



FO-41  
July 2019

## Freedom of Information (FOI) Request

(Accessible formats available upon request)

- Access to General Records
- Access to Own Personal Information
- Correction of Own Personal Information

### Applicant Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Detailed description of requested records, personal information records or personal information to be corrected. Include additional sheets, if required.

Preferred method of access to records:  Paper  Electronic

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed form must be submitted with \$5.00 (payable to Norfolk County) to:  
Information and Privacy Coordinator, 519-426-5870 x 1261  
County Administration Building, 50 Colborne Street S, Simcoe, ON N3Y 4H3

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and will be used for the purpose of responding to your request. Questions about this collection should be directed to the Supervisor of Information and Privacy at the institution where the request is made.

For Office Use Only:

Request Number: \_\_\_\_\_ Date: \_\_\_\_\_