



FO-149

## **BID CALL**

### **REQUEST FOR PROPOSAL Public Works Facilities**

#### **Janitorial Services 2019 - 2024 PW-FAC-19-05**

The Corporation of Norfolk County is seeking Bids for the supply and administration of janitorial services at various Norfolk County facilities.

Bid Packages may be obtained electronically only, at no charge by contacting [facilitieservicedesk@norfolkcounty.ca](mailto:facilitieservicedesk@norfolkcounty.ca)

A **mandatory** pre-bid information meeting will be held on Tuesday, July-09-19 at 10:00 a.m. at Norfolk County's Facilities Operation Services Building, 591 Norfolk Street South, Simcoe, Ontario, N3Y 3R1. The meeting will be followed by a half hour lunch break, and then a tour of the 27 facilities, with a Norfolk County designate, over 2.5 days. Attendance at all facilities is mandatory and attendees will be required to sign in at each location. The date and time are as follows:

- July 9, 2019 from 11:30 a.m. – 4:30 p.m.
- July 10, 2019 from 8:30 a.m. – 4:30 p.m. with one half hour allotted for lunch break
- If necessary, July 11, 2019 from 8:30 a.m. – 4:30 p.m. will be the final tour date.

The Submission Deadline is **before 2:00:00 p.m. local time on Tuesday, July-30-19**

Sealed bids must be submitted before the Submission Deadline to:

**Shelley Darlington, Director of Corporate Support Services/designate  
Norfolk County Robinson Administration Building  
185 Robinson Street, Suite 100  
Simcoe, Ontario N3Y 5L6**

Bids will be opened shortly after the Submission Deadline at the above-noted location. Bidders are welcome to attend the public opening.

All inquiries with respect to this bid request are to be submitted in accordance with the terms of this bid request to:

Amanda Yager  
Facilities Clerk  
[facilitieservicedesk@norfolkcounty.ca](mailto:facilitieservicedesk@norfolkcounty.ca)