



Working together with our community

## **Council Information Package**

### **The Corporation of Norfolk County**

August 22, 2019

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#### **1. Proclamations**

- A) **Last Sunday of September (September 29, 2019)- TRAIL DAY**  
Local trail enthusiasts celebrate this day in Norfolk with a walk along the Lynn Valley Trail.
- B) **Fourth week of September – LEGION WEEK IN NORFOLK COUNTY**  
It is a time for Legion members to reflect on what they have done in the past and plan for the future. During Legion Week members educate their communities on Legion activities in their local area.
- C) **PROSTATE CANCER AWARENESS MONTH**  
Prostate Cancer Canada is the leading national foundation dedicated to the elimination of the most common cancer in men through research, advocacy, education, support and awareness. As the largest charitable investor in prostate cancer research in Canada, Prostate Cancer Canada is committed to continuous discovery in the areas of prevention, diagnosis, treatment, and support.

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## Contact Information

Andy Grozelle, County Clerk

[Andy.Grozelle@norfolkcounty.ca](mailto:Andy.Grozelle@norfolkcounty.ca)





# ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS INC.

**Enbridge Gas Inc. has applied to dispose of certain account balances and for approval of the amount of its earnings that it must share with customers.**

**Learn more. Have your say.**

Enbridge Gas Inc. has applied to the Ontario Energy Board for approval to dispose of amounts recorded in certain deferral and variance accounts and for approval of the amount of its 2018 earnings that it is required to share with customers.

If the application is approved as filed, a typical residential customer in the EGD Rate Zone (former Enbridge Gas Distribution Inc. customers) would receive a one-time credit of \$11.70 in January 2020. A typical residential customer in each of the Union Rate Zones (former Union Gas Limited customers) would see the following impacts:

- **Union South Rate Zone:** a total charge of \$0.96 collected over six months, from January to June 2020
- **Union North West Rate Zone:** a total credit of \$57.21 received over six months, from January to June 2020
- **Union North East Rate Zone:** a total credit of \$21.83 received over six months, from January – June 2020

**Other customers, including businesses, may also be affected.**

**THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING**

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Enbridge Gas. We will question Enbridge Gas on the case. We will also hear questions and arguments from individual customers and from groups that represent the customers of Enbridge Gas. At the end of this hearing, the OEB will decide whether the amounts and the charges or credits requested in the application will be approved.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

**BE INFORMED AND HAVE YOUR SAY**

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas on the OEB’s website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **August 26, 2019** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB’s decision and its reasons on our website.

The OEB intends to consider cost awards in this proceeding that are in accordance with the *Practice Direction on Cost Awards* and only in relation to the following issues:

1) The proposed balances for recovery / refund recorded in the following deferral and variance accounts:

**EGD Rate Zone**

- Deferred Rebate Account
- Electric Program Earnings Sharing Deferral Account
- Average Use True-Up Variance Account
- Earnings Sharing Mechanism Deferral Account
- Dawn Access Costs Deferral Account
- Transactional Services Deferral Account
- Storage and Transportation Deferral Account
- Unaccounted for Gas Variance Account
- Customer Care CIS Rate Smoothing Deferral Account
- Pension and OPEB Forecast Accrual Versus Actual Cash Payment Differential Variance Account
- Manufactured Gas Plant Deferral Account

**Union Rate Zones**

- Unabsorbed Demand Costs Variance Account
- Upstream Transportation Optimization Deferral Account
- Short-Term Storage and Other Balancing Services Deferral Account
- Conservation Demand Management Deferral Account
- Normalized Average Consumption Deferral Account
- Tax Variance Deferral Account
- Unaccounted for Gas Volume Variance Account
- Parkway West Project Costs Deferral Account
- Brantford-Kirkwall / Parkway D Project Costs Deferral Account
- Parkway Obligation Rate Variance Deferral Account
- Unaccounted for Gas Price Variance Account

- Lobo C Compressor / Hamilton-Milton Pipeline Project Costs Deferral Account
- Lobo D / Bright C / Dawn H Compressor Project Costs Deferral Account
- Burlington-Oakville Project Costs Deferral Account
- Base Service North T-Service TransCanada Capacity Deferral Account
- Panhandle Reinforcement Project Costs Deferral Account
- Pension and Other Post-Employment Benefits Variance Account

- 2) The proposed 2018 utility results and earnings sharing amounts.
- 3) The proposed method for allocating and disposing of the deferral account balances and 2018 earnings sharing amount, if any.

**LEARN MORE**

Our file number for this case is **EB-2019-0105**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please enter the file number **EB-2019-0105** on the OEB website: [www.oeb.ca/participate](http://www.oeb.ca/participate). You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

**ORAL VS. WRITTEN HEARINGS**

There are two types of OEB hearings – oral and written. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **August 26, 2019**.

**PRIVACY**

*If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and e-mail address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.*

*This rate hearing will be held under section 36 of the Ontario Energy Board Act, S.O. 1998 c.15 (Schedule B).*





August 13, 2019

**Transmitted VIA Email**

doug.ford@pc.ola.org

Legislative Building

**ATTN: Premier of Ontario**

Queens Park

Toronto, ON

N7A 1A1

Dear Doug Ford:

Please be advised that the Council of the Corporation of the Municipality of Bluewater at its regular meeting on July 29, 2019 passed the following resolution:

**MOVED:** Councillor Whetstone **SECONDED:** Councillor Harris

THAT the Corporation of the Municipality of Bluewater endorse and supports the resolution of the Town of Halton Hills calling upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation, and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the County of Huron, and all municipalities in the Province of Ontario. **CARRIED.**

Sincerely,

A handwritten signature in black ink that reads "Alexander".

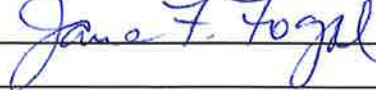
Chandra Alexander

Manager of Corporate Services



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

Moved by:  Date: July 8, 2019  
Councillor Clark Somerville

Seconded by:  Resolution No.: \_\_\_\_\_

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities";

AN WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario;

AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful program have eliminated many of these containers from the natural environment;

THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the Region of Halton; and all municipalities in the Province of Ontario.

  
Mayor Rick Bonnette



August 14, 2019

VIA EMAIL

Royal Canadian Legion  
Orville Hand Branch 521  
115 Back Street  
Bradford, Ontario  
L3Z 1W8

Dear Lt. Col. Ferguson Mobbs and members of the Royal Canadian Legion,

At its meeting of August 6, 2019, the Council of The Corporation of The Town of Bradford West Gwillimbury passed the following motion with respect to the Never Forgotten National Memorial.

*Resolution 2019-275 Leduc/Contois*

*WHEREAS the residents of Bradford West Gwillimbury have a proud tradition of honouring those who made the supreme sacrifice on behalf of Canada in armed conflicts across the world;*

*AND WHEREAS the Never Forgotten National Memorial Foundation has been established to develop commemorative programming, exhibits and monuments at a site on Cape Breton Island as a place of remembrance and thanks for those brave individuals who lost their lives so far from home;*

*AND WHEREAS the Orville Hand Branch 521 of the Royal Canadian Legion has endorsed the Never Forgotten National Monument Program;*

*AND WHEREAS the Foundation is seeking the support of businesses, agencies, government organizations, and individuals across Canada to bring life to this important national memorial;*

*NOW THEREFORE BE IT RESOLVED that the Council of The Corporation of the Town of Bradford West Gwillimbury supports efforts to develop the Never Forgotten National Memorial and so advises Mr. Scot Davidson – Member of Parliament, the Honorable Caroline Mulroney – Member of Provincial Parliament, the Federation of Canadian Municipalities and all municipalities in Ontario.*

CARRIED.

Sincerely,



Alana Schrieder  
Administrative Assistant

c: Scot Davidson, MP  
Hon. Caroline Mulroney, MPP, York-Simcoe  
Federation of Canadian Municipalities, and all municipalities of Ontario



## Important information about the Impact of Bill 108 on municipal parks and recreation

To: Head of Council  
From: Parks and Recreation Ontario

As you are aware, the Provincial Government, through the *More Homes, More Choice Act, 2019 (Bill 108)*, has introduced significant changes to how Ontario's municipalities will plan and fund parks and recreation facilities in their communities. On June 6, 2019, Bill 108, the *More Homes, More Choice Act*, received royal assent. The Province describes this legislation as a plan to increase the amount of housing in Ontario by boosting supply. After careful review, Parks and Recreation Ontario (PRO), through consultation with its membership and key stakeholders, determined this Act could have a significant negative impact on how municipalities deliver parks and recreation facilities in their communities. From our consultation, we have developed four key recommendations that we will be submitting to the Province as they review and prepare for implementation of the Act. These are:

1. The community benefits approach must meet the funding needs of all municipalities today and into the future;
2. Develop a Community Benefits Charge (CBC) cap and formula that is responsive to community-specific and growth-related needs;
3. Provide clarity on transition for in-progress planning applications; and
4. Ensure sufficient time and capacity for municipalities to transition to new CBC authority.

The issues and recommendations are described in further detail in our [submission](#). We are sharing recommendations with you as a resource to consider in your discussions with the Provincial Government, your local council, staff and key stakeholders. We are also aware that many of you may be meeting with provincial representatives at the upcoming annual AMO Conference and wanted to ensure that this information was available for these potential meetings. We ask that you please share this information with staff who may be preparing submissions on behalf of your municipality.

We appreciate your attention to this matter and your support to advance PRO's mission to provide every person equitable access to vibrant communities, sustainable environments, and personal health.

### About PRO

PRO is a provincial association that works to advance the health, social and environmental benefits of quality recreation. We represent over 6,500 members in municipalities across the province. Our members provide vital services and facilities to more than 85% of Ontarians. In all of PRO's submissions, we use evidence-based practices, resources and collaborative partnerships to ensure sound recommendations that reflect the unique voices of the variety of municipalities across Ontario.

[prontario.org](http://prontario.org) | [pro@prontario.org](mailto:pro@prontario.org)

© 2019 Parks and Recreation Ontario | 1 Concorde Gate, Suite 302 | Toronto, ON, M3C 3N6

[Click here](#) to unsubscribe from future mailings or send an email to [pro@prontario.org](mailto:pro@prontario.org) with 'Unsubscribe' in the subject line.

**MINUTES OF THE MEETING OF  
HALDIMAND-NORFOLK HOUSING CORPORATION**

Wednesday, May 15, 2019

Meeting Time: 7:00 p.m.

Unit 2 - 25 Kent Street North, Simcoe, Ontario

**DIRECTORS IN ATTENDANCE**

Jeff Miller – President

Ken Lishman – Director

Bernie Corbett – Director

Ian Rabbitts - Director

**REGRETS**

Brian Snyder – Vice-President

Jean Montgomery – Director

Wayne Thomas – Director

**STAFF MEMBERS IN ATTENDANCE**

Deborah Filice – Chief Executive Officer/ Recording Secretary

**1.0 Welcome and Opening Remarks**

The Chairman welcomed the Members and called the meeting to order at 7:10 p.m.

**1.1 Declarations of Conflict of Interest**

The Chairman requested if any Directors had any declarations of conflict of interest and received no such declarations.

**2.0 Additions to the Agenda**

There were no additions to the agenda brought forward.

