Museum Rental Rates	Rental Fees - Half Day - Meeting Room	88.00	2
411	Museum Rental Rates	Rental Fees - Full Day - Gallery	258.00	2
412	Museum Rental Rates	Rental Fees - Full Day - Meeting Room	171.00	2
413	Museum Rental Rates	Maintenance Deposit	116.00	3
414	Museum Memberships	Membership Fees-Individual	30.50	2
415	Museum Memberships	Membership Fees-Family	51.00	2
416	Museum Memberships	Membership Fees-Corporate	117.00	2

Delhi Tobacco Museum & Heritage Centre

417	Delhi Tobacco Museum & Heritage Centre	Guided Tour Fee	5.30	2
418	Delhi Tobacco Museum & Heritage Centre	Educational Program Fees - Full Day	10.60	HST over 14
419	Delhi Tobacco Museum & Heritage Centre	Children's Day Camps - One Day	30.00	HST over 14
420	Delhi Tobacco Museum & Heritage Centre	Special Events, Adult Programs, Workshops, etc.	Various Rates	

Waterford Heritage & Agricultural Museum

421	Waterford Heritage & Agricultural Museum	Guided Tour Fee	5.30	2
422	Waterford Heritage & Agricultural Museum	Educational Program Fees	5.30	HST over 14
423	Waterford Heritage & Agricultural Museum	Children's Day Camps - One Day	30.00	HST over 14

COMMUNITY & EMERGENCY SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
424	Waterford Heritage & Agricultural Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	

Port Dover Harbour Museum

425	Port Dover Harbour Museum	Guided Tour Fee	5.30	2
426	Port Dover Harbour Museum	Educational Program Fees	5.30	HST over 14
427	Port Dover Harbour Museum	Children's Day Camps - One Day	30.00	HST over 14
428	Port Dover Harbour Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	

Norfolk County Archives and Eva Brook Donly Museum

429	Archive Services	Document scanning	1.00	1
430	Archive Services	USB Drives	10.40	1
431	Archive Services	Long Distance Research (per Hour)	41.75	1
432	Archive Services	Digital image files (per image)	5.20	1
433	Archive Services	Digital image files for publication purposes (per image)	21.00	1
434	Archive Services	Image scanning (per image)	5.20	1
435	Archive Services	Postage/Shipping	Full Cost Recovery	1
436	Eva Brook Donly Museum	Guided Tour Fee	5.30	2
437	Eva Brook Donly Museum	Educational Program Fees	5.30	HST over 14
438	Eva Brook Donly Museum	Children's Day Camps - One Day	30.00	HST over 14
439	Eva Brook Donly Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	



PUBLIC WORKS

	Department	Description	Approved 2021 Rate	HST Rate
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Environmental Services - Fees effective April 1, 2021

440	Environmental Services	Tipping Fee - per Tonne	126.00	3
627	Environmental Services	South Walsingham Transfer Station Minimum fee / each visit	20.00	3
628	Environmental Services	Simcoe Transfer Station Minimum fee / each visit	16.00	3
442	Environmental Services	Excess Load Charge - Tipping in Excess of 1 Tonne	22.00	3
443	Environmental Services	Composter	36.50	2
624	Environmental Services	Small Recycling Boxes	6.00	1
625	Environmental Services	Large Recycling Boxes	7.00	1
626	Environmental Services	Bulky Item Collection (per collection)	25.00	3

Municipal Drainage Services

444	Drainage Services	Drainage Lawyer Certificates	62.25	3
445	Drainage Services	Inspection of Private Tile Connection OR Tile Loan Installation Inspection, OR Inspection of Contractor Installed Catch Basin to a Municipal Drain	199.00	3
446	Drainage Services	Formulate a Mutual Agreement Drain as per the Drainage Act	1,153.00	3
447	Drainage Services	Maintenance Fee (per property)	7.45	3
448	Drainage Services	New Drainage System Fee (per property)	15.90	3
449	Drainage Services	Completing a Severance Reapportionment as per Section 65(1) of the Drainage Act (per drain assessment schedule)	263.00	3

Sign Replacement

450	Sign Replacement OR New Sign	Regulatory Signs or Non Regulatory Signs	324.00	1
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HEALTH & SOCIAL SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
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Norview (EFFECTIVE February 1st, 2021)

