



The Corporation of Norfolk County
By-Law 2019-04

Being a By-Law to Establish User Fees and Service Charges.

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass By-Laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

AND WHEREAS the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of The Corporation of Norfolk County has, from time to time, established various fees and charges for information, services, activities and use of County property;

AND WHEREAS the Council of The Corporation of Norfolk County deems it expedient to enact a comprehensive By-Law establishing and requiring the payment of fees for information, services, activities and use of County property;

AND WHEREAS Notice was given of Council's intent to consider changes to Norfolk County's User Fees and Service Charges By-Law on the County's website in accordance with Norfolk County's Public Notice By-Law 2008-25.

AND WHEREAS on December 18, 2018 Norfolk County Council deferred consideration of fees 165-179 and fees 431-480, these specific fees being temporarily assigned a \$0 increase for 2019 until amended by Council.

NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as follows:

1. That the fees and charges as set out in the Schedules attached hereto and forming part of this By-Law are hereby established and adopted by the Council of The Corporation of Norfolk County;
2. That no request by any person for any information, service, activity or use of County property described in the Schedules will be processed or provided by any County Official, unless and until the person requesting the information, service, activity or

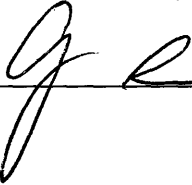
use of County property has paid the applicable fee or charge in the prescribed amount as set out in the Schedules to the County;

3. That in the event that any information, service, activity or use of County property is requested by a person, and a fee or charge for such information, service, activity or use of County property has not been specifically provided for in the Schedules thereto, a fee or charge shall be calculated by County staff utilizing the formula described in Schedule "A", attached hereto and forming part of this By-Law, and such fee or charge shall be deemed to be a fee or charge otherwise established and adopted by Council and shall be deemed to be included in the Schedules;
4. That unless otherwise prescribed, the fees and charges established by this By-Law shall be payable to The Corporation of Norfolk County by cash, money order, certified cheque, cheque or debit card when due;
5. That fees and charges that have been imposed in accordance with this By-Law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and a one quarter percent per month (1 $\frac{1}{4}$ %), non compounded or fifteen percent (15%) per annum;
6. That in the event any part of this By-Law, including any part of the Schedules, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect;
7. That in the event another By-Law of The Corporation of Norfolk County establishes a fee or charge that is not referenced by this By-Law and that is not inconsistent with this By-Law, the fee or charge established by that other By-Law shall be deemed to be included in the Schedules attached hereto;
8. That any provision of any By-Law that is inconsistent with this By-Law be hereby repealed;
9. That By-Law 2017-127 and any amendments thereto are hereby repealed in their entirety;
10. That this By-Law shall be known as the "User Fees and Service Charges By-Law";

11. That the effective date of this By-Law shall be January 1, 2019.

ENACTED AND PASSED this 15th day of January, 2019.


_____ Mayor


_____ County Clerk

F.S. 18-37

**SCHEDULE A
FEES AND CHARGES ESTIMATE FORMULA**

2019

Service/Activity to be calculated:

Revenue Account #

Description of Service/Activity:

Input required in yellow cells only.

The only items requiring input on this tab are those highlighted in yellow. This sheet is a summary tab of all of the input completed on the subsequent tabs and is used to calculate the final costs for the fee to be charged. There are hyperlinks in the title of each section below which will bring you directly to the tab where the input is required.

Please insert the name of the user fee under **Service/Activity to be calculated and Revenue Account #** along with a description of the fee under **Description of Service/Activity**

Include **Supply costs** if specific to service being provided (Not a part of administration supplies)

If the fee is to be offset by a revenue source (i.e. Subsidized by levy, grant funding, etc), enter the percentage or the dollar value of the reduction under **Ancillary Revenues** on this tab.

Once all information has been input, the total fee will be calculated in cell **G59**. If you plan on adjusting the fee (i.e. Rounding, or changing for any other purpose), please input the adjust amount, or duplicate the Finally, please select from the drop down beside **Applicable Taxes**. If you are unsure what applies here, please contact your Financial Services Advisor for assistance.

COSTS:	DESCRIPTION OF COSTS/SERVICES:	HOURS/UNITS:	ESTIMATED COSTS:
DIRECT COSTS:			
WAGES & BENEFITS:			
Staffing Costs:	Hours x Hourly Rate	0.00	\$0.00
Staffing Benefit Costs:	County Average Benefit Percentage	45%	\$0.00
Supervisor Costs:	Hours x Hourly Rate	0.00	\$0.00
Supervisor Benefit Costs:	County Average Benefit Percentage	45%	\$0.00
VEHICLE COSTS:			
	Vehicles Used:	Vehicle Rate/hr	Operating Hours:
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
SUPPLY COSTS:			
	Supplies Used:	Cost Per Unit:	Units:
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
ADMINISTRATIVE COSTS:			
Inspection Costs:	Number of Staff x Hours x Hourly Rate	0.00	\$0.00
Benefits:	County Average Benefit Percentage	45%	\$0.00
Photocopying	Cost of Photocopying & Paper		\$0.00
Mailing	Cost for Regular Mail		\$0.00
Filing	Copying & Filing Internal Copies		\$0.00
OTHER COSTS:			
	Description:	Cost Per Unit:	Units:
		\$0.00	0
		\$0.00	0
		\$0.00	0
TOTAL DIRECT COSTS:			\$0.00
INDIRECT COSTS:			
Department Overhead Allocation	Allocation to Department of Allocation (%)		\$0.00
County General Admin Overhead	Council, CAO, Finance, Clerk's & General Overhead (%)		\$0.00
TOTAL INDIRECT COSTS:			\$0.00
TOTAL COSTS:			\$0.00
BACKUP DOCUMENTATION			
Less: Ancillary Revenues:	Grants & Offsetting Revenues	Percentage:	\$0.00
		\$ Amount:	\$0.00
CALCULATED USER FEE			\$0.00
Per Unit Breakdown	Volume of Users/Annual Number etc.	1	USER FEE PER UNIT \$0.00
ADJUSTED USER FEE APPROVED BY COUNCIL			

Applicable Taxes

SELECT

1

Final User Fee Including Taxes

\$0.00

Comments:



Approved 2019 User Fees and Service Charges

COUNCIL SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Council Services

1	Council Services	Retail Business Holidays Act Exemption	534.00	545.00	11.00	2.06%	3
2	Council Services	Encroachment Applications	371.00	379.00	8.00	2.16%	3
3	Council Services	Fence Viewers	259.00	264.00	5.00	1.93%	3
4	Council Services	Commissioner of Oath Services	18.00	18.40	0.40	2.22%	3
5	Council Services	Document Certification	13.00	13.25	0.25	1.92%	3
6	Council Services	Civil Marriage Solemnization	280.00	286.00	6.00	2.14%	1
7	Council Services	By-Law Appeals	203.00	207.00	4.00	1.97%	3
8	Council Services	Request for Resolution of Support for Independent Electricity Systems Operator (IESO) Feed-In-Tariff (FIT) Program	102.00	104.00	2.00	1.96%	3

Council Services - FOI

9	Council Services - FOI	MFIPPA Info Request - Application Fee	5.00	5.00	0.00	0.00%	3
10	Council Services - FOI	Photocopies Per Page (black & white)	0.20	0.20	0.00	0.00%	3
11	Council Services - FOI	Search Time for each 15 minutes	7.50	7.50	0.00	0.00%	3
12	Council Services - FOI	Search Time and Electronic Records for each 15 minutes	15.00	15.00	0.00	0.00%	3
13	Council Services - FOI	Info Request Deposit (charged when estimated amount payable is \$100 or greater)	50% of the Estimate	50% of the Estimate			3
14	Council Services - FOI	Records Released Shipping Costs	100% of Shipping Costs	100% of Shipping Costs			3

Miscellaneous

15	CAO's Office	Street-Wide Banner Installation	566.00	578.00	12.00	2.12%	1
16	CAO's Office	DVD-Council Meetings	21.00	21.50	0.50	2.38%	1
17	CAO's Office	Norfolk County Flag		45.00	NEW	NEW	1



EMPLOYEE AND CORPORATE SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Corporate Support - Customer Services

18	Support Services - Customer Services	Faxes for the Public - Langton Location	3.00	3.05	0.05	1.67%	1
19	Support Services - Customer Services	Newspaper Vending Boxes	22.00	22.50	0.50	2.27%	1
20	All Norfolk County Facilities	Photocopies Per Page	0.60	0.60	0.00	0.00%	1

Corporate Support - Corporate Support Services Administration

21	Support Services - Corporate Support Services Admin	Administration Fee - Road Allowances, Lanes & Alleys Closure and Land Purchase & Sale	509.00	520.00	11.00	2.16%	1
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Corporate Support - POA

22	POA/Corp Services	Transcripts - Photocopying (copies)	0.55	0.55	0.00	0.00%	3
23	POA/Corp Services	Transcripts - Photocopying (original)	4.30	4.30	0.00	0.00%	3
24	POA/Corp Services	Reproduction - Electronic Transcript Fee (orders placed subsequent to the original)	20.00	20.00	0.00	0.00%	3
25	POA/Corp Services	Minimum Transcript Fee	20.00	20.00	0.00	0.00%	3
26	POA/Corp Services	Digital Recording Fee Single Day's Recording per Case	22.00	22.00	0.00	0.00%	3
27	POA/Corp Services	Digital Recording Fee Multiple Day's Recording per Case	10.50	10.50	0.00	0.00%	3
28	POA/Corp Services	Certified Copy	3.50	3.50	0.00	0.00%	3
29	POA/Corp Services	Non-Certified Copy	2.00	2.00	0.00	0.00%	3

Human Resources

30	Human Resources	Photo IDs	13.00	13.25	0.25	1.92%	3
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FINANCIAL SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Revenue & Tax Services

36	Financial Services - Tax	Tax Certificates	54.00	55.00	1.00	1.85%	3
37	Financial Services - Tax	Item Returned by Financial Institution	39.00	39.75	0.75	1.92%	3
38	Financial Services - Tax	Tax Account Adjustment Fee	39.00	39.75	0.75	1.92%	3
39	Financial Services - Tax	Tax Analysis or Income Tax Letter (per property, per taxation year)	12.00	12.25	0.25	2.08%	3
40	Financial Services - Tax	Tax Arrears - File Set up, Initial Warning Letter, Meetings & Monitoring Account	229.00	234.00	5.00	2.18%	3
41	Financial Services - Tax	Tax Arrears - Pre-Tax Registration, Intent to Realize on Security	41.00	41.75	0.75	1.83%	3
42	Financial Services - Tax	Tax Arrears - Tax Registration	100.00	102.00	2.00	2.00%	3
43	Financial Services - Tax	Tax Arrears - Cancellation Certificate	67.00	68.00	1.00	1.49%	3
44	Financial Services - Tax	Tax Arrears - Extension Agreement	423.00	432.00	9.00	2.13%	3
45	Financial Services - Tax	Tax Arrears - Tax Sale	700.00	715.00	15.00	2.14%	3
46	Financial Services - Tax	Tax Statement - only issued to property owner (per property, per year)		8.00	NEW	NEW	3
47	Financial Services	Financial Administration	384.00	392.00	8.00	2.08%	3



