



**Downtown Simcoe Business Improvement Area
Board of Management Meeting**
DATE: Wed. March 11, 2026 **TIME:** 12:00 PM
LOCATION: Simcoe BIA Office, 26 Peel St., Simcoe

AGENDA

1. **12:00 PM** Welcome and Meeting Called To Order
2. **12:00 PM** Approval of the Agenda
3. **12:05 PM** Pecuniary / Conflict of Interest Declarations
4. **12:10 PM** Acceptance of Board Meeting Minutes of February 11, 2026 (5 min)
5. **12:15 PM** Business Arising From The Minutes (5 min)
6. **12:20 PM** Correspondence (10 min)
 - a) Email from Board Member Laura Downey re: Resignation from the Board
 - b) Letter Dated March 9, 2026 to Norfolk County Bylaw Enforcement and the Grand Erie Public Health re: Building Concerns at 34 Norfolk St. S., and 58 Peel St., Simcoe
7. **12:30 PM** Committee Reports for Board Discussion (20 min)
 - a) Executive Committee – Meeting held on February 11, 2026
 - b) Beautification Committee – Meeting held on March 3, 2026
 - c) Communications/Events Committee – Meeting Cancelled for March 6, 2026
8. **12:50 PM** Financial Report (10 min)
 - a) Cheque Report for the Month of February 2026 - See attached
 - b) 2026 Budget and Projections to Year End as of February 2026 - See attached
 - c) Report On The Use of Reserve Funds 2026 – See attached
9. **1:00 PM** Other Business / Round Table (20 min)
 - a) 2025 Audit Update
 - b) Memorandum of Understanding Between the Simcoe BIA and Norfolk County - Update
 - c) Downtown Simcoe BIA Community Improvement Plan - Update
 - d) Potential New Board Member - Update
 - e) Reminder of New Meeting Schedule – For information
 - f) Schedule of Events and Promotions for 2026 – See attached
10. **1:20 PM** Next Meeting Dates (5 min)
 - Board of Management Meeting – Tuesday April 14, 2026 – 8:00 AM
 - Committee-of-the-Whole Meeting – Tuesday April 28, 2026 – 8:00 AM
 - Executive Committee Meeting – At the Call of the Chair
11. **1:30 PM** Adjournment