



The Corporation of Norfolk County

By-Law 2017-127

Being a By-Law to Establish User Fees and Service Charges.

WHEREAS Section 391(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

AND WHEREAS the *Planning Act*, R.S.O. 1990, c.P.13, as amended, and the *Building Code Act*, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges;

AND WHEREAS the Council of The Corporation of Norfolk County has, from time to time, established various fees and charges for information, services, activities and use of County property;

AND WHEREAS the Council of The Corporation of Norfolk County deems it expedient to enact a comprehensive by-law establishing and requiring the payment of fees for information, services, activities and use of County property;

AND WHEREAS notice was given of Council's intent to consider changes to Norfolk County's User Fees and Service Charges By-Law on the County's website in accordance with Norfolk County's Public Notice By-Law 2008-25.

NOW THEREFORE the Council of The Corporation of Norfolk County hereby enacts as follows:

1. That the fees and charges as set out in the Schedules attached hereto and forming part of this By-Law are hereby established and adopted by the Council of The Corporation of Norfolk County;
2. That no request by any person for any information, service, activity or use of County property described in the Schedules will be processed or provided by any County Official, unless and until the person requesting the information, service, activity or use of County property has paid the applicable fee or charge in the prescribed amount as set out in the Schedules to the County;

3. That in the event that any information, service, activity or use of County property is requested by a person or staff, and a fee or charge for such information, service, activity or use of County property has not been specifically provided for in the Schedules thereto, a fee or charge shall be calculated by County staff utilizing the formula described in Schedule "A", attached hereto and forming part of this By-Law, and such fee or charge shall be deemed to be a fee or charge otherwise established and adopted by Council and shall be deemed to be included in the Schedules;
4. That unless otherwise prescribed, the fees and charges established by this By-Law shall be payable to The Corporation of Norfolk County by cash, money order, certified cheque, cheque or debit card when due;
5. That fees and charges that have been imposed in accordance with this By-Law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and a one quarter percent per month (1 $\frac{1}{4}$ %), non compounded or fifteen percent (15%) per annum;
6. That in the event any part of this By-Law, including any part of the Schedules, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect;
7. That in the event another by-law of The Corporation of Norfolk County establishes a fee or charge that is not referenced by this By-Law and that is not inconsistent with this By-Law, the fee or charge established by that other by-law shall be deemed to be included in the Schedules attached hereto;
8. That any provision of any by-law that is inconsistent with this By-Law be hereby repealed;
9. That By-Law 2016-129 and any amendments thereto are hereby repealed in their entirety;
10. That this By-Law shall be known as the "User Fees and Service Charges By-Law";

11. That the effective date of this By-Law shall be January 1, 2018.

ENACTED AND PASSED this 12th day of December, 2017.

Original By-Law Signed by:

Mayor C. H. Luke and Clerk/Manager of Council Services Andrew Grozelle

F.S. 17-44

**SCHEDULE A
FEES AND CHARGES ESTIMATE FORMULA
2018**

Service/Activity to be calculated:

Revenue Account #

Description of Service/Activity:

Input required in yellow cells only.

The only items requiring input on this tab are those highlighted in yellow. This sheet is a summary tab of all of the input completed on the subsequent tabs and is used to calculate the final costs for the fee to be charged. There are hyperlinks in the title of each section below which will bring you directly to the tab where the input is required.

Please insert the name of the user fee under **Service/Activity to be calculated and Revenue Account #** along with a description of the fee under **Description of Service/Activity**.

Include **Supply costs** if specific to service being provided (Not a part of administration supplies)

If the fee is to be offset by a revenue source (i.e. Subsidized by levy, grant funding, etc), enter the percentage or the dollar value of the reduction under **Ancillary Revenues** on this tab.

Once all information has been input, the total fee will be calculated in cell **G59**. If you plan on adjusting the fee (i.e. Rounding, or changing for any other purpose), please input the adjust amount, or duplicate the Finally, please select from the drop down beside **Applicable Taxes**. If you are unsure what applies here, please contact your Financial Services Advisor for assistance.

COSTS:	DESCRIPTION OF COSTS/SERVICES:	HOURS/UNITS:	ESTIMATED COSTS:
DIRECT COSTS:			
WAGES & BENEFITS:			
Staffing Costs:	Hours x Hourly Rate	0.00	\$0.00
Staffing Benefit Costs:	County Average Benefit Percentage	45%	\$0.00
Supervisor Costs:	Hours x Hourly Rate	0.00	\$0.00
Supervisor Benefit Costs:	County Average Benefit Percentage	45%	\$0.00
VEHICLE COSTS:			
	Vehicles Used:	Vehicle Rate/hr	Operating Hours:
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
	SELECT	\$0.00	0.00
SUPPLY COSTS:			
	Supplies Used:	Cost Per Unit:	Units:
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
ADMINISTRATIVE COSTS:			
Inspection Costs:	Number of Staff x Hours x Hourly Rate	0.00	\$0.00
Benefits:	County Average Benefit Percentage	45%	\$0.00
Photocopying	Cost of Photocopying & Paper		\$0.00
Mailing	Cost for Regular Mail		\$0.00
Filing	Copying & Filing Internal Copies		\$0.00
OTHER COSTS:			
	Description:	Cost Per Unit:	Units:
		\$0.00	0
		\$0.00	0
		\$0.00	0
TOTAL DIRECT COSTS:			\$0.00
INDIRECT COSTS:			
Department Overhead Allocation	Allocation to Department of Allocation (%)		\$0.00
County General Admin Overhead	Council, CAO, Finance, Clerk's & General Overhead (%)		\$0.00
TOTAL INDIRECT COSTS:			\$0.00
TOTAL COSTS:			\$0.00
BACKUP DOCUMENTATION			
Less: Ancillary Revenues:	Grants & Offsetting Revenues	Percentage:	\$0.00
		\$ Amount:	\$0.00
CALCULATED USER FEE			\$0.00
Per Unit Breakdown	Volume of Users/Annual Number etc.	1	USER FEE PER UNIT
			\$0.00
ADJUSTED USER FEE APPROVED BY COUNCIL			\$0.00

Applicable Taxes

SELECT

1

Final User Fee Including Taxes

\$0.00

Comments:



Approved 2018 User Fees and Service Charges

COUNCIL SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Council Services

1	Council Services	Retail Business Holidays Act Exemption	525.00	534.00	9.00	1.71%	3
2	Council Services	Encroachment Applications	365.00	371.00	6.00	1.64%	3
3	Council Services	Fence Viewers	255.00	259.00	4.00	1.57%	3
4	Council Services	Commissioner of Oath Services	18.00	18.00	0.00	0.00%	3
5	Council Services	Document Certification	10.00	13.00	3.00	30.00%	3
6	Council Services	Civil Marriage Solemnization	275.00	280.00	5.00	1.82%	1
7	Council Services	By-law Appeals	200.00	203.00	3.00	1.50%	3
8	Council Services	Request for Resolution of Support for Independent Electricity Systems Operator (IESO) Feed-In-Tariff (FIT) Program	100.00	102.00	2.00	2.00%	3

Council Services - FOI

9	Council Services - FOI	MFIPPA Info Request - Application Fee	5.00	5.00	0.00	0.00%	3
10	Council Services - FOI	Photocopies Per Page (black & white)	0.20	0.20	0.00	0.00%	3
11	Council Services - FOI	Search Time for each 15 minutes	7.50	7.50	0.00	0.00%	3
12	Council Services - FOI	Search Time and Electronic Records for each 15 minutes	15.00	15.00	0.00	0.00%	3
13	Council Services - FOI	Info Request Deposit (charged when estimated amount payable is \$100 or greater)	50% of the Estimate	50% of the Estimate			3
14	Council Services - FOI	Records Released Shipping Costs	100% of Shipping Costs	100% of Shipping Costs			3

Miscellaneous

15	County Manager's Office	Street-Wide Banner Installation	557.00	566.00	9.00	1.62%	1
16	County Manager's Office	DVD-Council Meetings	21.00	21.00	0.00	0.00%	1



EMPLOYEE AND CORPORATE SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Corporate Support - Customer Services

17	Support Services - Customer Services	Faxes for the Public - Langton Location	3.00	3.00	0.00	0.00%	1
18	Support Services - Customer Services	Newspaper Vending Boxes	22.00	22.00	0.00	0.00%	3
19	All Norfolk County Facilities	Photocopies Per Page	0.60	0.60	0.00	0.00%	1

Corporate Support - Corporate Support Services Administration

20	Support Services - Corporate Support Services Admin	Administration Fee - Road Allowances, Lanes & Alleys Closure and Land Purchase & Sale	500.00	509.00	9.00	1.80%	1
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Corporate Support - POA

21	POA/Corp Services	Transcripts - Photocopying (copies)	0.55	0.55	0.00	0.00%	3
22	POA/Corp Services	Transcripts - Photocopying (original)	4.30	4.30	0.00	0.00%	3
23	POA/Corp Services	Reproduction - Electronic Transcript Fee (orders placed subsequent to the original)	20.00	20.00	0.00	0.00%	3
24	POA/Corp Services	Minimum Transcript Fee	20.00	20.00	0.00	0.00%	3
25	POA/Corp Services	Digital Recording Fee Single Day's Recording per Case	22.00	22.00	0.00	0.00%	3
26	POA/Corp Services	Digital Recording Fee Multiple Day's Recording per Case	10.50	10.50	0.00	0.00%	3
27	POA/Corp Services	Certified Copy	3.50	3.50	0.00	0.00%	3
28	POA/Corp Services	Non-Certified Copy	2.00	2.00	0.00	0.00%	3

Human Resources

29	Human Resources	Photo IDs	13.00	13.00	0.00	0.00%	3
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FINANCIAL SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Revenue & Tax Services

30	Financial Services - Tax	Tax Certificates	53.00	54.00	1.00	1.89%	3
31	Financial Services - Tax	Item Returned by Financial Institution	38.00	39.00	1.00	2.63%	3
32	Financial Services - Tax	Tax Account Adjustment Fee	38.00	39.00	1.00	2.63%	3
33	Financial Services - Tax	Tax Analysis or Income Tax Letter (per property, per taxation year)	12.00	12.00	0.00	0.00%	3
34	Financial Services - Tax	Tax Arrears - File Set up, Initial Warning Letter, Meetings & Monitoring Account	225.00	229.00	4.00	1.78%	3
35	Financial Services - Tax	Tax Arrears - Pre-Tax Registration, Intent to Realize on Security	40.00	41.00	1.00	2.50%	3
36	Financial Services - Tax	Tax Arrears - Tax Registration	98.00	100.00	2.00	2.04%	3
37	Financial Services - Tax	Tax Arrears - Cancellation Certificate	66.00	67.00	1.00	1.52%	3
38	Financial Services - Tax	Tax Arrears - Extension Agreement	416.00	423.00	7.00	1.68%	3
39	Financial Services - Tax	Tax Arrears - Tax Sale	688.00	700.00	12.00	1.74%	3
40	Financial Services	Financial Administration	378.00	384.00	6.00	1.59%	3



COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Programs

41	Programs - Active Living	Youth Sport Activity Fee (Basketball, Floor Hockey, Dodge Ball, Football, etc.) - 6 sessions, 2 hrs/session	42.00	43.00	1.00	2.38%	HST over 14
42	Programs - Active Living	Adult Rec. Court Sports - Pay as you go (2 hours, Volunteer Instructor)	7.25	8.00	0.75	10.34%	2
43	Programs - Active Living	Awesome Ski/Snowboard Day Trips (Equipment NOT Provided)	85.00	86.00	1.00	1.18%	HST over 14
44	Programs - Active Living	Discover Norfolk - Walks	No Charge	No Charge			
45	Programs - Active Living	Shape Up for Sport - 6 week session	48.00	49.00	1.00	2.08%	HST over 14
46	Programs - Active Living	Walking Club - Pay as you go	2.00	2.00	0.00	0.00%	2
47	Programs - Adult	Seminars (1 hour) - Pay as you go	14.00	15.00	1.00	7.14%	2
48	Programs - Adult	Workshops - (4 hours) - Materials NOT included and will be an additional charge based on workshop	28.00	30.00	2.00	7.14%	1
49	Programs - Children's	Babysitting Course	63.00	64.00	1.00	1.59%	HST over 14
50	Programs - Children's	Crafts & Workshops - based on 2 hour sessions	22.50	23.00	0.50	2.22%	HST over 14
51	Programs - Fitness	Contract Fitness Courses at High Schools Per Class	58.00	59.00	1.00	1.72%	1
52	Programs - Fitness	Tai Chi - Monthly Fee - per participant	41.00	42.00	1.00	2.44%	1
53	Programs - Fitness	Fitness Classes (All Ages) – Pay as you go	12.00	12.00	0.00	0.00%	2
54	Programs - Fitness	Fitness Classes (All Ages) – 10 passes	80.00	81.00	1.00	1.25%	HST over 14
55	Programs - Fitness	Fitness Classes (All Ages) – 20 passes	157.00	160.00	3.00	1.91%	HST over 14
56	Programs - Fitness	Fitness Classes (All Ages) – 50 passes	378.00	380.00	2.00	0.53%	HST over 14
57	Programs - Hockey Schools	Goalie Schools - full week (2 hrs per day x 5 days)	638.00	649.00	11.00	1.72%	HST over 14
58	Programs - Hockey Schools	Goalie Schools - 6 sessions (1 hr per week - 6 weeks)	388.00	395.00	7.00	1.80%	HST over 14
59	Programs - Hockey Schools	Elite Hockey Schools - 12 Sessions (2 hour sessions)	341.00	347.00	6.00	1.76%	HST over 14
60	Programs - Hockey Schools	Elite Hockey Schools - 12 Sessions (1 hour sessions)	NEW	173.50	NEW	NEW	HST over 14
61	Programs - Hockey Schools	Elite Hockey Schools - 6 Sessions (2 hour sessions)	174.00	177.00	3.00	1.72%	HST over 14
62	Programs - Hockey Schools	Elite Hockey Schools - 6 Sessions (1 hour sessions)	NEW	88.50	NEW	NEW	HST over 14
63	Programs - Hockey Schools	Elite Hockey Schools - Drop in - Pay as you go (2 hour session)	48.00	49.00	1.00	2.08%	2
64	Programs - Hockey Schools	Elite Hockey Schools - Drop in - Pay as you go (1 hour session)	NEW	24.50	NEW	NEW	2
65	Programs - Hockey Schools	Hockey Schools - per week	275.00	280.00	5.00	1.82%	HST over 14
66	Programs - Learn to Skate	Skating Programs - learn to skate & power skating - 6 sessions (30 mins ea.)	68.00	69.00	1.00	1.47%	HST over 14
67	Programs - Special Events	Special Event Admissions - Per Ticket (FAMILY PASS)	12.25	15.00	2.75	22.45%	2
68	Programs - Special Events	Sports for All Sorts - Children (ages 10 to 14 years)	No Charge	No Charge			

COMMUNITY SERVICES							
	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
69	Programs - Summer Day Camps	Specialty Skills Camps (Tennis, Golf, etc.) - per session (weekly 1/2 day programs)	154.00	156.00	2.00	1.30%	3
70	Programs - Summer Day Camps & March Break & Specialty One Day Programs	Daily Charge - All Locations	38.00	39.00	1.00	2.63%	3
71	Programs - Summer Day Camps & March Break	Weekly Charge - All Locations (does not include specialty camps)	154.00	156.00	2.00	1.30%	3
72	Programs - Summer Day Camps & March Break	Trip Fee - Additional Charge for participants attending "Trip Day"	15.00	20.00	5.00	33.33%	3
73	Programs - Summer Day Camps	Leadership Connection - per session	313.00	318.00	5.00	1.60%	HST over 14
74	Programs - Summer Day Camps	Specialty Outdoor Adventure Camp - 2 day program	NEW	129.00	NEW	NEW	3

Advertising							
75	Rink Board Advertising	Rink Board Advertising Fee (when purchasing 15 advertising spaces or more)	371.00	377.00	6.00	1.62%	1
76	Rink Board Advertising	Rink Board (size 3ft x 8ft), or Wall Board (size 4ft x 8ft)	705.00	717.00	12.00	1.70%	1
77	Rink Board Advertising	Backlit Sign (size 3ft x 8ft)	937.00	953.00	16.00	1.71%	1
78	Ice Resurfacers Advertising	Exclusive Rights	2345.00	2385.00	40.00	1.71%	1
79	Ice Resurfacers Advertising	Ice Resurfacers - 59"x20" Side panels or - 45"x28" Front Top Panels	353.00	359.00	6.00	1.70%	1
80	Ice Resurfacers Advertising	Ice Resurfacers - 19"x20" Side panels or - 42"x16" Front Top Panels	236.00	240.00	4.00	1.69%	1
81	Ice Resurfacers Advertising	Ice Resurfacers - 84"x24" Top Side Panels	469.00	477.00	8.00	1.71%	1
82	Ice Resurfacers Advertising	Ice Resurfacers - 24"x18" Front Top Panels	117.00	119.00	2.00	1.71%	1
83	LCD Advertising - SRC	LCD Advertising - SRC	69.00	70.00	1.00	1.45%	1
84	LCD Advertising - SRC	LCD Advertising - SRC - Set Up Fee	22.50	23.00	0.50	2.22%	1
85	Community Services Advertising	Activity Guide - Business Card	146.00	148.00	2.00	1.37%	1
86	Community Services Advertising	Activity Guide - 1/3 Page	307.00	312.00	5.00	1.63%	1
87	Community Services Advertising	Activity Guide - Quarter Page	266.00	271.00	5.00	1.88%	1
88	Community Services Advertising	Activity Guide - Half Page	496.00	504.00	8.00	1.61%	1
89	Community Services Advertising	Activity Guide - Full Page	843.00	857.00	14.00	1.66%	1
90	Community Services Advertising	Activity Guide - Inside Front/Back	1064.00	1082.00	18.00	1.69%	1
91	Community Services Advertising	Activity Guide - Back Cover	1365.00	1388.00	23.00	1.68%	1
92	Community Services Advertising	Activity Guide - Spot Colour	92.00	94.00	2.00	2.17%	1
93	Community Services Advertising Graphics Services	Minor Ad Adjustment	NEW	43.00	NEW	NEW	1
94	Memorial Program	Memorial Tree with Plaque	531.00	540.00	9.00	1.69%	1
95	Memorial Program	Memorial Bench - Fixed with Plaque	611.00	621.00	10.00	1.64%	1

Birthday Parties							
96	Birthday Parties - Pool	Package A - Includes Public Swim and 1 hr room rental (10 children maximum)	50.00	50.00	0.00	0.00%	1
97	Birthday Parties - Programs	Skate Party - Fully Hosted	NEW	225.00	NEW	NEW	1

COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
98	Birthday Parties - Programs	Swim Party - Fully Hosted	NEW	250.00	NEW	NEW	1

Simcoe Pool/Delhi Pool EFFECTIVE - Upon Distribution of the Spring/Summer
(Where Applicable) in Norfolk Guide - March 2018

General Admission

99	General Admission	Children under 2 years of Age	No Charge	No Charge			
100	General Admission	Child	2.75	2.75	0.00	0.00%	2
101	General Admission	Adult	4.75	4.75	0.00	0.00%	2
102	General Admission	Senior	2.75	2.75	0.00	0.00%	2
103	General Admission	Family	9.25	9.25	0.00	0.00%	2

Concessions

104	Concessions	Swim Diapers/Booties - per	2.00	2.50	0.50	25.00%	1
105	Concessions	Badges - Per Badge	2.10	2.25	0.15	7.14%	1
106	Concessions	Text Books - Alert, Cdn Lifesaving, Swimming & Water Safety	43.00	44.00	1.00	2.33%	1
107	Concessions	Text Books - Cdn. First Aid Manual	15.00	16.00	1.00	6.67%	1
108	Concessions	Red Cross Instructor Course Materials	96.00	107.00	11.00	11.46%	1
109	Concessions	Lifesaving Instructor Course Materials	96.00	98.00	2.00	2.08%	1
110	Concessions	Jr. Lifeguard Club Material	NEW	7.00	NEW	NEW	1

Pass Cards

111	Pass Cards	Swim Pass (10 ticket) - Child/Senior	20.50	22.00	1.50	7.32%	1
112	Pass Cards	Swim Pass (10 ticket) - Adult	35.50	38.00	2.50	7.04%	1
113	Pass Cards	Swim Pass (10 ticket) - Family	69.25	74.00	4.75	6.86%	1

Memberships

114	Memberships	Splash Pass - Unlimited July/Aug Only-Child/Senior	55.00	56.00	1.00	1.82%	1
115	Memberships	Splash Pass - Unlimited July/Aug Only-Adult	100.00	102.00	2.00	2.00%	1
116	Memberships	Splash Pass - Unlimited July/Aug Only-Family	199.00	202.00	3.00	1.51%	1
117	Memberships - SRC Only	3 Month Unlimited - Child/Senior	68.00	69.00	1.00	1.47%	1
118	Memberships - SRC Only	3 Month Unlimited - Adult	123.00	125.00	2.00	1.63%	1
119	Memberships - SRC Only	6 Month Unlimited - Child/Senior	117.00	119.00	2.00	1.71%	1
120	Memberships - SRC Only	6 Month Unlimited - Adult	211.00	215.00	4.00	1.90%	1

Aqua Fitness, Auqa Yoga & Mobility

COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
121	Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go	6.25	8.00	1.75	28.00%	2
122	Aqua Fitness, Aqua Yoga & Mobility	Pass Card (10 Swims) - No Expiry	47.00	56.50	9.50	20.21%	1
123	Aqua Fitness, Aqua Yoga & Mobility	Pass Card (20 Swims) - No Expiry	84.50	99.00	14.50	17.16%	1
124	Aqua Fitness, Aqua Yoga & Mobility	Pass Card (50 Swims) - No Expiry	193.75	212.50	18.75	9.68%	1
125	Aqua Fitness, Aqua Yoga & Mobility	12 Month Unlimited Pass	302.00	310.00	8.00	2.65%	1

