



**Downtown Simcoe Business Improvement Area
Board of Management Meeting**

DATE: Tuesday June 9, 2026 **TIME:** 8:00 AM
LOCATION: Simcoe BIA Office, 26 Peel St., Simcoe

AGENDA

1. **8:00 AM** Welcome and Meeting Called To Order
2. **8:05 AM** Approval of the Agenda
3. **8:10 AM** Pecuniary / Conflict of Interest Declarations
4. **8:15 AM** Acceptance of Board Meeting Minutes of May 12, 2026 (5 min)
5. **8:20 AM** Business Arising From The Minutes (5 min)
6. **8:25 AM** Correspondence (5 min)
 - a) Letter to Mayor Martin from the OBIAA regarding the Downtown Simcoe BIA's Award of Merit
 - b) Letter from Nina Tangri, Associate Minister of Small Business, Province of Ontario re: Award of Merit from the OBIAA
7. **8:30 AM** Committee Reports for Board Discussion (5 min)
 - a) Executive Committee – Did not meet
 - b) Committee-of-the-Whole – Minutes of meeting held on Tuesday May 26, 2026.
8. **8:35 AM** Financial Report (10 min)
 - a) Cheque Report for the Month of May 2026 - See attached
 - b) 2026 Budget and Projections to Year End as of May 31, 2026 - See attached
 - c) Report On The Use of Reserve Funds 2026 – See attached
9. **8:45 AM** Other Business / Round Table (10 min)
 - a) Memorandum of Understanding Between the Simcoe BIA and Norfolk County – Draft MOU for Discussion – update
 - b) Downtown Simcoe BIA Development Program - update
 - c) By-Law Appeal Hearing Notice re Digital Sign on Norfolk Street South – see attached
 - d) Levy Dollars Contributed By Simcoe BIA Members 2021 to 2026 – see attached
 - e) Invoice from Millards re 2024 audit cost - update
 - f) 2025 Simcoe BIA Audit – update
 - g) Reconstruction of the Culver St. Parking Lot and the Parkettes - update
10. **8:55 AM** Next Meeting Dates (5 min)
 - Board of Management Meeting – Tuesday July 14, 2026 – 8:00 AM
 - Committee-of-the-Whole Meeting – Tuesday June 23, 2026 – 8:00 AM
 - Executive Committee Meeting – At the Call of the Chair
11. **9:00 AM** Adjournment