**3.0 Correspondence/Information (Received as Information)**

There were no items of correspondence/information brought forward.

**4.0 Review of Minutes**

**4.1 Approval of the Minutes of the Meeting held on April 17, 2019**

Members reviewed the minutes of the board meeting held on April 17, 2019. On “motion” by Bernie Corbett, seconded by Ian Rabbitts, “that the minutes of the board meeting held on April 17, 2019, be approved.” Carried.

**5.0 Business from Previous Meetings**

There were no matters of previous business brought forward.

**6.0 Department Reports**

**6.1 CEO Reports**

**6.1.1 CEO Report – May 2019**

Members reviewed the CEO Report for May 2019. On “motion” by Ken Lishman, seconded by Ian Rabbitts, “that the CEO Report for May 2019, as distributed, be approved.” Carried.

## 6.2 Finance

### 6.2.1 Cheque Disbursement Summary for April 2019 (\$239,164.90)

Members reviewed the Cheque Disbursement Summary for April 2019. On “motion” by Bernie Corbett, seconded by Ken Lishman, “that the Cheque Disbursement Summary for April 2019 in the amount of \$239,164.90, be approved.” Carried.

### 6.2.2 Budget to Actual for the 4 Months Ending April 30, 2018

Members reviewed the Budget to Actual for the 4 Months Ending April 30, 2018. On “motion” by Bernie Corbett, seconded by Ken Lishman, “that the Budget to Actual for the 4 Months Ending April 30, 2018, be approved.” Carried.

### 6.2.3 Investment Statement – For the period ending March 31, 2019

Members reviewed the Investment Statement for the period ending March 31, 2019. On “motion” by Bernie Corbett, seconded by Ken Lishman, “that the Investment Statement for the period ending March 31, 2019, be received as information.” Carried.

### 6.2.4 Final Audited Financial Statements for the Fiscal Year Ended December 31, 2019

Members reviewed the Final Audited Financial Statements for the Fiscal Year Ended December 31, 2019. On “motion” by Bernie Corbett, seconded by Ken Lishman, “that the Final Audited Financial Statements for the Fiscal Year Ended December 31, 2019, be approved.” Carried.

## 6.3 Administration/HR

There were no matters of Administration or HR brought forward.

## **7.0 New Business**

There were no matters of new business brought forward.

## **8.0 In-Camera Meeting**

On “motion” by Ian Rabbitts, seconded by Bernie Corbett, “that the HNHC convene to an in-camera meeting at 8:27 p.m. to discuss items pertaining to legal matters or identifiable individuals.” Carried.

On “motion” by Ken Lishman, seconded by Ian Rabbitts, “that the HNHC reconvene to a public meeting at 9:16 p.m.” Carried.

## **9.0 Adjournment**

On “motion” by Ken Lishman, the meeting was adjourned at 9:21 p.m.

## **11.0 Next Meeting Date**

The next meeting date of the Haldimand Norfolk Housing Corporation is scheduled for Wednesday, June 19, 2019 at 7:00 p.m. at unit 2 – 25 Kent Street North, Simcoe, Ontario.

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Jeff Miller  
President

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Deborah Filice  
Chief Executive Officer/Recording Secretary

**MINUTES OF THE MEETING OF  
HALDIMAND-NORFOLK HOUSING CORPORATION**

Wednesday, June 19, 2019

Meeting Time: 7:00 p.m.

Unit 2 - 25 Kent Street North, Simcoe, Ontario

**DIRECTORS IN ATTENDANCE**

Jeff Miller – President

Brian Snyder – Vice-President

Jean Montgomery – Director

Ken Lishman – Director

Wayne Thomas – Director

Bernie Corbett – Director

Ian Rabbitts - Director

**STAFF MEMBERS IN ATTENDANCE**

Deborah Filice – Chief Executive Officer/ Recording Secretary

**1.0 Welcome and Opening Remarks**

The Chairman welcomed the Members and called the meeting to order at 7:05 p.m.

**1.1 Declarations of Conflict of Interest**

The Chairman requested if any Directors had any declarations of conflict of interest and received no such declarations.

**1.2 Introduction & Welcome of Matt Bowen, Incoming CEO**

The Chairman welcomed Matt Bowen, incoming CEO. Matt introduced himself and provided an overview of his housing background. Members introduced themselves and the board was advised that Matt will officially take over as CEO effective July 1, 2019 upon Deborah's retirement.

**2.0 Additions to the Agenda**

**2.1 Reappointment of Board Members**

Resolution 2019-01 was submitted to the Councils of both Counties for the reappointment of Jeff Miller, Brian Snyder, Ken Lishman, and Wayne Thomas, each for a term of three years. The Resolutions will be reviewed by each Council on June 25, 2019.

**2.2 Meeting with Norfolk County CAO**

Jeff Miller, Matt Bowen and Deborah Filice met with Norfolk County CAO Harry Schlange on June 19, 2019. They discussed ongoing business with the Service Manager, HNHC's desire to regenerate its housing stock, to work autonomously, and to build partnerships to aid in the goal of building new affordable housing. The Norfolk County CAO will initiate the next Shareholder Agreement discussions.

**2.3 Community Wellness Council**

Jean Montgomery reported that the Community Wellness Council met recently (with 35 attendees). This Council voiced that the number 1 priority is unmet housing needs, followed by mental health supports. Jean will be giving a deputation at Council on July 2, 2019.

### **3.0 Correspondence/Information (Received as Information)**

There were no items of correspondence/information brought forward.

### **4.0 Review of Minutes**

#### **4.1 Approval of the Minutes of the Meeting held on May 15, 2019**

Members reviewed the minutes of the board meeting held on May 15, 2019. On “motion” by Brian Snyder, seconded by Wayne Thomas, “that the minutes of the board meeting held on May 15, 2019, be approved.” Carried.

### **5.0 Business from Previous Meetings**

There were no matters of previous business brought forward.

### **6.0 Department Reports**

#### **6.1 CEO Reports**

##### **6.1.1 CEO Report – June 2019**

Members reviewed the CEO Report for June 2019. On “motion” by Brian Snyder, seconded by Jean Montgomery, “that the CEO Report for June 2019, as distributed, be approved.” Carried.

#### **6.2 Finance**

##### **6.2.1 Cheque Disbursement Summary for May 2019 (\$227,191.11)**

Members reviewed the Cheque Disbursement Summary for May 2019. On “motion” by Ken Lishman, seconded by Brian Snyder, “that the Cheque Disbursement Summary for May 2019 in the amount of \$227,191.11, be approved.” Carried.

##### **6.2.2 Budget to Actual for the 5 Months Ending May 31, 2018**

Members reviewed the Budget to Actual for the 5 Months Ending May 31, 2018. On “motion” by Ken Lishman, seconded by Brian Snyder, “that the Budget to Actual for the 5 Months Ending May 31, 2018, be approved.” Carried.

#### **6.3 Administration/HR**

##### **6.3.1 Review of Draft Policy HR 6.07 Working Alone**

Members reviewed Draft Policy HR 6.07 Working Alone. On “motion” by Ian Rabbitts, seconded by Brian Snyder, “that Draft Policy HR 6.07 Working Alone, be approved.” Carried.

##### **6.3.2 Resolution 2019-04 to Appoint the Chief Executive Officer**

Members reviewed Resolution 2019-04 to Appoint the Chief Executive Officer. On “motion” by Ian Rabbitts, seconded by Brian Snyder,

“WHEREAS Haldimand Norfolk Housing Corporation By-Law No. 1, Clause 6.01 enacted on December 15, 2000 states that the Board of Directors of the Haldimand Norfolk Housing Corporation shall from time to time appoint a Chief Executive Officer of the Haldimand Norfolk Housing Corporation; and

WHEREAS Deborah Filice, CEO will be retiring from the Haldimand Norfolk Housing Corporation as of June 30, 2019;

THEREFORE BE IT RESOLVED that the Board of Directors hereby appoints Matt Bowen as Chief Executive Officer of the Haldimand Norfolk Housing Corporation effective July 1, 2019.

Dated at the Town of Simcoe, Norfolk County, this 19th day of June 2019.”

Carried.

**7.0 New Business**

There were no matters of new business brought forward.

**8.0 In-Camera Meeting**

On “motion” by Bernie Corbett, seconded by Ken Lishman, “that the HNHC convene to an in-camera meeting at 8:43 p.m. to discuss items pertaining to legal matters.” Carried.

On “motion” by Bernie Corbett, seconded by Ian Rabbitts, “that the HNHC reconvene to a public meeting at 8:48 p.m.” Carried.

**9.0 Adjournment**

On “motion” by Ken Lishman, the meeting was adjourned at 8:55 p.m.

**11.0 Next Meeting Date**

The next meeting date of the Haldimand Norfolk Housing Corporation is scheduled for Wednesday, September 18, 2019 at 7:00 p.m. at unit 2 – 25 Kent Street North, Simcoe, Ontario.

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Jeff Miller  
President

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Matt Bowen  
Chief Executive Officer/Recording Secretary





August 8, 2019

### **In This Issue**

- AMO Youth Engagement Initiative.
- Special Advisor's Report on Blue Box released.
- Consultation: Canada-Ontario Agreement on Great Lakes.
- Pre-Conference: Explore Ottawa by bike.
- Pre-Conference: Clinics at the 2019 AMO Conference.
- AMO's Fall Policy Forum: London, October 24 + 25.
- ONE Investment fall workshops across Ontario.
- Careers with Kingston, Burlington, Lakeshore and Orangeville.

### **AMO Matters**

AMO is pleased to launch our new Youth Engagement Initiative at this year's Annual Conference. Following the launch, please [join other young council members](#) from across Ontario for socializing and networking.

### **Provincial Matters**

The Special Advisor on Recycling and Plastic Waste released his [report](#) to the Ministry of the Environment, Conservation and Parks. AMO is working with the Ministry on next steps.

### **Federal Matters**

The draft new Canada-Ontario Agreement on Great Lakes Water Quality and Ecosystem Health is available for comment on [Ontario's Environmental Registry](#) and on [Canada.ca](#). It is available for comment for 60 days, until September 4, 2019.

### **Eye on Events**

Explore Ottawa by bike and experience some of Ontario's most innovative cycling infrastructure on Sunday, August 18, prior to start of the AMO Conference. Participants will hear from city staff and local officials about the planning and impact of cycling projects, including Ontario's first downtown separated bike lane (Laurier Ave). Participation is free for registered delegates. Bikes and helmets will be provided. Tour will take place at a leisurely pace and will include stops to ask questions. Space is limited, [register today](#).

Communications 101 for Elected Officials, Codes of Conduct Clinic and Indigenous Cultural Competency are 3, half-day clinics available to purchase as part of your Conference experience. The sessions run concurrently on Sunday, August 18, from 9:00 am to noon. The cost is \$360 + HST. Register [here](#) at the [AMO Conference](#) site using the conference registration form.

Save the dates - October 24 + 25 - for AMO's Fall Policy Forum, for elected officials, senior municipal staff and others. London will be the location of a two-day forum on some of the key policy issues and questions confronting Ontario's municipal governments. Program details will be available in September.

ONE Investment fall workshops across Ontario - for more information [click here](#). Learn why municipalities need to invest? What are the different investment options available to your municipality? And how the release of the Prudent Investor Standard provides broader investment options?

