

FINAL 2021 RATE SUPPORTED OPERATING BUDGET



2021 BUDGET



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SECTION 1:

**FINAL 2021 RATE SUPPORTED
OPERATING BUDGET**



FINAL 2021 RATE SUPPORTED OPERATING BUDGET

PSAB FORMAT

WATER & WASTEWATER SUMMARY

	2020 Forecasted Actuals	2020 APPROVED BUDGET	2021 Adjusted Budget	Council Approved Initiatives	New Budget Initiatives	2021 APPROVED BUDGET	2021 Budget \$ Incr/(Decr)	2021 Budget % Incr/(Decr)
OPERATING BUDGET								
Expenditures								
Salaries & Benefits	3,362,200	3,825,900	3,721,400	0	0	3,721,400	(104,500)	(2.7)
Materials & Supplies	1,461,600	1,469,700	1,517,500	0	0	1,517,500	47,800	3.3
Services	6,367,800	6,351,100	6,345,900	0	0	6,345,900	(5,200)	(0.1)
Transfer Payments/Grants	50,000	0	75,000	0	0	75,000	75,000	100.0
Interdepartmental Charges	3,858,300	3,801,700	4,393,400	0	0	4,393,400	591,700	15.6
Operating Capital Expenditures	0	0	0	0	0	0	0	0.0
Financial	99,400	100,000	100,000	0	0	100,000	0	0.0
Long Term Debt Interest	910,700	1,123,000	738,500	0	0	738,500	(384,500)	(34.2)
Amortization	2,583,200	6,467,400	6,467,400	0	0	6,467,400	0	0.0
Total Expenditures	18,693,100	23,138,800	23,359,100	0	0	23,359,100	220,300	1.0
Revenues								
PIL's-Supplementaries-Local Improvements	(15,600)	(24,200)	(10,000)	0	0	(10,000)	(14,200)	(58.7)
Federal/Provincial Grants	(3,900)	0	0	0	0	0	0	0.0
Financial Charges/Investment Income	(2,000)	(2,000)	(2,000)	0	0	(2,000)	0	0.0
Fees & Service Charges	(1,703,700)	(1,632,500)	(1,500,200)	0	0	(1,500,200)	(132,300)	(8.1)
Interdepartmental Recoveries	(4,581,800)	(4,556,300)	(5,025,400)	0	0	(5,025,400)	469,100	10.3
Total Revenues	(6,307,000)	(6,215,000)	(6,537,600)	0	0	(6,537,600)	322,600	5.2
OPERATING RATE	12,386,100	16,923,800	16,821,500	0	0	16,821,500	(102,300)	(4)
FINANCING BUDGET								
Long Term Debt Principal	2,956,700	3,912,800	5,112,700	0	0	5,112,700	1,199,900	30.7
Transfer To Reserves & Reserve Funds	8,592,200	6,633,800	7,288,100	0	0	7,288,100	654,300	9.9
Interfund Transfers	78,000	163,000	103,000	0	0	103,000	(60,000)	(36.8)
Transfer From Reserve & Reserve Funds	(941,200)	(232,000)	(650,200)	0	0	(650,200)	418,200	180.3
Amortization	(2,583,200)	(6,467,400)	(6,467,400)	0	0	(6,467,400)	0	0.0
FINANCE RATE	8,102,500	4,010,200	5,386,200	0	0	5,386,200	1,376,000	34.3
NET LEVY REQUIREMENT	20,488,700	20,934,000	22,207,700	0	0	22,207,700	1,273,700	6.1
STAFFING COMPLEMENT		34.20	33.20	0.00	0.00	33.20	(1.00)	