Pool Rental

126	Pool Rental	General Usage - 1-30 people (per hr)	92.00	94.00	2.00	2.17%	1
127	Pool Rental	General Usage - 31-75 people (per hr)	124.00	126.00	2.00	1.61%	1
128	Pool Rental	General Usage - 76-135 people (per hr)	154.00	157.00	3.00	1.95%	1
129	Pool Rental	General Usage - 136-238 people (per hr) (Delhi Kinsmen Pool only)	184.00	187.00	3.00	1.63%	1
130	Pool Rental	School Board - 1-30 students (per hour)	69.00	70.00	1.00	1.45%	1
131	Pool Rental	School Board - 31-75 Students (per hour)	89.00	91.00	2.00	2.25%	1
132	Pool Rental	School Board - 76-135 students (per hour)	108.00	110.00	2.00	1.85%	1
133	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - 1-30 ppl (per hour)	56.00	57.00	1.00	1.79%	1
134	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - 31-75 ppl (per hour)	77.00	78.00	1.00	1.30%	1
135	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - 76-135 ppl (per hour)	93.00	95.00	2.00	2.15%	1
136	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - Swim Meet - Full Day Rate	462.00	470.00	8.00	1.73%	1
137	Pool Rental	Swim Team (Hammerheads/Water dragons); Special Olympics - Swim Meet - Half Day Rate	231.00	235.00	4.00	1.73%	1

Splash Pad Rental - Delhi Kinsmen Pool

138	Splash Pad Rental	General (per hour)	41.00	42.00	1.00	2.44%	1
139	Splash Pad Rental	Schools (per hour)	17.50	18.00	0.50	2.86%	1

Swim Instruction

140	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 3 Instructors (per hour)	65.00	66.00	1.00	1.54%	1
141	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 4 Instructors (per hour)	86.00	87.00	1.00	1.16%	1

COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Red Cross Lessons

Preschool							
142	Preschool	8 Lessons (Squirt, Starfish, Duck, Sea Turtle, Sea Otter, Salamander, Sunfish, Crocodile, Whale)	55.00	56.00	1.00	1.82%	3
143	Preschool	10 Lessons (Squirt, Starfish, Duck, Sea Turtle, Sea Otter, Salamander, Sunfish, Crocodile, Whale)	68.00	69.00	1.00	1.47%	3

Swim Kids							
144	Level (1-4)	Level (1-4) 10 Lessons	60.00	61.00	1.00	1.67%	3
145	Level (1-4)	Level (1-4) 8 Lessons	49.00	50.00	1.00	2.04%	3
146	Level (5-10)	Level (5-10) 10 Lessons	63.00	64.00	1.00	1.59%	3
147	Level(5-10)	Level (5-10) 8 Lessons	51.00	52.00	1.00	1.96%	3

Specialty Courses - General							
148	Specialty Courses - General	Bronze Star & LSS Basic FA	89.00	91.00	2.00	2.25%	HST over 14
149	Specialty Courses - General	Bronze Medallion & LSS Emergency FA	115.00	117.00	2.00	1.74%	1
150	Specialty Courses - General	Bronze Cross & LSS Std FA	140.00	142.00	2.00	1.43%	1
151	Specialty Courses - General	Red Cross Asst. Water Safety Instructor	150.00	153.00	3.00	2.00%	1
152	Specialty Courses - General	RC/LSS Instructors	246.00	250.00	4.00	1.63%	1
153	Specialty Courses - General	Red Cross Instructors Recertification	83.00	84.00	1.00	1.20%	1
154	Specialty Courses - General	NLS Recertification	83.00	84.00	1.00	1.20%	1
155	Specialty Courses - General	NLS Course	238.00	242.00	4.00	1.68%	1
156	Specialty Courses - General	Aqua Adults - 10 Lessons	69.00	70.00	1.00	1.45%	1
157	Specialty Courses - General	Private Lessons - 1:1 Ratio	18.50	19.00	0.50	2.70%	1
158	Specialty Courses - General	Semi-Private Lessons - 1:2 Ratio	23.50	24.00	0.50	2.13%	1
159	Specialty Courses - General	Semi-Private Lessons - 1:3 Ratio	33.00	34.00	1.00	3.03%	1
160	Specialty Courses - General	LSS Fitness Award	56.00	57.00	1.00	1.79%	1
161	Specialty Courses - General	Standard First Aid Recert	18.50	19.00	0.50	2.70%	1
162	Specialty Courses - General	Airway Management	9.25	9.50	0.25	2.70%	1
163	Specialty Courses	Jr. Lifeguard Club	64.00	73.00	9.00	14.06%	HST over 14
164	Specialty Courses	Jr. Lifeguard Daycamp	172.00	175.00	3.00	1.74%	HST over 14

COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Arenas **EFFECTIVE - Spring Ice - May 1, 2018**

Ice Rentals							
165	Minor Hockey	Prime/Non-Prime Rate (per hour)	110.00	112.00	2.00	1.82%	1
166	Figure Skating	Prime/Non-Prime Rate (per hour)	110.00	112.00	2.00	1.82%	1
167	Junior/Intermediate Hockey	Prime Rate (per hour)	134.00	136.00	2.00	1.49%	1
168	General Usage - Prime Time	Prime Rate (per hour)	167.00	170.00	3.00	1.80%	1
169	General Usage - Prime Rate	Morning Prime Rate (per hour)	NEW	70.00	NEW	NEW	1
170	General Usage - Non-Prime Time	Non-Prime Rate (per hour)	119.00	121.00	2.00	1.68%	1
171	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage (per hour)	22.50	23.00	0.50	2.22%	1
172	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage - With Ice Rental (per hour)	11.25	11.50	0.25	2.22%	1
173	Summer Rates - Arena Floor	Special Event	733.00	745.00	12.00	1.64%	1
174	Summer Rates - Arena Floor	Ball/Floor Hockey/Roller Blading - Adult (per hour)	59.00	60.00	1.00	1.69%	1
175	Summer Rates - Arena Floor	Ball/Floor Hockey/Roller Blading - Youth (per hour)	44.00	45.00	1.00	2.27%	1

Public Skate							
176	Public Skate Admissions (not offered at all facilities)	Adult, Child/Senior / Family	No Charge	No Charge			

Shinny Ice							
177	Shinny Ice	Per Participant	7.25	7.25	0.00	0.00%	2
178	Shinny Ice	Per Participant - Senior	NEW	5.00	NEW	NEW	2
179	Adult Skate	Per Participant	2.25	2.25	0.00	0.00%	2

Ball Diamonds/Soccer Fields

Field Rentals							
180	Field Rentals - General Usage	Playing Field - Field Types A & B (per hour)	15.50	15.75	0.25	1.61%	1
181	Field Rentals - General Usage	Playing Field - Field Type C (per hour)	7.50	7.60	0.10	1.33%	1
182	Field Rentals - General Usage	Playing Field - Field Type D (per hour)	No Charge	No Charge			

Field Rentals - Minor Sports							
183	Field Rentals - Minor Sports Usage	Playing Field - Field Types A & B (per hour)	8.25	8.40	0.15	1.82%	1
184	Field Rentals - Minor Sports Usage	Playing Field - Field Type C (per hour)	4.25	4.30	0.05	1.18%	1
185	Field Rentals - Minor Sports Usage	Playing Field - Field Type D (per hour)	No Charge	No Charge			

COMMUNITY SERVICES							
	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
Light Usage - Per Hour Charge							
186	Light Usage	Lights - General (per hour)	18.50	18.80	0.30	1.62%	1
187	Light Usage	Lights - Minor Sports (per hour)	9.25	9.40	0.15	1.62%	1
Parks Usage							
188	Picnic Pavilions	Per Rental	56.00	57.00	1.00	1.79%	1
189	Table Rentals	Per Table- No Delivery (Community Groups/Festivals)	3.05	3.10	0.05	1.64%	1
190	Table Rentals	Per Table - No Delivery (General Public with Facility Rental ONLY)	5.10	5.20	0.10	1.96%	1
191	Chair Rentals	Per Chair- No Delivery (Community Groups/Festivals)	1.00	1.05	0.05	5.00%	1
192	Chair Rentals	Per Chair - No Delivery (General Public with Facility Rental only - Add'l Req'd)	1.00	1.05	0.05	5.00%	1
193	Gazebos	Per Rental	31.00	32.00	1.00	3.23%	1
194	Chapels in the Park	Per Rental	37.00	38.00	1.00	2.70%	1
195	Parks Usage	Special Events / Community Festivals - Per Rental	56.00	57.00	1.00	1.79%	1
Cemeteries							
A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates							
196	Plot Sales	Single Grave	816.00	830.00	14.00	1.72%	1
197	Plot Sales	Preferred Single Grave	954.00	970.00	16.00	1.68%	1
198	Plot Sales	Cremation Plot (4)	897.00	912.00	15.00	1.67%	1
199	Plot Sales	Veterans Plot (Perpetual Care Only)	270.00	275.00	5.00	1.85%	1
200	Plot Sales	Infant Grave	162.00	165.00	3.00	1.85%	1
201	Rural Cemeteries - Plot Sales	Single Grave	624.00	635.00	11.00	1.76%	1
202	Interments - Summer - April 16 to Dec. 16	Adult	746.00	759.00	13.00	1.74%	1
203	Interments - Summer - April 16 to Dec. 16	Child	206.00	210.00	4.00	1.94%	1
204	Interments - Summer - April 16 to Dec. 16	Cremation	341.00	347.00	6.00	1.76%	1
205	Interments - Winter - Dec 17 to April 15	Adult	888.00	903.00	15.00	1.69%	1
206	Interments - Winter - Dec 17 to April 15	Child	272.00	277.00	5.00	1.84%	1
207	Interments - Winter - Dec 17 to April 15	Cremation	410.00	417.00	7.00	1.71%	1
208	Disinterment - May 1 - Nov 1 Only	Removal	1000.00	1017.00	17.00	1.70%	1
209	Disinterment - May 1 - Nov 1 Only	Cremated Remains (in container)	206.00	210.00	4.00	1.94%	1
210	Rural - Interments - Summer - April 16 to Dec. 16	Adult	746.00	759.00	13.00	1.74%	1
211	Rural - Interments - Summer - April 16 to Dec. 16	Child	206.00	210.00	4.00	1.94%	1
212	Rural - Interments - Summer - April 16 to Dec. 16	Cremation	341.00	347.00	6.00	1.76%	1
213	Rural - Interments - Winter - Dec 17 to April 15	Adult	888.00	903.00	15.00	1.69%	1

COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
214	Rural - Interments - Winter - Dec 17 to April 15	Child	272.00	277.00	5.00	1.84%	1
215	Rural - Interments - Winter - Dec 17 to April 15	Cremation	410.00	417.00	7.00	1.71%	1
216	Rural Disinterment - May 1 - Nov 1 Only	Removal only	1275.00	1297.00	22.00	1.73%	1
217	Rural Disinterment - May 1 - Nov 1 Only	Cremation - removal only	584.00	594.00	10.00	1.71%	1
218	Surcharges - Weekdays - Summer - April 16 to Dec 16	Overtime per hour (Summer >3pm)	137.00	139.00	2.00	1.46%	1
219	Surcharges - Weekdays - Winter - Dec 16 to April 15	Overtime per hour (Winter >3pm)	206.00	210.00	4.00	1.94%	1
220	Surcharges - Saturdays	Saturdays (11am - 3pm)	272.00	277.00	5.00	1.84%	1
221	Surcharges - Sundays	Sundays (11am - 3pm)	510.00	519.00	9.00	1.76%	1
222	Surcharges - Holidays	Holidays (1pm - 3pm)	547.00	556.00	9.00	1.65%	1
223	Surcharges - Weekends / Holidays	Overtime per hour outside designated hours	206.00	210.00	4.00	1.94%	1
224	Deed Fees	Deed Transfer / Exchange	33.00	34.00	1.00	3.03%	1
225	Deed Fees	Deed Re-issuance Fee or Resale	66.00	67.00	1.00	1.52%	1
226	Marker & Monument Locate & Inspection Fees - Including Corner stones	Locate & Inspection Fee - Scheduled	53.00	54.00	1.00	1.89%	1
227	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker under 172 sq. inches	No Charge	No Charge			
228	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker over 172 sq. inches	50.00	50.00	0.00	0.00%	1
229	Monuments & Markers (Perpetual Care)	Monument - Upright <4 Ft in Height/Length	100.00	100.00	0.00	0.00%	1
230	Monuments & Markers (Perpetual Care)	Monument - Upright > 4 Ft in Height/Length	200.00	200.00	0.00	0.00%	1
231	Other Services	Sodding of Graves - Per Grave	106.00	108.00	2.00	1.89%	1
232	Oakwood Cemetery Columbarium	Niche purchase - Holds two urns- Includes a bronze plaque and inscription	1,918.00	1951.00	33.00	1.72%	1
233	Oakwood Cemetery Columbarium	Interment - Opening and closing of niche	203.50	207.00	3.50	1.72%	1
234	Oakwood Cemetery Columbarium	Memorial Plaque Installed on side panels of columbarium (Remains scattered in another location)	565.00	575.00	10.00	1.77%	1

Forestry

235	Forest Conservation	Timber Harvest Signs	8.25	8.40	0.15	1.82%	1
236	Forest Conservation	Woodlot Map	6.10	6.25	0.15	2.46%	1
237	Forest Conservation	Managed Forest Tax Incentive Plan Preparation & Approval (MFTIP) (per hour)	47.00	48.00	1.00	2.13%	1
238	Forest Conservation	Good Forestry Practices Harvest OR Circumference Limit Harvest - 7 Business Days Prior to Harvest/Destruction	No Charge	No Charge			
239	Forest Conservation	Circumference Limit Harvest - 5 Business Days Prior to Harvest/Destruction	54.00	55.00	1.00	1.85%	3
240	Forest Conservation	Circumference Limit Harvest - 3 Business Days Prior to Harvest/Destruction	162.00	165.00	3.00	1.85%	3
241	Forest Conservation	Circumference Limit Harvest - 1 Business Day Prior to Harvest/Destruction	216.00	220.00	4.00	1.85%	3
242	Forest Conservation	Good Forestry Practices Harvest - 5 Business Days Prior to Harvest/Destruction	29.00	29.50	0.50	1.72%	3

COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
243	Forest Conservation	Good Forestry Practices Harvest - 3 Business Days Prior to Harvest/Destruction	108.00	110.00	2.00	1.85%	3
244	Forest Conservation	Good Forestry Practices Harvest - 1 Business Day Prior to Harvest/Destruction	216.00	220.00	4.00	1.85%	3
245	Forest Management	Hunting Map	6.10	6.25	0.15	2.46%	1
246	Urban Forestry	Trees for Roads-per tree	18.50	19.00	0.50	2.70%	3
247	Urban Forestry	Installation of 50 mm caliper tree	485.00	475.00	-10.00	-2.06%	3
248	Weeds	Weed Inspection - No Compliance (per infraction)	67.00	68.00	1.00	1.49%	1

Community Centres

X-Large Halls - Capacity Over 400; Large Halls - Capacity 301-400; Medium Halls - Capacity 151-300; Small Halls - Capacity Under 150

X-Large Halls - Hall Capacity great than 400 People

249	Port Dover Lions C.C.	Hourly - Room A & B Hall Rental	41.00	42.00	1.00	2.44%	1
250	Port Dover Lions C.C.	Hourly - Room C (Meeting Room) Rental	15.25	15.50	0.25	1.64%	1
251	Port Dover Lions C.C.	Rooms A & B - Friday - Saturday	612.00	622.00	10.00	1.63%	1
252	Port Dover Lions C.C.	Rooms A & B - Sunday - Thursday	306.00	311.00	5.00	1.63%	1
253	Port Dover Lions C.C.	Room A OR B - Friday - Saturday	383.00	390.00	7.00	1.83%	1
254	Port Dover Lions C.C.	Room A OR B - Sunday - Thursday	192.00	195.00	3.00	1.56%	1
255	Port Dover Lions C.C.	Room C (Meeting Room) - Friday - Saturday	128.00	130.00	2.00	1.56%	1
256	Port Dover Lions C.C.	Room C (Meeting Room) - Sunday - Thursday	77.00	78.00	1.00	1.30%	1
257	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	208.00	212.00	4.00	1.92%	1
258	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	104.00	106.00	2.00	1.92%	1
259	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	128.00	130.00	2.00	1.56%	1
260	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	64.00	65.00	1.00	1.56%	1
261	Port Dover Lions C.C.	Bar Rental Fee - for events with Special Occasion Permit	102.00	104.00	2.00	1.96%	1
262	Port Dover Lions C.C.	Hall Rental for Decorating on Previous Day	186.00	189.00	3.00	1.61%	1
263	Port Dover Lions C.C.	Damage Deposit (refundable)	128.00	150.00	22.00	17.19%	1
264	Port Dover Lions C.C.	Discount on Rental - Non-Profit Organizations	25%	25%			1
265	Port Dover Lions C.C.	Discount on Rental - Funerals	50%	50%			1

Large Halls - Hall Capacity of 301 to 400 People

266	Port Rowan CC, Langton CC, Courtland CC	Hourly - Hall Rental (Monday to Friday noon Only)	36.00	36.50	0.50	1.39%	1
267	Port Rowan CC, Langton CC, Courtland CC	Hourly - Meeting Room Rental (Monday to Friday 4:30pm Only)	15.25	15.50	0.25	1.64%	1
268	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Friday - Saturday	255.00	259.00	4.00	1.57%	1
269	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Sunday - Thursday	128.00	130.00	2.00	1.56%	1

COMMUNITY SERVICES							
	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
270	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Friday - Saturday	128.00	130.00	2.00	1.56%	1
271	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Sunday - Thursday	77.00	78.00	1.00	1.30%	1
272	Port Rowan CC, Langton CC, Courtland CC	Showtime Rentals (Langton CC only)	709.00	721.00	12.00	1.69%	1
273	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	208.00	212.00	4.00	1.92%	1
274	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	104.00	106.00	2.00	1.92%	1
275	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	102.00	104.00	2.00	1.96%	1
276	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	51.00	52.00	1.00	1.96%	1
277	Port Rowan CC, Langton CC, Courtland CC	Bar Rental - for events with Special Occasion Permit	102.00	104.00	2.00	1.96%	1
278	Port Rowan CC, Langton CC, Courtland CC	Hall Rental for Decorating on Previous Day	77.00	78.00	1.00	1.30%	1
279	Port Rowan CC, Langton CC, Courtland CC	Damage Deposit (refundable)	102.00	125.00	23.00	22.55%	1
280	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Non-Profit Organizations	25%	25%			1
281	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Funerals	50%	50%			1

Medium Halls - Hall Capacity of 151 to 300 People							
282	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hourly - Hall Rental	31.00	31.50	0.50	1.61%	1
283	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hourly - Meeting Room Rental	15.25	15.50	0.25	1.64%	1
284	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hall Rental - Friday - Saturday	204.00	207.00	3.00	1.47%	1
285	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hall Rental - Sunday - Thursday	102.00	104.00	2.00	1.96%	1
286	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Meeting Room - Friday - Saturday	128.00	130.00	2.00	1.56%	1
287	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Meeting Room - Sunday - Thursday	77.00	78.00	1.00	1.30%	1
288	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	179.00	182.00	3.00	1.68%	1
289	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	90.00	92.00	2.00	2.22%	1
290	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	77.00	78.00	1.00	1.30%	1
291	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	39.00	40.00	1.00	2.56%	1
292	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Bar Rental Fee - for events with Special Occasion Permit	77.00	78.00	1.00	1.30%	1
293	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Hall Rental for Decorating on Previous Day	77.00	78.00	1.00	1.30%	1
294	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Damage Deposit (refundable)	77.00	100.00	23.00	29.87%	1
295	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Discount on Rental - Non-Profit Organizations	25%	25%			1
296	Vit Dist. CC, St. Williams CC	Sim Rec Centre, Discount on Rental - Funerals	50%	50%			1

COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Small Halls - Hall Capacity less than 150 People

297	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hourly - Hall Rental	20.50	21.00	0.50	2.44%	1
298	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hourly - Meeting Room Rental	10.25	10.25	0.00	0.00%	1
299	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hall Rental - Friday - Saturday	82.00	83.00	1.00	1.22%	1
300	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hall Rental - Sunday - Thursday	41.00	42.00	1.00	2.44%	1
301	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Meeting Room/Basements - Friday - Saturday	71.00	72.00	1.00	1.41%	1
302	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Meeting Room/Basements - Sunday - Thursday	36.00	37.00	1.00	2.78%	1
303	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	102.00	104.00	2.00	1.96%	1
304	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	51.00	52.00	1.00	1.96%	1
305	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	51.00	52.00	1.00	1.96%	1
306	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	26.00	26.00	0.00	0.00%	1
307	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Bar Rental Fee - for events with Special Occasion Permit	51.00	52.00	1.00	1.96%	1
308	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Hall Rental for Decorating on Previous Day	51.00	52.00	1.00	1.96%	1
309	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Damage Deposit (refundable)	51.00	52.00	1.00	1.96%	1
310	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Discount on Rental - Non-Profit Organizations	25%	25%			1
311	Wtfd CC, Vit Town Hall, Teeterville, Walsh, PTD Kin	Discount on Rental - Funerals	50%	50%			1