### **Careers**

[Planner - City of Kingston](#). Reports to: Manager, Policy Planning. File No.: J0719-0644. Job Type: Temporary. Closing date: August 16, 2019. Please apply to City of Kingston [Career Opportunities](#). Your resume must clearly demonstrate how you meet the requirements of the position.

Financial Analyst - City of Burlington. Employment Status: Contract/Job Rotation up to November 2020. Job Number: FN-158-19. Posting Closing Date: August 16, 2019. To apply, visit City of Burlington Career Opportunities and click on "View Jobs". Please note that applications are only accepted online.

General Accounting Supervisor - Town of Lakeshore. Reports to: Manager, Accounting Services. Qualified applicants are to email a detailed resume outlining their qualifications to [jobs@lakeshore.ca](mailto:jobs@lakeshore.ca) no later than 9:00 a.m., Monday, August 19, 2019, clearly indicating General Accounting Supervisor in the subject line.

Senior Procurement Specialist - Town of Orangeville. Department: Corporate Services. Please submit your resume, in confidence, to Sarah Alexander, Human Resources Assistant, no later than 4 p.m. on Thursday August 22, 2019. Applications may be submitted online, emailed to [hr@orangeville.ca](mailto:hr@orangeville.ca), or submitted in person to the Town Hall located at 87 Broadway. If submitting a resume via email, please quote the job title in the subject line.

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

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\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



August 15, 2019

### **In This Issue**

- Incoming AMO Executive Director announced.
- New for municipal employers: WSIB Guide on Mental Stress Injury.
- New AMO paper on housing solutions.
- AMO Youth Engagement Initiative.
- Going to AMO? Let your community know why.
- AMO Conference count down.
- LAS Blog: AMO Conference 2019 - where will LAS be?
- Energy training: Let's go on an energy hunt!
- Economic development training for elected officials.
- Career with 4S Consulting Services Inc.

### **AMO Matters**

AMO is pleased to announce the appointment of Brian Rosborough as Executive Director of AMO, effective September 1, 2019. Brian's career in public policy and public administration in Ontario spans 28 years. Prior to returning to AMO in 2018 as Director of AMO's Membership Centre, Brian served as the Senior Executive Officer of Wilfrid Laurier University's Brantford Campus, was a government relations consultant and held various positions in the Ontario Public Sector during his career.

The Workplace Safety and Insurance Board (WSIB) has created a mental stress injury claim guide for municipal employers. This was informed by an AMO working group of senior municipal human resources specialists and OAPC, OAF, and OAPC representatives.

"Fixing the Housing Affordability Crisis: Municipal Recommendations for Housing in Ontario" consolidates AMO's outstanding recommendations to address housing instability. It will guide future municipal advocacy on provincial and federal housing initiatives.

AMO is pleased to launch our new Youth Engagement Initiative at this year's Annual Conference. Following the launch, please join other young council members from across Ontario for socializing and networking.

Highlight your municipality's hard work and address matters that concern your community by encouraging your local media to cover the 2019 AMO Conference. Click here for AMO's template media advisory and social media posts.

### **Eye on Events**

The AMO Conference count down has begun. We look forward to welcoming you in Ottawa on Sunday, August 18. Have a look at the 2019 AMO Conference program we have lined up for you.

### **LAS**

LAS Blog: The conference is coming soon! The LAS team is looking forward to meeting you in-person at one of the many events we're participating in this year. Check out the blog to learn where we'll be.

Identifying energy savings opportunities in your facility is the first step to reducing energy cost. Join the growing number of municipalities benefitting from their very own custom LAS Energy Efficient Building Operations (EEBO) workshops. Book a session for the fall and hunt down those savings! Contact Christian Tham for more information.

### **Municipal Wire\***

The Economic Developers Council of Ontario is offering [economic development training for elected officials](#). The session is offered in Cornwall on September 10.

#### **Careers**

[Key Accounts Manager – 4S Consulting Services Inc.](#) Qualified applicants are invited to apply. Applicants must submit a cover letter, resume, and minimum three references to Addy Yellapantula, 4S Marketing & Business Development Advisor, at [aditya@4sconsult.com](mailto:aditya@4sconsult.com). Closing date: August 31.

#### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

#### **AMO Contacts**

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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August 8, 2019

### **Special Advisor's Report on Blue Box Transition Released**

The Ministry of the Environment, Conservation and Parks has posted the final report on the Blue Box mediation process. The report was authored by Mr. David Lindsay, Special Advisor on Recycling and Plastic Waste. The link to the report can be found [here](#).

The [Special Advisor](#) was engaged by the Province on July 7, 2019, to provide advice on how to tackle plastic waste and litter, improve recycling, increase products that can go into the Blue Box, and ensure producers are fully responsible for managing plastic and other packaging at end-of-life.

AMO participated fully in the mediation process on behalf of members. During the process there was a growing alignment amongst all stakeholders on the compelling need to change the Blue Box program, and how transition of the Blue Box to full producer responsibility could be best implemented.

The report recommends a six-year transition of the Blue Box program to full producer responsibility (i.e. the Minister provides direction in 2019, a timeline of 12-18 months for regulation development (2019-2020), a two-year preparation process (2021-2022), and a three-year transition for all municipal programs (2023-2025)).

The recommendations within the report, which will inform the Minister's next steps, are generally aligned with municipal positions. It is important to highlight that there will be many more opportunities for stakeholder and public input going forward.

These changes are needed as the current Blue Box system is not working well. Municipal governments have been advocating for this transition because our waste systems are not well positioned to respond to the rapidly changing composition of products and packaging, the necessary

investments in collection and processing infrastructure, and the demands of end markets.

Producers can best reduce waste, increase the resources that are recovered and reincorporated into the economy, and enable a consistent province-wide system that makes recycling easier and more accessible.

AMO is encouraged by the progress made to date by the government on this file. All stakeholders understand the compelling need for timely action on waste diversion and appear increasingly aligned on the necessary next steps. With global momentum building to reduce waste, increase diversion and improve recycling, transitioning the Blue Box program is an opportunity for Ontario to show commitment and leadership.

As we wait for an announcement on the Blue Box program, we are hopeful that the plan that is ultimately put forward by the Province incorporates municipal advice and allows for adequate time and certainty for all stakeholders to plan and collaborate successfully.

**AMO Contact:** Dave Gordon, Senior Advisor, [dgordon@amo.on.ca](mailto:dgordon@amo.on.ca), and Amber Crawford, Policy Advisor, [acrawford@amo.on.ca](mailto:acrawford@amo.on.ca), 416.971.9856 ext. 353.

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August 13, 2019

## Ontario Releases Remainder of Municipal Cannabis Funding

Ontario's Minister of Finance, the Honourable Rod Phillips will soon release the final \$6.74 million in funds for cannabis legalization to municipal governments. The Minister has written today to Heads of Council of eligible municipal governments and further information on allocations will be provided by the Ministry soon. AMO understands that the funding will be allocated as previously determined based on municipal decisions to allow retail cannabis sales. It is appreciated that the full \$40 million base funding for municipal governments will be disbursed shortly, fulfilling a major part of Ontario's approach to sharing cannabis revenues.

The Ontario Cannabis Legalization Implementation Fund (OCLIF) provides \$40 million over two years to help municipalities deal with cannabis legalization implementation in their communities and ensure that municipal budgets are not unduly pressured by these activities. OCLIF provides support to municipal governments through up-front funding for items such as enforcement, education and training, front line service demands and other incremental costs of legal recreational cannabis in communities.

### OCLIF Distribution Model:

- OCLIF was distributed in two tranches:
  - The first \$5,000 prior to municipal governments deciding to allow cannabis retail
  - A second \$5,000 OR per household funding if greater than \$5,000 if cannabis retail is allowed
- \$10 million of the \$40 million was held back by the province to deal with any unforeseen circumstances arising from implementation of legalization.
- If the provincial share of the federal cannabis excise tax exceeds \$100 million over the two year federal-provincial agreement, the province will share any surplus 50/50 with municipal governments that allow cannabis retail in their communities.

Today's Minister's letter deals with the remainder of the \$10 million holdback of the OCLIF funds. AMO understands that the provincial government provided \$3.06 million of the held-back funds to the Ontario Provincial Police to aid with cannabis enforcement coordination. AMO expects this OPP funding to help manage any demands for increase to municipal billing from the force for community policing as it



has been combined with provincial support for police training. AMO also understands that the City of Toronto has received \$200,000 out of the reserve to help with demand for increased enforcement of illegal cannabis retail outlets after legalization.

With the distribution of this final \$6.74 million in funding to municipalities, municipal governments can now focus on the amount of Ontario revenue from the federal excise tax for cannabis in the period. As noted, if revenues exceed \$100 million over the first two years of legalization surplus funds will be available for distribution to municipal governments that allowed retail. Minister Phillips' letter notes that the provincial government will connect with AMO in 2020 when more information on the federal cannabis excise tax take for the first two years of legalization is known.

As recreational cannabis implementation enters a new and more established phase, AMO is looking forward to working closely with the province on the next federal-provincial cannabis excise tax revenue agreement to represent municipal interests and ensure consideration of long-term revenue sharing opportunities for our members.

**AMO Contact:** Craig Reid, Senior Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), 416-971-9856 ext. 334.

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August 14, 2019

### **Fixing the Housing Affordability Crisis: Municipal Recommendations for Housing in Ontario**

Today, AMO released [“Fixing the Housing Affordability Crisis: Municipal Recommendations for Housing in Ontario”](#).

Addressing the housing affordability crisis facing our residents throughout Ontario is a key priority for AMO and municipal governments. It is also a priority for the federal and provincial governments. While recent provincial and federal initiatives on housing reflect an interest in tackling these challenges together, AMO has a number of recommendations that focus on outstanding issues that need to be addressed.

Municipal governments are ready to continue working with the provincial and federal orders of government and our non-profit, co-operative, and private sector partners. Our focus is on finding solutions to the housing affordability crisis that make sense for everyday families, local communities and property taxpayers, while focusing especially on housing solutions that will help those most in need.

AMO’s housing paper provides ideas aimed at doing just that. It consolidates AMO’s outstanding housing recommendations and also provides advice to the federal and provincial governments to make sure the housing initiatives underway make a meaningful difference for those in housing need.

To do so, the paper focuses on five key areas:

- Increasing the Supply of Affordable Housing for Families
- Creating a Financially Stable Model for Community Housing
- Expanding Affordable Housing Options
- Ending Homelessness; and
- Supporting People with their Health Care Needs for Successful Tenancies.

“Fixing the Housing Affordability Crisis: Municipal Recommendations for Housing in Ontario” will guide our work as we continue to engage with our partners in housing in the time ahead.

The paper is a product of the hard work of AMO’s Housing and Homelessness Task Force with collaboration from the Planning Task Force. We also thank our partners from the Ministry of Municipal Affairs and Housing, the Ontario Municipal Social Service Association, the Northern Ontario Service Deliverer’s Association, the Ontario Non-Profit Housing Association, the Cooperative Housing Federation of Canada – Ontario Region, the Ontario Federation of Indigenous Friendship Centres, and the Housing Services Corporation for their input and advice over the years.

