



**Downtown Simcoe Business Improvement Area
Board of Management Meeting**

DATE: Tuesday July 14, 2026 **TIME:** 8:00 AM
LOCATION: Simcoe BIA Office, 26 Peel St., Simcoe

AGENDA

1. **8:00 AM** Welcome and Meeting Called To Order
2. **8:05 AM** Approval of the Agenda
3. **8:10 AM** Pecuniary / Conflict of Interest Declarations
4. **8:15 AM** Acceptance of Board Meeting Minutes of Tuesday May 12 and June 9, 2026 (5 min)
5. **8:20 AM** Business Arising From The Minutes (5 min)
6. **8:25 AM** Correspondence (5 min)
 - a) Letter From Carla Ventin - Objection to Repeal of Heritage Designation – 45 Peel St.
7. **8:30 AM** Committee Reports for Board Discussion (10 min)
 - a) Executive Committee – Did not meet
 - b) Committee-of-the-Whole – Minutes of meeting held on Tuesday June 23, 2026.
8. **8:35 AM** Financial Report (15 min)
 - a) Cheque Report for the Months of May and June 2026 - See attached
 - b) 2026 Budget and Projections to Year End as of June 30, 2026 - See attached
 - c) Report On The Use of Reserve Funds 2026 – See attached
9. **8:45 AM** Other Business / Round Table (20 min)
 - a) Discussion About the Two Vacant Positions on the Executive Committee – Vice Chair and Treasurer
 - b) Downtown Simcoe BIA Development Program – See attached notes
 - c) By-Law Appeal Hearing Notice re Digital Sign on Norfolk Street South -See attached
 - d) DRAFT Memorandum of Understanding – See attached notes
 - e) Daryl Granger's Film "A Night on the Town" and the Simcoe BIA's Participation
 - f) Norfolk Historical Society Veterans Banner Committee – Invitation to participate
 - g) In Camera Session – (b) personal matters about an identifiable individual, including municipal or local board employees
10. **8:55 AM** Next Meeting Dates
 - Board of Management Meeting – Tuesday August 11, 2026 – 8:00 AM
 - Committee-of-the-Whole Meeting – Tuesday July 28, 2026 – 8:00 AM
 - Executive Committee Meeting – At the Call of the Chair
11. **9:00 AM** Adjournment