COMMUNITY SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Programs

48	Programs - Active Living	Youth Sport Activity Fee (Basketball, Floor Hockey, Dodge Ball, Football, etc.) - 6 sessions, 2 hrs/session	43.00	44.00	1.00	2.33%	HST over 14
49	Programs - Active Living	Adult Rec. Court Sports - Pay as you go (2 hours, Volunteer Instructor)	8.00	8.00	0.00	0.00%	2
50	Programs - Active Living	Discover Norfolk - Walks	No Charge	No Charge			
51	Programs - Active Living	Shape Up for Sport - 6 week session	49.00	50.00	1.00	2.04%	HST over 14
52	Programs - Active Living	Walking Club - Pay as you go	2.00	2.00	0.00	0.00%	2
53	Programs - Adult	Seminars (1 hour) - Pay as you go	15.00	15.25	0.25	1.67%	2
54	Programs - Adult	Workshops - (4 hours) - Materials NOT included and will be an additional charge based on workshop	30.00	30.75	0.75	2.50%	1
55	Programs - Children's	Babysitting Course	64.00	65.00	1.00	1.56%	HST over 14
56	Programs - Children's	Crafts & Workshops - based on 2 hour sessions	23.00	23.50	0.50	2.17%	HST over 14
57	Programs - Fitness	Contract Fitness Courses at High Schools Per Class	59.00	60.00	1.00	1.69%	1
58	Programs - Fitness	Tai Chi - Monthly Fee - per participant	42.00	43.00	1.00	2.38%	1
59	Programs - Fitness	Fitness Classes (All Ages) – Pay as you go	12.00	12.00	0.00	0.00%	2
60	Programs - Fitness	Fitness Classes (All Ages) – 10 passes	81.00	81.00	0.00	0.00%	HST over 14
61	Programs - Fitness	Fitness Classes (All Ages) – 20 passes	160.00	160.00	0.00	0.00%	HST over 14
62	Programs - Fitness	Fitness Classes (All Ages) – 50 passes	380.00	380.00	0.00	0.00%	HST over 14
63	Programs - Hockey Schools	Goalie Schools - full week (2 hrs per day x 5 days)	649.00	663.00	14.00	2.16%	HST over 14
64	Programs - Hockey Schools	Goalie Schools - 6 sessions (1 hr per week - 6 weeks)	395.00	403.00	8.00	2.03%	HST over 14
65	Programs - Hockey Schools	Elite Hockey Schools - 12 Sessions (2 hour sessions)	347.00	354.00	7.00	2.02%	HST over 14
66	Programs - Hockey Schools	Elite Hockey Schools - 12 Sessions (1 hour sessions)	173.50	177.00	3.50	2.02%	HST over 14
67	Programs - Hockey Schools	Elite Hockey Schools - 6 Sessions (2 hour sessions)	177.00	181.00	4.00	2.26%	HST over 14
68	Programs - Hockey Schools	Elite Hockey Schools - 6 Sessions (1 hour sessions)	88.50	90.50	2.00	2.26%	HST over 14
69	Programs - Hockey Schools	Elite Hockey Schools - Drop in - Pay as you go (2 hour session)	49.00	50.00	1.00	2.04%	2
70	Programs - Hockey Schools	Elite Hockey Schools - Drop in - Pay as you go (1 hour session)	24.50	25.00	0.50	2.04%	2
71	Programs - Hockey Schools	Hockey Schools - per week	280.00	286.00	6.00	2.14%	HST over 14
72	Programs - Learn to Skate	Skating Programs - learn to skate & power skating - 6 sessions (30 mins ea.)	69.00	70.00	1.00	1.45%	HST over 14
73	Programs - Special Events	Special Event Admissions - Per Ticket (FAMILY PASS)	15.00	15.25	0.25	1.67%	2
74	Programs - Special Events	Sports for All Sorts - Children (ages 10 to 14 years)	No Charge	No Charge			
75	Programs - Summer Day Camps	Specialty Skills Camps (Tennis, Golf, etc.) - per session (weekly 1/2 day programs)	156.00	159.00	3.00	1.92%	3

COMMUNITY SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
76	Programs - Summer Day Camps & March Break & Specialty One Day Programs	Daily Charge - All Locations	39.00	39.75	0.75	1.92%	3
77	Programs - Summer Day Camps & March Break	Weekly Charge - All Locations <i>(does not include specialty camps)</i>	156.00	159.00	3.00	1.92%	3
78	Programs - Summer Day Camps & March Break	Trip Fee - Additional Charge for participants attending "Trip Day"	20.00	20.00	0.00	0.00%	3
79	Programs - Summer Day Camps	Leadership Connection - per session	318.00	325.00	7.00	2.20%	HST over 14
80	Programs - Summer Day Camps	Specialty Outdoor Adventure Camp - 2 day program	129.00	132.00	3.00	2.33%	3

Advertising							
81	Rink Board Advertising	Rink Board Advertising Fee (when purchasing 15 advertising spaces or more)	377.00	385.00	8.00	2.12%	1
82	Rink Board Advertising	Rink Board (size 3ft x 8ft), or Wall Board (size 4ft x 8ft)	717.00	732.00	15.00	2.09%	1
83	Rink Board Advertising	Backlit Sign (size 3ft x 8ft)	953.00	973.00	20.00	2.10%	1
84	Ice Resurfacers Advertising	Exclusive Rights	2385.00	2435.00	50.00	2.10%	1
85	Ice Resurfacers Advertising	Ice Resurfacers - 59"x20" Side panels or - 45"x28" Front Top Panels	359.00	367.00	8.00	2.23%	1
86	Ice Resurfacers Advertising	Ice Resurfacers - 19"x20" Side panels or - 42"x16" Front Top Panels	240.00	245.00	5.00	2.08%	1
87	Ice Resurfacers Advertising	Ice Resurfacers - 84"x24" Top Side Panels	477.00	487.00	10.00	2.10%	1
88	Ice Resurfacers Advertising	Ice Resurfacers - 24"x18" Front Top Panels	119.00	121.00	2.00	1.68%	1
89	Community Services Advertising	Activity Guide - Business Card	148.00	151.00	3.00	2.03%	1
90	Community Services Advertising	Activity Guide - 1/3 Page	312.00	319.00	7.00	2.24%	1
91	Community Services Advertising	Activity Guide - Quarter Page	271.00	277.00	6.00	2.21%	1
92	Community Services Advertising	Activity Guide - Half Page	504.00	515.00	11.00	2.18%	1
93	Community Services Advertising	Activity Guide - Full Page	857.00	875.00	18.00	2.10%	1
94	Community Services Advertising	Activity Guide - Inside Front/Back	1082.00	1105.00	23.00	2.13%	1
95	Community Services Advertising	Activity Guide - Back Cover	1388.00	1417.00	29.00	2.09%	1
96	Community Services Advertising	Activity Guide - Spot Colour	94.00	96.00	2.00	2.13%	1
97	Community Services Advertising Graphics Services	Minor Ad Adjustment	43.00	44.00	1.00	2.33%	1

Birthday Parties							
98	Birthday Parties - Programs	Skate Party - Fully Hosted	225.00	230.00	5.00	2.22%	1
99	Birthday Parties - Programs	Swim Party - Fully Hosted	250.00	255.00	5.00	2.00%	1

Simcoe Pool/Delhi Pool (Where Applicable) **EFFECTIVE - Upon Distribution of the Spring/Summer in Norfolk Guide - March 2019**

General Admission							
100	General Admission	Children under 2 years of Age	No Charge	No Charge			
101	General Admission	Child	2.75	2.75	0.00	0.00%	2

COMMUNITY SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
102	General Admission	Adult	4.75	4.75	0.00	0.00%	2
103	General Admission	Senior	2.75	2.75	0.00	0.00%	2
104	General Admission	Family	9.25	9.25	0.00	0.00%	2
105	General Admission	School Board Swim Screening - per student		3.25	NEW	NEW	2

Concessions							
106	Concessions	Swim Diapers - per	2.50	2.55	0.05	2.00%	1
107	Concessions	Badges - Per Badge	2.25	2.30	0.05	2.22%	1
108	Concessions	Text Books - Alert, Cdn Lifesaving, Swimming & Water Safety	44.00	45.00	1.00	2.27%	1
109	Concessions	Text Books - Cdn. First Aid Manual	16.00	16.35	0.35	2.19%	1
110	Concessions	Red Cross Instructor Course Materials	107.00	109.00	2.00	1.87%	1
111	Concessions	Lifesaving Instructor Course Materials	98.00	100.00	2.00	2.04%	1
112	Concessions	Jr. Lifeguard Club Material	7.00	7.15	0.15	2.14%	1

Pass Cards							
113	Pass Cards	Swim Pass (10 ticket) - Child/Senior	22.00	22.00	0.00	0.00%	1
114	Pass Cards	Swim Pass (10 ticket) - Adult	38.00	38.00	0.00	0.00%	1
115	Pass Cards	Swim Pass (10 ticket) - Family	74.00	74.00	0.00	0.00%	1

Memberships							
116	Memberships	Splash Pass - Unlimited July/Aug Only-Child/Senior	56.00	57.00	1.00	1.79%	1
117	Memberships	Splash Pass - Unlimited July/Aug Only-Adult	102.00	104.00	2.00	1.96%	1
118	Memberships	Splash Pass - Unlimited July/Aug Only-Family	202.00	206.00	4.00	1.98%	1
119	Memberships - SRC Only	3 Month Unlimited - Child/Senior	69.00	70.00	1.00	1.45%	1
120	Memberships - SRC Only	3 Month Unlimited - Adult	125.00	128.00	3.00	2.40%	1
121	Memberships - SRC Only	6 Month Unlimited - Child/Senior	119.00	121.00	2.00	1.68%	1
122	Memberships - SRC Only	6 Month Unlimited - Adult	215.00	220.00	5.00	2.33%	1