**AMO Contact:** Michael Jacek, Senior Advisor, [mjacek@amo.on.ca](mailto:mjacek@amo.on.ca), 416-971-9856 ext. 329.

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Fax: 519-426-5900

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# Information Package Memo

**To:** Mayor Chopp and Members of Council

**cc:** Senior Leadership Team  
Andy Grozelle, County Clerk

**From:** Shelley Darlington, Director, Corporate Support Services  
Lydia Harrison, Realty Services Coordinator, Corporate Support Services

**Date:** August 12, 2019

**Re:** Update – Sale of Lands to Habitat for Humanity Brant  
and to Robert John Turnecliff and Sandra Lynne Turnecliff

---

The purpose of this memo is to provide Council with an update as to the sale of lands to Habitat for Humanity Brant and to Robert John Turnecliff and Sandra Lynne Turnecliff.

- Part Lot 3 and Lot 4, Plan 272, being Part 2, 37R11218; Part Lot 5, Plan 272, being Part 3, 37R11218 – having a frontage of 31.852 metres on Brook Street, Simcoe, was sold to Habitat for Humanity Brant for \$15,000. The transaction was completed on the scheduled closing date of July 8, 2019.
- Part Lot 3, Plan 272, being Part 1, 37R11218 – having a frontage of 6 metres on Brook Street, Simcoe, was sold to Robert John Turnecliff and Sandra Lynne Turnecliff for \$15,000. The transaction was completed on the scheduled closing date of July 8, 2019.

Prepared By:  
Lydia Harrison  
Realty Services Coordinator  
(519) 426-5870 ext. 1323



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## Information Package Memo

**To:** Mayor Chopp and Members of Council

**Cc:** Senior Leadership Team  
Andy Grozelle, County Clerk  
Shelley Darlington, Director, Corporate Support Services

**From:** Margit Wamsley, Generalist, Corporate Support Services

**Date:** August 22, 2019

**Re:** Temporary Road Closure – Special Event Application 2019-28  
Port Dover Harbour Museum 5<sup>th</sup> Annual Car Rally

---

The purpose of this memo is to inform Council of the delegated road closure activity for the Port Dover Harbour Museum 5<sup>th</sup> Annual Car Rally fundraiser event being held on Saturday, September 28, 2019.

The following road closure will be in effect for the event from 10:00 a.m. until 1:30 p.m.

- Harbour Street from St. Andrew Street to the dead end parking area by the Port Dover Harbour Museum/Riverfront Park

Attached is a map outlining the road closure. Please contact the writer if you require further information.

Prepared by:

Margit Wamsley  
519-426-5870 Ext. 1332  
cc: [customer.serviceinfo@norfolkcounty.ca](mailto:customer.serviceinfo@norfolkcounty.ca)  
DL-Road Closures

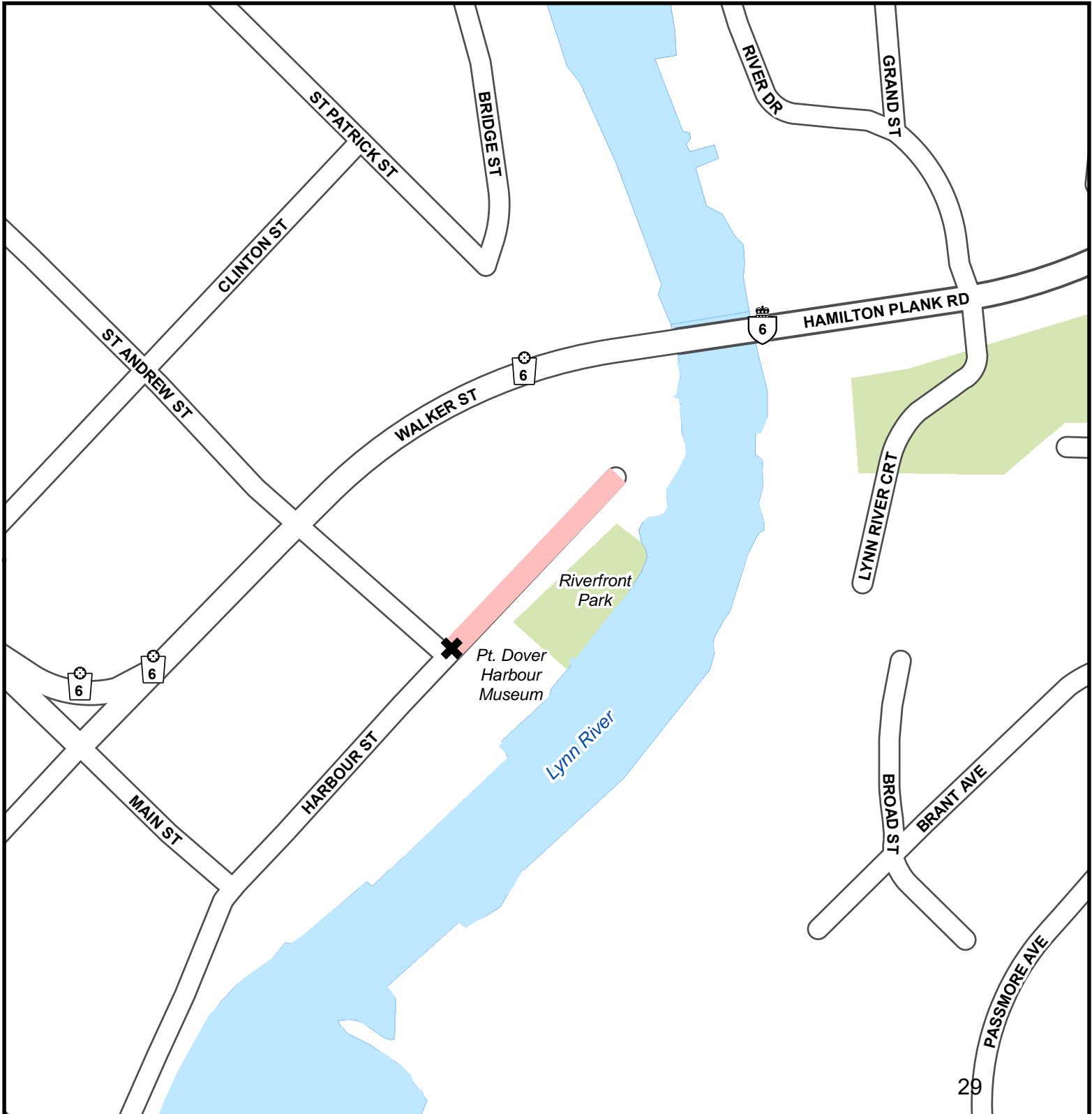
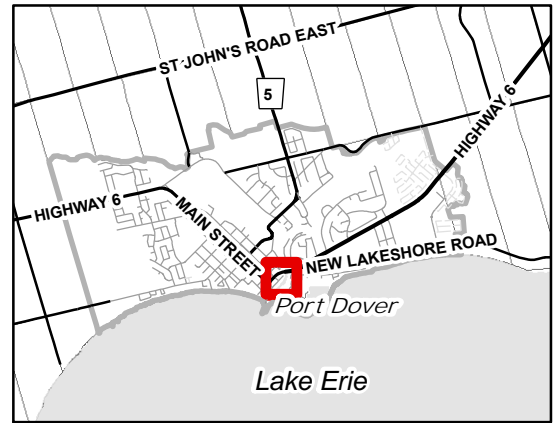
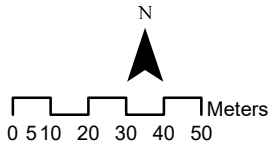
# Temporary Road Closure

Event: Harbour Museum Car Rally

Location: Port Dover



Barricade  
Closed Roads





Employee & Corporate Services  
Corporate Support Services  
185 Robinson Street, Suite 100  
Simcoe ON N3Y 5L6  
Tel: 519-426-5870 ext. 1331  
Fax: 519-427-5900

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## Information Package Memo

**To:** Mayor Chopp and Members of Council

**Cc:** Senior Leadership Team  
Andy Grozelle, County Clerk  
Shelley Darlington, Director, Corporate Support Services

**From:** Margit Wamsley, Generalist, Corporate Support Services

**Date:** August 22, 2019

**Re:** Temporary Road Closure – Special Event Application  
2019-31 Donnybrook Fair

---

The purpose of this memo is to inform Council of the delegated road closure activity for the Donnybrook Fair parade being held in Walsh on Saturday, September 21, 2019.

The following road closures will be in effect for the event effect from 11:00 am until 11:30 am.

- St. John's Road from St. Michael's School to Turkey Point Road
- Turkey Point Road from St. John's Road to the Walsh Fairgrounds Entrance

Attached is a map outlining the road closures. Please contact the writer should you require any further information.

Prepared by:

Margit Wamsley

519-426-5870 Ext. 1332

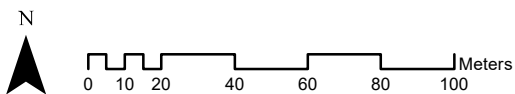
cc: [customer.serviceinfo@norfolkcounty.ca](mailto:customer.serviceinfo@norfolkcounty.ca)

DL-Road Closures

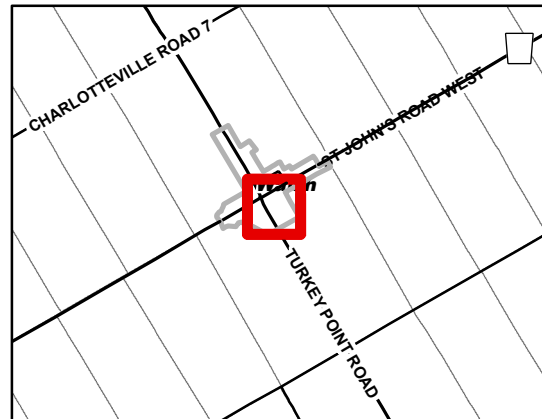
# Temporary Road Closure

Event: Donny Brook Fair

Location: Walsh, Norfolk County



→ Parade Route  
Closed Road





Employee and Corporate Services  
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Simcoe, Ontario N3Y 5L6  
Tel: 519-426-5870 Ext. 1331  
Fax: 519-427-5900

---

## Information Package Memo

**To:** Mayor Chopp and Members of Council

**Copy To:** Senior Leadership Team  
Andy Grozelle, County Clerk  
Shelley Darlington, Director, Corporate Support Services

**From:** Margit Wamsley, Generalist, Corporate Support Services

**Date:** August 22, 2019

**Re:** Temporary Road Closure - Special Event Application 2019-50 – Langton Fair

---

The purpose of this memo is to inform Council of the delegated road closure activity for the Langton Fair being held on Wednesday, September 18, 2019 on the Langton arena grounds.

The following road closures will be in effect for the event from 11:00 am until 11:45 am:

- Part of Albert Street from the arena to Queen Street (Highway 59)
- Queen Street from Albert Street to Norfolk Drive
- Norfolk Drive from Queen Street to George Street
- George Street from Norfolk Drive to Albert Street

Attached is a map outlining the road closures. Please contact the writer if you require further information.

