ENTERTAINMENT INDUSTRY ELECTRICAL INSPECTION / CONSULTATION

Notice of Legal Requirement

Under the provisions of the Ontario Electrical Safety Code, any electrical equipment installed in Ontario, temporary or otherwise, must have an application for inspection. This includes all Film, Television, Live Performance or Event Productions including but not limited to Live Productions regardless of site or location.

Failure to comply could result in unsafe working sites, production downtime and/or fines.

Inspection Process

Step 1
Fill in an Application for Electrical Inspection.

Step 2
Fax or email the Application to the ESA Customer Service Centre a minimum of 48 hours prior to the production set-up.

Optional

Phone in your request for an Electrical Inspection to the ESA Customer Service Centre, a minimum of 48 hours prior to the production set-up.

ESA Customer Service Centre
P.O. Box 24143
Pinebush Postal Outlet
Cambridge, ON, N1R 8E6
Fax:(800) 667-4278
Phone: (877) 372-7233
email: esa.cambridge@electricalsafety.on.ca

For inspection information please call the ESA Customer Service Centre for the name and number of your local Inspector.
## Applicant Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Postal Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>City/Province</td>
<td>Phone #</td>
</tr>
<tr>
<td>Contact (Producer / Production Manager)</td>
<td>Fax #</td>
</tr>
<tr>
<td>Email</td>
<td></td>
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</tbody>
</table>

## Location Information

<table>
<thead>
<tr>
<th>Production Name/Job Number</th>
<th>Purchase Order #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Production Location / Studio</td>
<td></td>
</tr>
<tr>
<td>Location Electrical Contact(s)</td>
<td>Other #(s)</td>
</tr>
<tr>
<td>Expected dates of set-up</td>
<td>Rain dates</td>
</tr>
<tr>
<td>Expected production dates</td>
<td>Hiatus dates</td>
</tr>
<tr>
<td>Best date / time for inspection</td>
<td></td>
</tr>
</tbody>
</table>

- For inspection fees visit the ESA website [www.esasafe.com](http://www.esasafe.com)
- Daily call sheets should be faxed to (905) 712-3013.
- For inspection information please call the ESA Customer Service Centre at (877) 372-7233.

### Customer Payment Method

- **Credit Card:**
  - [ ] Visa
  - [ ] MasterCard
  - [ ] American Express

- **Cardholder Name:**

- **Card Number:**

- **Cheque Payable to** Electrical Safety Authority:

- **Cheque #:**

### Please circle type of production:

- [ ] Film
- [ ] Commercial
- [ ] Television
- [ ] Event
- [ ] Live Performance
The Electrical Safety Authority (ESA) has worked with Carnival and Traveling Show operators to discuss the most commonly found defects, potential hazards, and Ontario Electrical Safety Code Rules 66-000 to 66-506 “Industry Wiring Methods”.

**ESA has reminded the industry that the following guidelines for industry safety practices must be adhered to:**

- Equipment must be certified or approved for use in Ontario.
- Applications or documentation must be filed for inspection of rides and booths for each show.
- Defects identified must be corrected and re-inspected.
ESA’s Annual Inspection Program

ESA offers carnival owners the option of entering into a one-year agreement with ESA for the inspection of electrical wiring performed on carnivals. Under this agreement carnival owners provide ESA with a list of all carnivals including locations and set-up dates in advance and ESA will dedicate the time up-front to conduct inspections.

This program helps carnival owners to ...

- protect employees and the general public.
- satisfy health & safety due diligence requirements.
- comply with Ontario Electrical Safety Code requirements.
- reduce downtime.
- access electrical safety information and guidance from ESA’s inspectors.

For information on the Electrical Safety Authority’s Annual Inspection Program for Carnival/Traveling Show Operators e-mail Jan Griffin.

Individual inspections can be arranged by contacting the Electrical Safety Authority Customer Service Centre 1-877-372-7233.
Ask Your Operator

The Electrical Safety Authority encourages you to ask Carnival/Traveling Show operators to confirm electrical safety standards have been met – Ask Your Operator:

1. To ensure all rides bear the mark of a recognized certication agency (for a list of marks click here)
2. To confirm that all electrical safety connections will meet the standards defined in the Ontario Electrical Safety Code.
3. To provide their notification number associated with the request for inspection by the Electrical Safety Authority. (Your record that electrical products and installations are being inspected to ensure they meet provincial safety requirements).

Are Electrical Inspections Required?

Yes. As per Rule 2-004 of the Ontario Electrical Safety Code.

1. A contractor shall file with the inspection department a completed Application for Inspection of any work on an electrical installation:
   a) Before or within 48 hours after commencement of the work whether or not electrical power or energy has been previously supplied to the land, building, or premises on which the work was performed.
   b) Shall pay the fees prescribed by the inspection department.
2. An Application for Inspection, which has been refused in accordance with the provision of Rule 2-008 shall, for purposes of Sub Rule (1) hereof, be deemed not to be a completed application.
3. Every contractor who undertakes an electrical installation is responsible for ensuring the electrical installation complies with this Code and for procuring an Authorization for Connection from the inspection department before the installation is used for any purpose.