Aqua Fitness, Auqa Yoga & Mobility							
123	Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go	8.00	8.25	0.25	3.13%	2
124	Aqua Fitness, Aqua Yoga & Mobility	Pass Card (10 Swims) - No Expiry	56.50	58.00	1.50	2.65%	1
125	Aqua Fitness, Aqua Yoga & Mobility	Pass Card (20 Swims) - No Expiry	99.00	102.00	3.00	3.03%	1
126	Aqua Fitness, Aqua Yoga & Mobility	Pass Card (50 Swims) - No Expiry	212.50	219.00	6.50	3.06%	1
127	Aqua Fitness, Aqua Yoga & Mobility	12 Month Unlimited Pass	310.00	321.75	11.75	3.79%	1

COMMUNITY SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
Pool Rental							
128	Pool Rental	General Usage - 1-30 people (per hr)	94.00	96.00	2.00	2.13%	1
129	Pool Rental	General Usage - 31-75 people (per hr)	126.00	129.00	3.00	2.38%	1
130	Pool Rental	General Usage - 76-135 people (per hr)	157.00	160.00	3.00	1.91%	1
131	Pool Rental	General Usage - 136-238 people (per hr) (Delhi Kinsmen Pool only)	187.00	191.00	4.00	2.14%	1
132	Pool Rental	School Board - 1-30 students (per hour)	70.00	71.00	1.00	1.43%	1
133	Pool Rental	School Board - 31-75 Students (per hour)	91.00	93.00	2.00	2.20%	1
134	Pool Rental	School Board - 76-135 students (per hour)	110.00	112.00	2.00	1.82%	1
135	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - 1-30 ppl (per hour)	57.00	58.00	1.00	1.75%	1
136	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - 31-75 ppl (per hour)	78.00	80.00	2.00	2.56%	1
137	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - 76-135 ppl (per hour)	95.00	97.00	2.00	2.11%	1
138	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - Swim Meet - Full Day Rate	470.00	480.00	10.00	2.13%	1
139	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - Swim Meet - Half Day Rate	235.00	240.00	5.00	2.13%	1

Swim Instruction

140	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 3 Instructors (per hour)	66.00	67.00	1.00	1.52%	1
141	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 4 Instructors (per hour) - approx over 40 participants	87.00	89.00	2.00	2.30%	1

COMMUNITY SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Swim Lessons

Preschool

142	Preschool	10 Lessons (Parent & Tot 1, 2 & 3; Preschool 1, 2, 3, 4, 5 and Squirts)	69.00	70.00	1.00	1.45%	3
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Swimmer

143	Swimmer	Swimmer Level 1 & 2 - 10 Lessons (Used to be Level 1-4)	61.00	62.00	1.00	1.64%	3
144	Swimmer	Swimmer Level 3 to 6 - 10 Lessons (Used to be Level 5-10)	64.00	65.00	1.00	1.56%	3
145	Swimmer	Swimmer Level 7 to 9 - 10 Lessons (Used to be included in Level 5-10)		70.00	NEW	NEW	3
146	Swimmer	Fitness Swimmer (under 18) - 10 Lessons		70.00	NEW	NEW	HST over 14

Private & Adult Lessons

147	Private Lessons	Private Lessons - 1:1 Ratio	19.00	19.40	0.40	2.11%	1
148	Private Lessons	Semi-Private Lessons - 1:2 Ratio	24.00	24.50	0.50	2.08%	1
149	Private Lessons	Semi-Private Lessons - 1:3 Ratio	34.00	34.75	0.75	2.21%	1
150	Adult Lessons	Adults Lessons - 10 Lessons (Used to be Aqua Adults)	70.00	71.00	1.00	1.43%	1
151	Adult Lessons	Fitness Swimmer (18 years and over)		81.00	NEW	NEW	1

Specialty Courses - General

152	Specialty Courses - General	Bronze Star & LSS Basic FA	91.00	93.00	2.00	2.20%	HST over 14
153	Specialty Courses - General	Bronze Medallion & LSS Emergency FA	117.00	119.00	2.00	1.71%	1
154	Specialty Courses - General	Bronze Cross & LSS Std FA	142.00	145.00	3.00	2.11%	1
155	Specialty Courses - General	Swim for Life - Swim Instructor Course		185.00	NEW	NEW	1
156	Specialty Courses - General	Red Cross Instructors Recertification	84.00	86.00	2.00	2.38%	1
157	Specialty Courses - General	NLS Recertification	84.00	86.00	2.00	2.38%	1
158	Specialty Courses - General	NLS Course	242.00	247.00	5.00	2.07%	1
159	Specialty Courses - General	LSS Fitness Award	57.00	58.00	1.00	1.75%	1
160	Specialty Courses - General	Standard First Aid Recert	19.00	19.40	0.40	2.11%	1
161	Specialty Courses - General	Airway Management	9.50	9.70	0.20	2.11%	1
162	Specialty Courses	Jr. Lifeguard Club	73.00	75.00	2.00	2.74%	HST over 14
163	Specialty Courses	Jr. Lifeguard Daycamp	175.00	179.00	4.00	2.29%	HST over 14
164	Specialty Courses	Sunday Workout		81.00	NEW	NEW	HST over 14

COMMUNITY SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Arenas EFFECTIVE - Spring Ice - May 1, 2019

Ice Rentals							
165	Minor Hockey	Prime/Non-Prime Rate (per hour)	112.00	112.00	0.00	0.00%	1
166	Figure Skating	Prime/Non-Prime Rate (per hour)	112.00	112.00	0.00	0.00%	1
167	Junior/Intermediate Hockey	Prime Rate (per hour)	136.00	136.00	0.00	0.00%	1
168	General Usage - Prime Time	Prime Rate (per hour)	170.00	170.00	0.00	0.00%	1
169	General Usage - Non-Prime Time	Morning Non-Prime Rate (per hour)	70.00	70.00	0.00	0.00%	1
170	General Usage - Non-Prime Time	Non-Prime Rate (per hour)	121.00	121.00	0.00	0.00%	1
171	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage (per hour)	23.00	23.00	0.00	0.00%	1
172	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage - With Ice Rental (per hour)	11.50	11.50	0.00	0.00%	1
173	Summer Rates - Arena Floor	Special Event	745.00	745.00	0.00	0.00%	1
174	Summer Rates - Arena Floor	Ball/Floor Hockey/Roller Blading - Adult (per hour)	60.00	60.00	0.00	0.00%	1
175	Summer Rates - Arena Floor	Ball/Floor Hockey/Roller Blading - Youth (per hour)	45.00	45.00	0.00	0.00%	1

Public Skate							
176	Public Skate Admissions (not offered at all facilities)	Adult, Child/Senior / Family	No Charge	No Charge			

Shinny Ice							
177	Shinny Ice	Per Participant	7.25	7.25	0.00	0.00%	2
178	Shinny Ice	Per Participant - Senior	5.00	5.00	0.00	0.00%	2
179	Adult Skate	Per Participant	2.25	2.25	0.00	0.00%	2

Ball Diamonds/Soccer Fields

Field Rentals							
180	Field Rentals - General Usage	Playing Field - Field Types A & B (per hour)	15.75	16.10	0.35	2.22%	1
181	Field Rentals - General Usage	Playing Field - Field Type C (per hour)	7.60	7.75	0.15	1.97%	1
182	Field Rentals - General Usage	Playing Field - Field Type D (per hour)	No Charge	No Charge			

Field Rentals - Minor Sports							
183	Field Rentals - Minor Sports Usage	Playing Field - Field Types A & B (per hour)	8.40	8.60	0.20	2.38%	1
184	Field Rentals - Minor Sports Usage	Playing Field - Field Type C (per hour)	4.30	4.40	0.10	2.33%	1
185	Field Rentals - Minor Sports Usage	Playing Field - Field Type D (per hour)	No Charge				

COMMUNITY SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
Light Usage - Per Hour Charge							
186	Light Usage	Lights - General (per hour)	18.80	19.20	0.40	2.13%	1
187	Light Usage	Lights - Minor Sports (per hour)	9.40	9.60	0.20	2.13%	1
Parks Usage							
188	Picnic Pavilions	Type A Pavilions - Per Rental	57.00	58.00	1.00	1.75%	1
189	Picnic Pavilions	Type B Pavilions (picnic shelters) - Per Rental		33.00	NEW	NEW	
190	Table Rentals	Per Table- No Delivery (Community Groups/Festivals)	3.10	3.15	0.05	1.61%	1
191	Table Rentals	Per Table - No Delivery (General Public with Facility Rental ONLY)	5.20	5.30	0.10	1.92%	1
192	Chair Rentals	Per Chair- No Delivery (Community Groups/Festivals)	1.05	1.05	0.00	0.00%	1
193	Chair Rentals	Per Chair - No Delivery (General Public with Facility Rental only - Add'l Req'd)	1.05	1.05	0.00	0.00%	1
194	Gazebos	Per Rental	32.00	32.75	0.75	2.34%	1
195	Chapels in the Park	Per Rental	38.00	38.75	0.75	1.97%	1
196	Parks Usage	Special Events / Community Festivals - Per Rental	57.00	58.00	1.00	1.75%	1
Cemeteries							
A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates							
197	Plot Sales - Oakwood	Single Grave	830.00	847.00	17.00	2.05%	1
198	Plot Sales - Oakwood	Preferred Single Grave	970.00	990.00	20.00	2.06%	1
199	Plot Sales - Oakwood	Cremation Plot (4)	912.00	931.00	19.00	2.08%	1
200	Plot Sales - Oakwood	Veterans Plot (Perpetual Care Only)	275.00	281.00	6.00	2.18%	1
201	Plot Sales - Oakwood	Infant Grave	165.00	168.00	3.00	1.82%	1
202	Rural Cemeteries - Plot Sales	Single Grave	635.00	648.00	13.00	2.05%	1
203	Rural Cemeteries - Plot Sales	Single Cremation Plot (1)		178.00	NEW	NEW	1
204	Interments - Summer - April 16 to Dec. 16 - Oakwood	Adult	759.00	775.00	16.00	2.11%	1
205	Interments - Summer -April 16 to Dec. 16 - Oakwood	Child	210.00	214.00	4.00	1.90%	1
206	Interments - Summer - April 16 to Dec. 16 - Oakwood	Cremation	347.00	354.00	7.00	2.02%	1
207	Interments - Winter - Dec 17 to April 15 - Oakwood	Adult	903.00	922.00	19.00	2.10%	1
208	Interments - Winter - Dec 17 to April 15 - Oakwood	Child	277.00	283.00	6.00	2.17%	1
209	Interments - Winter - Dec 17 to April 15 - Oakwood	Cremation	417.00	426.00	9.00	2.16%	1
210	Disinterment - May 1 - Nov 1 Only - Oakwood	Removal	1017.00	1038.00	21.00	2.06%	1
211	Disinterment - May 1 - Nov 1 Only - Oakwood	Cremated Remains (in container)	210.00	214.00	4.00	1.90%	1
212	Rural - Interments - Summer - April 16 to Dec. 16	Adult	759.00	775.00	16.00	2.11%	1
213	Rural - Interments - Summer - April 16 to Dec. 16	Child	210.00	214.00	4.00	1.90%	1