Prepared by:

Margit Wamsley

Corporate Support Generalist

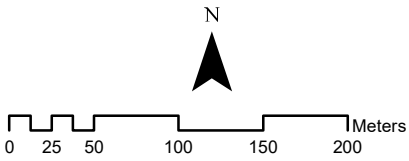
519-426-5870 Ext. 1332

cc: [customer.serviceinfo@norfolkcounty.ca](mailto:customer.serviceinfo@norfolkcounty.ca)

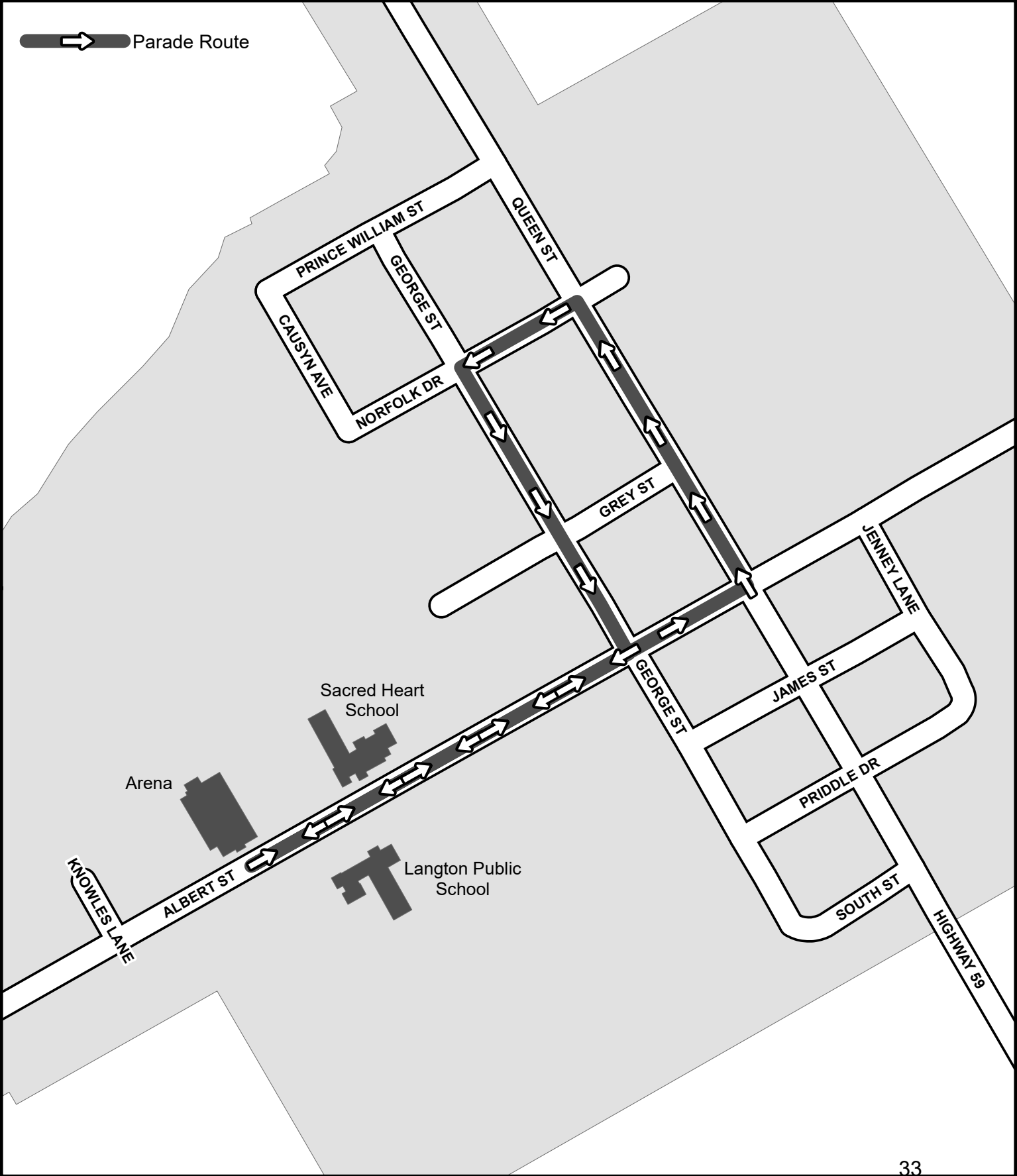
DL-Road Closures



# Langton Fall Fair Parade Route



 Parade Route





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Corporate Support Services  
185 Robinson Street, Suite 100  
Simcoe ON N3Y 5L6  
Tel: 519-426-5870 ext. 1331  
Fax: 519-427-5900

---

## Information Package Memo

**To:** Mayor Chopp and Members of Council

**Cc:** Senior Leadership Team  
Andy Grozelle, County Clerk  
Shelley Darlington, Director, Corporate Support Services

**From:** Margit Wamsley, Generalist, Corporate Support Services

**Date:** August 22, 2019

**Re:** Temporary Road Closure – Special Event Application  
2019-48 Port Rowan Bayfest

---

The purpose of this memo is to inform Council of the delegated road closure activity for the Port Rowan Bayfest event being held in Port Rowan from August 31, 2019 to September 1, 2019.

The following road closures will be in effect throughout this event:

Friday, August 30, 2019 from 8:00 pm to 11:00 pm:

- Front Road closed from College Avenue to Church Street
- Ellis Street from Ethel Ferris to Front Road
- Wolven Street from Bay Street to Erie Avenue

Saturday August 31, 2019 from 8:00 am to 12:00 am on Sunday September 1, 2019:

- Front Road closed from College Avenue to Church Street
- Ellis Street from Ethel Ferris to Front Road
- Wolven Street from Bay Street to Erie Avenue

Saturday, August 31, 2019 from 6:00 pm to 11:00 pm:

- Centre Street from Bay Street to Erie Avenue

Sunday September 1, 2019 from 8:00 am to 11:00 pm:

- Front Road closed from College Avenue to Church Street
- Ellis Street from Ethel Ferris to Front Road
- Wolven Street from Bay Street to Erie Avenue

Sunday September 1, 2019 from 10:00 am to 3:00 pm:

- Wolven Street from East Quarter Line Road to Bay Street
- Erie Street from Chestnut Street to Wolven Street
- Bay Street from Chestnut Street to Wolven Street

Sunday September 1, 2019 from 4:00 pm to 6:00 pm:

- Bay Street from Centre Street to Wolven Street

Attached is a map outlining the road closures. Please contact the writer if you require any further information.

Prepared by:

Margit Wamsley

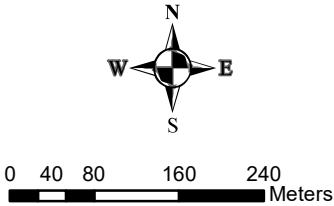
Corporate Support Generalist

519-426-5870 Ext. 1332

cc: [customer.serviceinfo@norfolkcounty.ca](mailto:customer.serviceinfo@norfolkcounty.ca)

DL-Road Closures

# Port Rowan Bayfest Parade Route & Road Closures



**Legend**

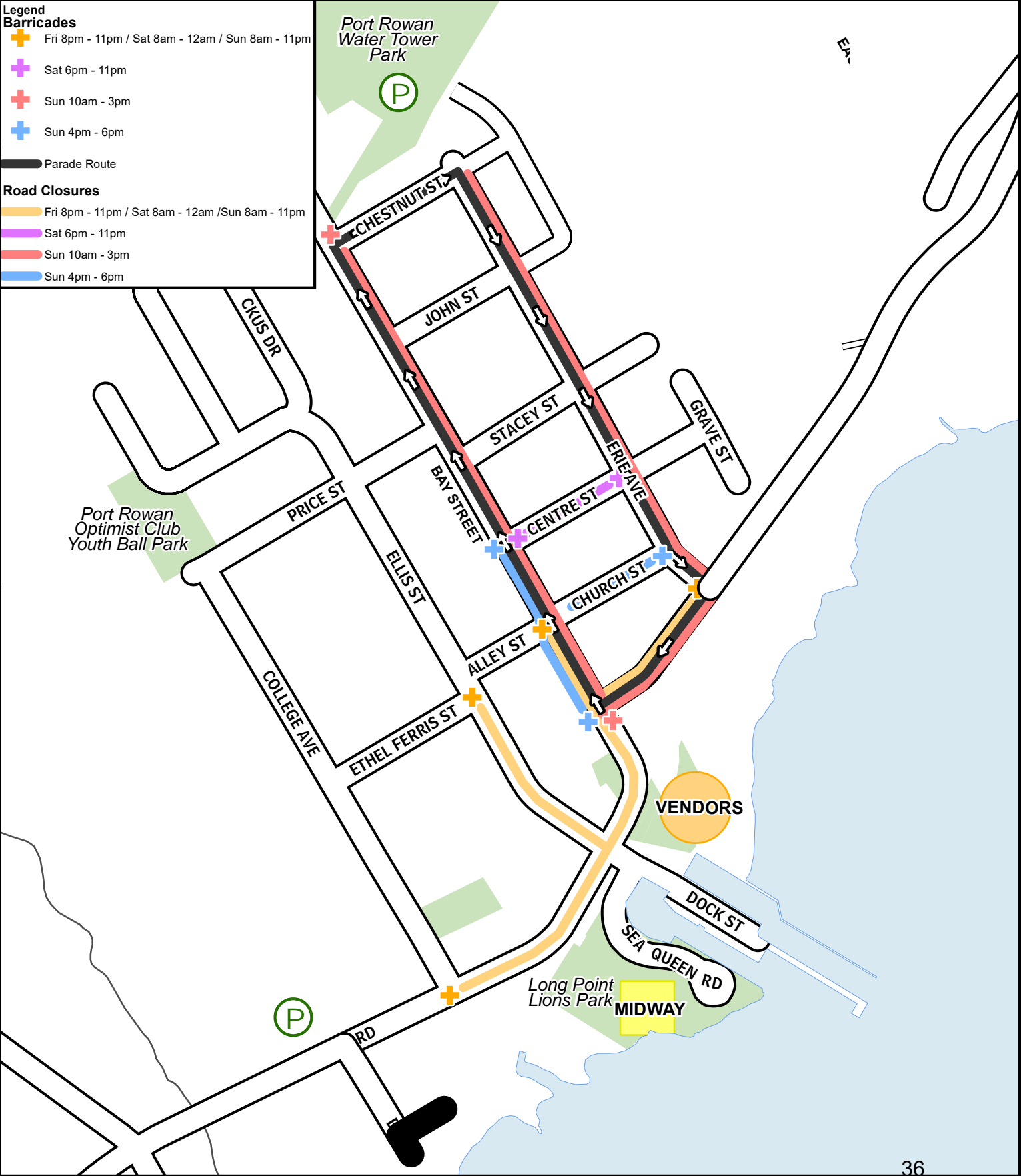
**Barricades**

- Orange cross: Fri 8pm - 11pm / Sat 8am - 12am / Sun 8am - 11pm
- Purple cross: Sat 6pm - 11pm
- Red cross: Sun 10am - 3pm
- Blue cross: Sun 4pm - 6pm

Thick black line: Parade Route

**Road Closures**

- Orange line: Fri 8pm - 11pm / Sat 8am - 12am / Sun 8am - 11pm
- Purple line: Sat 6pm - 11pm
- Red line: Sun 10am - 3pm
- Blue line: Sun 4pm - 6pm





Form FO-61  
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## Information Package Memo

**To:** Mayor Chopp and Members of Council

**Copy To:** Senior Leadership Team  
Andy Grozelle, County Clerk  
Shelley Darlington, Director, Corporate Support Services

**From:** Margit Wamsley, Generalist, Corporate Support Services

**Date:** August 22, 2019

**Re:** Temporary Road Closure - Special Event Application 2019-39 – Port Dover Summer Festival

---

The purpose of this memo is to inform Council of the delegated road closure activity for the Port Dover Summer Festival event being held in Port Dover August 16–18, 2019.