451	Norview	Resident Transportation Fee Unaccompanied (per hour)	22.00	3
452	Norview	Resident Accompaniment without Transportation (per hour)	29.50	3

Haldimand Norfolk Health Unit

453	Haldimand Norfolk Health Unit	Seasonal Housing (per address)	103.00	3
454	Haldimand Norfolk Health Unit	Disinterment	153.00	3
455	Haldimand Norfolk Health Unit	Birth Control Pills (per package)	10.60	3
456	Haldimand Norfolk Health Unit	Prenatal Classes	46.00	3
457	Haldimand Norfolk Health Unit	Food Handler Program	55.00	3
458	Haldimand Norfolk Health Unit	Lawyers' Letters - Search	155.00	3



PLANNING & DEVELOPMENT SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
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Development Applications

459	Planning	Preconsultation Meeting (Reimbursement if proceed with planning application)	446.00	3
460	Committee of Adjustment	Consent	2,816.00	3
461	Committee of Adjustment	Surplus Farm Dwelling Consent/Zoning Amendment	3,367.00	3
462	Committee of Adjustment	Minor Variance	1,560.00	3
463	Planning	Zoning Amendment - Regular	3,802.00	3
464	Planning	Zoning Amendment - Major	5,495.00	3
465	Planning	Zoning Amendment - Removal of Holding & Temporary Use Extensions, Down Zoning, Garden Suite 20 year Re-Application	703.00	3
466	Planning	Official Plan Amendment - Regular	3,972.00	3
467	Planning	Official Plan Amendment - Major	6,061.00	3
468	Planning	Combined Official Plan / Zoning Amendment - Regular	4,480.00	3
469	Planning	Combined Official Plan / Zoning Amendment - Major	8,800.00	3
470	Planning	Site Plan - Regular	3,594.00	3
471	Planning	Site Plan - Major	8,315.00	3
472	Planning	Site Plan Minor or Amendment	1,191.00	3
473	Planning	Subdivision/Condominium - Application Fee plus \$75.00 per lot	6,985.00	3
474	Planning	Condominium Conversion	3,211.00	3
475	Planning	Deeming / Condominium Exemption from Draft Approval	2,051.00	3
476	Planning	Communications Tower	1,596.00	3
477	Planning	Green Energy Act	1,063.00	3

PLANNING & DEVELOPMENT SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
478	Planning	Part Lot Control Exemption	2,128.00	3

Development Agreements

479	Planning	Site Plan Agreement	2,535.00	3
480	Planning	Subdivision and Condominium Agreement	4,256.00	3
481	Planning	Agreement Compliance Letter	98.00	3
482	Planning	Cash-In-Lieu of Parking Per Stall	928.00	3
483	Development Engineering	Other Agreements	1,480.00	3
484	Development Engineering	Pre-servicing Agreement	1,541.00	3

Application Maintenance & Other Development Fees

485	Planning	Agreement Default	894.00	3
486	Planning	Application Deferral or Inactive File	492.00	3
487	Planning	Recirculation (at first and every recirculation)	492.00	3
488	Planning	Recirculation - Site Plan, Subdivision or Condominium (at third and every recirculation thereafter)	894.00	3
489	Planning	Draft Approval of Subdivision/Condominium/Site Plan and Part Lot Control Extensions	1,403.00	3
490	Planning	Draft Plan (Redline)	1,117.00	3
491	Development Engineering	Lot Grading Review	112.00	3
492	Development Engineering	Peer Review	Full Cost Recovery	
493	Planning	911 Civic Addressing – Assignment of Number and Sign Charges	109.00	3
494	Planning	Publication Sales - Official Plan or Zoning By-Law	110.00	1

Planning - GIS

PLANNING & DEVELOPMENT SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
495	GIS	Orthophotography - 2010 Air photography - 1km x 1km Tile	25.00	1
496	GIS	Orthophotography - 2010 Air photography - 20km x 20km Tile	831.00	1
497	GIS	Orthophotography - 2015 Air photography - 1km x 1km Tile	31.10	1
498	GIS	Orthophotography - 2015 Air photography - 20km x 20km Tile	1,039.00	1
499	GIS	Hard Copy Maps - County Map - Colour	20.25	1
500	GIS	Hard Copy Maps - County Map - Black and White	10.75	1
501	GIS	Hard Copy Maps - County Map Book - Paper - Colour	19.75	1
502	GIS	Hard Copy Maps - 2ft x 3ft - Black and White	10.75	1
503	GIS	Paper Plots - 8.5"x11" (A size) - Colour	6.20	1
504	GIS	Paper Plots - 11"x17" (B size) - Colour	8.30	1
505	GIS	Full Colour - per Square Foot	4.35	1
506	GIS	Line Work - per Square Foot	3.90	1
507	GIS	Photo Paper - per Square Foot	5.60	1