COMMUNITY SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
214	Rural - Interments - Summer - April 16 to Dec. 16	Cremation	347.00	354.00	7.00	2.02%	1
215	Rural - Interments - Winter - Dec 17 to April 15	Adult	903.00	922.00	19.00	2.10%	1
216	Rural - Interments - Winter - Dec 17 to April 15	Child	277.00	283.00	6.00	2.17%	1
217	Rural - Interments - Winter - Dec 17 to April 15	Cremation	417.00	426.00	9.00	2.16%	1
218	Rural Disinterment - May 1 - Nov 1 Only	Removal only	1297.00	1324.00	27.00	2.08%	1
219	Rural Disinterment - May 1 - Nov 1 Only	Cremation - removal only	594.00	606.00	12.00	2.02%	1
220	Surcharges - Weekdays - Summer - April 16 to Dec 16 - All Cemeteries	Overtime per hour (Summer >3pm)	139.00	142.00	3.00	2.16%	1
221	Surcharges - Weekdays - Winter - Dec 16 to April 15 - All Cemeteries	Overtime per hour (Winter >3pm)	210.00	214.00	4.00	1.90%	1
222	Surcharges - Saturdays - All Cemeteries	Saturdays (11am - 3pm)	277.00	283.00	6.00	2.17%	1
223	Surcharges - Sundays - All Cemeteries	Sundays (11am - 3pm)	519.00	530.00	11.00	2.12%	1
224	Surcharges - Holidays - All Cemeteries	Holidays (1pm - 3pm)	556.00	568.00	12.00	2.16%	1
225	Surcharges - Weekends / Holidays - All Cemeteries	Overtime per hour outside designated hours	210.00	214.00	4.00	1.90%	1
226	Deed Fees	Deed Transfer / Exchange	34.00	34.75	0.75	2.21%	1
227	Deed Fees	Deed Re-issuance Fee or Resale	67.00	68.00	1.00	1.49%	1
228	Marker & Monument Locate & Inspection Fees - Including Corner stones	Locate & Inspection Fee - Scheduled	54.00	55.00	1.00	1.85%	1
229	Surcharges - Pre-Existing Concrete Monument/Marker Foundation - Oakwood Cemetery	Pre-existing Monument Foundation - Only Available for Graves in Row 3, Section S		345.00	NEW	NEW	1
230	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker under 172 sq. inches	No Charge	No Charge			
231	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker over 172 sq. inches	50.00	50.00	0.00	0.00%	1
232	Monuments & Markers (Perpetual Care)	Monument - Upright <4 Ft in Height/Length	100.00	100.00	0.00	0.00%	1
233	Monuments & Markers (Perpetual Care)	Monument - Upright > 4 Ft in Height/Length	200.00	200.00	0.00	0.00%	1
234	Other Services	Sodding of Graves - Per Grave	108.00	110.00	2.00	1.85%	1
235	Oakwood Cemetery Columbarium	Niche purchase - Holds two urns- Includes a bronze plaque and inscription	1951.00	1992.00	41.00	2.10%	1
236	Oakwood Cemetery Columbarium	Interment - Opening and closing of niche	207.00	211.00	4.00	1.93%	1
237	Oakwood Cemetery Columbarium	Memorial Plaque Installed on side panels of columbarium (Cremains scattered in another location)	575.00	587.00	12.00	2.09%	1
Forestry							
238	Forest Conservation	Timber Harvest Signs	8.40	8.60	0.20	2.38%	1
239	Forest Conservation	Woodlot Map	6.25	6.40	0.15	2.40%	1
240	Forest Conservation	Managed Forest Tax Incentive Plan Preparation & Approval (MFTIP) (per hour)	48.00	49.00	1.00	2.08%	1
241	Forest Conservation	Good Forestry Practices Harvest OR Circumference Limit Harvest - 7 Business Days Prior to Harvest/Destruction	No Charge	No Charge			
242	Forest Conservation	Circumference Limit Harvest - 5 Business Days Prior to Harvest/Destruction	55.00	56.00	1.00	1.82%	3
243	Forest Conservation	Circumference Limit Harvest - 3 Business Days Prior to Harvest/Destruction	165.00	168.00	3.00	1.82%	3

COMMUNITY SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
244	Forest Conservation	Circumference Limit Harvest - 1 Business Day Prior to Harvest/Destruction	220.00	225.00	5.00	2.27%	3
245	Forest Conservation	Good Forestry Practices Harvest - 5 Business Days Prior to Harvest/Destruction	29.50	30.00	0.50	1.69%	3
246	Forest Conservation	Good Forestry Practices Harvest - 3 Business Days Prior to Harvest/Destruction	110.00	112.00	2.00	1.82%	3
247	Forest Conservation	Good Forestry Practices Harvest - 1 Business Day Prior to Harvest/Destruction	220.00	225.00	5.00	2.27%	3
248	Forest Management	Hunting Map	6.25	6.40	0.15	2.40%	1
249	Urban Forestry	Installation of 50 mm caliper tree	475.00	485.00	10.00	2.11%	3
250	Weeds	Weed Inspection - No Compliance (per infraction)	68.00	69.00	1.00	1.47%	1

Community Centres

X-Large Halls - Capacity Over 400; Large Halls - Capacity 301-400; Medium Halls - Capacity 151-300; Small Halls - Capacity Under 150

X-Large Halls - Hall Capacity great than 400 People							
251	Port Dover Lions C.C.	Hourly - Room A & B Hall Rental	42.00	43.00	1.00	2.38%	1
252	Port Dover Lions C.C.	Hourly - Room A Hall Rental		20.50	NEW	NEW	1
253	Port Dover Lions C.C.	Hourly - Room B Hall Rental		25.50	NEW	NEW	1
254	Port Dover Lions C.C.	Hourly - Room C (Meeting Room) Rental	15.50	15.85	0.35	2.26%	1
255	Port Dover Lions C.C.	Rooms A & B - Friday - Saturday	622.00	635.00	13.00	2.09%	1
256	Port Dover Lions C.C.	Rooms A & B - Sunday - Thursday	311.00	318.00	7.00	2.25%	1
257	Port Dover Lions C.C.	Room A OR B - Friday - Saturday	390.00	398.00	8.00	2.05%	1
258	Port Dover Lions C.C.	Room A OR B - Sunday - Thursday	195.00	199.00	4.00	2.05%	1
259	Port Dover Lions C.C.	Room C (Meeting Room) - Friday - Saturday	130.00	133.00	3.00	2.31%	1
260	Port Dover Lions C.C.	Room C (Meeting Room) - Sunday - Thursday	78.00	80.00	2.00	2.56%	1
261	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	212.00	216.00	4.00	1.89%	1
262	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	106.00	108.00	2.00	1.89%	1
263	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	130.00	133.00	3.00	2.31%	1
264	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	65.00	66.00	1.00	1.54%	1
265	Port Dover Lions C.C.	Bar Rental Fee - for events with Special Occasion Permit	104.00	106.00	2.00	1.92%	1
266	Port Dover Lions C.C.	Hall Rental for Decorating on Previous Day	189.00	193.00	4.00	2.12%	1
267	Port Dover Lions C.C.	Damage Deposit (refundable)	150.00	150.00	0.00	0.00%	3
268	Port Dover Lions C.C.	Discount on Rental - Non-Profit Organizations	25%	25%			1
269	Port Dover Lions C.C.	Discount on Rental - Funerals	50%	50%			1

Large Halls - Hall Capacity of 301 to 400 People							
270	Port Rowan CC, Langton CC, Courtland CC	Hourly - Hall Rental (Monday to Friday noon Only)	36.50	37.25	0.75	2.05%	1

COMMUNITY SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
271	Port Rowan CC, Langton CC, Courtland CC	Hourly - Meeting Room Rental (Monday to Friday 4:30pm Only)	15.50	15.85	0.35	2.26%	1
272	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Friday - Saturday	259.00	264.00	5.00	1.93%	1
273	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Sunday - Thursday	130.00	133.00	3.00	2.31%	1
274	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Friday - Saturday	130.00	133.00	3.00	2.31%	1
275	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Sunday - Thursday	78.00	80.00	2.00	2.56%	1
276	Port Rowan CC, Langton CC, Courtland CC	Showtime Rentals (Langton CC only)	721.00	736.00	15.00	2.08%	1
277	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	212.00	216.00	4.00	1.89%	1
278	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	106.00	108.00	2.00	1.89%	1
279	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	104.00	106.00	2.00	1.92%	1
280	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	52.00	53.00	1.00	1.92%	1
281	Port Rowan CC, Langton CC, Courtland CC	Bar Rental - for events with Special Occasion Permit	104.00	106.00	2.00	1.92%	1
282	Port Rowan CC, Langton CC, Courtland CC	Hall Rental for Decorating on Previous Day	78.00	80.00	2.00	2.56%	1
283	Port Rowan CC, Langton CC, Courtland CC	Damage Deposit (refundable)	125.00	125.00	0.00	0.00%	3
284	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Non-Profit Organizations	25%	25%			1
285	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Funerals	50%	50%			1

Medium Halls - Hall Capacity of 151 to 300 People							
286	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hourly - Hall Rental	31.50	32.25	0.75	2.38%	1
287	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hourly - Meeting Room Rental	15.50	15.85	0.35	2.26%	1
288	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hall Rental - Friday - Saturday	207.00	211.00	4.00	1.93%	1
289	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hall Rental - Sunday - Thursday	104.00	106.00	2.00	1.92%	1
290	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Meeting Room - Friday - Saturday	130.00	133.00	3.00	2.31%	1
291	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Meeting Room - Sunday - Thursday	78.00	80.00	2.00	2.56%	1
292	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	182.00	186.00	4.00	2.20%	1
293	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	92.00	94.00	2.00	2.17%	1
294	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	78.00	80.00	2.00	2.56%	1
295	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	40.00	40.75	0.75	1.88%	1
296	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Bar Rental Fee - for events with Special Occasion Permit	78.00	80.00	2.00	2.56%	1
297	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hall Rental for Decorating on Previous Day	78.00	80.00	2.00	2.56%	1
298	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Damage Deposit (refundable)	100.00	100.00	0.00	0.00%	3
299	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Discount on Rental - Non-Profit Organizations	25%	25%			1
300	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Discount on Rental - Funerals	50%	50%			1

COMMUNITY SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Small Halls - Hall Capacity less than 150 People