Port Dover Harbour Marina

312	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 23 Foot Finger - (min. 27 ft. - cost per ft.)	57.00 Min. \$1,539	58.00 Min. \$1,566	1.00	1.75%	1
313	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 26 Foot Finger - (min. 30 ft. - cost per ft.)	57.00 Min. \$1,710	58.00 Min. \$1,740	1.00	1.75%	1
314	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 30 Foot Finger - (min. 35 ft. - cost per ft.)	57.00 Min. \$1,995	58.00 Min. \$2,030	1.00	1.75%	1
315	Port Dover Harbour Marina	Seasonal Berthage (No hydro & water) - Boats up to 23 Feet (flat fee)	1018.00	1035.00	17.00	1.67%	1
316	Port Dover Harbour Marina	Seasonal Berthage - Dock #5 - 35 Foot Finger - (min. 42 ft. - cost per ft.)	68.00 Min. \$2,856	69.00 Min. \$2,898	1.00	1.47%	1
317	Port Dover Harbour Marina	Seasonal Hydro Surcharge - per outlet (utilized only for boats with air conditioning)	63.00	64.00	1.00	1.59%	1
318	Port Dover Harbour Marina	Daily Transient Dockage - per foot (unserviced)	1.30	1.40	0.10	7.69%	1
319	Port Dover Harbour Marina	Daily Transient Dockage - per foot (hydro & water)	1.60	1.70	0.10	6.25%	1
320	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (unserviced)	8.50	8.50	0.00	0.00%	1
321	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (hydro & water)	10.25	10.25	0.00	0.00%	1
322	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (unserviced)	18.50	20.00	1.50	8.11%	1
323	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (hydro & water)	22.50	24.00	1.50	6.67%	1
324	Port Dover Harbour Marina	Daily Rampage	20.00	20.00	0.00	0.00%	2

COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
325	Port Dover Harbour Marina	Seasonal Rampage – Recreational - per season	223.00	280.00	57.00	25.56%	1
326	Port Dover Harbour Marina	Seasonal Rampage – Commercial - per season	378.00	420.00	42.00	11.11%	1
327	Port Dover Harbour Marina	Summer Daily Boat & Trailer Storage - flat rate	23.00	23.50	0.50	2.17%	1
328	Port Dover Harbour Marina	Seasonal Trailer Storage – Dry or Summer – per unit	267.00	272.00	5.00	1.87%	1
329	Port Dover Harbour Marina	Seasonal Boat & Trailer Storage – Dry or Summer – per foot	39.00	40.00	1.00	2.56%	1
330	Port Dover Harbour Marina	Winter Boat & Trailer Storage – per unit (max. 25 ft.)	267.00	272.00	5.00	1.87%	1
331	Port Dover Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	1.60	1.63	0.03	1.87%	1
332	Port Dover Harbour Marina	Cradle Handling & Storage – per season	97.00	100.00	3.00	3.09%	1
333	Port Dover Harbour Marina	Pump out - per unit (boats under 30ft)	10.00	20.00	10.00	100.00%	2
334	Port Dover Harbour Marina	Pump out - per unit (boats 30ft and over)	15.00	20.00	5.00	33.33%	2
335	Port Dover Harbour Marina	Portable Pump out - flat rate	30.00	40.00	10.00	33.33%	2
336	Port Dover Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	128.00	130.00	2.00	1.56%	1
337	Port Dover Harbour Marina	Dock Box Rentals - per season	89.00	90.50	1.50	1.69%	1

Port Rowan Harbour Marina

338	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (first 10 feet)	55.00	58.00	3.00	5.45%	1
339	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 11 - 20 ft)	42.00	45.00	3.00	7.14%	1
340	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 21 - 30 ft)	36.00	38.00	2.00	5.56%	1
341	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (add'l 31+ ft)	30.00	32.00	2.00	6.67%	1
342	Port Rowan Harbour Marina	Daily Rampage	20.00	20.00	0.00	0.00%	2
343	Port Rowan Harbour Marina	Seasonal Rampage	120.00	200.00	80.00	66.67%	1
344	Port Rowan Harbour Marina	East Slip	600.00	630.00	30.00	5.00%	1
345	Port Rowan Harbour Marina	West Slip	600.00	700.00	100.00	16.67%	1
346	Port Rowan Harbour Marina	Seasonal Berthage on West Wall (with hydro) - cost per foot (based on min. 27ft)	24.50	25.00	0.50	2.04%	1
347	Port Rowan Harbour Marina	Daily Transient Dockage on West Wall - cost per foot (based on min. 27ft)	1.30	1.30	0.00	0.00%	1
348	Port Rowan Harbour Marina	Weekly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	NEW	7.80	NEW	NEW	1
349	Port Rowan Harbour Marina	Monthly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	NEW	12.50	NEW	NEW	1
350	Port Rowan Harbour Marina	Transient Dockage - per night	21.50	22.00	0.50	2.33%	1
351	Port Rowan Harbour Marina	Transient Dockage - per week	133.00	133.00	0.00	0.00%	1
352	Port Rowan Harbour Marina	Transient Dockage - per month	327.00	332.50	5.50	1.68%	1
353	Port Rowan Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	128.00	128.00	0.00	0.00%	1

COMMUNITY SERVICES							
	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
354	Port Rowan Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	1.60	1.60	0.00	0.00%	1
355	Port Rowan Harbour Marina	Summer Overnight Truck and/or Trailer Storage - flat rate	NEW	20.00	NEW	NEW	2

Simcoe Farmers Market							
356	Inside Spaces	Inside Space - per linear foot per market day - paid monthly	1.70	1.75	0.05	2.94%	2
357	Outside Spaces	Outside Space - per linear foot in 10 foot increments per market day - paid monthly	1.60	1.65	0.05	3.12%	2
358	Outside Spaces	Outside Space - per linear foot in 10 foot increments per market day - paid weekly	1.70	1.75	0.05	2.94%	2
359	Inside Spaces	Inside Space (with sink) - per linear foot per market day - paid monthly	2.50	2.55	0.05	2.00%	2
360	Appliance Surcharge	Compressor Units - per unit per day - paid monthly	1.50	1.55	0.05	3.33%	2
361	Appliance Surcharge	All Other Appliances (requiring hydro) - per unit per day - paid monthly	1.00	1.05	0.05	5.00%	2

Ride Norfolk							
362	Tickets	In Town - per ride	2.00	2.50	0.50	25.00%	3
363	Tickets	Out of Town - per ride	6.00	6.00	0.00	0.00%	3
364	Tickets	Out of Town - 10 or more tickets - per ride	5.00	5.00	0.00	0.00%	3
365	Tickets	Multi-Ride Pass (\$30 worth of rides in town or out of town)	25.00	25.00	0.00	0.00%	3

Fire							
366	Fire	Request for Fire Reports	70.00	71.00	1.00	1.43%	3
367	Fire	Request for Property File Search	53.00	54.00	1.00	1.89%	3
368	Fire	Fire Inspection and/or AGCO Inspection - "A" Occupancies - Base Fee for less than 60 Persons & Restaurants with Capacity of 31 to 60 Persons	255.00	259.00	4.00	1.57%	3
369	Fire	Fire Inspection - "A" Occupancies - Base Fee for 60 to 150 Persons	314.00	319.00	5.00	1.59%	3
370	Fire	Fire Inspection - "A" Occupancies - Base Fee for more than 150 Persons	373.00	379.00	6.00	1.61%	3
371	Fire	Fire Inspection - "B" Occupancies - Base Fee - Single Occupancy, or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	343.00	349.00	6.00	1.75%	3
372	Fire	Fire Inspection - "C" Occupancies - Single Family Dwelling	155.00	158.00	3.00	1.94%	3
373	Fire	Fire Inspection - "C" Occupancies - Duplex	240.00	244.00	4.00	1.67%	3
374	Fire	Fire Inspection - "C" Occupancies - Triplex	274.00	279.00	5.00	1.82%	3
375	Fire	Fire Inspection - "C" Occupancies - 4 Units - Base Fee	336.00	342.00	6.00	1.79%	3
376	Fire	Fire Inspection - "D" Occupancies - up to 2,000 sq. ft.	261.00	265.00	4.00	1.53%	3
377	Fire	Fire Inspection - "D" Occupancies - more than 2,000 sq. ft., but less than 4,000 sq. ft.	302.00	307.00	5.00	1.66%	3
378	Fire	Fire Inspection - "D" Occupancies - more than 4,000 sq. ft., but less than 6,000 sq. ft.	342.00	348.00	6.00	1.75%	3
379	Fire	Fire Inspection and/or AGCO Inspection - "E" Occupancies - up to 2,150 sq. ft. & Restaurants with Capacity up to, and including, 30 Patrons	252.00	256.00	4.00	1.59%	3
380	Fire	Fire Inspection - "E" Occupancies - more than 2,150 sq. ft. and less than 6,000 sq. ft.	351.00	357.00	6.00	1.71%	3

COMMUNITY SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
381	Fire	Fire Inspection - "E" Occupancies - Annual Inspection for Sale of Fireworks	119.00	121.00	2.00	1.68%	3
382	Fire	Fire Inspection - "F1" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	349.00	355.00	6.00	1.72%	3
383	Fire	Fire Inspection - "F2" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	297.00	302.00	5.00	1.68%	3
384	Fire	Fire Inspection - "F3" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	245.00	249.00	4.00	1.63%	3
385	Fire	Fire Inspection - "A", "B", "D", "E", & "F" Occupancies - Additional Fee - Single Occupancies, or Initial Occupancy & Public Areas (for each add'l 2000 sq. ft.) "C" Occupancies - additional per unit for each additional unit over four	53.00	54.00	1.00	1.89%	3
386	Fire	Re-Inspections to Verify Code Compliance/Inspections Regarding Complaint/Requests (for each additional visit) - per hour	106.00	108.00	2.00	1.89%	3
387	Fire	Fire Inspections - Fast Food Carts, etc.	59.00	60.00	1.00	1.69%	3
388	Fire	Planning / Zoning Applications - Comment Reviews	45.00	46.00	1.00	2.22%	3
389	Fire	Site Plan Approval - Review of Plans - Subdivision/New Development	135.00	137.00	2.00	1.48%	3
390	Fire	Review & Approval of Fire Safety Plans	128.00	130.00	2.00	1.56%	3
391	Fire	Review of Previously Approved Fire Safety Plans	69.00	70.00	1.00	1.45%	3
392	Fire	Review and Approval of Burn Safety Plan (does not include burn permit cost)	20.50	21.00	0.50	2.44%	3
393	Fire	Review of Risk Management Plans	363.00	369.00	6.00	1.65%	3
394	Fire	Preventable Panel Alarms 1st Offence	No Charge	No Charge			
395	Fire	Preventable Panel Alarms (2nd and add'l offences), OR Caused by Service Personnel Failing to Notify	689.00	701.00	12.00	1.74%	3
396	Fire	Response Rate for Fire Vehicles - per fire vehicle for 1st hour and pro-rated per each additional 1/2 hour - min 1hr charge	456.00	464.00	8.00	1.75%	3
397	Fire	MTO - Fire/Accidents Involving Vehicles (1st hr/piece of equip. - max. 3 pieces)	459.00	467.00	8.00	1.74%	3
398	Fire	MTO - Fire/Accidents Involving Vehicles (add'l 1/2 hr/piece equip. - max.3 pieces)	230.00	234.00	4.00	1.74%	3
399	Fire	Additional Fire Dept. Expenses (back hoes, excavators, tow trucks, etc.)	100 % Cost Recovery	100 % Cost Recovery			3
400	Fire	Resident non-replacement of smoke/carbon monoxide alarm - installed by fire dept.	79.00	80.00	1.00	1.27%	3
401	Fire	Rental of Fire Safety Trailer by other Municipal Fire Services - per day	260.00	264.00	4.00	1.54%	3
402	Fire	Staff and Vehicles for Fire Safety Trailer Rental	100 % Cost Recovery	100 % Cost Recovery			3