Building

508	Building	Zoning Compliance or Building Work Orders - Residential	52.00	3
509	Building	Zoning Compliance or Building Work Orders – Non-Residential	72.00	3
510	Building	Additional Administration Fee - Construction without Permit - 100% of Permit Fee (in addition to permit fee)	100% of permit fee	3
511	Building	Structural Additions (where an existing septic)	175.00	3
512	Building	Additional Inspections - Per Inspection	88.00	3
513	Building	Spatial Separation Agreement	134.00	3
514	Building	Evaluation of Alternative Solution	171.00	3
515	Building	Removal of Order	156.00	3

PLANNING & DEVELOPMENT SERVICES

	Department	Description	Approved 2021 Rate	HST Rate
516	Building	Plan Resubmission Fee - construction value up to \$3,000	31.50	3
517	Building	Plan Resubmission Fee - construction value \$3,001 to \$10,000	52.00	3
518	Building	Plan Resubmission Fee - construction value \$10,001 to \$25,000	78.00	3
519	Building	Plan Resubmission Fee - construction value \$25,001 to \$50,000	104.00	3
520	Building	Plan Resubmission Fee - construction value \$50,001 to \$200,000	208.00	3
521	Building	Plan Resubmission Fee - construction value \$200,001 to \$500,000	468.00	3
522	Building	Plan Resubmission Fee - construction value \$500,001 to \$1,000,000	1,039.00	3
523	Building	Plan Resubmission Fee - construction value \$1,000,001 to \$3,000,000	1,560.00	3
524	Building	Plan Resubmission Fee - construction value \$3,000,001 +	2,599.00	3

Strategic Innovation & Economic Development

525	Economic Development	Directional Sign- Type 1- A Directional Sign - Type 1 - B (fee shown is the total for a 3-year period)	877.00	1
526	Economic Development	Directional Sign- Type 2 - A Directional Sign Type 2 - B (fee shown is the total for a 3-year period)	514.00	1
527	Economic Development	Event or Workshop Registration Fee	32.00 -212.00	1
528	Economic Development	Advertising - Experience Guide, Community Profile, Map, Van Skin and Others (and other publications)	Varies based on actual production	1
529	Economic Development	Advertising - Web Banner Ads on Division websites	Varies based on actual production	1
530	Economic Development	Advertising - Two-sided business name plate (Sign at Queensway and Park Road)	971.00	1
531	Economic Development	Marketing Partner Program	183.00	1



Approved 2021 Licenses

	Department	Description	Approved 2021 Rate	HST Rate
532	Council Services - Licensing	Raffle, Bingo, Nevada Lottery	3% of total value of prizes and/or \$10 per wheel	3
533	Council Services - Licensing	Bazaar Lottery	3% of total value of prizes and/or \$10 per wheel	3
534	Council Services - Licensing	Marriage Licence	150.00	3
535	Council Services - Licensing	Peddlers & Salesmen: Door to Door - Annual License	181.00	3
536	Council Services - Licensing	Peddlers & Salesmen: Door to Door - Non-Profit Charitable Organizations	No Charge	
537	Council Services - Licensing	Peddlers & Salesmen: Auctions, Flea Markets, Liquidations, Special Sales Not within the Central Business Districts	114.00	3
538	Council Services - Licensing	Mobile Food Premises Sales	408.00	3
539	Council Services - Licensing	Mobile Food Premises Sales: Per Festival Event	51.00	3
540	Council Services - Licensing	Mobile Food Premises Sales: Ice Cream & Non-Hazardous Food Vendor	95.00	3
541	Council Services - Licensing	Mobile Food Premises Sales: Non-Profit Charitable Organizations	308.00	3
542	Council Services - Licensing	Mobile Food Premises Sales: Second or Subsequent Vehicle	30.50	3
543	Council Services - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (30 day period)	38.25	3
544	Council Services - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (annual)	189.00	3
629	Council Services - Licensing	Personal Watercraft Rentals Business License - Annual Fee	185.00	3
630	Council Services - Licensing	Per Personal Motorized Watercraft License and per Motorized Pleasure Vessel License - Annual Fee (Limit of 25 Licenses per location)	185.00	3
546	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Ticket Sales Only	61.00	3
547	Council Services - Licensing	Pawnbrokers/Sellers of Used Goods	67.00	3