301	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hourly - Hall Rental	21.00	21.50	0.50	2.38%	1
302	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hourly - Meeting Room Rental	10.25	10.45	0.20	1.95%	1
303	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hall Rental - Friday - Saturday	83.00	85.00	2.00	2.41%	1
304	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hall Rental - Sunday - Thursday	42.00	43.00	1.00	2.38%	1
305	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Meeting Room/Basements - Friday - Saturday	72.00	74.00	2.00	2.78%	1
306	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Meeting Room/Basements - Sunday - Thursday	37.00	37.75	0.75	2.03%	1
307	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	104.00	106.00	2.00	1.92%	1
308	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	52.00	53.00	1.00	1.92%	1
309	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	52.00	53.00	1.00	1.92%	1
310	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	26.00	26.50	0.50	1.92%	1
311	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Bar Rental Fee - for events with Special Occasion Permit	52.00	53.00	1.00	1.92%	1
312	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hall Rental for Decorating on Previous Day	52.00	53.00	1.00	1.92%	1
313	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Damage Deposit (refundable)	52.00	52.00	0.00	0.00%	3
314	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Discount on Rental - Non-Profit Organizations	25%	25%			1
315	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Discount on Rental - Funerals	50%	50%			1

Port Dover Harbour Marina

316	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 23 Foot Finger - (min. 27 ft. - cost per ft.)	58.00 Min. \$1,566	59.00 Min. \$1,593	1.00	1.72%	1
317	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 26 Foot Finger - (min. 30 ft. - cost per ft.)	58.00 Min. \$1,740	59.00 Min. \$1,770	1.00	1.72%	1
318	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 30 Foot Finger - (min. 35 ft. - cost per ft.)	58.00 Min. \$2,030	59.00 Min. \$2,065	1.00	1.72%	1
319	Port Dover Harbour Marina	Seasonal Berthage (No hydro & water) - Boats up to 23 Feet (flat fee)	1035.00	1,057.00	22.00	2.13%	1
320	Port Dover Harbour Marina	Seasonal Berthage - Dock #5 - 35 Foot Finger - (min. 42 ft. - cost per ft.)	69.00 Min. \$2,898	70.00 Min. \$2,940	1.00	1.45%	1
321	Port Dover Harbour Marina	Seasonal Hydro Surcharge - per outlet (utilized only for boats with air conditioning)	64.00	65.00	1.00	1.56%	1
322	Port Dover Harbour Marina	Daily Transient Dockage - per foot (unserviced)	1.40	1.40	0.00	0.00%	1
323	Port Dover Harbour Marina	Daily Transient Dockage - per foot (hydro & water)	1.70	1.70	0.00	0.00%	1
324	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (unserviced)	8.50	8.50	0.00	0.00%	1
325	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (hydro & water)	10.25	10.25	0.00	0.00%	1
326	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (unserviced)	20.00	21.25	1.25	6.25%	1
327	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (hydro & water)	24.00	25.75	1.75	7.27%	1
328	Port Dover Harbour Marina	Daily Rampage	20.00	20.00	0.00	0.00%	2
329	Port Dover Harbour Marina	Seasonal Rampage – Recreational - per season	280.00	280.00	0.00	0.00%	1

COMMUNITY SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
330	Port Dover Harbour Marina	Seasonal Rampage – Commercial - per season	420.00	420.00	0.00	0.00%	1
331	Port Dover Harbour Marina	Summer Daily Boat & Trailer Storage - flat rate	23.50	24.00	0.50	2.13%	1
332	Port Dover Harbour Marina	Seasonal Trailer Storage – Dry or Summer – per unit	272.00	278.00	6.00	2.21%	1
333	Port Dover Harbour Marina	Seasonal Boat & Trailer Storage – Dry or Summer – per foot	40.00	40.75	0.75	1.88%	1
334	Port Dover Harbour Marina	Winter Boat & Trailer Storage – per unit (max. 25 ft.)	272.00	278.00	6.00	2.21%	1
335	Port Dover Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	1.63	1.65	0.02	1.23%	1
336	Port Dover Harbour Marina	Cradle Handling & Storage – per season	100.00	102.00	2.00	2.00%	1
337	Port Dover Harbour Marina	Pump out - per unit	20.00	20.00	0.00	0.00%	2
338	Port Dover Harbour Marina	Portable Pump out - flat rate	40.00	41.00	1.00	2.50%	2
339	Port Dover Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	130.00	133.00	3.00	2.31%	1
340	Port Dover Harbour Marina	Dock Box Rentals - per season	90.50	92.00	1.50	1.66%	1

Port Rowan Harbour Marina

341	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (first 10 feet)	58.00	59.00	1.00	1.72%	1
342	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 11 - 20 ft)	45.00	46.00	1.00	2.22%	1
343	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 21 - 30 ft)	38.00	38.75	0.75	1.97%	1
344	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (add'l 31+ ft)	32.00	32.75	0.75	2.34%	1
345	Port Rowan Harbour Marina	Daily Rampage	20.00	20.00	0.00	0.00%	2
346	Port Rowan Harbour Marina	Seasonal Rampage	200.00	200.00	0.00	0.00%	1
347	Port Rowan Harbour Marina	East Slip	630.00	643.00	13.00	2.06%	1
348	Port Rowan Harbour Marina	West Slip	700.00	715.00	15.00	2.14%	1
349	Port Rowan Harbour Marina	Seasonal Berthage on West Wall (with hydro) - cost per foot (based on min. 27ft)	25.00	25.50 Min. \$688.50	0.50	2.00%	1
350	Port Rowan Harbour Marina	Daily Transient Dockage on West Wall - cost per foot (based on min. 27ft)	1.30	1.35 Min. \$36.45	0.05	Approx 3.8%	1
351	Port Rowan Harbour Marina	Weekly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	7.80	8.00 Min. \$216.00	0.20	2.56%	1
352	Port Rowan Harbour Marina	Monthly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	12.50	12.75 Min. \$344.25	0.25	2.00%	1
353	Port Rowan Harbour Marina	Transient Dockage - per night	22.00	22.50	0.50	2.27%	1
354	Port Rowan Harbour Marina	Transient Dockage - per week	133.00	135.00	2.00	1.50%	1
355	Port Rowan Harbour Marina	Transient Dockage - per month	332.50	337.50	5.00	1.50%	1
356	Port Rowan Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	128.00	131.00	3.00	2.34%	1

COMMUNITY SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
357	Port Rowan Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	1.60	1.60	0.00	0.00%	1
358	Port Rowan Harbour Marina	Summer Overnight Truck and/or Trailer Storage - flat rate	20.00	20.50	0.50	2.50%	2
Simcoe Farmers Market							
359	Inside Spaces	Inside Space - per linear foot per market day - paid monthly	1.75	1.80	0.05	2.86%	2
360	Outside Spaces	Outside Space - per linear foot in 10 foot increments per market day - paid monthly	1.65	1.70	0.05	3.03%	2
361	Outside Spaces	Outside Space - per linear foot in 10 foot increments per market day - paid weekly	1.75	1.80	0.05	2.86%	2
362	Inside Spaces	Inside Space (with sink) - per linear foot per market day - paid monthly	2.55	2.60	0.05	1.96%	2
363	Appliance Surcharge	Compressor Units - per unit per day - paid monthly	1.55	1.60	0.05	3.23%	2
364	Appliance Surcharge	All Other Appliances (requiring hydro) - per unit per day - paid monthly	1.05	1.05	0.00	0.00%	2
Ride Norfolk							
365	Tickets	In Town - per ride - Adult	2.50	2.50	0.00	0.00%	3
366	Tickets	In Town - per ride - Students/Seniors		2.00	NEW	NEW	3
367	Tickets	In Town - per ride - Children 5 years and under		No Charge	NEW	NEW	3
368	Tickets	Out of Town - per ride	6.00	6.00	0.00	0.00%	3
369	Tickets	Out of Town - per ride - Students/Seniors		4.00	NEW	NEW	3
370	Tickets	Out of Town - per ride - Children 5 years and under		No Charge	NEW	NEW	3
371	Tickets	Out of Town - 10 or more tickets - per ride	5.00	5.00	0.00	0.00%	3
372	Tickets	Multi-Ride Pass (\$30 worth of rides in town or out of town)	25.00	25.00	0.00	0.00%	3
373	Tickets	Day Pass - Adult, Senior, Student		8.00	NEW	NEW	3
374	Tickets	Student - Term Pass - per semester		75.00	NEW	NEW	3
Fire							
375	Fire	Request for Fire Reports	71.00	72.00	1.00	1.41%	3
376	Fire	Request for Property File Search	54.00	55.00	1.00	1.85%	3
377	Fire	Fire Inspection and/or AGCO Inspection - "A" Occupancies - Base Fee for less than 60 Persons & Restaurants with Capacity of 31 to 60 Persons	259.00	264.00	5.00	1.93%	3
378	Fire	Fire Inspection - "A" Occupancies - Base Fee for 60 to 150 Persons	319.00	326.00	7.00	2.19%	3
379	Fire	Fire Inspection - "A" Occupancies - Base Fee for more than 150 Persons	379.00	387.00	8.00	2.11%	3
380	Fire	Fire Inspection - "B" Occupancies - Base Fee - Single Occupancy, or Initial Occupancy & Public Areas (up to first 6,000 sq. ft)	349.00	356.00	7.00	2.01%	3
381	Fire	Fire Inspection - "C" Occupancies - Single Family Dwelling	158.00	161.00	3.00	1.90%	3
382	Fire	Fire Inspection - "C" Occupancies - Duplex	244.00	249.00	5.00	2.05%	3
383	Fire	Fire Inspection - "C" Occupancies - Triplex	279.00	285.00	6.00	2.15%	3