The following road closures will be in effect for the event from 7:00 am on August 16, 2019 until 6:00 pm on August 18, 2019:

- Park Street from Main Street to St. Andrew Street
- Market Street East from Main Street to St. Andrew Street
- Main Street from Chapman Street to Market Street West

Attached is a map outlining the road closure. Please contact the writer if you require further information.

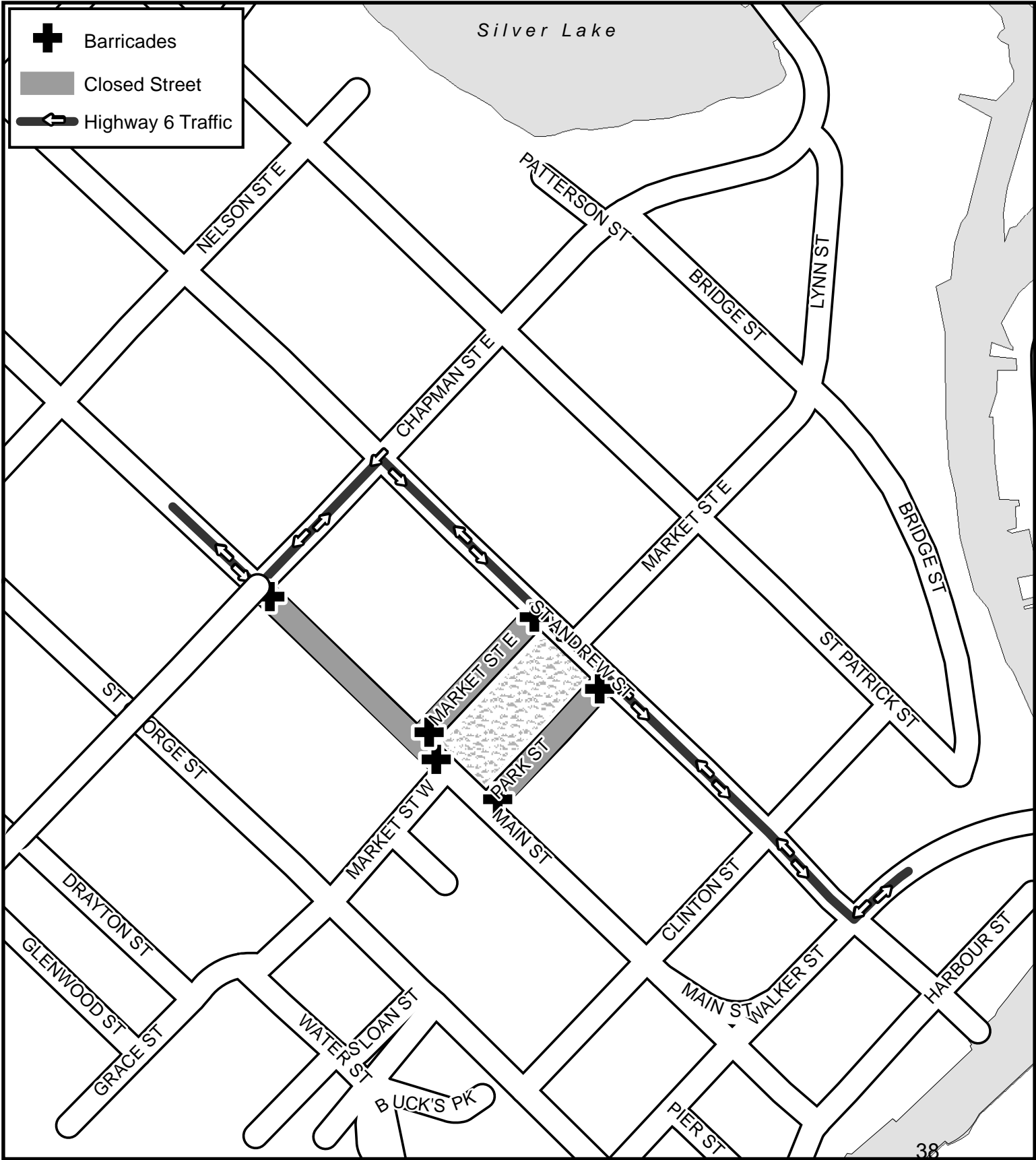
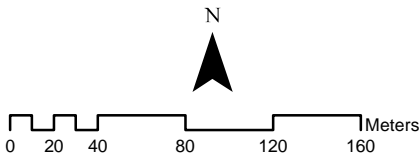
Prepared by:

Margit Wamsley  
Corporate Support Generalist, Ext. 1332

cc: [customer.serviceinfo@norfolkcounty.ca](mailto:customer.serviceinfo@norfolkcounty.ca)  
DL-Road Closures

Temporary Road Closure:

# Port Dover Summer Festival





Form FO-61  
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Simcoe, Ontario N3Y 5L6  
Tel: 519-426-5870 Ext. 1331  
Fax: 519-427-5900

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## Information Package Memo

**To:** Mayor Chopp and Members of Council

**Copy To:** Senior Leadership Team  
Andy Grozelle, County Clerk  
Shelley Darlington, Director, Corporate Support Services

**From:** Margit Wamsley, Generalist, Corporate Support Services

**Date:** August 22, 2019

**Re:** Temporary Road Closure - Special Event Application 2019-27  
Waterford Lion/Lioness Pumpkinfest

---

The purpose of this memo is to inform Council of the delegated road closure activity for the Waterford Pumpkinfest event being held in Waterford, October 17 through October 20, 2019.

The following road closures will be in effect for the parade and events from Thursday, October 17 through Sunday, October 20, 2019:

**a) Alice Street**

From 12:00 pm on Thursday, October 17 through 1:00 pm on Monday, October 21:

- Alice Street will be closed from St. James Street to Wellington Street for the World's Finest Amusements set up, sponsored by Waterford Lions Club.

From 8:00 am to 4:00 pm on Saturday, October 19:

- Alice Street will be closed from Main Street South to St. James Street for entertainment, parade and crowd safety.

When Alice Street is closed, Auty Street (north bound traffic only) and St. James Street from Nichol Street to Alice Street will be barricaded (local traffic only).

**b) St. James Street South**

From 11:00 am to 4:00 pm on Sunday, October 20:

- St. James Street South will be closed from West Church Street to Nichol Street for the soapbox derby.

**c) Wellington Street**

From 12:00 pm on Thursday, October 17 through 12:00 pm on Monday, October 21:

- Wellington Street will be closed from Nichol Street to Alice Street for World's Finest Amusements, sponsored by Waterford Lions Club; allowing access to apartments.

**d) Blueline Road**

From 9:00 am to 3:00 pm on Saturday, October 19:

- Blueline Road will be closed from Thompson Road West to Main Street (Old Hwy 24) for parade assembly.

**e) Thompson Road (Regional Road #9)**

From 9:00 am to 3:00 pm on Saturday, October 19:

- Thompson Road will be closed from Blue Line Road to Main Street (Old Hwy 24) for parade and assembly.

**f) Old Hwy 24 (Main Street North and South)**

From 11:00 am to 3:00 pm on Saturday, October 19:

- Old Hwy 24 will be closed from Thompson Road to Mechanic Street for parade.

**g) Additional Streets on Parade Route**

The following streets are closed 11:00 am to 3:00 pm on Saturday, October 19 for the parade route:

- Starting from the Blue Line Road and Thompson Road assembly areas, east to Main Street (Old Hwy 24), north on Main Street to Alice Street, west on Alice Street to St. James Street, south on St. James St. to Thompson Road and returning to assembly area.

Attached is a map outlining the road closures for the parade route. Please contact the writer if you require further information.

Prepared by:

Margit Wamsley

519-426-5870, Ext. 1331

cc: [customer.serviceinfo@norfolkcounty.ca](mailto:customer.serviceinfo@norfolkcounty.ca)

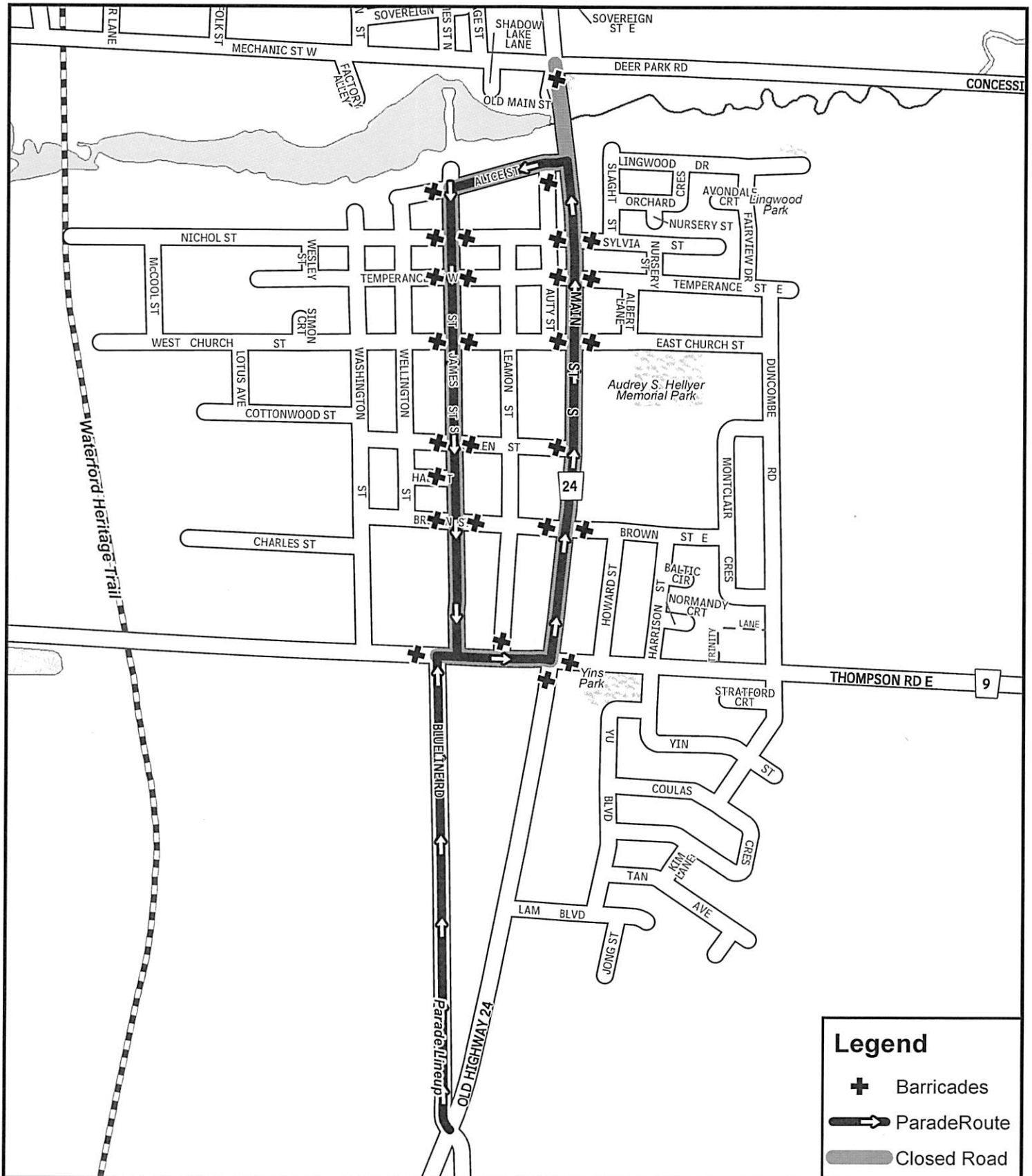
DL-Road Closures



# Waterford Pumpkinfest Parade Route



0 70 140 280 420 Meters



## Legend

- + Barricades
- Parade Route
- █ Closed Road



Employee & Corporate Services  
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Simcoe ON N3Y 5L6  
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## Information Package Memo

**To:** Mayor Chopp and Members of Council

**Cc:** Senior Leadership Team  
Andy Grozelle, County Clerk  
Shelley Darlington, Director, Corporate Support Services

**From:** Margit Wamsley, Generalist, Corporate Support Services

**Date:** August 22, 2019

**Re:** Temporary Road Closure – Special Event Application 2019-51 Beerstock

---

The purpose of this memo is to inform Council of the delegated road closure activity for the Beerstock event, taking place in Port Dover on Saturday, September 28, 2019.