FINAL 2021 RATE SUPPORTED OPERATING BUDGET

WATER & WASTEWATER SUMMARY

	2020 Forecasted Actuals	2020 APPROVED BUDGET	2021 Adjusted Budget	Council Approved Initiatives	New Budget Initiatives	2021 APPROVED BUDGET	2021 Budget \$ Incr/(Decr)	2021 Budget % Incr/(Decr)
EXPENDITURES								
Salaries & Benefits	3,362,200	3,825,900	3,721,400	0	0	3,721,400	(104,500)	(2.7)
Materials & Supplies	1,461,600	1,469,700	1,517,500	0	0	1,517,500	47,800	3.3
Services	6,367,800	6,351,100	6,345,900	0	0	6,345,900	(5,200)	(0.1)
Transfer Payments/Grants	50,000	0	75,000	0	0	75,000	75,000	100.0
Interdepartmental Charges	3,858,300	3,801,700	4,393,400	0	0	4,393,400	591,700	15.6
Financial	99,400	100,000	100,000	0	0	100,000	0	0.0
Infrastructure Funding	12,459,600	11,669,600	13,139,300	0	0	13,139,300	1,469,700	12.6
Capital	78,000	163,000	103,000	0	0	103,000	(60,000)	(36.8)
TOTAL EXPENDITURES	27,736,800	27,381,000	29,395,500	0	0	29,395,500	2,014,500	7.4
REVENUES								
PIL's-Supplementaries-Local Improvements	(15,600)	(24,200)	(10,000)	0	0	(10,000)	(14,200)	(58.7)
Federal/Provincial Grants	(3,900)	0	0	0	0	0	0	0.0
Financial Charges/Investment Income	(2,000)	(2,000)	(2,000)	0	0	(2,000)	0	0.0
Fees & Service Charges	(1,703,700)	(1,632,500)	(1,500,200)	0	0	(1,500,200)	(132,300)	(8.1)
Transfer From Reserve & Reserve Funds	(941,200)	(232,000)	(650,200)	0	0	(650,200)	418,200	180.3
Interdepartmental Recoveries	(4,581,800)	(4,556,300)	(5,025,400)	0	0	(5,025,400)	469,100	10.3
Water & Wastewater Rates	(20,973,500)							
TOTAL REVENUES	(28,221,700)	(6,447,000)	(7,187,800)	0	0	(7,187,800)	740,800	11.5
NET RATE REQUIREMENT		20,934,000	22,207,700	0	0	22,207,700	1,273,700	6.1
FORECASTED SURPLUS/(DEFICIT)	484,900							
STAFFING COMPLEMENT		34.20	33.20	0.00	0.00	33.20	(1.00)	



FINAL 2021 RATE SUPPORTED OPERATING BUDGET

Water & Wastewater Administration

	2020 Forecasted Actuals	2020 APPROVED BUDGET	2021 Adjusted Budget	Council Approved Initiatives	New Budget Initiatives	2021 APPROVED BUDGET	2021 Budget \$ Incr/(Decr)	2021 Budget % Incr/(Decr)
EXPENDITURES								
Salaries & Benefits	1,000,900	1,032,600	1,042,600	0	0	1,042,600	10,000	1.0
Materials & Supplies	34,600	39,800	45,100	0	0	45,100	5,300	13.3
Services	780,100	838,200	831,900	0	0	831,900	(6,300)	(0.8)
Interdepartmental Charges	894,200	755,300	1,055,000	0	0	1,055,000	299,700	39.7
Financial	0	0	0	0	0	0	0	0.0
Capital	0	35,000	12,000	0	0	12,000	(23,000)	(65.7)
TOTAL EXPENDITURES	2,709,800	2,700,900	2,986,600	0	0	2,986,600	285,700	10.6
REVENUES								
Federal/Provincial Grants	(3,900)	0	0	0	0	0	0	0.0
Fees & Service Charges	(3,500)	(6,600)	(3,100)	0	0	(3,100)	(3,500)	(53.0)
Transfer From Reserve & Reserve Funds	(132,000)	(132,000)	0	0	0	0	(132,000)	(100.0)
Interdepartmental Recoveries	(2,587,800)	(2,562,300)	(2,983,500)	0	0	(2,983,500)	421,200	16.4
TOTAL REVENUES	(2,727,200)	(2,700,900)	(2,986,600)	0	0	(2,986,600)	285,700	10.6
NET RATE REQUIREMENT		0	0	0	0	0	0	0.0
FORECASTED SURPLUS/(DEFICIT)	17,400							
STAFFING COMPLEMENT		9.20	9.20	0.00	0.00	9.20	0.00	