Approved 2021 Licenses

	Department	Description	Approved 2021 Rate	HST Rate
548	Council Services - Licensing	New Salvage Yard Licence Application	431.00	3
549	Council Services - Licensing	Renewal Salvage Yard Licence Application	211.00	3
550	Council Services - Licensing	Taxicab/Limo Owner	120.00	3
553	Council Services - Licensing	Tattoo & Body Piercing Parlours	98.00	3
554	Council Services - Licensing	Personal Aesthetics / Salons (excluding Tattoo & Body Piercing Parlours)	15.60	3
555	Council Services - Licensing	Hotel / Motel / Bed & Breakfasts	15.60	3
556	Council Services - Licensing	Food Premises	15.60	3
557	Council Services - Licensing	Administrative Fee for Late License Renewals	54.00	3
558	Council Services - Licensing	License Replacement	10.60	3
559	By-Law	Kennel Licence	64.00	3
560	By-Law	Dog Tags - Spayed/Neutered Dog	25.50	3
561	By-Law	Dog Tags - Intact Dog	39.25	3
562	By-Law	Late Purchase Spayed/Neutered Dog	33.00	3
563	By-Law	Late Purchase of an Intact Dog Tag	44.75	3
564	Forest Management	Municipal Hunting License - Rabbit and Pheasant	26.00	3
565	Forest Management	Hunting License - Replacement Card	5.55	3



OPP Services

By-Law 01-08

	Quick Code	Department	Description	Approved 2021 Rate	HST Rate
566		OPP Services	At Fault False Alarm Charge	200.00	3



Approved 2021 Permits

	Department	Description	Approved 2021 Rate	HST Rate
567	Fire Rescue Services	Pyrotechnics Permit Application	345.00	3
568	Fire Rescue Services	Fireworks Permit Application	73.00	3
569	Fire Rescue Services	Burn Permits - 1 Day, 6 Months, 2 Year	31.50	3
570	Roads	Excavation Permit - (Road Cut)	238.00	3
571	Roads	Excavation Permit - Deposit	1,000.00	3
572	Roads	Oversize Load Permit- Single Trip	129.00	3
573	Roads	Annual Oversize Load Permit	383.00	3
574	Roads	Entrance Permits	238.00	3
575	Roads	Entrance Permit - Deposit	1,000.00	3
576	Roads	Entrance Permit - Resurfacing	No Charge	
577	Building	Building Permit - 1st \$3000 Construction Value	75.00	3
578	Building	Building Permit - Each additional \$1000 after 1st \$3000 Construction Value or part thereof	13.00	3
579	Building	Demolition Permit - under 600 sq. m Building Area	75.00	3
580	Building	Demolition Permit - 600 sq. m Building Area and over	150.00	3
581	Building	Plumbing Permit (Residential) - Per Unit	50.00	3
582	Building	Plumbing Permit (Residential) - Per Fixture	7.00	3
583	Building	Plumbing Permit (Non-Residential) - Per Unit	65.00	3
584	Building	Plumbing Permit (Non-Residential) - Per Fixture	13.00	3
585	Building	Occupancy Permit - Prior to Final Completion	100.00	3
586	Building	Change of Use Permit or Transfer of Permit	75.00	3
587	Building	Conditional Permit - greater of 10% of Permit Fee or Min. Fee (in addition to permit fee)	75.00	3
588	Building	Swimming Pool Permit	114.00	3

589	Building	Septic Permit: New Systems or Full Replacement	500.00	3
590	Building	Septic Permit - Repair/Partial Replacement	350.00	3
591	Building	Roof Top Solar Panel Permit	500.00	3
592	By-Law	Sign Permit	58.00	3
593	Forest Conservation	Council Exemption Permit	274.00	3