



**Business Licence Application**  
**(NEW or RENEWAL) By-Law 2020-17 Schedule 12 - Appendix A**  
**(Being an amendment to By-Law 2021-29)**

185 Robinson Street, Simcoe ON N3Y 5L6

Tel: 519-426-5870 · Fax: 519-426-8573 · Email: clerks@norfolkcounty.ca

**IMPORTANT:** The information required by this application is necessary to fully evaluate your request for a Business Licence. Completion of this application does not guarantee approval of the application. For information or assistance on completing this application, please contact the Licensing Department at 519-426-5870 ext. 1357. Please allow 2-3 weeks for processing time.

Business/Applicants Name: \_\_\_\_\_

Business Identification Number: \_\_\_\_\_

Business Address: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Please select the type of Annual Watercraft Licence you are applying for:**

**Watercraft Business Licence** \_\_\_\_\_ (Per Location) (EPWCL)

**Personal motorized watercraft** – means a vessel less than 4 meters in length that uses an internal combustion, or electric, engine to power either a propeller type motor or a water-jet pump as it’s primary source of propulsion, and that is designed to be operated by a person or persons sitting, standing or kneeling on the vessel and not within the confines of the hull.

- Number of Units being requested \_\_\_\_\_ (EPWC1)
- Short Term Rental – 3 Hours or Less - Yes \_\_\_ NO \_\_\_

**Motorized pleasure vessel** – means a pleasure vessel of less than 4 meters in length that uses an internal combustion, or electric engine to power either a propeller type motor or a water-jet pump as its primary source of propulsion and is used for pleasure or recreation purposes.

- Number of Units being requested \_\_\_\_\_ (EPWC1)
- Short Term Rental – 3 Hours or Less - Yes \_\_\_ NO \_\_\_

**Low horsepower motorized pleasure vessel** – means a “motorized pleasure vessel” with a total horsepower of less than 50 hp as determined by the issuer of Licenses.

- Number of Units being requested \_\_\_\_\_ (EPWC1)
- Short Term Rental – 3 Hours or Less - Yes \_\_\_ NO \_\_\_

FOR OFFICE USE ONLY: Reviewed & Approved by: \_\_\_\_\_ Issuer: \_\_\_\_\_



☐ **Personal non-motorized watercraft** – means any non-motorized device less than 4 meters in length utilized as a vessel and includes, rafts, inner-tubes, canoes, kayaks, sailboats, surf boards, windsurfing equipment, kite boarding, paddleboards, however excluded boogie and body boards of 122 cm or less in length.

- Number of Units being requested \_\_\_\_\_ (no charge/no licence required for units)

### Business Licence Approval Required

Licence Type:	Letter of Approval for use of property & Zoning Approval	Safety Document for each watercraft rental Annual Servicing	Copy of the ownership for each watercraft	Public Liability Insurance 2 million dollars	Additional Information
<b>Personal Watercraft Rental</b>	✓	✓	✓	✓	

### General Requirements:

- Safety operational training shall be provided to each renter
- Rental log records are kept for 1 year
- Written complaints must be documented and kept for a period of one year (1) and complaint processes shall be explained to customers and the public
- Logs and agreements covering a minimum of ten (10) days must be immediately produced to upon request from a By-Law officer, Police officer, Coast Guard or Issue of licenses
- Appropriate garbage receptacles are in place around the business area & Washroom facilities must be provided for all short-term customer rentals
- Shall not rent to any person who is suspected of being intoxicated
- Detail plan of how refueling, maintenance and spills will be addressed
- Only one (1) licence transfer per machine per year shall be considered
- All short terms watercraft rentals shall be monitored while in operation
- Any short-term PWC renter shall be banned for the season from further renting should they show a lack of adherence to boat safety or swimmers. The business owner shall notify the licensing department immediately
- **Right to Apply Restrictions** – these can include not operating on dates or locations anticipated to have high beach activity

Initials of Applicant \_\_\_\_\_

FOR OFFICE USE ONLY: Reviewed & Approved by: \_\_\_\_\_ Issuer: \_\_\_\_\_



**2021 LICENCE FEES**

<b>Licence Type</b>	<b>2022 Licence Fee</b>
Personal Watercraft Rental Business	\$190.00
Personal Watercraft Unit	\$190.00 Per Unit

I, (please print name) \_\_\_\_\_ acknowledge it is my responsibility to notify the Corporation of Norfolk County in writing of any changes in the information provided during the course of this application to ensure compliance with Norfolk County By-Law 2021-29. Providing false or incomplete information could result in the refusal of this application. Personal information on this form is collected and disclosed according to Section 29(1) and 32 of the *Municipal Freedom and Protection of Privacy Act*. Questions regarding the collection of this information may be directed to the Information and Privacy Coordinator at ext. 1261.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_