FINAL 2021 RATE SUPPORTED OPERATING BUDGET

Water Operations

	2020 Forecasted Actuals	2020 APPROVED BUDGET	2021 Adjusted Budget	Council Approved Initiatives	New Budget Initiatives	2021 APPROVED BUDGET	2021 Budget \$ Incr/(Decr)	2021 Budget % Incr/(Decr)
EXPENDITURES								
Salaries & Benefits	2,281,300	2,602,200	2,622,500	0	0	2,622,500	20,300	0.8
Materials & Supplies	1,082,400	1,175,900	1,128,400	0	0	1,128,400	(47,500)	(4.0)
Services	1,293,400	1,464,000	1,392,600	0	0	1,392,600	(71,400)	(4.9)
Transfer Payments/Grants	31,500	0	47,300	0	0	47,300	47,300	100.0
Interdepartmental Charges	1,493,500	1,576,500	1,665,900	0	0	1,665,900	89,400	5.7
Financial	51,800	51,800	51,800	0	0	51,800	0	0.0
Infrastructure Funding	4,802,300	4,778,300	5,336,700	0	0	5,336,700	558,400	11.7
Capital	25,000	75,000	6,000	0	0	6,000	(69,000)	(92.0)
TOTAL EXPENDITURES	11,061,200	11,723,700	12,251,200	0	0	12,251,200	527,500	4.5
REVENUES								
PIL's-Supplementaries-Local Improvements	(2,600)	(4,900)	(2,600)	0	0	(2,600)	(2,300)	(46.9)
Financial Charges/Investment Income	(2,000)	(2,000)	(2,000)	0	0	(2,000)	0	0.0
Fees & Service Charges	(339,000)	(435,700)	(410,000)	0	0	(410,000)	(25,700)	(5.9)
Transfer From Reserve & Reserve Funds	(43,200)	(100,000)	(52,200)	0	0	(52,200)	(47,800)	(47.8)
Interdepartmental Recoveries	(1,994,000)	(1,994,000)	(2,041,900)	0	0	(2,041,900)	47,900	2.4
Water & Wastewater Rates	(9,169,200)							
TOTAL REVENUES	(11,550,000)	(2,536,600)	(2,508,700)	0	0	(2,508,700)	(27,900)	(1.1)
NET RATE REQUIREMENT		9,187,100	9,742,500	0	0	9,742,500	555,400	6.0
FORECASTED SURPLUS/(DEFICIT)	488,800							
STAFFING COMPLEMENT		23.28	23.51	0.00	0.00	23.51	0.23	



FINAL 2021 RATE SUPPORTED OPERATING BUDGET

Wastewater Operations

	2020 Forecasted Actuals	2020 APPROVED BUDGET	2021 Adjusted Budget	Council Approved Initiatives	New Budget Initiatives	2021 APPROVED BUDGET	2021 Budget \$ Incr/(Decr)	2021 Budget % Incr/(Decr)
EXPENDITURES								
Salaries & Benefits	79,900	191,100	56,300	0	0	56,300	(134,800)	(70.5)
Materials & Supplies	344,600	254,000	344,000	0	0	344,000	90,000	35.4
Services	4,294,400	4,048,900	4,121,400	0	0	4,121,400	72,500	1.8
Transfer Payments/Grants	18,500	0	27,700	0	0	27,700	27,700	100.0
Interdepartmental Charges	1,470,600	1,469,900	1,672,500	0	0	1,672,500	202,600	13.8
Financial	47,600	48,200	48,200	0	0	48,200	0	0.0
Infrastructure Funding	7,657,300	6,891,300	7,802,600	0	0	7,802,600	911,300	13.2
Capital	53,000	53,000	85,000	0	0	85,000	32,000	60.4
TOTAL EXPENDITURES	13,965,800	12,956,400	14,157,700	0	0	14,157,700	1,201,300	9.3
REVENUES								
PIL's-Supplementaries-Local Improvements	(13,000)	(19,300)	(7,400)	0	0	(7,400)	(11,900)	(61.7)
Fees & Service Charges	(1,361,200)	(1,190,200)	(1,087,100)	0	0	(1,087,100)	(103,100)	(8.7)
Transfer From Reserve & Reserve Funds	(766,000)	0	(598,000)	0	0	(598,000)	598,000	100.0
Water & Wastewater Rates	(11,804,300)							
TOTAL REVENUES	(13,944,500)	(1,209,500)	(1,692,500)	0	0	(1,692,500)	483,000	39.9
NET RATE REQUIREMENT		11,746,900	12,465,200	0	0	12,465,200	718,300	6.1
FORECASTED SURPLUS/(DEFICIT)	(21,300)							
STAFFING COMPLEMENT		1.72	0.49	0.00	0.00	0.49	(1.23)	