The following roads will be closed to vehicular traffic on Saturday, September 28, 2019 from 7:00 am to 11:59 pm:

- Market Street East, between Main Street and St. Andrews Street
- Park Street, between Main Street and St. Andrews Street

Attached is a map outlining the road closures. Please contact the writer if you require further information.

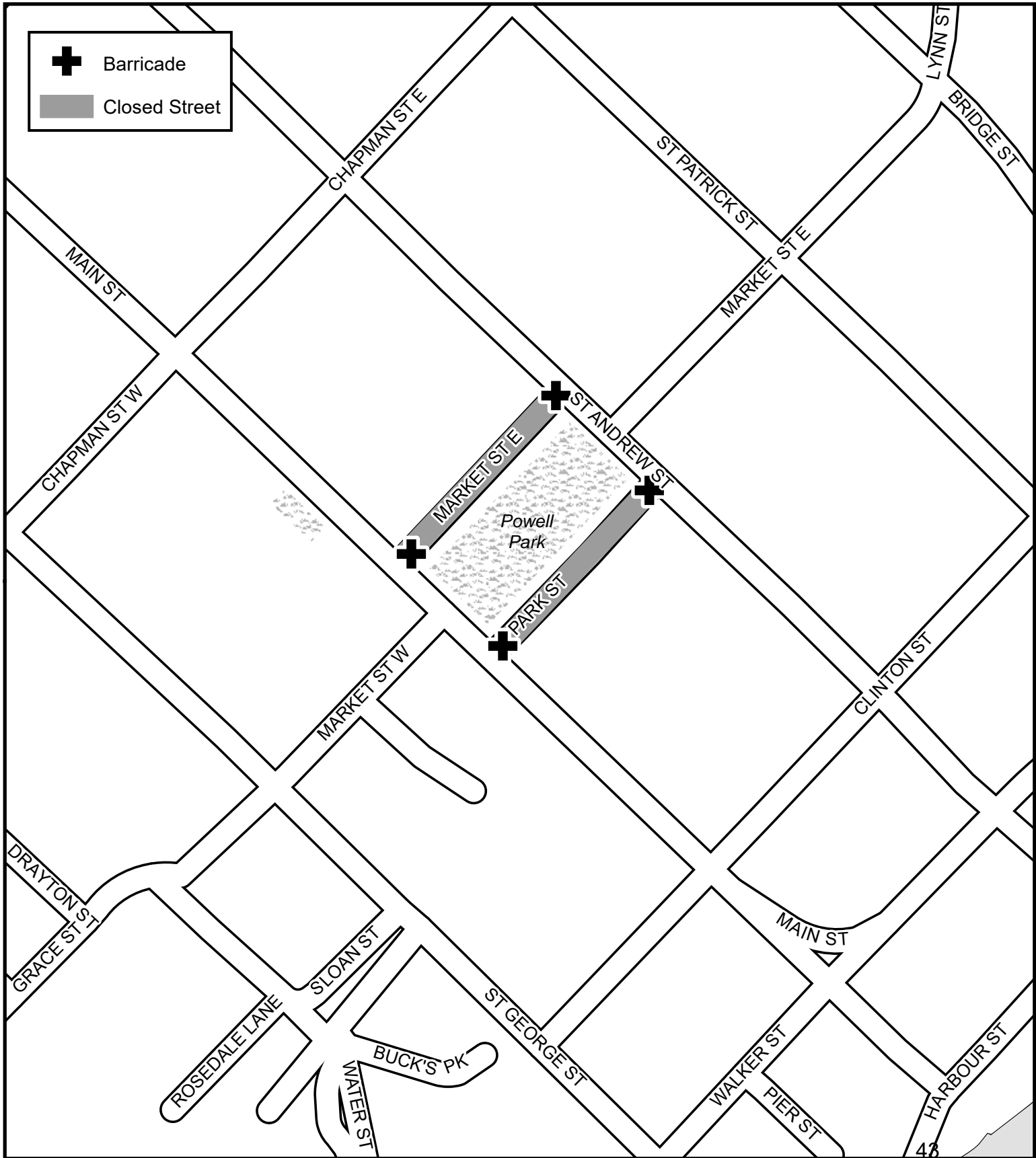
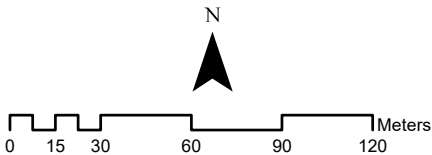
Prepared by:

Margit Wamsley  
519-426-5870 Ext. 1332

cc: [customer.serviceinfo@norfolkcounty.ca](mailto:customer.serviceinfo@norfolkcounty.ca)  
DL-Road Closures

Temporary Road Closure:

# Norfolk County Beerstock





Employee and Corporate Services  
Corporate Support Services  
185 Robinson Street, Suite 100  
Simcoe, Ontario N3Y 5L6  
Tel: 519-426-5870 Ext. 1331  
Fax: 519-427-5900

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## Information Package Memo

**To:** Mayor Chopp and Members of Council

**Copy To:** Senior Leadership Team  
Andy Grozelle, County Clerk  
Shelley Darlington, Director, Corporate Support Services

**From:** Margit Wamsley, Generalist, Corporate Support Services

**Date:** August 22, 2019

**Re:** Temporary Road Closure - Special Event Application 2019-51 Hope in High Heels

---

The purpose of this memo is to inform Council of the delegated road closure activity for the Hope in High Heels event being held on Saturday, September 21, 2019 in Simcoe.

The following road closures will be in effect from 9:00 a.m. to 12:00 p.m. on September 21, 2019.

- Wilson Street from Norfolk Street to Bertha Street

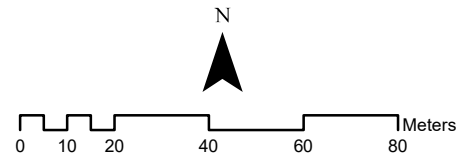
Attached is a map outlining the road closure. Please contact the writer if you require any further information.

Prepared by:

Margit Wamsley  
519-426-5870 Ext. 1332  
cc: [customer.serviceinfo@norfolkcounty.ca](mailto:customer.serviceinfo@norfolkcounty.ca)  
DL-Road Closure

**Temporary Road Closure:**

# Hope in High Heels





Public Works Division  
Engineering Department  
183 Main Street of Delhi  
Delhi, Ontario N4B 2M3  
Tel: 519-426-5870  
Fax: 519-582-4571

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## Information Package Memo

**To:** Mayor and Council  
**From:** Dadean Assam, P.Eng, Project Manager  
**Date:** August 14, 2019  
**Re:** Update - Donjon Boulevard (Port Dover) Reconstruction

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This Memo is to update Council on the status of planned Donjon Boulevard Reconstruction in Port Dover. The bidding opportunity was issued on May 31, 2019, with a closing date of June 25, 2019.

There were twenty eight (28) Bid Takers including contractors, sub-contractors, material suppliers, engineering firms and area construction associations. Only one (1) bid in the amount of \$2,397,681.80 excluding taxes was received. This amount was almost \$1.5 million higher than the approved budget of \$ 920,000.

Staff wish to inform Council that this bid was rejected however the project will be re-tendered this fall for proposed construction in spring 2020 following an award by Council. Due to the lateness of the Capital Budget approval and the timing of the bid call, a higher than expected bid was the result. Staff are confident that significantly better pricing can be obtained with a re-tender. All residents located within the scope of the planned project will also be informed of this plan.

For further consideration, the Public Meeting held on May 1, 2019, resulted in some residents opposed to the construction of the proposed sidewalk. Staff is not certain if residents will approach Council to request the deletion of sidewalk when the project is re-tendered.

If you require any additional information, please feel free to contact me at your convenience.

Dadean Assam, P. Eng, Project Manager  
519-426-5870 ext. 1609



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Corporate Support Services  
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Simcoe, Ontario N3Y 5L6  
Tel: 519-426-5870  
Fax: 519-426-5900

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# Information Package Memo

**To:** Mayor Chopp and Members of Council

**Cc:** Harry Schlange, CAO  
Andy Grozelle, County Clerk

**From:** Yakov Sluchenkov, GM, Employee and Corporate Services  
Shelley Darlington, Director, Corporate Support Services

**Date:** August 22, 2019

**Re:** **Land Assets**

---

At the July 9<sup>th</sup>, 2019 Norfolk County Council meeting, Staff were directed under resolution 26 subsection iii to provide an update by August 22, 2019 outlining the following:

“ii) A list of all surplus lands assets, to be provided to Council on August 22, 2019;“

Declaration and sale of surplus land assets are governed by Policy EBS – 60, Land Purchase and Sale Policy, approved by Council Resolution No. 15 By-Law 2011-115. The policy was created and approved to comply with Section 270 the *Municipal Act, 2001, S.O. 2001, c. 25 (the Act)* which requires a municipality to adopt and maintain a policy with respect to the sale and other disposition of land.

As per Section 1.1 of EBS – 60, Council may, at a meeting open to the public:

*“At a meeting open to the public, Council may by by-law or resolution, declare land to be surplus to the needs of the municipality and authorize County staff to negotiate the sale of the land. The passage of such by-law or resolution does not obligate the County to sell such lands, and such a declaration may be rescinded at any time before a binding Agreement of Purchase and Sale has been entered into by the County....”*



Individual Departments/Divisions are accountable for the oversight and stewardship of County lands, facilities and properties for their respective areas (Parks, Recreation, Economic Development, Facilities, Environmental Services, etc.) and are responsible for seeking Council approval to declare surplus to municipal needs when there is no longer a County need for the asset.

Once declared surplus to municipal needs, the file is transferred to Corporate Support Services who is responsible for the sale transaction in accordance with Policy EBS-60, Land Purchase and Sale Policy.

