



**Downtown Simcoe Business Improvement Area  
Board of Management Meeting**

**DATE:** Wed. April 14, 2026    **TIME:** 8:00 AM  
**LOCATION:** Simcoe BIA Office, 26 Peel St., Simcoe

**AGENDA**

1.    **8:00 AM**    Welcome and Meeting Called To Order
2.    **8:05 AM**    Approval of the Agenda
3.    **8:10 AM**    Pecuniary / Conflict of Interest Declarations
4.    **8:15 AM**    Acceptance of Board Meeting Minutes of March 11, 2026 (5 min)
5.    **8:20 AM**    Business Arising From The Minutes (5 min)
6.    **8:25 AM**    Correspondence (5 min)
  - a)
7.    **8:30 AM**    Committee Reports for Board Discussion (20 min)
  - a) Executive Committee – Did not meet
  - b) Beautification Committee – Meeting held on March 31, 2026
  - c) Communications/Events Committee – Did not meet
8.    **8:50 AM**    Financial Report (10 min)
  - a) Cheque Report for the Month of March 2026 - See attached
  - b) 2026 Budget and Projections to Year End as of March 31, 2026 - See attached
  - c) Report On The Use of Reserve Funds 2026 – See attached
9.    **9:00 AM**    Other Business / Round Table (25 min)
  - a) Memorandum of Understanding Between the Simcoe BIA and Norfolk County - Update
  - b) Downtown Simcoe BIA Community Improvement Plan - Update
  - c) OBIAA Certificate of Merit Award for Our “Let There Be Light” Submission in the Category of Streetscaping & Public Realm Improvements
  - d) Information From Graham Henderson, CEO, London C of C, - Presenter at the Norfolk Innovation Forum re: Downtown Revitalization Through Arts and Culture
  - e) Request to Order Promotional Pens – Information to be provided at the meeting
10.    **9:25 AM**    Next Meeting Dates (5 min)
  - Board of Management Meeting – Tuesday May 12, 2026 – 8:00 AM
  - Committee-of-the-Whole Meeting – Tuesday April 28, 2026 – 8:00 AM
  - Executive Committee Meeting – At the Call of the Chair
11.    **9:30 AM**    Adjournment