SECTION 2:

FINAL 2021 WATER & WASTEWATER RATES



**The Corporation of Norfolk County
By-Law 2020-100**

Being a By-Law to Provide for Water Rates to Finance the Supply and Distribution of Water and to Establish Wastewater Surcharges upon the Water Rates to Finance the Collection and Treatment of Wastewater in Respect of Various Water and Wastewater Systems within Norfolk County.

WHEREAS Section 10(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended states that a single-tier municipality may pass By-Laws to provide any service or thing that the municipality considers necessary or desirable for the public;

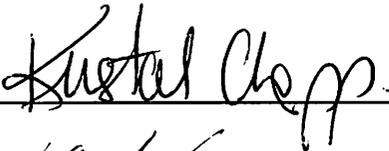
AND WHEREAS the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes Council by By-Law to impose fees or charges to finance the supply and distribution of water and to establish wastewater surcharges upon the water rates to finance the collection and treatment of sewage in respect of various water and wastewater systems within the County;

AND WHEREAS it is deemed expedient by Council to establish water rates and surcharges for wastewater to finance various systems within the County area.

NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as follows:

1. That the short title of this By-Law shall be "Water & Wastewater Rates By-Law".
2. That the water rates and the surcharge for wastewater shown on Schedule "A" attached to this By-Law are hereby adopted to take effect on all bills for all consumption occurring on or after January 1, 2021 and to remain in effect until altered by Council.
3. That the water and wastewater miscellaneous charges as outlined in Schedule "B" attached to the By-Law are hereby adopted to take effect on January 1, 2021, except the New Water Metre Installation Fee which will take effect on May 1st, 2021.
4. That the effective date of this By-Law shall be January 1, 2021.

ENACTED AND PASSED this 15th day of December, 2020.



Mayor



County Clerk

Authority: Res. 7, Budget Committee

Staff Report: CS 20-57

Meeting: December 8, 2020



**Schedule A
2021 Metered Rates and Bulk Service Charges**

Charge	Approved 2021 Rate
WATER	
Consumption Charge	1.624
Basic Charges	
Meter Sizes	
15 mm	24.28
25 mm	40.27
40 mm	67.42
50 mm	170.18
75 mm	196.31
100 mm	384.40
150 mm	690.34
200 mm	1,117.48
Flat Water Rate	
Volumetric charge of 20 cubic meters per month	56.76
Bulk Rate	4.36
WASTEWATER	
Volumetric Charge	2.169
Sewage Disposal	
Holding Tank Waste	12.03
Septic Waste	60.13
Leachate	20.04
Basic Charges	
Meter Sizes	
15 mm	33.54
25 mm	55.64
40 mm	93.14
50 mm	235.09
75 mm	271.18
100 mm	531.00
150 mm	953.65
200 mm	1,543.59
Flat Wastewater Rate	
Volumetric charge of 20 cubic meters per month	76.92
STANDBY CHARGE	
Water and Sewer - per month	57.82
Water - per month	24.28