According to the records managed actively through Corporate Support Services, the following properties have been declared surplus by Norfolk County Council:

1. County Medical Building – 807 St. George Street, Port Dover
  - On hold until completion of short-term lease agreements.
2. 161 Wellington Avenue, Delhi – Vacant Land
  - Currently advertised for sale.
3. Part Road Allowance between Lots 6 & 7, Con 5, Townsend
  - Property owner has not given an indication to move forward with the transaction.
4. Part MacBain Ave, St. David Street and Crescent Road (unopened), Plan 207, Port Dover
  - Property owner has not given an indication to move forward with the transaction.
5. Lot 24, Part Lot 25 Plan 251 – 95 Hastings Drive – Vacant Land
  - On hold as directed by previous Council. Future report to be presented to Council.
6. Lot 40, Plan 251 – 129 Hastings Drive – Vacant Land
  - On hold as directed by previous Council. Future report to be presented to Council.
7. Lot 53, Plan 251 – Hastings Drive – Vacant Land
  - On hold as directed by previous Council. Future report to be presented to Council.

Staff consulted with Senior Leadership Team to determine if there were any other lands, facilities or properties declared surplus to municipal needs that are still being managed by individual departments/divisions. No comments were received.

Up until recently, Corporate Support Services was not aware of any detailed records from the predecessor municipalities identifying surplus properties. Recently, Corporate Support Services has been provided with a list of potential properties that were reviewed by the former City of Nanticoke in 1996 and considered for disposal. Further review of this documentation will be required and has been identified in staff's future work plan.



The County-Owned Lands layer on the GIS Viewer shows a total of 489 County-Owned parcels. GIS Services within the Planning Department, has used the various categories determined by the Municipal Property Assessment Corporation (MPAC), along with a visual review of the parcel utilizing GIS mapping, to categorize into the 15 uses shown in the table below.

| <b>Current Use</b> | <b># of Parcels</b> | <b>Hectares</b>     | <b>Acres</b>    |
|--------------------|---------------------|---------------------|-----------------|
| Access             | 11                  | 5.439729            | 13.44           |
| Cemetery           | 34                  | 36.668845           | 90.61           |
| County Facility    | 99                  | 304.46467           | 752.35          |
| Marina             | 2                   | 32.65377            | 80.69           |
| Monument\Sign      | 5                   | 1.641551            | 4.06            |
| Other              | 3                   | 1.584267            | 3.91            |
| Park               | 60                  | 59.000603           | 145.79          |
| Parking            | 22                  | 4.281115            | 10.58           |
| Path               | 15                  | 1.349603            | 3.33            |
| Recreation         | 19                  | 134.173631          | 331.55          |
| Stormwater Pond    | 7                   | 7.075957            | 17.49           |
| Trail              | 21                  | 107.16496           | 264.81          |
| Utility            | 8                   | 9.005438            | 22.25           |
| Vacant             | 152                 | 364.503434          | 900.71          |
| Woodlot            | 31                  | 593.578326          | 1,466.76        |
| <b>Total</b>       | <b>489</b>          | <b>1,662.585899</b> | <b>4,108.34</b> |

The visual review utilizing the GIS mapping identified a total of 152 vacant parcels totaling 364.503434 hectares (900.71 acres).

Should Council wish to move forward with a review of County owned lands, facilities or properties, each parcel should be looked at individually to verify land title records, determine zoning, natural heritage, building or other restraints to determine suitability for being declared surplus to municipal needs and being sold. Appropriate resourcing will need to be assigned to complete this review.

Prepared and Submitted By:

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# Information Package Memo

**To:** Mayor Chopp and Members of Council

**Cc:** Harry Schlange, CAO  
Andy Grozelle, County Clerk

**From:** Yakov Sluchenkov, GM, Employee and Corporate Services  
Shelley Darlington, Director, Corporate Support Services

**Date:** August 22, 2019

**Re:** **Status Update - Legal Files**

---

At the July 9<sup>th</sup>, 2019 Norfolk County Council meeting, Staff were directed under resolution 26 subsection iii to provide an update by August 22, 2019 outlining the following:

“iii) The status of all legal proceedings against Norfolk County, to be provided to Council on August 22, 2019; “

On May 16, 2019, then County Solicitor Nicholas Loeb provided to Council a list of our outstanding litigation and this memo serves as further status update in that regard.

Insurance litigation is one where the County is a defendant in each of these actions although some of them may include a cross-claim against co-defendants. When someone makes a negligence claim against the County’s insurer, Frank Cowan Company Limited, to cover and they assign counsel to defend the County. The County provides information and witnesses for the purpose of defending the claims but in general does not play a role in directing how the claim proceeds or whether or how they settle.

As Council is aware, Norfolk County has hired Ms. Paula Boutis to replace Mr. Loeb as our County Solicitor. Ms. Boutis commences her employment September 3<sup>rd</sup>, 2019 and will undoubtedly review outstanding litigation should Council have any further questions that require more detailed analysis of the files.

Please see attached list.

Prepared and Submitted By:

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Director, Corporate Support Services  
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| Legal Proceedings Against Norfolk County |                   |  |                              |                  |        |  |
|--|-------------------|--|------------------------------|------------------|--------|--|
| Item                                     | Date of Loss      | Plaintiff / Opposing Party                             | Description                  | Law Firm         | Status | Status Comments  |
| 1.                                       | 2011-May 13       | Esson, P.<br>Everets, H.<br>Gratton, J.<br>Everets, C. | Motor Vehicle Accident       | Assigned By FCCL | Open   | Pre-Trial scheduled September 3, 2019<br>Litigation ongoing.   |
| 2.                                       | 2013-June 28      | Reynaert, D.   | Property Damage              | Assigned By FCCL | Open   | Mediation commenced.<br>Litigation ongoing.  |
| 3.                                       | 2014-August 16    | Sullivan, B.   | Motor Vehicle Accident       | Assigned By FCCL | Open   | Dates being canvassed for Mediation.<br>Litigation ongoing.  |
| 4.                                       | 2014-September 1  | O'Dwyer, S.<br>O'Dwyer, C.                             | Property Damage              | Assigned By FCCL | Open   | Examinations for Discovery completed.<br>Litigation ongoing.   |
| 5.                                       | 2014-July 15      | Ryczak, R. Jr.<br>Ryczak, R. Sr.<br>Ryczak, D.         | Near Drowning                | Assigned By FCCL | Open   | Mediation scheduled January 23, 2020.<br>Litigation ongoing.   |
| 6.                                       | 2016-July 30      | Carvalho, R.   | Motor Vehicle Accident       | Assigned By FCCL | Open   | Matter dismissed.<br>Awaiting Final Release.   |
| 7.                                       | 2016-December 17  | Beach, W.  | Slip and Fall                | Assigned By FCCL | Open   | Dates being canvassed for Examinations for<br>Discovery. Litigation ongoing.                         |
| 8.                                       | 2016-December 22  | Fehervari, T.  | Slip and Fall                | Assigned By FCCL | Open   | Examinations for Discovery scheduled for<br>November 6, 2019. Litigation ongoing.                    |
| 9.                                       | 2017-March 28     | Andrushko, T.  | Trip and Fall                | Assigned By FCCL | Open   | Examinations for Discovery scheduled for<br>August 29, 2019. Litigation ongoing.                     |
| 10.                                      | 2017-November 1   | Chadwick, D.<br>Chadwick, J.<br>Chadwick, B.           | Vicarious Liability          | Assigned By FCCL | Open   | Examinations for Discovery completed.<br>Dates being canvassed for Mediation.<br>Litigation ongoing. |
| 11.                                      | 2017-September 11 | Irwin, A.  | Motor Vehicle Accident       | Assigned By FCCL | Closed | Matter denied. Awaiting documentation.   |
| 12.                                      | 2017-September 3  | Krug, J.<br>Burbridge, S.                              | Property Damage              | Assigned By FCCL | Open   | Dates to be canvassed for Examinations for<br>Discovery. Litigation ongoing.                         |
| 13.                                      | 2018-October 29   | Heath, P.<br>Booy-Heath, P.                            | Nuisance and Negligence      | Assigned By FCCL | Open   | Dates being canvassed for Examinations for<br>Discovery. Litigation ongoing.                         |
| 14.                                      | 2018-August 15    | Radical Lines Inc.<br>Vanderpost, A.                   | Misfeasance in Public Office | Assigned By FCCL | Open   | Dates being canvassed for Examinations of<br>Discovery and Mediation.<br>Litigation ongoing.         |

| Legal Proceedings Against Norfolk County |                  |                                     |  |                    |           |  |
|--|------------------|-------------------------------------|--|--------------------|-----------|--|
| Item                                     | Date of Loss     | Plaintiff / Opposing Party          | Description  | Law Firm           | Status    | Status Comments  |
| 15.                                      | 2014-May 1       | Fung Loy Kok<br>Institute of Taoism | Superior Court Application   | Ross & McBride LLP | Adjourned | Adjourned.   |
| 16.                                      | 2015-February 9  | Air Rider Hovercraft<br>Penketh, R. | Small Claims Court   | Ross & McBride LLP | Adjourned | Adjourned <i>sine die</i> .  |
| 17.                                      | 2016-March 4     | Dundee Gas                          | ARB Matter   | Ross & McBride LLP | Open      | Matter pending.  |
| 18.                                      | 2018-April 4     | Hopkins, A.                         | Small Claims Court   | County Solicitor   | Open      | Matter resolved.<br>Awaiting Court documentation.                          |
| 19.                                      | 2019-January 21  | Schuyler Farms                      | Judicial Review  | Ross & McBride LLP | Open      | Matter resolved.<br>Awaiting Court documentation.                          |
| 20.                                      | 2019-February 21 | Vaughan et al.                      | Superior Court Application<br>Title Dispute Ontario Street, Port Dover                               | Ross & McBride LLP | Adjourned | Adjourned <i>sine die</i> .  |
| 21.                                      | 2019-April 11    | Mawhiney, R.                        | Superior Court Application<br>Hastings Drive, declaration of legal non-<br>conforming use for RV use | Ross & McBride LLP | Open      | Matter scheduled in Assignment Court on<br>August 28, 2019.                |
| 22.                                      | 2019-May 15      | Ross, K.                            | LPAT Appeal<br>Minor Variance  | Ross & McBride LLP | Open      | Waiting for Hearing Date to be set.  |
| 23.                                      | 2019-May 15      | McDonald, J.                        | LPAT Appeal<br>Garden Suite  | Ross & McBride LLP | Closed    | Appeal dismissed.  |
| 24.                                      | 2019-May 15      | Steffler, L.                        | LPAT Appeal<br>Zoning and OPA  | Ross & McBride LLP | Open      | Materials filed. Case Management<br>Conference scheduled October 24, 2019. |
| 25.                                      | 2019-May 15      | Bremont Homes                       | LPAT Appeal<br>Condo Corporation   | Ross & McBride LLP | Open      | Matter pending.  |
| 26.                                      | 2019-June 5      | Jerome, L.                          | LPAT Appeal<br>Minor Variance  | Ross & McBride LLP | Open      | Notice of Appeal filed.<br>Matter pending.                                 |
| 27.                                      | 2019-July 10     | 1970488 Ontario Inc.                | LPAT Appeal<br>Rezoning Application  | Ross & McBride LLP | Open      | Materials submitted.<br>Matter pending.                                    |