COMMUNITY SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
384	Fire	Fire Inspection - "C" Occupancies - 4 Units - Base Fee	342.00	349.00	7.00	2.05%	3
385	Fire	Fire Inspection - "D" Occupancies - up to 2,000 sq. ft.	265.00	271.00	6.00	2.26%	3
386	Fire	Fire Inspection - "D" Occupancies - more than 2,000 sq. ft., but less than 4,000 sq. ft.	307.00	313.00	6.00	1.95%	3
387	Fire	Fire Inspection - "D" Occupancies - more than 4,000 sq. ft., but less than 6,000 sq. ft.	348.00	355.00	7.00	2.01%	3
388	Fire	Fire Inspection and/or AGCO Inspection - "E" Occupancies - up to 2,150 sq. ft. & Restaurants with Capacity up to, and including, 30 Patrons	256.00	261.00	5.00	1.95%	3
389	Fire	Fire Inspection - "E" Occupancies - more than 2,150 sq. ft. and less than 6,000 sq. ft.	357.00	364.00	7.00	1.96%	3
390	Fire	Fire Inspection - "E" Occupancies - Annual Inspection for Sale of Fireworks	121.00	124.00	3.00	2.48%	3
391	Fire	Fire Inspection - "F1" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	355.00	362.00	7.00	1.97%	3
392	Fire	Fire Inspection - "F2" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	302.00	308.00	6.00	1.99%	3
393	Fire	Fire Inspection - "F3" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	249.00	254.00	5.00	2.01%	3
394	Fire	Fire Inspection - "A", "B", "D", "E", & "F" Occupancies - Additional Fee - Single Occupancies, or Initial Occupancy & Public Areas (for each add'l 2000 sq. ft.)	54.00	55.00	1.00	1.85%	3
395	Fire	Fire Inspection - "C" Occupancies - additional per unit for each additional unit over four		21.50	NEW	NEW	3
396	Fire	Fire Inspection - Pesticide Warehouse Inspection - up to 5,000 sq. ft.		155.00	NEW	NEW	3
397	Fire	Re-Inspections to Verify Code Compliance/Inspections Regarding Complaint/Requests (for each additional visit) - per hour	108.00	110.00	2.00	1.85%	3
398	Fire	Fire Inspections - Fast Food Carts, etc.	60.00	61.00	1.00	1.67%	3
399	Fire	Review & Approval of Fire Safety Plans	130.00	133.00	3.00	2.31%	3
400	Fire	Review of Previously Approved Fire Safety Plans	70.00	71.00	1.00	1.43%	3
401	Fire	Review and Approval of Burn Safety Plan (does not include burn permit cost)	21.00	21.50	0.50	2.38%	3
402	Fire	Review of Risk Management Plans	369.00	377.00	8.00	2.17%	3
403	Fire	Preventable Panel Alarms 1st Offence	No Charge	No Charge			
404	Fire	Preventable Panel Alarms (2nd and add'l offences), OR Caused by Service Personnel Failing to Notify	701.00	716.00	15.00	2.14%	3
405	Fire	Response Rate for Fire Vehicles - per fire vehicle for 1st hour and pro-rated per each additional 1/2 hour - min 1hr charge	464.00	474.00	10.00	2.16%	3
406	Fire	MTO - Fire/Accidents Involving Vehicles (1st hr/piece of equip. - max. 3 pieces)	467.00	477.00	10.00	2.14%	3
407	Fire	MTO - Fire/Accidents Involving Vehicles (add'l 1/2 hr/piece equip. - max.3 pieces)	234.00	239.00	5.00	2.14%	3
408	Fire	Additional Fire Dept. Expenses (back hoes, excavators, tow trucks, etc.)	100 % Cost Recovery	100 % Cost Recovery			3
409	Fire	Resident non-replacement of smoke/carbon monoxide alarm - installed by fire dept.	80.00	82.00	2.00	2.50%	3
Paramedic Services							
410	Paramedic Services	Special Events - Paid Duty (1 ambulance & crew) - per hour (min. 8 hours max. 12 hours)	166.00	169.00	3.00	1.81%	1
411	Paramedic Services	EMS - Request for Ambulance Call Reports (ACRs)	60.00	61.00	1.00	1.67%	3



PUBLIC WORKS

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Environmental Services

412	Environmental Services	Tipping Fee - per Tonne	122.00	122.00	0.00	0.00%	3
413	Environmental Services	Landfill and/or Transfer Station (minimum fee / each visit)	16.00	16.00	0.00	0.00%	3
414	Environmental Services	Excess Load Charge - Tipping in Excess of 1 Tonne	21.00	21.00	0.00	0.00%	3
415	Environmental Services	Composter	35.00	35.75	0.75	2.14%	2

Municipal Drainage Services

416	Drainage Services	Drainage Lawyer Certificates	59.00	60.00	1.00	1.69%	3
417	Drainage Services	Inspection of Private Tile Connection OR Tile Loan Installation Inspection, OR Inspection of Contractor Installed Catch Basin to a Municipal Drain	187.00	191.00	4.00	2.14%	3
418	Drainage Services	Formulate a Mutual Agreement Drain as per the Drainage Act	1,086.00	1,109.00	23.00	2.12%	3
419	Drainage Services	Maintenance Fee (per property)	7.00	7.15	0.15	2.14%	3
420	Drainage Services	New Drainage System Fee (per property)	15.00	15.30	0.30	2.00%	3
421	Drainage Services	Completing a Severance Reapportionment as per Section 65(1) of the Drainage Act (per drain assessment schedule)		253.00	NEW	NEW	3

Sign Replacement

422	Sign Replacement OR New Sign	Regulatory Signs or Non Regulatory Signs	306.00	312.00	6.00	1.96%	1
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HEALTH & SOCIAL SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Norview (EFFECTIVE February 1st, 2019)

423	Norview	Resident Transportation Fee Unaccompanied (per hour)	19.00	20.00	1.00	5.26%	3
424	Norview	Resident Accompaniment without Transportation (per hour)	28.00	28.50	0.50	1.79%	3

Haldimand Norfolk Health Unit

425	Haldimand Norfolk Health Unit	Seasonal Housing (per address)	97.00	99.00	2.00	2.06%	3
426	Haldimand Norfolk Health Unit	Disinterment	140.00	147.00	7.00	5.00%	3
427	Haldimand Norfolk Health Unit	Birth Control Pills (per package)	10.00	10.20	0.20	2.00%	3
428	Haldimand Norfolk Health Unit	Prenatal Classes	43.00	44.00	1.00	2.33%	3
429	Haldimand Norfolk Health Unit	Food Handler Program	52.00	53.00	1.00	1.92%	3
430	Haldimand Norfolk Health Unit	Lawyers' Letters - Search	90.00	111.00	21.00	23.33%	3



DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Development Applications

431	Planning	Preconsultation Meeting (Reimbursement if proceed with planning application)	250.00	250.00	0.00	0.00%	3
432	Committee of Adjustment	Consent	2,210.00	2,210.00	0.00	0.00%	3
433	Committee of Adjustment	Surplus Farm Dwelling Consent/Zoning Amendment	3,061.00	3,061.00	0.00	0.00%	3
434	Committee of Adjustment	Minor Variance	1,406.00	1,406.00	0.00	0.00%	3
435	Planning	Zoning Amendment - Regular	2,676.00	2,676.00	0.00	0.00%	3
436	Planning	Zoning Amendment - Major	5,172.00	5,172.00	0.00	0.00%	3
437	Planning	Zoning Amendment - Removal of Holding & Temporary Use Extensions, Down Zoning, Garden Suite 20 year Re-Application	391.00	391.00	0.00	0.00%	3
438	Planning	Official Plan Amendment - Regular	3,203.00	3,203.00	0.00	0.00%	3
439	Planning	Official Plan Amendment - Major	5,723.00	5,723.00	0.00	0.00%	3
440	Planning	Combined Official Plan / Zoning Amendment - Regular	3,878.00	3,878.00	0.00	0.00%	3
441	Planning	Combined Official Plan / Zoning Amendment - Major	7,841.00	7,841.00	0.00	0.00%	3
442	Planning	Site Plan - Regular	2,010.00	2,010.00	0.00	0.00%	3
443	Planning	Site Plan - Major	6,912.00	6,912.00	0.00	0.00%	3
444	Planning	Site Plan Minor or Amendment	728.00	728.00	0.00	0.00%	3
445	Planning	Site Plan Exemption	50.00	50.00	0.00	0.00%	3
446	Planning	Subdivision/Condominium - Application Fee plus \$75.00 per lot	3,881.00	3,881.00	0.00	0.00%	3
447	Planning	Condominium Conversion	2,148.00	2,148.00	0.00	0.00%	3
448	Planning	Deeming / Condominium Exemption from Draft Approval	1,226.00	1,226.00	0.00	0.00%	3
449	Planning	Communications Tower	888.00	888.00	0.00	0.00%	3
450	Planning	Green Energy Act	888.00	888.00	0.00	0.00%	3
451	Planning	Part Lot Control Exemption	1,669.00	1,669.00	0.00	0.00%	3

Development Agreements

452	Planning	Site Plan Agreement	1,682.00	1,682.00	0.00	0.00%	3
453	Planning	Subdivision and Condominium Agreement	4,000.00	4,000.00	0.00	0.00%	3
454	Planning	Agreement Compliance Letter	89.00	89.00	0.00	0.00%	3
455	Planning	Cash-In-Lieu of Parking Per Stall	875.00	875.00	0.00	0.00%	3
456	Development Engineering	Other Agreements	916.00	916.00	0.00	0.00%	3
457	Development Engineering	Pre-servicing Agreement	847.00	847.00	0.00	0.00%	3

DEVELOPMENT & CULTURAL SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
Application Maintenance & Other Development Fees							
458	Planning	Agreement Default	500.00	500.00	0.00	0.00%	3
459	Planning	Application Deferral or Inactive File	276.00	276.00	0.00	0.00%	3
460	Planning	Recirculation (at first and every recirculation)	276.00	276.00	0.00	0.00%	3
461	Planning	Recirculation - Site Plan, Subdivision or Condominium (at third and every recirculation thereafter)	500.00	500.00	0.00	0.00%	3
462	Planning	Draft Approval of Subdivision/Condominium/Site Plan and Part Lot Control Extensions	954.00	954.00	0.00	0.00%	3
463	Planning	Draft Plan (Redline)	1,055.00	1,055.00	0.00	0.00%	3
464	Development Engineering	Lot Grading Review	121.00	121.00	0.00	0.00%	3
465	Development Engineering	Peer Review		Full Cost Recovery	NEW	NEW	
466	Planning	911 Civic Addressing – Assignment of Number and Sign Charges	103.00	103.00	0.00	0.00%	3
467	Planning	Publication Sales - Official Plan or Zoning By-Law	100.00	100.00	0.00	0.00%	1

Planning - GIS							
468	GIS	Orthophotography - 2010 Air photography - 1km x 1km Tile	45.00	45.00	0.00	0.00%	1
469	GIS	Orthophotography - 2010 Air photography - 20km x 20km Tile	992.00	992.00	0.00	0.00%	1
470	GIS	Orthophotography - 2015 Air photography - 1km x 1km Tile		30.00	NEW	NEW	1
471	GIS	Orthophotography - 2015 Air photography - 20km x 20km Tile		1,000.00	NEW	NEW	1
472	GIS	Hard Copy Maps - County Map - Colour	16.00	16.00	0.00	0.00%	1
473	GIS	Hard Copy Maps - County Map - Black and White	6.50	6.50	0.00	0.00%	1
474	GIS	Hard Copy Maps - County Map Book - Paper - Colour	21.00	21.00	0.00	0.00%	1
475	GIS	Hard Copy Maps - 2ft x 3ft - Black and White		10.35	NEW	NEW	1
476	GIS	Paper Plots - 8.5"x11" (A size) - Colour	5.50	5.50	0.00	0.00%	1
477	GIS	Paper Plots - 11"x17" (B size) - Colour	11.00	11.00	0.00	0.00%	1
478	GIS	Full Colour - per Square Foot	5.50	5.50	0.00%	0.00%	1
479	GIS	Line Work - per Square Foot	3.25	3.25	0.00%	0.00%	1
480	GIS	Photo Paper - per Square Foot	7.50	7.50	0.00%	0.00%	1

DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Building

481	Building	Zoning Compliance or Building Work Orders - Residential	49.00	50.00	1.00	2.04%	3
482	Building	Zoning Compliance or Building Work Orders – Non-Residential	69.00	70.00	1.00	1.45%	3
483	Building	Additional Administration Fee - Construction without Permit - 100% of Permit Fee (in addition to permit fee)	100% of permit fee	100% of permit fee			3
484	Building	Structural Additions (where an existing septic)	166.00	169.00	3.00	1.81%	3
485	Building	Additional Inspections - Per Inspection	82.00	84.00	2.00	2.44%	3
486	Building	Spatial Separation Agreement	126.00	129.00	3.00	2.38%	3
487	Building	Evaluation of Alternative Solution	162.00	165.00	3.00	1.85%	3
488	Building	Removal of Order		150.00	NEW	NEW	3
489	Building	Plan Resubmission Fee - construction value up to \$3,000		30.00	NEW	NEW	3
490	Building	Plan Resubmission Fee - construction value \$3,001 to \$10,000		50.00	NEW	NEW	3
491	Building	Plan Resubmission Fee - construction value \$10,001 to \$25,000		75.00	NEW	NEW	3
492	Building	Plan Resubmission Fee - construction value \$25,001 to \$50,000		100.00	NEW	NEW	3
493	Building	Plan Resubmission Fee - construction value \$50,001 to \$200,000		200.00	NEW	NEW	3
494	Building	Plan Resubmission Fee - construction value \$200,001 to \$500,000		450.00	NEW	NEW	3
495	Building	Plan Resubmission Fee - construction value \$500,001 to \$1,000,000		1,000.00	NEW	NEW	3
496	Building	Plan Resubmission Fee - construction value \$1,000,001 to \$3,000,000		1,500.00	NEW	NEW	3
497	Building	Plan Resubmission Fee - construction value \$3,000,001 +		2,500.00	NEW	NEW	3

By-Law

498	By-Law	By-Law Administration Fee	67.00	68.00	1.00	1.49%	3
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Tourism & Ec. Dev. Marketing Partner - Program Fees

499	Tourism & Ec. Dev.	Directional Sign- Type 1- A Directional Sign - Type 1 - B	827.00	844.00	17.00	2.06%	1
500	Tourism & Ec. Dev.	Directional Sign- Type 2 - A Directional Sign Type 2 - B	485.00	495.00	10.00	2.06%	1
501	Tourism & Ec. Dev.	Event or Workshop Registration Fee	30.00 - 200.00	31.00 - 204.00	1.00-4.00	Approx. 2.1%	1
502	Tourism & Ec. Dev.	Advertising - Experience Guide, Community Profile, Map, Van Skin and Others (and other publications)	Varies based on actual production	Varies based on actual production			1
503	Tourism & Ec. Dev.	Advertising - Web Banner Ads on Division websites	Varies based on actual production	Varies based on actual production			1
504	Tourism & Ec. Dev.	Advertising - Electronic Sign at Queensway and Park Rd, Simcoe	\$30 per day \$50 per month	\$31 per day \$51 per month	1.00	Approx. 2.1%	1
505	Tourism & Ec. Dev.	Advertising - Two-sided business name plate (Sign at Queensway and Park Road)	915.00	934.00	19.00	2.08%	1
506	Tourism & Ec. Dev.	Marketing Partner Program	175.00	179.00	4.00	2.29%	1

DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
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Heritage & Culture

507	Museum Rental Rates	Rental Fee Hourly	60.00	61.00	1.00	1.67%	2
508	Museum Rental Rates	Rental Fee Half Day	120.00	123.00	3.00	2.50%	2
509	Museum Rental Rates	Rental Fee Full Day - 7 hours	243.00	248.00	5.00	2.06%	2
510	Museum Rental Rates	Rental Fees - Hourly - Gallery	60.00	61.00	1.00	1.67%	2
511	Museum Rental Rates	Rental Fees - Hourly - Meeting Room	28.00	28.50	0.50	1.79%	2
512	Museum Rental Rates	Rental Fees - Half Day - Gallery	120.00	123.00	3.00	2.50%	2
513	Museum Rental Rates	Rental Fees - Half Day - Meeting Room	82.00	84.00	2.00	2.44%	2
514	Museum Rental Rates	Rental Fees - Full Day - Gallery	243.00	248.00	5.00	2.06%	2
515	Museum Rental Rates	Rental Fees - Full Day - Meeting Room	162.00	165.00	3.00	1.85%	2
516	Museum Rental Rates	Maintenance Deposit	110.00	112.00	2.00	1.82%	3
517	Museum Memberships	Membership Fees-Individual	15.00	15.30	0.30	2.00%	2
518	Museum Memberships	Membership Fees-Family	29.00	29.50	0.50	1.72%	2
519	Museum Memberships	Membership Fees-Corporate	110.00	112.00	2.00	1.82%	2
520	Museum Memberships	Membership Fees - Child/Senior	8.00	8.15	0.15	1.88%	2
521	Museum Memberships	Sustaining Membership	551.00	563.00	12.00	2.18%	2
522	Archive Services	Document scanning		0.50	NEW	NEW	1
523	Archive Services	Compact Disks		10.00	NEW	NEW	1
524	Archive Services	USB Drives		10.00	NEW	NEW	1
525	Archive Services	Long Distance Research (per Hour) Note: No charge for in-person reference services.		40.00	NEW	NEW	1
526	Archive Services	Digital image files (per image)		5.00	NEW	NEW	1
527	Archive Services	Digital image files for publication purposes (per image)		20.00	NEW	NEW	1
528	Archive Services	Image scanning (per image)		5.00	NEW	NEW	1
529	Archive Services	Postage/Shipping		Full Cost Recovery	NEW	NEW	1

Delhi Tobacco Museum & Heritage Centre

530	Delhi Tobacco Museum & Heritage Centre	Tour Group - * Admission is complimentary to bus driver & group tour guide	5.00	5.10	0.10	2.00%	2
531	Delhi Tobacco Museum & Heritage Centre	School Program Fees - Full Day - per student Complimentary to teachers and/or chaperones	10.00	10.20	0.20	2.00%	HST over 14
532	Delhi Tobacco Museum & Heritage Centre	Evening/ Weekend Program Fees - per person	8.00	8.15	0.15	1.88%	2
533	Delhi Tobacco Museum & Heritage Centre	Summer Program - One Day	27.00	27.50	0.50	1.85%	HST over 14
534	Delhi Tobacco Museum & Heritage Centre	PA Day Programming	27.00	27.50	0.50	1.85%	HST over 14
535	Delhi Tobacco Museum & Heritage Centre	March Break Programming - One Day	27.00	27.50	0.50	1.85%	HST over 14

DEVELOPMENT & CULTURAL SERVICES							
	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
536	Delhi Tobacco Museum & Heritage Centre	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			
Teeterville Museum							
537	Teeterville Museum	Group - Tours	5.00	5.10	0.10	2.00%	2
538	Teeterville Museum	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			
Waterford Heritage & Agricultural Museum							
539	Waterford Heritage & Agricultural Museum	Group Tours	5.00	5.10	0.10	2.00%	2
540	Waterford Heritage & Agricultural Museum	School Program Fees	5.00	5.10	0.10	2.00%	HST over 14
541	Waterford Heritage & Agricultural Museum	Summer Program - One Day	27.00	27.50	0.50	1.85%	HST over 14
542	Waterford Heritage & Agricultural Museum	PA Day Programming	27.00	27.50	0.50	1.85%	HST over 14
543	Waterford Heritage & Agricultural Museum	March Break Programming - One Day	27.00	27.50	0.50	1.85%	HST over 14
544	Waterford Heritage & Agricultural Museum	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			
Port Dover Harbour Museum							
545	Port Dover Harbour Museum	Tour Fees - Tour Guide	4.00	4.10	0.10	2.50%	2
546	Port Dover Harbour Museum	School Program Fees	4.00	4.10	0.10	2.50%	HST over 14
547	Port Dover Harbour Museum	Tour Fee - Special Tour	175.00	179.00	4.00	2.29%	2
548	Port Dover Harbour Museum	Summer Program - One Day	27.00	27.50	0.50	1.85%	HST over 14
549	Port Dover Harbour Museum	March Break Programming - One Day	27.00	27.50	0.50	1.85%	HST over 14
550	Port Dover Harbour Museum	Sustaining Membership	108.00	110.00	2.00	1.85%	2
551	Port Dover Harbour Museum	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			
Eva Brook Donly Museum							
552	Eva Brook Donly Museum	Group Tours		5.10	NEW	NEW	2
553	Eva Brook Donly Museum	School Program Fees		5.10	NEW	NEW	HST over 14
554	Eva Brook Donly Museum	Summer Program - One Day		27.50	NEW	NEW	HST over 14
555	Eva Brook Donly Museum	Special Events, Special Exhibits, Workshops, etc.		Various Rates	NEW	NEW	
Norfolk Arts Centre							
556	Norfolk Arts Centre	Children's Program Full Week (10% Member discount)	162.00	165.00	3.00	1.85%	HST over 14
557	Norfolk Arts Centre	Children's Art Course One day (10% Member discount)	34.00	34.75	0.75	2.21%	HST over 14
558	Norfolk Arts Centre	Children's Program - After School (10% Member discount)	61.00 - 81.00	62.00 - 83.00	1.00 - 2.00	Approx. 2.1%	HST over 14
559	Norfolk Arts Centre	Youth Program - Full week (10% member discount)	162.00	165.00	3.00	1.85%	HST over 14

DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
560	Norfolk Arts Centre	Adult Programs (10% Member discount)	54.00	55.00	1.00	1.85%	2
561	Norfolk Arts Centre	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			



