



**Downtown Simcoe Business Improvement Area
Board of Management Meeting**

Date: Tuesday June 9, 2026 **Time:** 8:00 AM

Location: Simcoe BIA Office, 26 Peel St., Simcoe

DATE: June 9, 2026

PRESENT: Tiana Moe, Marianne Ward, Nathan Kolomaya, Councillor Adam Veri

STAFF: Les Anderson

GUESTS: None

REGRETS: Morgan Xiola, Stephen Khalla, Jason Doyle, Councillor Doug Brunton,
Councillor Alan Duthie

1. Welcome and Meeting Called to Order

Since there was not a quorum for the Board of Management meeting, those present discussed some of the agenda items and information updates were provided.

No motions were passed during the discussions and updates.

2. Approval of the Agenda

The agenda was reviewed and there were no changes to the agenda.

MOTION

Moved by:

Seconded by:

That the agenda for the Simcoe BIA Board of Management meeting of June 9, 2026, be approved.

Motion Carried

3. Declarations of Pecuniary Interest / Conflict of Interest

There were no declarations of pecuniary interest / conflict of interest.

Acceptance of the Board of Management Meeting Minutes of May 12, 2026

MOTION

Moved by:

Seconded by:

That the minutes of the Board of Management meeting held on May 12, 2026, be approved.

Motion Carried

4. Business Arising From the Minutes

Items will be discussed under other business.

5. Correspondence

- a) Letter to Mayor Martin from the OBIAA regarding Downtown Simcoe BIA's Award of Merit.
- b) Letter from Nina Tangri, Associate Minister of Small Business, Province of Ontario re: Award of Merit from the OBIAA

MOTION

Moved by:

Seconded by:

That the correspondence be received as information.

Motion Carried

6. Committee Reports

7a. Executive Committee

The Executive Committee did not meet.

7b. Committee of the Whole

The minutes of the Committee of the Whole meeting held on May 26, 2026, were reviewed.

MOTION

Moved by:

Seconded by:

That the minutes of the Committee of the Whole meeting held on May 26, 2026, be received as information.

Motion Carried

7. Financial Report

8a. Les provided the Board with a copy of the cheque register for the month of May 2026. He explained some of the expenditures and responded to questions.

8b. The Board was also provided with the 2026 Budget and Projections to Year End as of May 31, 2026.

8c. The Board was provided with the report on the projects that are being funded from the reserve funds in 2026.

MOTION

Moved by:

Seconded by:

That the financial report for the month of May, 2026, be received as information.

Motion Carried

8. Other Business / Round Table

8a. Memorandum of Understanding Between the Simcoe BIA and Norfolk County - Update

Les informed the Board members present that following the May 12, 2026 Board meeting, the first draft of the Memorandum of Understanding was forwarded to Al Meneses, CAO, Norfolk County for their review.

8b. Downtown Simcoe BIA Community Development Plan – Update

Les informed the Board members present that he received an email from John Regan, Economic Development, Norfolk County, regarding reporting back to Norfolk County Council. It may be possible to do this at the Council meeting on June 23, 2026, if not it would be in July, 2026. Given that Council recesses for the month of August, the earliest that a budget amendment could be taken to Council would be September,

2026. If the Council becomes a lame duck Council, no decisions would be made until the new term of Council.

If that is the case, this item should be part of our budget presentation for 2027.

8c. By-law Appeal Hearing Notice re Digital Sign on Norfolk Street South

The Board members present discussed the By-law Hearing Committee meeting. Tiana Moe and Nathan Kolomaya will be attending the meeting.

8d. Levy Dollars Contributed By Simcoe BIA Members 2021 to 2026

Les provided information regarding the levy contributions by the Simcoe BIA members from 2021 to 2026. The total amount provided by the members is \$1,106,000. This does not include the \$100,000 grant received in 2022 from South West Ontario Tourism.

8e. Invoice From Millards re 2024 Audit Cost – Update

An email response from Millards regarding a detailed explanation of the cost for the 2024 audit will be provided soon.

8f. 2025 Simcoe BIA Audit – Update

An email from Millards indicated that they are just beginning the 2025 audit.

8g. Reconstruction of the Culver St. Parking Lot and the Parkettes – Update

The Board members present discussed the reconstruction of the Culver St. parking lot and the possibility of continuing with our proposed parkettes.

Next Meeting Dates

The next meeting dates listed on the agenda were reviewed.

9. Meeting Adjourned

Moved by:

Seconded by:

That the Simcoe BIA Board of Management meeting of June 9, 2026, be adjourned at 9:00 AM.

Motion Carried