



**Downtown Simcoe Business Improvement Area  
Board of Management Meeting**

**DATE:** Wed. April 9, 2025    **TIME:** 12:00 PM  
**LOCATION:** Simcoe BIA Office, 26 Peel St., Simcoe

**AGENDA**

1.    **12:00 PM**    Welcome and Meeting Called To Order
2.    **12:00 PM**    Approval of the Agenda
3.    **12:05 PM**    Pecuniary / Conflict of Interest Declarations
4.    **12:10 PM**    Acceptance of Board Meeting Minutes of March 12, 2025 (5 min)
5.    **12:15 PM**    Business Arising From The Minutes (5 min)
6.    **12:20 PM**    Correspondence (10 min)
  - a) Request for Sponsor for the Make A Wish Canada Concert – See attached
  - b) Email From Norfolk County Clerk re Code of Conduct Training – See attached
7.    **12:30 PM**    Committee Reports for Board Discussion (20 min)
  - a) Executive Committee –
  - b) Beautification Committee – Meeting held on April 2, 2025
  - c) Communications/Events Committee – Meeting on April 9, 2025
8.    **12:50 PM**    Financial Report (10 min)
  - a) Cheque Report for the Month of March - See attached
  - b) 2025 Budget and Projections to Year End March, 2025 - See attached
9.    **1:00 PM**    Other Business / Round Table (25 min)
  - a) Approval of the 2023 Audited Financial Statements
  - b) Update On The 2024 Audit
  - c) Update On The Canada Summer Jobs Program – “Street Ambassador”
  - d) Recommendation to Purchase a Storage Container – See attached
  - e) Board Member and Committee Member Recruitment – See attached
  - f) DRAFT Policy for Providing a Grant for Security Cameras – See attached
10.    **1:25 PM**    Next Meeting Dates (5 min)
  - Board of Management Meeting – Wednesday May 14, 2025 – 12:00 PM
  - Beautification Committee Meeting – Wednesday May 7, 2025 – 12:15 PM
  - Communications/Events Committee Meeting – Wed. May 14, 2025 – 1:30 PM
  - Executive Committee Meeting – At the Call of the Chair
11.    **1:30 PM**    Adjournment