Paramedic Services

403	Paramedic Services	Special Events - Paid Duty (1 ambulance & crew) - per hour (min. 8 hours max. 12 hours)	163.00	166.00	3.00	1.84%	1
404	Paramedic Services	EMS - Request for Ambulance Call Reports (ACRs)	59.00	60.00	1.00	1.69%	3

PUBLIC WORKS

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Environmental Services

405	Environmental Services	Tipping Fee - per Tonne	120.00	122.00	2.00	1.67%	3
406	Environmental Services	Landfill and/or Transfer Station (minimum fee / each visit)	16.00	16.00	0.00	0.00%	3
407	Environmental Services	Excess Load Charge - Tipping in Excess of 1 Tonne	21.00	21.00	0.00	0.00%	3
408	Environmental Services	Composter	34.00	35.00	1.00	2.94%	2

Municipal Drainage Services

409	Drainage Services	Drainage Lawyer Certificates	58.00	59.00	1.00	1.72%	3
410	Drainage Services	Inspection of Private Tile Connection OR Tile Loan Installation Inspection, OR Inspection of Contractor Installed Catch Basin to a Municipal Drain	184.00	187.00	3.00	1.63%	3
411	Drainage Services	Formulate a Mutual Agreement Drain as per the Drainage Act	1,068.00	1,086.00	18.00	1.69%	3
412	Drainage Services	Maintenance Fee (per property)	7.00	7.00	0.00	0.00%	3
413	Drainage Services	New Drainage System Fee (per property)	15.00	15.00	0.00	0.00%	3
	Drainage Services	Completing a Severance Reapportionment as per Section 65(1) of the Drainage Act					
	Note:	Reapportionments are Charged at the Following Rates per each Severance:					
414		1. For the Reapportionment of a Single Drain Assessment Schedule	324.00	330.00	6.00	1.85%	3
415		2. For the Reapportionment of Two Drains Assessment Schedules	383.00	390.00	7.00	1.83%	3
416		3. For the Reapportionment of Three or more Drain Assessment Schedules	434.00	441.00	7.00	1.61%	3
417		4. Each Additional Severance from the Same Parcel on a Single or Multiple Drain Assessment Reapportionment Received within a 6 Month Period	108.00	110.00	2.00	1.85%	3

Sign Replacement

418	Sign Replacement OR New Sign	Regulatory Signs or Non Regulatory Signs	301.00	306.00	5.00	1.66%	1
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HEALTH & SOCIAL SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Norview (EFFECTIVE February 1st, 2018)

419	Norview	Resident Transportation Fee Unaccompanied (per hour)	18.00	19.00	1.00	5.56%	3
420	Norview	Resident Accompaniment without Transportation (per hour)	NEW	28.00	NEW	NEW	3

Haldimand Norfolk Health Unit

421	Haldimand Norfolk Health Unit	Seasonal Housing (per address)	95.00	97.00	2.00	2.11%	3
422	Haldimand Norfolk Health Unit	Disinterment	117.00	140.00	23.00	19.66%	3
423	Haldimand Norfolk Health Unit	Birth Control Pills (per package)	10.00	10.00	0.00	0.00%	3
424	Haldimand Norfolk Health Unit	Prenatal Classes	42.00	43.00	1.00	2.38%	3
425	Haldimand Norfolk Health Unit	Food Handler Program	51.00	52.00	1.00	1.96%	3
426	Haldimand Norfolk Health Unit	Lawyers' Letters - Search	75.00	90.00	15.00	20.00%	3
427	Haldimand Norfolk Health Unit	Nicotine Replacement Therapy - Patch	NEW	10.00	NEW	NEW	2
428	Haldimand Norfolk Health Unit	Nicotine Replacement Therapy - Large, Fast Acting	NEW	10.00	NEW	NEW	2
429	Haldimand Norfolk Health Unit	Nicotine Replacement Therapy - Small, Fast Acting	NEW	5.00	NEW	NEW	2



DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Graphics Services

430	Graphics Services	Partner Design Fee - Small Advertisement	214.00	218.00	4.00	1.87%	1
431	Graphics Services	Partner Design Fee - Medium Advertisement	318.00	323.00	5.00	1.57%	1
432	Graphics Services	Partner Design Fee - Large Advertisement	475.00	483.00	8.00	1.68%	1
433	Graphics Services	Partner Design Fee - Web Banner Ad.	214.00	218.00	4.00	1.87%	1
434	Graphics Services	Alterations on Existing Advertisements (for Print and Web Ads)	60.00 - 180.00	61.00 - 183.00	1.00-3.00	Approx. 1.7%	1

Development Engineering

435	Development Engineering	Lot Grading Review	119.00	121.00	2.00	1.68%	3
436	Development Engineering	Site Plan & Development Initial Review	870.00	885.00	15.00	1.72%	3
437	Development Engineering	Subdivision Initial Review (per lot)	56.00	57.00	1.00	1.79%	3
438	Development Engineering	Site Plan Subsequent Review	143.00	145.00	2.00	1.40%	3
439	Development Engineering	Subdivision Subsequent Review	143.00	145.00	2.00	1.40%	3
440	Development Engineering	Other Agreements	763.00	916.00	153.00	20.05%	3
441	Development Engineering	Pre-servicing Agreement	706.00	847.00	141.00	19.97%	3

Committee of Adjustment

442	Committee of Adjustment	Consent	1,842.00	2,210.00	368.00	19.98%	3
443	Committee of Adjustment	Surplus Farm Dwelling Consent/Zoning	2,551.00	3,061.00	510.00	19.99%	3
444	Committee of Adjustment	Minor Variance	1,172.00	1,406.00	234.00	19.97%	3

Planning - Applications

445	Planning	Zoning Amendment - Regular	2,230.00	2,676.00	446.00	20.00%	3
446	Planning	Zoning Amendment - Major	4,637.00	5,172.00	535.00	11.54%	3
447	Planning	Removal of Holding & Temporary Use Extensions, Down Zoning, Garden Suite 20 year Re-Application	326.00	391.00	65.00	19.94%	3
448	Planning	Preconsultation Meeting (Reimbursement if proceed with planning application)	NEW	250.00	NEW	NEW	3
449	Planning	Official Plan Amendment - Regular	2,669.00	3,203.00	534.00	20.01%	3
450	Planning	Official Plan Amendment - Major	5,550.00	5,723.00	173.00	3.12%	3
451	Planning	Combined Official Plan / Zoning Amendment - Regular	3,232.00	3,878.00	646.00	19.99%	3
452	Planning	Combined Official Plan / Zoning Amendment - Major	6,534.00	7,841.00	1307.00	20.00%	3
453	Planning	Site Plan - Regular	1,675.00	2,010.00	335.00	20.00%	3
454	Planning	Site Plan - Major	5,760.00	6,912.00	1152.00	20.00%	3

DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
455	Planning	Site Plan Minor or Amendment	607.00	728.00	121.00	19.93%	3
456	Planning	Site Plan Exemption	NEW	50.00	NEW	NEW	3
457	Planning	Subdivision/Condominium - Application Fee plus \$75.00 per lot	3,234.00	3,881.00	647.00	20.01%	3
458	Planning	Condominium Conversion	1,790.00	2,148.00	358.00	20.00%	3
459	Planning	Draft Plan (Redline)	1,022.00	1,055.00	33.00	3.23%	3
460	Planning	Part Lot Control Exemption	1,391.00	1,669.00	278.00	19.99%	3
461	Planning	Deeming / Condominium Exemption	1,022.00	1,226.00	204.00	19.96%	3
462	Planning	Communications Tower	740.00	888.00	148.00	20.00%	3
463	Planning	Green Energy Act	740.00	888.00	148.00	20.00%	3
464	Planning	Cash-In-Lieu of Parking Per Stall	860.00	875.00	15.00	1.74%	3

Planning - Application Maintenance

465	Planning	Application Deferral or Inactive File	230.00	276.00	46.00	20.00%	3
466	Planning	Recirculation	230.00	276.00	46.00	20.00%	3
467	Planning	Draft Approval of Subdivision / Condominium and Part Lot Control Extensions	795.00	954.00	159.00	20.00%	3
468	Planning	Recirculation - Site Plan Subdivision or Condominium	NEW	500.00	NEW	NEW	3
469	Planning	Agreement Default	NEW	500.00	NEW	NEW	3

Planning - Agreements

470	Planning	Site Plan Agreement	1,402.00	1,682.00	280.00	19.97%	3
471	Planning	Subdivision and Condominium Agreement	3,844.00	4,000.00	156.00	4.06%	3
472	Planning	Agreement Compliance Letter	74.00	89.00	15.00	20.27%	3

Planning - Sales

473	Planning	911 Civic Addressing – Assignment of Number and Sign Charges	121.00	103.00	-18.00	-14.88%	3
474	Planning	Publication Sales - Official Plan or Zoning By-Law	NEW	100.00	NEW	NEW	1

Planning - GIS

475	GIS	Data Subscription: Parcel Data - Initial Cost	1,301.00	1,323.00	22.00	1.69%	1
476	GIS	Data Subscription: Parcel Data - Annual Update Cost	759.00	772.00	13.00	1.71%	1
477	GIS	Data Subscription: Single Line Road Network - Initial Cost	542.00	551.00	9.00	1.66%	1
478	GIS	Data Subscription: Single Line Road Network - Annual Update Cost	324.00	330.00	6.00	1.85%	1
479	GIS	Data Subscription: Civic Address Points - Initial Cost	542.00	551.00	9.00	1.66%	1
480	GIS	Data Subscription: Civic Address Points - Annual Update Cost	324.00	330.00	6.00	1.85%	1

DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
481	GIS	Data Subscription: Air Photography - Initial Cost	1,083.00	1,101.00	18.00	1.66%	1
482	GIS	Data Subscription: Data Bundle - Initial Cost	1,733.00	1,762.00	29.00	1.67%	1
483	GIS	Data Subscription: Data Bundle - Annual Update Cost	1,083.00	1,101.00	18.00	1.66%	1
484	GIS	Orthophotography - 2002 Air photography - 5Km x 5Km Tile	108.00	110.00	2.00	1.85%	1
485	GIS	Orthophotography - 2002 Air photography - Any quarter of County Mosaic. Black and White	651.00	662.00	11.00	1.69%	1
486	GIS	Orthophotography - 2002 Air photography - Entire County Mosaic. Black and White	2,135.00	2,171.00	36.00	1.69%	1
487	GIS	Orthophotography - 2006 Air photography - 1km x 1km Tile	27.00	27.00	0.00	0.00%	1
488	GIS	Orthophotography - 2006 Air photography - 20km x 20km Tile	585.00	595.00	10.00	1.71%	1
489	GIS	Orthophotography - 2006 Air photography - Entire County Mosaic - Colour	3,250.00	3,305.00	55.00	1.69%	1
490	GIS	Orthophotography - 2010 Air photography - 1km x 1km Tile	44.00	45.00	1.00	2.27%	1
491	GIS	Orthophotography - 2010 Air photography - 20km x 20km Tile	975.00	992.00	17.00	1.74%	1
492	GIS	Hard Copy Maps 24" x 24" MNR - OBM Basemaps - Black and white	5.00	5.50	0.50	10.00%	1
493	GIS	Hard Copy Maps - County Map - Colour	15.00	16.00	1.00	6.67%	1
494	GIS	Hard Copy Maps - County Map - Black and White	6.00	6.50	0.50	8.33%	1
495	GIS	Hard Copy Maps - County Map Book - Paper - Colour	20.00	21.00	1.00	5.00%	1
496	GIS	Hard Copy Maps - Historic Maps - 1856 Norfolk County Map - Black and White	6.00	6.50	0.50	8.33%	1
497	GIS	Paper Plots - 8.5"x11" (A size) - Colour	5.00	5.50	0.50	10.00%	1
498	GIS	Paper Plots - 11"x17" (B size) - Colour	10.00	11.00	1.00	10.00%	1
499	GIS	Full Colour - per Square Foot	5.00	5.50	0.50	10.00%	1
500	GIS	Line Work - per Square Foot	3.00	3.25	0.25	8.33%	1
501	GIS	Photo Paper - per Square Foot	7.00	7.50	0.50	7.14%	1
502	GIS	Digital Mapping - Commercial Licence - Parcel Data per parcel cost PLUS \$30 processing fee	1.00	1.00	0.00	0.00%	1
503	GIS	Digital Mapping - Commercial Licence - Single Line Road Network	2,168.00	2,205.00	37.00	1.71%	1
504	GIS	Digital Mapping - Commercial Licence - Single Line Road Network - Update	324.00	330.00	6.00	1.85%	1
505	GIS	Digital Mapping - Commercial Licence - Civic Address Points	3,250.00	3,305.00	55.00	1.69%	1
506	GIS	Digital Mapping - Commercial Licence - Civic Address Points - Update	488.00	496.00	8.00	1.64%	1
507	GIS	Digital Mapping - Commercial Licence - OP Land Use	542.00	551.00	9.00	1.66%	1
508	GIS	Mailing Label / Ownership Reports - Black and White PLUS \$0.10 per parcel	34.00	35.00	1.00	2.94%	1

DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Building

509	Building	Zoning Compliance or Building Work Orders - Residential	48.00	49.00	1.00	2.08%	3
510	Building	Zoning Compliance or Building Work Orders – Non-Residential	68.00	69.00	1.00	1.47%	3
511	Building	Additional Administration Fee - Construction without Permit - 100% of Permit Fee (in addition to permit fee)	100% of permit fee	100% of permit fee			3
512	Building	Structural Additions (where an existing septic)	163.00	166.00	3.00	1.84%	3
513	Building	Additional Inspections - Per Inspection	81.00	82.00	1.00	1.23%	3
514	Building	Spatial Separation Agreement	124.00	126.00	2.00	1.61%	3
515	Building	Evaluation of Alternative Solution	159.00	162.00	3.00	1.89%	3

By-Law

516	By-Law	By-Law Administration Fee	66.00	67.00	1.00	1.52%	3
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Tourism & Ec. Dev. Marketing Partner - Program Fees

517	Tourism & Ec. Dev.	Directional Sign- Type 1 - A Directional Sign - Type 1 - B	813.00	827.00	14.00	1.72%	1
518	Tourism & Ec. Dev.	Directional Sign- Type 2 - A Directional Sign Type 2 - B	477.00	485.00	8.00	1.68%	1
519	Tourism & Ec. Dev.	Event or Workshop Registration Fee	30.00 - 200.00	30.00 - 200.00			1
520	Tourism & Ec. Dev.	Advertising - Experience Guide, Community Profile, Map, Van Skin and Others (and other publications)	Varies based on actual production	Varies based on actual production			1
521	Tourism & Ec. Dev.	Advertising - Web Banner Ads on Division websites	Varies based on actual production	Varies based on actual production			1
522	Tourism & Ec. Dev.	Advertising - Electronic Sign at Queensway and Park Rd, Simcoe	\$30 per day \$50 per month	\$30 per day \$50 per month			1
523	Tourism & Ec. Dev.	Advertising - Two-sided business name plate (Sign at Queensway and Park Road)	900.00	915.00	15.00	1.67%	1
524	Tourism & Ec. Dev.	Marketing Partner Program	175.00	175.00	0.00	0.00%	1

Heritage & Culture

525	Museum Rental Rates	Rental Fee Hourly	59.00	60.00	1.00	1.69%	2
526	Museum Rental Rates	Rental Fee Half Day	118.00	120.00	2.00	1.69%	2
527	Museum Rental Rates	Rental Fee Full Day - 7 hours	239.00	243.00	4.00	1.67%	2
528	Museum Rental Rates	Rental Fees - Hourly - Gallery	59.00	60.00	1.00	1.69%	2
529	Museum Rental Rates	Rental Fees - Hourly - Meeting Room	28.00	28.00	0.00	0.00%	2
530	Museum Rental Rates	Rental Fees - Half Day - Gallery	118.00	120.00	2.00	1.69%	2
531	Museum Rental Rates	Rental Fees - Half Day - Meeting Room	81.00	82.00	1.00	1.23%	2
532	Museum Rental Rates	Rental Fees - Full Day - Gallery	239.00	243.00	4.00	1.67%	2
533	Museum Rental Rates	Rental Fees - Full Day - Meeting Room	159.00	162.00	3.00	1.89%	2

DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
534	Museum Rental Rates	Maintenance Deposit	108.00	110.00	2.00	1.85%	3
535	Museum Memberships	Membership Fees-Individual	15.00	15.00	0.00	0.00%	2
536	Museum Memberships	Membership Fees-Family	29.00	29.00	0.00	0.00%	2
537	Museum Memberships	Membership Fees-Corporate	108.00	110.00	2.00	1.85%	2
538	Museum Memberships	Membership Fees - Child/Senior	8.00	8.00	0.00	0.00%	2
539	Museum Memberships	Sustaining Membership	542.00	551.00	9.00	1.66%	2

Delhi Tobacco Museum & Heritage Centre

540	Delhi Tobacco Museum & Heritage Centre	Tour Group - * Admission is complimentary to bus driver & group tour guide	5.00	5.00	0.00	0.00%	2
541	Delhi Tobacco Museum & Heritage Centre	School Program Fees - Full Day - per student Complimentary to teachers and/or chaperones	10.00	10.00	0.00	0.00%	HST over 14
542	Delhi Tobacco Museum & Heritage Centre	Evening/ Weekend Program Fees - per person	8.00	8.00	0.00	0.00%	2
543	Delhi Tobacco Museum & Heritage Centre	Summer Program - One Day	29.00	27.00	-2.00	-6.90%	HST over 14
544	Delhi Tobacco Museum & Heritage Centre	PA Day Programming	25.00	27.00	2.00	8.00%	HST over 14
545	Delhi Tobacco Museum & Heritage Centre	March Break Programming - One Day	NEW	27.00	NEW	NEW	HST over 14
546	Delhi Tobacco Museum & Heritage Centre	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			

Teeterville Museum

547	Teeterville Museum	Group - Tours	5.00	5.00	0.00	0.00%	2
548	Teeterville Museum	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			

Waterford Heritage & Agricultural Museum

549	Waterford Heritage & Agricultural Museum	Group Tours	5.00	5.00	0.00	0.00%	2
550	Waterford Heritage & Agricultural Museum	School Program Fees	5.00	5.00	0.00	0.00%	HST over 14
551	Waterford Heritage & Agricultural Museum	Summer Program - One Day	29.00	27.00	-2.00	-6.90%	HST over 14
552	Waterford Heritage & Agricultural Museum	PA Day Programming	29.00	27.00	-2.00	-6.90%	HST over 14
553	Waterford Heritage & Agricultural Museum	March Break Programming - One Day	29.00	27.00	-2.00	-6.90%	HST over 14
554	Waterford Heritage & Agricultural Museum	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			

DEVELOPMENT & CULTURAL SERVICES

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
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Port Dover Harbour Museum

555	Port Dover Harbour Museum	Tour Fees - Tour Guide	4.00	4.00	0.00	0.00%	2
556	Port Dover Harbour Museum	School Program Fees	4.00	4.00	0.00	0.00%	HST over 14
557	Port Dover Harbour Museum	Tour Fee - Special Tour	172.00	175.00	3.00	1.74%	2
558	Port Dover Harbour Museum	Summer Program - One Day	27.00	27.00	0.00	0.00%	HST over 14
559	Port Dover Harbour Museum	March Break Programming - One Day	27.00	27.00	0.00	0.00%	HST over 14
560	Port Dover Harbour Museum	Sustaining Membership	106.00	108.00	2.00	1.89%	2
561	Port Dover Harbour Museum	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			

Norfolk Arts Centre

562	Norfolk Arts Centre	Children's Program Full Week (10% Member discount)	159.00	162.00	3.00	1.89%	HST over 14
563	Norfolk Arts Centre	Children's Art Course One day (10% Member discount)	33.00	34.00	1.00	3.03%	HST over 14
564	Norfolk Arts Centre	Children's Program - After School (10% Member discount)	60.00 - 80.00	61.00 - 81.00		Aprox. 1.7%	HST over 14
565	Norfolk Arts Centre	Youth Program - Full week (10% member discount)	159.00	162.00	3.00	1.89%	HST over 14
566	Norfolk Arts Centre	Adult Programs (10% Member discount)	53.00	54.00	1.00	1.89%	2
567	Norfolk Arts Centre	Special Events, Special Exhibits, Workshops, etc.	Various Rates	Various Rates			



