



**Downtown Simcoe Business Improvement Area
Board of Management Meeting**

DATE: Wed. July 9, 2025 **TIME:** 12:00 PM
LOCATION: Simcoe BIA Office, 26 Peel St., Simcoe

AGENDA

1. **12:00 PM** Welcome and Meeting Called To Order
2. **12:00 PM** Approval of the Agenda
3. **12:05 PM** Pecuniary / Conflict of Interest Declarations
4. **12:10 PM** Merissa Bokla, Supervisor, Waste Management, Norfolk County – To discuss recycling and waste disposal in the Downtown Simcoe BIA area
5. **12:40 PM** Acceptance of Board Meeting Minutes of June 11, 2025 (5 min)
6. **12:45 PM** Business Arising From The Minutes (5 min)
7. **12:50 PM** Correspondence (10 min)
 - a) Email To Merissa Bokla, Norfolk County, Re: Questions About Recycling and Waste Disposal in the Downtown Simcoe BIA Area
8. **1:00 PM** Committee Reports for Board Discussion (20 min)
 - a) Executive Committee – Did not meet
 - b) Beautification Committee – Meeting held on July 2, 2025
 - c) Communications/Events Committee – Meeting held on July 7, 2025
9. **1:20 PM** Financial Report (10 min)
 - a) Cheque Report for the Month of June - See attached
 - b) 2025 Budget and Projections to Year End as of June 30, 2025 - See attached
 - c) Expenditures From Reserve Funds and Special Project Funds – See attached
10. **1:30 PM** Other Business / Round Table (20 min)
 - a) Update on the 2024 Financial Audit
 - b) Update on the Request to Norfolk County for Additional Reserve Funds
 - c) Discussion About the Operation of the Simcoe BIA's Security Cameras
 - d)
 - e)
11. **1:50 PM** Next Meeting Dates (5 min)
 - Board of Management Meeting – Wednesday July 9, 2025 – 12:00 PM
 - Beautification Committee Meeting – Wednesday July 2, 2025 – 12:15 PM
 - Communications/Events Committee Meeting – Monday July 7, 2025 – 11:30 AM
 - Executive Committee Meeting – At the Call of the Chair
12. **1:55 PM** Adjournment