**Schedule B
Approved 2021 Water & Wastewater Miscellaneous User Fees**

Charge		Approved 2021 Rate
WATER & SEWER CONNECTION PERMITS		
Watermain Taps (19 mm & 25 mm)		
Property Line to Building - inspection only		117.00
Main to Property Line - includes inspection, main tap and materials		
	19 mm	949.00
	25 mm	1,141.00
Main to Building - includes inspection, main tap and materials		
	19 mm	1,013.00
	25 mm	1,205.00
Watermain Taps (38 mm - 50 mm)		
Property Line to Building - inspection only		117.00
Main to Property Line - includes inspection and main tap. Contractor to supply all materials.		450.00
Main to Building - includes inspection and main tap. Contractor to supply all materials.		512.00
Large Diameter Watermain Taps (larger than 50 mm)		
Contractor Supervision and Inspection - Fee for Norfolk County staff to be present on site and provide inspection and valve operation when work is performed by outsourced contractor.		327.00
Main Tap and Inspection - Fee for Norfolk County staff to perform the required watermain tap and inspect the work performed by the contractor. Contractor to supply all materials.		705.00
Sanitary Sewer Connection Permits (125 mm diameter)		
Property Line to Building - inspection only		117.00
Main to Property Line - includes inspection, main tap and saddle. Contractor to supply all materials.		566.00
Main to Building - includes inspection, main tap and saddle. Contractor to supply all materials.		632.00
Sanitary Sewer Connection Permits (150 mm diameter or larger)		
Main to Property Line - includes inspection and main tap. Contractor to supply all materials.		489.00
Main to Building - includes inspection and main tap. Contractor to supply all materials.		552.00
Sanitary Maintenance Hole Inspection		
Inspection of installation or modification of a sanitary maintenance hole		117.00
Water/Sanitary Sewer Service Abandonment		
Inspection of service disconnect at main or property line - method & location of abandonment determined by Environmental Services Technologist		117.00
Storm Sewer Connection Permit		
Property Line to Building - inspection only		117.00



**Schedule B
Approved 2021 Water & Wastewater Miscellaneous User Fees**

Charge		Approved 2021 Rate
WATER METER SERVICES		
Replace damaged or missing meter		
	19 mm (5/8 x 3/4)	329.00
	greater than 19 mm (5/8 x 3/4)	Full Cost Recovery
Replace damaged or missing meter reading device		329.00
Re-seal and install meter due to unauthorized removal of the meter		286.00
Drain and re-seal meter removed by Norfolk County staff		129.00
Note: Customers may request that their water meter be tested. Testing is to be completed by a Third Party. Refer to the most current revision of Norfolk County's Water By-Law for further information.		
NEW WATER METER INSTALLATION FEE		
Installation of new water meter (New Fee starting May 1st, 2021)		
	19 mm	505.00
	25 mm	590.00
	40 mm	1,546.00
	50 mm	1,359.00
	greater than 50 mm	2,320.00
WATER METER INSTALLATION PACKAGE		
Replacement water meter installation package - 19 mm service (meter tails, meter spacer, meter wire)		118.00
WATER TURN ON/OFF		
During Normal Working Hours		
	Water Turned On	88.00
	Water Turned Off	88.00
	Water Turned On/Off Same Day	88.00
	Water Turned On with Meter Reconnection	154.00
	Water Turned Off with Meter Disconnection	154.00
	Water Turn Off Due to Unauthorized Turn On	254.00
After Normal Working Hours		
	Water Turned On (after normal working hours)	208.00
	Water Turned Off (after normal working hours)	208.00
MISCELLANEOUS CHARGES		
Lawyer's Certificates - per property		85.00
Environmental Information Requests - per property		157.00
Fire Hydrant Operation for Flow Test - per hydrant		86.00
Sanitary Sewer Dye Test - per test		86.00
Sanitary Sewer Lateral Camera Inspection (not performed at home owner's request, only completed at Norfolk County's discretion)		147.00
Contractor Water Samples		
	First sample	447.00
	Each additional sample	44.00
Rain Barrels - per unit		87.00
Bulk Water Depot Account Set-Up		27.00
St. Williams Water Distribution Systems - new installations		1,465.00