Approved 2018 Licenses

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
568	Council Services - Licensing	Raffle, Bingo, Nevada Lottery	3% of total value of prizes and/or \$10 per wheel	3% of total value of prizes and/or \$10 per wheel			3
569	Council Services - Licensing	Bazaar Lottery	3% of total value of prizes and/or \$10 per wheel	3% of total value of prizes and/or \$10 per wheel			3
570	Council Services - Licensing	Marriage Licence	114.00	116.00	2.00	1.75%	3
571	Council Services - Licensing	Peddlers & Salesmen: Door to Door - Annual License - Resident	167.00	170.00	3.00	1.80%	3
572	Council Services - Licensing	Peddlers & Salesmen: Door to Door - Annually - Non-Resident	318.00	323.00	5.00	1.57%	3
573	Council Services - Licensing	Peddlers & Salesmen: Non-Profit Charitable Organizations - Resident	No Charge	No Charge			
574	Council Services - Licensing	Peddlers & Salesmen: Non-Profit Charitable Organizations - Non - Resident	106.00	108.00	2.00	1.89%	3
575	Council Services - Licensing	Peddlers & Salesmen: Auctions, Liquidations, Special Sales Not within the Central Business Districts - Resident	106.00	108.00	2.00	1.89%	3
576	Council Services - Licensing	Peddlers & Salesmen: Auctions, Liquidations, Special Sales Not within the Central Business Districts - Non-Resident	797.00	811.00	14.00	1.76%	3
577	Council Services - Licensing	Mobile Food Premises Sales - Resident	288.00	293.00	5.00	1.74%	3
578	Council Services - Licensing	Mobile Food Premises Sales - Non - Resident	558.00	567.00	9.00	1.61%	3
579	Council Services - Licensing	Mobile Food Premises Sales: Per Festival Event	No Charge	No Charge			
580	Council Services - Licensing	Mobile Food Premises Sales: Ice Cream Vendor - Resident	88.00	89.00	1.00	1.14%	3
581	Council Services - Licensing	Mobile Food Premises Sales: Non-Hazardous Food Vendor - Resident	86.00	87.00	1.00	1.16%	3
582	Council Services - Licensing	Mobile Food Premises Sales: Ice Cream Vendor or Non-Hazardous Food Vendor - Non - Resident	167.00	170.00	3.00	1.80%	3
583	Council Services - Licensing	Mobile Food Premises Sales: Non-Profit Charitable Organizations - Resident	65.00	66.00	1.00	1.54%	3
584	Council Services - Licensing	Mobile Food Premises Sales: Non-Profit Charitable Organizations - Non - Resident	293.00	298.00	5.00	1.71%	3
585	Council Services - Licensing	Mobile Food Premises Sales: Second or Subsequent Vehicle - Resident	29.00	29.00	0.00	0.00%	3
586	Council Services - Licensing	Mobile Food Premises Sales: Second or Subsequent Vehicle - Non-Resident	53.00	54.00	1.00	1.89%	3
587	Council Services - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways, sea-doos, and other like contrivances (30 day period)	35.00	36.00	1.00	2.86%	3
588	Council Services - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways, sea-doos, and other like contrivances (annual)	175.00	178.00	3.00	1.71%	3
589	Council Services - Licensing	Friday 13th Daily Sales: Merchandise Only - Resident	120.00	120.00	0.00	0.00%	3
590	Council Services - Licensing	Friday 13th Daily Sales: Merchandise Only or Mobile Food Premises - Non - Resident	548.00	548.00	0.00	0.00%	3
591	Council Services - Licensing	Friday 13th Daily Sales: Mobile Food Premises - Resident	282.00	282.00	0.00	0.00%	3
592	Council Services - Licensing	Friday 13th Daily Sales: Non-Hazardous Food Vendor - Resident	90.00	90.00	0.00	0.00%	3
593	Council Services - Licensing	Friday 13th Daily Sales: Non-Hazardous Food Vendor - Non - Resident	164.00	164.00	0.00	0.00%	3
594	Council Services - Licensing	Friday 13th Daily Sales: NO Retail Sales or Corporate Sponsors - Resident and Non- Resident	58.00	58.00	0.00	0.00%	3
595	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Merchandise Only - Resident	58.00	58.00	0.00	0.00%	3



Approved 2018 Licenses

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
596	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Merchandise Only or Ticket Sales Only - Non - Resident	106.00	106.00	0.00	0.00%	3
597	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Ticket Sales Only - Resident	58.00	58.00	0.00	0.00%	3
598	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Mobile Food Premises - Resident	65.00	65.00	0.00	0.00%	3
599	Council Services - Licensing	Friday 13th Non Profit/Charitable Organizations: Mobile Food Premises - Non - Resident	278.00	278.00	0.00	0.00%	3
600	Council Services - Licensing	Pawnbrokers/Sellers of Used Goods	63.00	64.00	1.00	1.59%	3
601	Council Services - Licensing	New Salvage Yard Licence Application	399.00	406.00	7.00	1.75%	3
602	Council Services - Licensing	Renewal Salvage Yard Licence Application	196.00	199.00	3.00	1.53%	3
603	Council Services - Licensing	Taxicab/Limo Owner	112.00	114.00	2.00	1.79%	3
604	Council Services - Licensing	Taxicab/Limo Drivers	46.00	47.00	1.00	2.17%	3
605	Council Services - Licensing	Taxicab/Limo (per vehicle)	82.00	83.00	1.00	1.22%	3
606	Council Services - Licensing	Tow Truck Owner	112.00	114.00	2.00	1.79%	3
607	Council Services - Licensing	Tow Truck Driver	46.00	47.00	1.00	2.17%	3
608	Council Services - Licensing	Tattoo & Body Piercing Parlours	90.00	92.00	2.00	2.22%	3
609	Council Services - Licensing	Personal Aesthetics / Salons (excluding Tattoo & Body Piercing Parlours)	15.00	15.00	0.00	0.00%	3
610	Council Services - Licensing	Hotel / Motel / Bed & Breakfasts	15.00	15.00	0.00	0.00%	3
611	Council Services - Licensing	Food Premises	15.00	15.00	0.00	0.00%	3
612	Council Services - Licensing	Administrative Fee for Late License Renewals	50.00	51.00	1.00	2.00%	3
613	Council Services - Licensing	License Replacement	10.00	10.00	0.00	0.00%	3
614	By-Law	Kennel Licence	60.00	61.00	1.00	1.67%	3
615	By-Law	Dog Tags - Spayed/Neutered Dog	23.00	24.00	1.00	4.35%	3
616	By-Law	Dog Tags - Intact Dog	36.00	37.00	1.00	2.78%	3
617	By-Law	Late Purchase Spayed/Neutered Dog	30.00	31.00	1.00	3.33%	3
618	By-Law	Late Purchase of an Intact Dog Tag	41.00	42.00	1.00	2.44%	3
619	Forest Management	Rabbit and Pheasant License - Non-Resident	30.00	30.00	0.00	0.00%	3
620	Forest Management	Rabbit and Pheasant License - Resident	20.00	20.00	0.00	0.00%	3
621	Forest Management	Hunting License - Replacement Card	5.00	5.25	0.25	5.00%	3



OPP Services

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
622	OPP Services	At Fault False Alarm Charge - 1st Response	No Charge	No Charge			
623	OPP Services	At Fault False Alarm Charge - 2nd Response - Registered	75.00	75.00	0.00	0.00%	3
624	OPP Services	At Fault False Alarm Charge - 2nd Response - Unregistered	100.00	100.00	0.00	0.00%	3
625	OPP Services	At Fault False Alarm Charge - 3rd Response - Registered	150.00	150.00	0.00	0.00%	3
626	OPP Services	At Fault False Alarm Charge - 3rd Response - Unregistered	200.00	200.00	0.00	0.00%	3
627	OPP Services	At Fault False Alarm Charge - 4th Response - Registered	200.00	200.00	0.00	0.00%	3
628	OPP Services	At Fault False Alarm Charge - 4th Response - Unregistered	300.00	300.00	0.00	0.00%	3
629	OPP Services	At Fault False Alarm Charge - 5th and Subsequent Response - Registered	400.00	400.00	0.00	0.00%	3
630	OPP Services	At Fault False Alarm Charge - 5th and Subsequent Response - Unregistered	500.00	500.00	0.00	0.00%	3
631	OPP Services	Notice of Appeal Application	45.00	45.00	0.00	0.00%	3
632	OPP Services	Property Alarm Registration Fee (Voluntary Program)	45.00	45.00	0.00	0.00%	3



Approved 2018 Permits

	Department	Description	Approved 2017 Rate	Approved 2018 Rate	\$ Change	% Change	HST Rate
633	Fire Rescue Services	Pyrotechnics Permit Application	321.00	326.00	5.00	1.56%	3
634	Fire Rescue Services	Fireworks Permit Application	69.00	70.00	1.00	1.45%	3
635	Fire Rescue Services	Burn Permits - 1 Day, 6 Months, 2 Year	29.00	29.50	0.50	1.72%	3
636	Roads	Excavation Permit - (Road Cut)	221.00	225.00	4.00	1.81%	3
637	Roads	Excavation Permit - Deposit	1,000.00	1,000.00	0.00	0.00%	3
638	Roads	Oversize Load Permit- Single Trip	120.00	122.00	2.00	1.67%	3
639	Roads	Annual Oversize Load Permit	355.00	361.00	6.00	1.69%	3
640	Roads	Entrance Permits	221.00	225.00	4.00	1.81%	3
641	Roads	Entrance Permit - Deposit	1,000.00	1,000.00	0.00	0.00%	3
642	Roads	Entrance Permit - Resurfacing	No Charge	No Charge			
643	Building	Building Permit - 1st \$3000 Construction Value	75.00	75.00	0.00	0.00%	3
644	Building	Building Permit - Each additional \$1000 after 1st \$3000 Construction Value or part thereof	13.00	13.00	0.00	0.00%	3
645	Building	Demolition Permit - under 600 sq m Building Area	75.00	75.00	0.00	0.00%	3
646	Building	Demolition Permit - 600 sq m Building Area and over	150.00	150.00	0.00	0.00%	3
647	Building	Plumbing Permit (Residential) - Per Unit	50.00	50.00	0.00	0.00%	3
648	Building	Plumbing Permit (Residential) - Per Fixture	7.00	7.00	0.00	0.00%	3
649	Building	Plumbing Permit (Non-Residential) - Per Unit	65.00	65.00	0.00	0.00%	3
650	Building	Plumbing Permit (Non-Residential) - Per Fixture	13.00	13.00	0.00	0.00%	3
651	Building	Occupancy Permit - Prior to Final Completion	100.00	100.00	0.00	0.00%	3
652	Building	Change of Use Permit or Transfer of Permit	75.00	75.00	0.00	0.00%	3
653	Building	Conditional Permit - greater of 10% of Permit Fee or Min. Fee (in addition to permit fee)	75.00	75.00	0.00	0.00%	3
654	Building	Swimming Pool Permit	106.00	108.00	2.00	1.89%	3
655	Building	Septic Permit: New Systems or Full Replacement	500.00	500.00	0.00	0.00%	3
656	Building	Septic Permit - Repair/Partial Replacement	350.00	350.00	0.00	0.00%	3
657	Building	Roof Top Solar Panel Permit	500.00	500.00	0.00	0.00%	3
658	By-Law	Sign Permit	54.00	55.00	1.00	1.85%	3
659	Forest Conservation	Council Exemption Permit	255.00	259.00	4.00	1.57%	3