Approved 2019 Licenses

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
562	Council Services - Licensing	Raffle, Bingo, Nevada Lottery	3% of total value of prizes and/or \$10 per wheel	3% of total value of prizes and/or \$10 per wheel			3
563	Council Services - Licensing	Bazaar Lottery	3% of total value of prizes and/or \$10 per wheel	3% of total value of prizes and/or \$10 per wheel			3
564	Council Services - Licensing	Marriage Licence	116.00	118.00	2.00	1.72%	3
565	Council Services - Licensing	Peddlers & Salesmen: Door to Door - Annual License - Resident	170.00	174.00	4.00	2.35%	3
566	Council Services - Licensing	Peddlers & Salesmen: Door to Door - Annually - Non-Resident	323.00	330.00	7.00	2.17%	3
567	Council Services - Licensing	Peddlers & Salesmen: Non-Profit Charitable Organizations - Resident	No Charge	No Charge			
568	Council Services - Licensing	Peddlers & Salesmen: Non-Profit Charitable Organizations - Non - Resident	108.00	110.00	2.00	1.85%	3
569	Council Services - Licensing	Peddlers & Salesmen: Auctions, Liquidations, Special Sales Not within the Central Business Districts - Resident	108.00	110.00	2.00	1.85%	3
570	Council Services - Licensing	Peddlers & Salesmen: Auctions, Liquidations, Special Sales Not within the Central Business Districts - Non-Resident	811.00	828.00	17.00	2.10%	3
571	Council Services - Licensing	Mobile Food Premises Sales - Resident	293.00	299.00	6.00	2.05%	3
572	Council Services - Licensing	Mobile Food Premises Sales - Non - Resident	567.00	579.00	12.00	2.12%	3
573	Council Services - Licensing	Mobile Food Premises Sales: Per Festival Event	No Charge	No Charge			
574	Council Services - Licensing	Mobile Food Premises Sales: Ice Cream Vendor - Resident	89.00	91.00	2.00	2.25%	3
575	Council Services - Licensing	Mobile Food Premises Sales: Non-Hazardous Food Vendor - Resident	87.00	89.00	2.00	2.30%	3
576	Council Services - Licensing	Mobile Food Premises Sales: Ice Cream Vendor or Non-Hazardous Food Vendor - Non - Resident	170.00	174.00	4.00	2.35%	3
577	Council Services - Licensing	Mobile Food Premises Sales: Non-Profit Charitable Organizations - Resident	66.00	67.00	1.00	1.52%	3
578	Council Services - Licensing	Mobile Food Premises Sales: Non-Profit Charitable Organizations - Non - Resident	298.00	304.00	6.00	2.01%	3
579	Council Services - Licensing	Mobile Food Premises Sales: Second or Subsequent Vehicle - Resident	29.00	29.50	0.50	1.72%	3
580	Council Services - Licensing	Mobile Food Premises Sales: Second or Subsequent Vehicle - Non-Resident	54.00	55.00	1.00	1.85%	3
581	Council Services - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways, sea-doos, and other like contrivances (30 day period)	36.00	36.75	0.75	2.08%	3
582	Council Services - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways, sea-doos, and other like contrivances (annual)	178.00	182.00	4.00	2.25%	3
583	Council Services - Licensing	Friday 13th Daily Sales: Merchandise Only - Resident	120.00	123.00	3.00	2.50%	3
584	Council Services - Licensing	Friday 13th Daily Sales: Merchandise Only or Mobile Food Premises - Non - Resident	548.00	560.00	12.00	2.19%	3
585	Council Services - Licensing	Friday 13th Daily Sales: Mobile Food Premises - Resident	282.00	288.00	6.00	2.13%	3
586	Council Services - Licensing	Friday 13th Daily Sales: Non-Hazardous Food Vendor - Resident	90.00	92.00	2.00	2.22%	3
587	Council Services - Licensing	Friday 13th Daily Sales: Non-Hazardous Food Vendor - Non - Resident	164.00	167.00	3.00	1.83%	3
588	Council Services - Licensing	Friday 13th Daily Sales: NO Retail Sales or Corporate Sponsors - Resident and Non- Resident	58.00	59.00	1.00	1.72%	3
589	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Merchandise Only - Resident	58.00	59.00	1.00	1.72%	3



Approved 2019 Licenses

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
590	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Merchandise Only or Ticket Sales Only - Non - Resident	106.00	108.00	2.00	1.89%	3
591	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Ticket Sales Only - Resident	58.00	59.00	1.00	1.72%	3
592	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Mobile Food Premises - Resident	65.00	66.00	1.00	1.54%	3
593	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Mobile Food Premises - Non - Resident	278.00	284.00	6.00	2.16%	3
594	Council Services - Licensing	Pawnbrokers/Sellers of Used Goods	64.00	65.00	1.00	1.56%	3
595	Council Services - Licensing	New Salvage Yard Licence Application	406.00	415.00	9.00	2.22%	3
596	Council Services - Licensing	Renewal Salvage Yard Licence Application	199.00	203.00	4.00	2.01%	3
597	Council Services - Licensing	Taxicab/Limo Owner	114.00	116.00	2.00	1.75%	3
598	Council Services - Licensing	Taxicab/Limo Drivers	47.00	48.00	1.00	2.13%	3
599	Council Services - Licensing	Taxicab/Limo (per vehicle)	83.00	85.00	2.00	2.41%	3
600	Council Services - Licensing	Tow Truck Owner	114.00	116.00	2.00	1.75%	3
601	Council Services - Licensing	Tattoo & Body Piercing Parlours	92.00	94.00	2.00	2.17%	3
602	Council Services - Licensing	Personal Aesthetics / Salons (excluding Tattoo & Body Piercing Parlours)	15.00	15.30	0.30	2.00%	3
603	Council Services - Licensing	Hotel / Motel / Bed & Breakfasts	15.00	15.30	0.30	2.00%	3
604	Council Services - Licensing	Food Premises	15.00	15.30	0.30	2.00%	3
605	Council Services - Licensing	Administrative Fee for Late License Renewals	51.00	52.00	1.00	1.96%	3
606	Council Services - Licensing	License Replacement	10.00	10.20	0.20	2.00%	3
607	By-Law	Kennel Licence	61.00	62.00	1.00	1.64%	3
608	By-Law	Dog Tags - Spayed/Neutered Dog	24.00	24.50	0.50	2.08%	3
609	By-Law	Dog Tags - Intact Dog	37.00	37.75	0.75	2.03%	3
610	By-Law	Late Purchase Spayed/Neutered Dog	31.00	31.75	0.75	2.42%	3
611	By-Law	Late Purchase of an Intact Dog Tag	42.00	43.00	1.00	2.38%	3
612	Forest Management	Rabbit and Pheasant License - Non-Resident	30.00	30.75	0.75	2.50%	3
613	Forest Management	Rabbit and Pheasant License - Resident	20.00	20.50	0.50	2.50%	3
614	Forest Management	Hunting License - Replacement Card	5.25	5.35	0.10	1.90%	3



OPP Services

By-Law 01-08

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
615	OPP Services	At Fault False Alarm Charge - 1st Response	No Charge	No Charge			
616	OPP Services	At Fault False Alarm Charge - 2nd Response - Registered	75.00	75.00	0.00	0.00%	3
617	OPP Services	At Fault False Alarm Charge - 2nd Response - Unregistered	100.00	100.00	0.00	0.00%	3
618	OPP Services	At Fault False Alarm Charge - 3rd Response - Registered	150.00	150.00	0.00	0.00%	3
619	OPP Services	At Fault False Alarm Charge - 3rd Response - Unregistered	200.00	200.00	0.00	0.00%	3
620	OPP Services	At Fault False Alarm Charge - 4th Response - Registered	200.00	200.00	0.00	0.00%	3
621	OPP Services	At Fault False Alarm Charge - 4th Response - Unregistered	300.00	300.00	0.00	0.00%	3
622	OPP Services	At Fault False Alarm Charge - 5th and Subsequent Response - Registered	400.00	400.00	0.00	0.00%	3
623	OPP Services	At Fault False Alarm Charge - 5th and Subsequent Response - Unregistered	500.00	500.00	0.00	0.00%	3
624	OPP Services	Notice of Appeal Application	45.00	45.00	0.00	0.00%	3
625	OPP Services	Property Alarm Registration Fee (Voluntary Program)	45.00	45.00	0.00	0.00%	3



Approved 2019 Permits

	Department	Description	Approved 2018 Rate	Approved 2019 Rate	\$ Change	% Change	HST Rate
626	Fire Rescue Services	Pyrotechnics Permit Application	326.00	333.00	7.00	2.15%	3
627	Fire Rescue Services	Fireworks Permit Application	70.00	71.00	1.00	1.43%	3
628	Fire Rescue Services	Burn Permits - 1 Day, 6 Months, 2 Year	29.50	30.00	0.50	1.69%	3
629	Roads	Excavation Permit - (Road Cut)	225.00	230.00	5.00	2.22%	3
630	Roads	Excavation Permit - Deposit	1,000.00	1000.00	0.00	0.00%	3
631	Roads	Oversize Load Permit- Single Trip	122.00	125.00	3.00	2.46%	3
632	Roads	Annual Oversize Load Permit	361.00	369.00	8.00	2.22%	3
633	Roads	Entrance Permits	225.00	230.00	5.00	2.22%	3
634	Roads	Entrance Permit - Deposit	1,000.00	1000.00	0.00	0.00%	3
635	Roads	Entrance Permit - Resurfacing	No Charge	No Charge			
636	Building	Building Permit - 1st \$3000 Construction Value	75.00	75.00	0.00	0.00%	3
637	Building	Building Permit - Each additional \$1000 after 1st \$3000 Construction Value or part thereof	13.00	13.00	0.00	0.00%	3
638	Building	Demolition Permit - under 600 sq m Building Area	75.00	75.00	0.00	0.00%	3
639	Building	Demolition Permit - 600 sq m Building Area and over	150.00	150.00	0.00	0.00%	3
640	Building	Plumbing Permit (Residential) - Per Unit	50.00	50.00	0.00	0.00%	3
641	Building	Plumbing Permit (Residential) - Per Fixture	7.00	7.00	0.00	0.00%	3
642	Building	Plumbing Permit (Non-Residential) - Per Unit	65.00	65.00	0.00	0.00%	3
643	Building	Plumbing Permit (Non-Residential) - Per Fixture	13.00	13.00	0.00	0.00%	3
644	Building	Occupancy Permit - Prior to Final Completion	100.00	100.00	0.00	0.00%	3
645	Building	Change of Use Permit or Transfer of Permit	75.00	75.00	0.00	0.00%	3
646	Building	Conditional Permit - greater of 10% of Permit Fee or Min. Fee (in addition to permit fee)	75.00	75.00	0.00	0.00%	3
647	Building	Swimming Pool Permit	108.00	110.00	2.00	1.85%	3
648	Building	Septic Permit: New Systems or Full Replacement	500.00	500.00	0.00	0.00%	3
649	Building	Septic Permit - Repair/Partial Replacement	350.00	350.00	0.00	0.00%	3
650	Building	Roof Top Solar Panel Permit	500.00	500.00	0.00	0.00%	3
651	By-Law	Sign Permit	55.00	56.00	1.00	1.82%	3
652	Forest Conservation	Council Exemption Permit	259.00	264.00	5.00	1.93%	3