



**Downtown Simcoe Business Improvement Area
Board of Management Meeting**

Date: Wednesday May 12, 2026 **Time:** 8:00 AM

Location: Simcoe BIA Office, 26 Peel St., Simcoe

DATE: May 12, 2026

PRESENT: Tiana Moe, Marianne Ward, Nathan Kolomaya, Councillor Doug Brunton,
Councillor Alan Duthie,

STAFF: Les Anderson

GUESTS: None

REGRETS: Morgan Xiola, Jason Doyle, Stephen Khalla, Councillor Adam Veri

1. Welcome and Meeting Called to Order

Tiana Moe, Chair, welcomed everyone to the meeting and called the meeting to order at 8:07 AM.

There was not quorum at this time so the Board members present began a general discussion of some of the agenda items.

Nathan Kolomaya entered the meeting at 8:10 AM.
Councillor Alan Duthie entered the meeting at 8:14 AM.
Quorum was achieved at 8:14 AM.

2. Approval of the Agenda

The agenda was reviewed and there were no changes to the agenda.

MOTION

Moved by: Nathan Kolomaya
Seconded by: Marianne Ward

That the agenda for the Simcoe BIA Board of Management meeting of May 12, 2026, be approved.

Motion Carried

3. Declarations of Pecuniary Interest / Conflict of Interest

There were no declarations of pecuniary interest / conflict of interest.

4. Acceptance of the Board of Management Meeting Minutes of April 14, 2026

MOTION

Moved by: Councillor Doug Brunton

Seconded by: Marianne Ward

That the minutes of the Board of Management meeting held on April 14, 2026, be approved.

Motion Carried

5. Business Arising From the Minutes

Items will be discussed under other business.

6. Correspondence

There was no correspondence.

7. Committee Reports

7a. Executive Committee

The Executive Committee did not meet.

7b. Committee of the Whole

The minutes of the Committee of the Whole meeting held on April 28, 2026, were reviewed. Marianne Ward highlighted the cleanup day which took place on Saturday May 9, 2026.

MOTION

Moved by: Councillor Doug Brunton

Seconded by: Nathan Kolomaya

That the minutes of the Committee of the Whole meeting held on April 28, 2026, be received as information.

Motion Carried

8. Financial Report

8a. Les provided the Board with a copy of the cheque register for the month of April 2026. He explained some of the expenditures and responded to questions.

8b. The Board was also provided with the 2026 Budget and Projections to Year End as of April 30, 2026.

8c. The Board was provided with the report on the projects that are being funded from the reserve funds in 2026.

MOTION

Moved by: Councillor Doug Brunton

Seconded by: Nathan Kolomaya

That the financial report for the month of April, 2026, be received as information.

Motion Carried

9. Other Business / Round Table

9a. Memorandum of Understanding Between the Simcoe BIA and Norfolk County - Update

Les informed the Board that he has been working on the Memorandum of Understanding and there will be a first draft available for the next Committee of the Whole meeting on May 26, 2026.

9b. Downtown Simcoe BIA Community Improvement Plan – Name Change

Les informed the Board that there were two issues that needed to be addressed. One was a name change for the policy and the second item is the possible duplication of services between Norfolk County and the Downtown Simcoe BIA.

The Board discussed some possible names for the policy and selected the name “Downtown Simcoe BIA Development Program”. Les will forward the new name to John Regan.

The second item is not a duplication of service as the Simcoe BIA policy is a supplement to what the property or business owner might receive from Norfolk County. It may also be used if the property or business owner is not successful in obtaining funding from Norfolk County.

9c. Purchase of Rain Bonnets (lids) for the Garbage Cans

Les provided additional information to the Board regarding the rain bonnets used on the garbage cans. They prevent large items from being put into the garbage can. They also prevent rain and snow from entering the garbage can.

MOTION

Moved by: Nathan Kolomaya

Seconded by: Marianne Ward

That the Downtown Simcoe BIA purchase twelve (12) rain bonnets for the garbage cans at an estimated cost of \$1,490.92 including HST, plus delivery.

Motion Carried

9d. Closed Session to Discuss (b) personal matters about an identifiable individual, including municipal or local board employees

MOTION

Moved by: Nathan Kolomaya

Seconded by: Tiana Moe

That the Simcoe BIA Board of Management convene in closed session at 8:40 AM, as the subject pertains to (b) personal matters about an identifiable individual, including municipal or local board employees.

Motion Carried

MOTION

Moved by: Councillor Alan Duthie

Seconded by: Nathan Kolomaya

That the Simcoe BIA Board of Management reconvene in open session at 8:57 AM.

Motion Carried

Direction was provided to staff in the closed session.

10. Next Meeting Dates

The next meeting dates listed on the agenda were reviewed.

11. Meeting Adjourned

Moved by: Marianne Ward

Seconded by: Councillor Alan Duthie

That the Simcoe BIA Board of Management meeting of May 12, 2026, be adjourned at 9:20 AM.

Motion Carried